



Transmittal Memo

TO: TJJJ Staff
FROM: Policy and Standards Section
SUBJECT: PRS Transmittal
DATE: May 30, 2025

Please be advised that changes have been made to the Personnel Policy and Procedure (PRS) Manual. These changes will be effective **June 4, 2025**.

SUMMARY OF CHANGES

PRS.02.02 Possession of Weapons

- Clarified that, except as noted elsewhere in the policy, TJJJ employees are prohibited from possessing firearms or weapons on the premises of any and all *TJJJ-operated residential facilities and associated buildings* owned, operated, or otherwise occupied by TJJJ.
- Added that TJJJ employees are permitted to carry a firearm on property owned by TJJJ, other than TJJJ-operated residential facilities and associated buildings, when:
 - the firearm is lawfully possessed and remains in control of the person authorized to carry the firearm at all times;
 - the firearm remains holstered and concealed at all times unless the employee reasonably believes lawful self-defense or defense of others is immediately necessary to protect the employee against another individual's use or attempted use of unlawful force; and
 - the employee complies with all applicable laws and regulations regarding possession and control of the firearm.
- Added:
 - that TJJJ employee are permitted to carry a firearm on property leased by TJJJ, unless the owner of the property prohibits the carrying of a firearm; and
 - that, if the owner makes no such prohibition, the provisions of the policy apply.
- Added that TJJJ may prohibit the carrying of a firearm in the room or rooms where the agency holds an open meeting.