

BOARD MEETINGS

May 16, 2025
Austin, TX



TEXAS
JUVENILE  JUSTICE
DEPARTMENT



TEXAS
JUVENILE JUSTICE
DEPARTMENT

Friday, May 16, 2025 – 9:00 A.M.

George H.W. Bush Building, Shared Board Room, Rm. 4.300

1801 Congress Ave., Austin, TX 78711

Registration link for streaming: <https://register.gotowebinar.com/register/3443439967100146775>

1. Call to order
Chairman Manny R. Ramirez
2. Prayer
3. Pledges
Chairman Manny R. Ramirez
4. Discussion, consideration, and possible approval regarding excused absences **(Action)**
Chairman Manny R. Ramirez
5. Discussion, consideration, and possible approval regarding the February 28, 2025 Board meeting minutes **(Action)**
Chairman Manny R. Ramirez
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6. Report from the chairman
Chairman Manny R. Ramirez
7. Recognition of staff tenure milestones and recognitions
Chairman Manny R. Ramirez
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8. Public comments (must email boardmaterials@tjjd.texas.gov by 5:00 p.m. on May 15, 2025 to register for public comment)
Chairman Manny R. Ramirez
9. Report from the Executive Director
Shandra Carter
10. Report from the chief inspector general
Daniel Guajardo
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11. Discussion regarding updates to the FY2026-27 Legislative Appropriations Request
Emily Anderson
12. Discussion and potential approval for the board to delegate the allocation of FYs 2026-27 State Aid Funding to the Finance and Audit Committee for final approval and distribution **(Action)**
Emily Anderson
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13. Discussion regarding updates from the IT Division
Tim Tenpas
14. Report from the chief independent ombudsman

Sean McCleskey

15. Discussion, consideration, and possible approval regarding the Parole Audit Draft Report (25-5) **(Action)**
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16. Discussion, consideration, and possible approval regarding the Legislative Reporting Division Use of TEA Student Data Audit Draft Report (25-8) **(Action)**
Eleazar Garcia
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17. Discussion of the Internal Audit Follow-Up Report (25-2)
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18. Discussion of the Internal Audit Status Update (25-3)
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19. Discussion of the External Quality Assurance Review of the Internal Audit Department (25-3)
Eleazar Garcia
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20. Update from the Advisory Council on Juvenile Services
Lynn Hadnot
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21. Discussion, consideration, and possible approval to publish proposed amendments to 37 TAC §344.620 (Mandatory Training Topics for Certification Exam for Juvenile Probation Officers) and §344.622 (Mandatory Training Topics for Certification Exam for Juvenile Supervision Officers) in the *Texas Register* for a public comment period of at least 30 days and possible conditional approval to adopt the final rules **(Action)**
Cameron Taylor
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22. Discussion, consideration, and possible approval to publish the results of rule review for 37 TAC Chapter 342 in the *Texas Register* **(Action)**
Cameron Taylor
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23. Discussion, consideration, and possible approval to publish proposed amendments to 37 TAC §385.1101 (Contract Authority and Responsibilities) in the *Texas Register* for a public comment period of at least 30 days and possible conditional approval to adopt the final rule **(Action)**
Cameron Taylor and Kellie Love
Page 136
24. Discussion, consideration, and possible approval regarding certain contract actions, all of which requiring board approval pursuant to GAP.385.1101 **(Action)**:
 - I. New Contract awardee for previously approved contract for recruiter consulting services-Gibraltar Consulting, Inc (CON0001665);
 - II. Bridge Extension for Axon Enterprise (CON0000878) Body Worn Camera Contract, increase NTE and contract term;
 - III. Bridge Extension for Cooper Consulting (CON0001079) Offender Monitoring and Tracking System, increase NTE and term; and
 - IV. New Contract for recruitment and retention pilot consulting services for Mart State Juvenile Correctional Facility – TBD**Kellie Love**
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25. Discussion, consideration, and possible approval regarding the discipline of certified officers - Agreed Orders

(Action)

