



Transmittal Memo

TO: TJJJ Staff
FROM: Executive Office, Policy and Standards Section
SUBJECT: GAP Transmittal
DATE: March 9, 2026

Please be advised that a new policy has been added to the General Administrative Policy (GAP) Manual. This new policy is effective immediately.

GAP.05.16 Generative AI Usage – New

Prohibits the use of unapproved generative AI systems and establishes provisions and procedures to ensure that all AI use is lawful, transparent, risk-managed, and human-centered.