

Chapter: Volunteer Management	Effective Date: 9/17/26
Title: Volunteer Identification	Page: 1 of 1
ACA: 5-JCF-7G-11	Replaces: VLS.01.11, 10/7/08

(a) **Standard.**

Enrolled volunteers and members of registered advocacy and support groups are identified prior to gaining access to a Texas Juvenile Justice Department (TJJD) facility or program.

(b) **Procedures.**

- (1) The **community relations coordinator** issues a photo identification badge when a volunteer successfully completes all screening and processing requirements and accepts an assignment.
 - (2) The **community relations coordinator** provides a master volunteer roster to the central control center (at secure facilities) and facility administration, with updates provided each time information is added or deleted.
 - (3) The **manager of volunteer services** provides a master list of all registered advocacy and support groups to each community relations coordinator. The list is updated with each addition or deletion and includes:
 - (A) the names of all registered advocacy or support groups; and
 - (B) the names of all individuals associated with each group who have been cleared for confidential youth access through a background check, and if applicable, the professional service each individual is credentialed to provide.
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