- I. Jaron Itson, Certification No. 39682, Docket No. 25-39682-240198
- II. Jenee Hucks, Certification No. 38676, Docket No. 25-38676-240042
- III. Jermaine J Smith, Certification No. 37822, Docket No. 25-37822-240181

Chelsey Oden

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26. Discussion, consideration, and possible approval regarding the discipline of certified officers - Default Orders

(Action)

- I. Lisa Wingo, Certification No. 33615, Docket No. 25-33615
- II. Maximo DeLeon, Certification No. 30376, Docket No. 25-30376-240035
- III. Terrill Lee, Certification No. 36211, Docket No. 25-36211-230168
- IV. Belinda Harvel, Certification No. 37903, Docket No. 25-37903-240075
- V. Jaime Francisco Pu, Certification No. 33169, Docket No. 25-33169
- VI. Michael Mims III, Certification No. 39590, Docket No. 25-39590-240199
- VII. Domonique Palmer, Certification No. 40470, Docket No. 25-40470-240197
- VIII. Isaiah McDuffie, Certification No. 35322, Docket No. 25-35322-240161
- IX. Zasha Amar, Certification No. 37481, 25-37481-240188
- X. Corrine Flecha, Certification No. 38016, Docket No. 25-38016-240042

Chelsey Oden

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27. Closed Session – Executive Session

Chairman Manny R. Ramirez

- Government Code §551.071 Consultation with attorney regarding litigation;
- Government Code §551.072 Deliberation regarding real property; and
- Government Code §551.074 Discussion regarding personnel matters.

28. Reconvene in Open Session

Chairman Manny R. Ramirez

29. Adjourn

- The Texas Juvenile Justice Board reserves the right to limit the time and scope of public comments as deemed appropriate by the Board.
- The Texas Juvenile Justice Board reserves the right to take formal Board action on any posted agenda item if necessary.
- Items may not necessarily be considered in the order in which they appear on the agenda.
- The Texas Juvenile Justice Board may go into closed session with respect to any item as authorized by the Texas Open Meetings Act, as codified in Texas Government Code Section 551.071.
- The Texas Juvenile Justice Board reserves the right to broadcast its meeting live.
- Videoconference meetings are conducted in accordance with the Open Meetings Act. For such meetings, the location of the meeting will be open to the public during the open portions of the meeting. A member of the Board will be present there to preside over the meeting.
- If ADA accommodations are needed, please contact Vonesha Simon at yonesha.simon@tjjd.texas.gov or boardmaterials@tjjd.texas.gov



TEXAS
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DEPARTMENT

Friday, February 28, 2025 – 9:00 A.M.
George H.W. Bush Building, Shared Board Room, Rm. 4.300
1801 Congress Ave., Austin, TX 78711

Registration link for streaming: <https://attendee.gotowebinar.com/register/489102799246398805>

1. Call to order

Chairman Manny R. Ramirez called the meeting to order at 9:00 a.m.

2. Prayer

Rachel Gandy led the meeting in prayer.

3. Pledges

Chairman Manny R. Ramirez

Pledges was conducted.

4. Discussion, consideration, and possible approval regarding excused absences (**Action**)

Chairman Manny R. Ramirez

All members were present.

5. Discussion, consideration, and possible approval regarding the November 8, 2024 Board meeting minutes (**Action**)

Chairman Manny R. Ramirez

Durham motioned to approve; seconded by Barnes. The motion carried unanimously.

6. Discussion, consideration, and possible approval regarding the December 5, 2024 Board meeting minutes (**Action**)

Chairman Manny R. Ramirez

Durham motioned to approve; seconded by Barnes. The motion carried unanimously.

7. Report from the chairman

Chairman Manny R. Ramirez

Chairman Ramirez opened his statement by welcoming new board member, Shawn Thierry. Chairman Ramirez began his remarks by expressing his gratitude for being appointed by the Governor to lead the board. He reaffirmed his full commitment to making the Texas Juvenile Justice Department a model agency nationwide. Chairman Ramirez emphasized the importance of setting clear, measurable goals and holding the agency accountable to achieve its mission. He announced the development of TJJD's first 10-year strategic plan, which will incorporate stakeholder input and serve as a benchmark for progress. Immediate priorities include enhancing staff training, addressing staffing needs in facilities, and planning for future bed space and infrastructure needs.

Chairman Ramirez stressed the importance of transparent communication with lawmakers and presented key legislative priorities, such as increasing staff and public safety, strengthening accountability for violent offenses committed while youth are in custody, expanding workforce capacity, and securing resources for county-level support. He thanked lawmakers for their continued investment in the agency and outlined efforts to align agency operations with the Governor's vision for an efficient and effective state workforce, including implementing return-to-office policies in collaboration with the Texas Facilities Commission. Chairman Ramirez concluded by reaffirming the department's commitment to reducing juvenile recidivism and enhancing public safety, stating that the board is fully prepared to move forward with its mission.

8. Recognition of Chief Scott Matthew for his exemplary service as Chairman of the Texas Juvenile Justice Board
Chairman Manny R. Ramirez

The Board honored outgoing Chairman Scott Matthew for his decades of service to the Texas juvenile justice system. Appointed by Governors Perry and Abbott in various leadership roles since 2010, Chairman Matthew was key to the creation and advancement of the Texas Juvenile Justice Department. Under his leadership, the agency navigated major staffing challenges, passed its Sunset bill, and secured the largest legislative investment in agency history. His tenure was marked by a strong commitment to safety, innovation, and accountability. In recognition of his service, he was presented with a legislative resolution and a flag flown over the Capitol. Board members praised his integrity, leadership, and lasting contributions to the field.

9. Public comments (must email boardmaterials@tjjd.texas.gov by 5:00 p.m. on February 27, 2024 to register for public comment)
Chairman Manny R. Ramirez

Margaret Dismukes Massad and Julio Massad provided public comment.

10. Report from the Executive Director
Shandra Carter

Shandra Carter, Executive Director, provided an update on TJJJ activities since the last board meeting in December. The agency has been highly active, especially during the current legislative session, with key support from Chairman Ramirez. A major staff addition includes Nathan McDaniel as Director of Stakeholder Relations, who has been instrumental in legislative engagement. In January, TJJJ held its first in-person joint Advisory and Presidents' Council meeting, emphasizing the importance of strong collaboration with counties, which receive over half of TJJJ's budget. Facility tours for legislators at Giddings, ongoing involvement in the cross-agency CWOT workgroup, and participation in the Chiefs' Summit were also noted.

Key staffing updates include hiring Matt Smith as Director of Statewide Youth Services Continuum (starting April 1) and a continued focus on return-to-office transitions with limited space, prompting coordination with the Texas Facilities Commission for expansion. Director Carter highlighted major legislative wins with favorable language in HB1 and SB1, and acknowledged the work of staff in numerous legislative meetings. TJJJ has participated in significant finance hearings and continues working closely with lawmakers on safety and accountability initiatives. Safety remains a top concern, with 474 assaults against staff causing injury last fiscal year. In response, Director Carter launched a staff-driven proposal initiative resulting in over 90 ideas, now under review. The Violence Intervention Continuum (VIC) program at Evins is also under reform to increase staff protection.

Progress continues on implementation of Texas Model 2.0, including the release of a new Responsivity Manual to improve treatment alignment. A staff survey is guiding facility-specific improvements. Recruitment and retention efforts are being enhanced with external partners. The agency is also addressing DOJ compliance internally, engaging with experts across the nation on forensic mental health, and finalizing site selection for new facilities. Director Carter closed by reaffirming her commitment to staff safety, transparency, and ongoing positive change.

11. Report from the Deputy Executive Director
Sean Grove, Dr. Evan Norton

Sean Grove, Deputy Executive Director, provided a detailed update on youth populations, staffing, facility operations, and ongoing training initiatives. As of the latest report, the youth population remains stable, with 715–730 youth present and 730–750 assigned. The department maintains a controlled intake by continuing a one-in, one-out process for youth on the waitlist, bringing in 8–12 new youths weekly while avoiding facility overcrowding. Staffing across all five secure facilities averages 71% availability for juvenile correctional officers (JCOs), with Gainesville and Giddings at 61% and 64% respectively, and Evins—the best-staffed facility—at 83%.

Deputy Director Grove also acknowledged the vital contributions of facility leaders and staff, recognizing several key personnel attending the meeting.

A major focus of the update was the expansion and restructuring of the Violence Intervention Continuum (VIC), particularly the Phoenix Program, which serves the most violent and aggressive youth. Previously housed solely at the Evins facility, the program is now being extended to the Mart facility to increase program fidelity and better align staff capabilities with youth needs. The move is designed to be staffing-neutral and operationally efficient. In tandem with this expansion, Deputy Director Grove highlighted the efforts of the de-escalation committee formed in response to over 90 staff proposals aimed at improving safety. These proposals emphasize situational awareness, de-escalation training, use-of-force policies, and defense tactics to better equip staff for handling high-acuity youth.

Additionally, training initiatives are being overhauled under the leadership of Training Director Chris Ellison to emphasize soft skills, structured correctional practices, and professionalism. The Training Academy is now focusing on scenario-based training, shift debriefings, and real-time interventions using body cameras. The cameras enable better incident flagging, compliance tracking, and data analysis, despite the enormous volume of daily footage (over 120,000 hours from overhead cameras and 2,040 from body cams). Weekly JCO training refreshers have resumed and cover professionalism, self-defense, leadership development, and structured supervision, with curriculum revisions set to launch April 1.

Board members raised important concerns regarding officer accountability, uniform standards, and the consistency of protocol enforcement across facilities. Representative Shawn Thierry stressed the importance of data-driven safety protocols, suggesting that analysis of when and how assaults occur could inform a standardized, system-wide response model. Data indicates most incidents occur between 4–8 p.m., after core programming hours, which has led facilities to adjust staffing during these critical windows. The department is also reviewing how many hours of treatment youth receive prior to incidents, aiming to improve the responsiveness and effectiveness of rehabilitation efforts. Chairman Ramirez highlighted the need for consistency across facilities and reiterated legislative support for the tools necessary to ensure safety, professionalism, and treatment efficacy throughout the agency.

Dr. Evan Norton, Deputy Executive Director, provided an overview of two major initiatives relating to youth treatment and rehabilitation within TJJD. First, he discussed the *Treatment Effectiveness Report*, covering data from 2018 to 2023 and involving over 3,600 youth. This biennial report evaluates the outcomes of treatment efforts, particularly recidivism rates. Dr. Norton acknowledged initial concerns about negative trends due to the challenges of the COVID-19 pandemic. However, the data revealed that recidivism rates remained stable despite a significant shift in youth population risk levels—from 25% of youth needing high-intensity treatment in 2018 to over 66% in 2023. In some areas, recidivism even decreased, with a small increase observed only in the girls' population likely due to the small sample size.

Dr. Norton then introduced the *Responsivity Manual*, included in board materials, which aims to enhance individualized treatment by accounting for each youth's specific needs, challenges, and characteristics. Adapted from a resource originally developed for adult sex offender treatment programs in the Pacific Northwest, the manual has been restructured to fit the unique needs of youth in TJJD custody. The manual covers six domains of responsivity: physical/sensory, cognitive/learning style, emotional/behavioral health, motivation for change, trauma-related needs, and situational factors. It provides staff with guidance for tailoring treatment approaches.

In response to board member comments, Dr. Norton emphasized that the goal of the Responsivity Manual is not to lower expectations but to increase support so that youth can meet high standards. Dr. Norton reiterated that every youth leaving TJJD should be more skillful at navigating life than when they entered state custody, and that this effort requires holding youth, staff, the executive team, and the board accountable. Board members, including Dr. Barton and Chairman Ramirez, supported this approach, clarifying that trauma-informed care and individualized treatment are not alternatives to accountability. Dr. Norton concluded by affirming that accountability and support are equally essential to successful rehabilitation.

12. Discussion regarding updates to the FY2026-27 Legislative Appropriations Request

Emily Anderson

Emily Anderson, Deputy Executive Director of Support Operations and Finance, provided an overview of the agency's current appropriations and updates to the Legislative Appropriations Request (LAR). She outlined the evolution of the LAR from an initial \$850 million baseline with \$342 million in exceptional item requests, to a revised \$950 million baseline following the introduction of HB 1 and SB 1. The agency received \$57.8 million in funded exceptional items, which included \$19.3 million for a 15% salary increase for certain direct care staff, \$26.8 million for probation staff salary increases, and additional funding from TEA for special education services. Other funded items included \$4 million for a vehicle refresh, \$1 million for previously unfunded A&E legislation to cover certain legal staff, and \$9 million for refreshing seven agency applications. Ms. Anderson noted that \$46.8 million was added to the baseline to account for population projections.

Following the introduced bills, additional exceptional items were added to the agency's request. During board discussion, Chief Leija inquired about funding for probation staff and whether unfilled vacancies could result in fund redirection; Ms. Anderson clarified that funds would be earmarked specifically for salary increases and allocated funds would not be available for repurposing.

Dr. Barton asked for clarification on the use of artificial intelligence in the proposed surveillance system, which Ms. Anderson confirmed would analyze live video feeds, learn patterns over time, and alert staff to potential safety issues. Board members expressed appreciation for the strategic and collaborative efforts, highlighting Ms. Anderson's partnership with probation and secure facility leadership. Director Carter emphasized that the LAR reflects what counties indicated they need and are willing to do throughout the next biennium, reiterating that the request was made through partnership and not in isolation. She further clarified the dual needs of supporting local jurisdictions and maintaining resources for youth in secure settings. Judge Wheless concluded by commending Director Carter for her transformational leadership in aligning support for county-based services with a unified juvenile justice strategy.

13. Report from the chief inspector general

Daniel Guajardo

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Daniel Guajardo, Chief Inspector General, provided an operational update on the Office of Inspector General (OIG) covering the first quarter of FY 2025 (September–November). He reported that OIG operations remain stable with no significant impacts or anticipated disruptions, and he confirmed that there has been no interference from the TJJJ Executive Director or her team. Staffing levels are strong, currently at 98% and projected to reach 100% by the end of the third quarter. SB 1171, filed by Senator Perry, proposes to shift OIG peace officers from the state Schedule B pay scale to Schedule C, aligning their compensation with other law enforcement agencies which could result in an improvement in retention.

The OIG's active criminal caseload is currently around 300 cases, with priority placed on sexual abuse and assault investigations. Over the past 18 months, about 28% of youth in the system were investigated for assault-related offenses, primarily assaults on staff. Chief Guajardo noted that the nature of youth gang activity in TJJJ facilities differs significantly from prison or street-level gangs, as there is no entrenched gang presence. A recent Texas Attorney General's Office directive has led OIG to re-evaluate gang member designations, which may impact future data. Firearms continue to pose safety concerns during parolee apprehensions, especially with the discovery of modified weapons.

Regarding administrative investigations involving abuse, neglect, or exploitation, 217 state-level cases were opened and 225 closed during the quarter; 83% were unfounded, 4% inconclusive, and 8% confirmed. On the county side, 70 cases were opened and 53 closed, with 45% of those confirmed. The report also acknowledged Sergeant Cory Mick, who graduated from the Leadership Command College at Sam Houston State University, joining six other OIG alumni in completing the program. Chief Guajardo concluded with this commendation.

14. Report from the chief independent ombudsman

Sean McCleskey

Sean McCleskey, Chief Ombudsman, reported that the Office of the Independent Ombudsman (OIO) has conducted 186 site visits since September with 43 of these visits being to state facilities and 143 to county facilities. Of the 709 complaints received, 94% came from state facilities. The OIO identified four youth rights violations from eight in-depth investigations.

Chief McCleskey emphasized the need for more resources, including a data analyst and two additional senior ombudsmen, to better analyze trends and follow up on issues. A pending request to the Attorney General seeks clarification on OIO's jurisdiction in pre-adjudication facilities. He also raised concerns about staff and youth safety in facilities, citing aggressive behavior and fear among staff. Chief McCleskey strongly advocated for scenario-based training to better prepare staff for real-world situations. Despite challenges, he also highlighted positive engagement at facilities like Giddings and Tamayo House.

Board members thanked McCleskey for his insights and support of safety and training initiatives. Director Carter added that 82% of current direct-care staff joined post-pandemic and emphasized ongoing efforts to rebuild training capacity.

15. Discussion, consideration, and possible approval regarding the transfer of the Parrie Haynes and John C. Wende trusts to a third party **(Action)**

Jana Jones

Page 72

Jana Jones, General Counsel, presented two agreed court orders for board approval—one for the Parrie Haynes Trust and one for the John C. Wende Trust. As recommended by the Sunset Commission, these orders transfer trustee duties from TJJ to Cadence Bank. The orders will be finalized by the Travis County Probate Court on March 5.

An advisory committee, including representatives from TJJ and DFPS, will support Cadence Bank with recommendations on trust matters. The board unanimously approved the transfers, noting the change reflects both legal necessity and a better alignment with the trusts' original intent, which focused on supporting orphans. Several board members expressed support while acknowledging the difficulty of relinquishing long-held trustee roles. The board also agreed to recommend extending the Peter Pan lease to the new trustee.

Chief Barnes motioned to approve; seconded by Judge Wheless. The motion carried unanimously.

16. Discussion regarding updates within the Internal Audit Division (25-3)

Eleazar Garcia

Page 86

Eleazar Garcia, Chief Auditor, reported that the Internal Audit Division is currently working on multiple projects, with four reports expected by the May board meeting. As of now, 11 audit recommendations have been closed in FY 2025, with 23 more reported by management as implemented; these are undergoing testing and verification. Follow-up audits have taken over 277 staff hours this fiscal year. To reduce that burden, TJJ leadership and audit staff are improving coordination and expectations, aiming to minimize unnecessary rework. A new internal committee and increased engagement with departments are helping to move this effort forward. Chief Garcia noted positive collaboration with TJJ staff and also mentioned that Internal Audit itself is currently undergoing a quality assurance review, with results to be presented at the May board meeting.

17. Discussion, consideration, and possible approval regarding the Facility Gang Audit (24-1B) **(Action)**

Eleazar Garcia

Page 90

Eleazar Garcia, Chief Auditor, presented the results of the Gang Assessment Audit, noting it was the first such audit since 2014. The audit identified several key issues, including outdated documentation that needs

updating based on recent Attorney General guidance, the lack of updated policies for treating gang-identified youth, and insufficient training expectations for contractors and vendors with access to related data. Due to the sensitive nature of certain information security findings, those results were shared directly with the Office of Inspector General.

Chief Garcia also introduced a new prioritization system for audit findings, modeled after the State Auditor's approach, to help TJJ management better identify and act on the most critical issues. He emphasized the importance of collaboration to ensure both auditors and management agree on the severity of each finding. As part of the audit, one older recommendation was successfully closed and replaced with an updated finding, reflecting changes in program practices.

Judge Wheless motioned to approve; seconded by Durham. The motion carried unanimously.

18. Update from the Advisory Council on Juvenile Services

Ashley Kintzer

Page 103

Ashley Kintzer, Director of Probation Services for the Texas Juvenile Justice Department, addressed the board on behalf of Chief Hadnot, who recently assumed a new role in Dallas County and could not attend. She summarized the Advisory Council's recent activity, noting their last meeting was held on January 10. The council continues to receive updates from TJJ leadership on staffing, waitlist management, and agency efforts responding to the DOJ report. Most Sunset compliance initiatives mandated by statute have been completed, with only one directive related to the council's work remaining. Upcoming council priorities include finalizing compliance goals, improving communication regarding dual-system youth, providing local-level feedback, expanding regional capacity, supporting strategic planning ahead of the next legislative session, and collaborating with agency staff on long-term goals. Their next meeting is scheduled for March 28.

19. Discussion, consideration, and possible approval regarding appointments to the Advisory Council on Juvenile Services **(Action)**

Ashley Kintzer

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Ashley Kintzer also presented for board approval five new appointments to the Advisory Council, including the replacement of three outgoing members whose terms had expired. The recommended appointees are Lynn Hadnott (North), Ross Worley (Northeast), Troy Navarrette (Panhandle), Maryanne Denner (South), and Judge Tina Watson (Fort Bend). The nominations were reviewed by the Probation, Parole, and Reentry Committee.

Judge Wheless motioned to approve; seconded by Dr. Barton. The motion carried unanimously.

20. Discussion, consideration, and possible approval to adopt the final rule text for new 37 TAC §343.261 (Resident Supervision) **(Action)**

Kaci Singer

Page 127

Kaci Singer, Deputy General Counsel, presented a request for the board to adopt the final rule text for new 37 TAC §343.261 concerning resident supervision. In November, the board had passed an emergency rule and approved it for publication under the regular rulemaking process. During the public comment period, no comments were received, but the probation field was consulted to modify the language of the rule. The revised language clarifies that staff must be able to see the resident without needing to move or remove anything covering a window. It also specifies that this standard does not require continuous visual supervision unless another applicable standard mandates it.

Durham motioned to approve; seconded by Chief Leija. The motion carried unanimously.

21. Discussion, consideration, and possible approval to publish proposed revisions to 37 TAC §344.804 (Dual Certification) in the *Texas Register* for a public comment period of at least 30 days and possible conditional approval to adopt the final rule **(Action)**

Kaci Singer

Page 130

Kaci Singer, Deputy General Counsel, discussed proposed revisions to 37 TAC 344.804, related to dual certification. Currently, TJJJ rules allow a person to hold multiple certifications, such as juvenile probation officer and juvenile supervision officer, as long as they meet the criteria for each. However, there has been some confusion about the requirements for mandatory training topics when someone seeks a second certification after already holding one. The proposed revisions clarify that individuals do not need to retake the mandatory topics for the second certification if they have already completed them for the first certification. However, the topics can only count toward the second certification if they were completed 18 or fewer months before taking the second certification exam.

Dr. Barton motioned to approve; seconded by Chief Leija. The motion carried unanimously.

22. Discussion, consideration, and possible approval to publish proposed revisions to 37 TAC §380.8555 (Program Completion for Non-Sentenced Offenders) and 380.8557 (Release Review Panel) in the *Texas Register* for a public comment period of at least 30 days and possible conditional approval to adopt the final rule **(Action)**

Kaci Singer

Page 133

Kaci Singer, Deputy General Counsel, presented proposed revisions to rules 37 TAC §§380.8555 and 380.8557 for approval to publish in the Texas Register for a 30-day public comment period, with conditional final adoption.

The first revision (§380.8555) changes the program completion criteria for non-sentenced youth. Currently, if a youth's stay is extended by the Release Review Panel, they must serve the full extension regardless of progress. The proposed change allows TJJJ to release a youth as soon as they meet their program goals, even if they have not completed the extended length of stay. This supports earlier release for successful youth and reduces unnecessary time in custody.

The second revision (§380.8557) makes clarifying updates to the Release Review Panel's processes. It removes operational details that are the responsibility of the executive director, giving her authority to manage procedures through policy. It also refines definitions and allows the executive director to designate who can request reconsideration of a decision, while limiting late requests to cases with good cause.

Board members and committees supported the changes, particularly praising the flexibility and efficiency the updates offer. Chief Leija motioned to approve; seconded by Chief Barnes. The motion carried unanimously.

23. Discussion, consideration, and possible approval to publish proposed revisions to 37 TAC §380.8501 (Definitions) in the *Texas Register* for a public comment period of at least 30 days and possible conditional approval to adopt the final rule **(Action)**

Kaci Singer

Page 145

Kaci Singer, Deputy General Counsel, presented proposed revisions to rules 37 TAC §380.8501 for approval to publish in the Texas Register for a 30-day public comment period, with conditional final adoption. The change clarifies that a youth's "committing offense," which is used to determine things like their minimum length of stay, must be one for which they were formally adjudicated, not an offense found during a probation violation hearing.

Durham motioned to approve; seconded by Dr. Barton. The motion carried unanimously.

24. Discussion, consideration, and possible approval to publish proposed revisions to 37 TAC §380.8565 (Discharge of Youth with Determinate Sentences upon Transfer to TDCJ or Expiration of Sentence) and §380.8569 (Transfer of Youth with Determinate Sentences Adjudicated for Capital Murder) in the *Texas Register* for a public comment period of at least 30 days and possible conditional approval to adopt the final rule **(Action)**
Kaci Singer

Page 150

Kaci Singer, Deputy General Counsel, presented proposed revisions to 37 TAC §§380.8565 and 380.8569 for board discussion and potential approval to publish in the Texas Register for a 30-day public comment period, with conditional approval for final adoption. These two rules govern the discharge and transfer processes for youth with determinate sentences. 37 TAC §380.8565 applies to most determinate-sentenced youth, while §380.8569 specifically applies to those adjudicated for capital murder.

The proposed revisions remove the current six-month minimum stay requirement before TJJD may request a transfer hearing to the Texas Department of Criminal Justice (TDCJ). Under the new rule, if a youth is at least 16 years old and commits conduct that meets the elements of “assault on a public servant” (as defined in the Penal Code), TJJD can immediately seek a transfer hearing, regardless of how long the youth has been in the agency’s custody. This change is aimed at enhancing staff safety and enabling quicker responses to serious violence within TJJD facilities. It aligns with earlier board discussions about improving internal safety without requiring legislative changes.

Chairman Ramirez motioned to approve; seconded by Judge Wheless. The motion carried unanimously.

25. Discussion, consideration, and possible approval to publish the newly proposed 37 TAC §380.9742 (Security Unit Admission Pending Transportation) in the Texas Register for a public comment period of at least 30 days and possible conditional approval to adopt the final rule **(Action)**

Cameron Taylor

Page 160

Cameron Taylor, Policy Director, presented proposed rule 37 TAC §380.9742 for board consideration and conditional approval to publish for public comment. The new rule, Security Unit Admission Pending Transportation, establishes clear criteria for temporarily placing a youth in a Security Unit or Regulation and Safety Unit when pending transportation. Specifically, it permits such placement during intra-agency transfers, transfers to the TDCJ Correctional Division, transfers to the Intervention Program at Evins or Mart, or transportation to and from court hearings. The rule aims to standardize and clarify operational procedures for managing youth during these transitions.

Judge Wheless motioned to approve; seconded by Chief Barnes. The motion carried unanimously.

26. Discussion, consideration, and possible approval to publish proposed revisions to 37 TAC §380.9520 (Cooling-Off Period for Youth Out of Control) and 380.9739 (Isolation) in the *Texas Register* for a public comment period of at least 30 days and possible conditional approval to adopt the final rule **(Action)**

Cameron Taylor

Page 164

Cameron Taylor presented a proposal to repeal and consolidate existing rules 37 TAC §389.520 (Cooling Off Period for Youth Out of Control) and §389.739 (Isolation) into a single updated rule titled Regulation Breaks. This new rule would standardize procedures for both voluntary and involuntary removal of youth from planned activities, allowing such breaks to last up to three hours. After that time, staff would be required to implement additional interventions. The goal of this consolidation is to simplify policy, reduce confusion, and support more consistent behavior management practices across facilities.

Durham motioned to approve; seconded by Rep. Thierry. The motion carried unanimously.

27. Discussion, consideration, and possible approval to publish the results of rule review for 37 TAC Chapter 359 in the Texas Register **(Action)**

Cameron Taylor

Page 171

Cameron Taylor presented on the discussion and possible approval to publish the results of the rule review for 37 TAC Chapter 359 in the Texas Register. This chapter includes two brief standards outlining memorandums of understanding (MOUs) with the Department of Family and Protective Services (DFPS) and the Texas Commission on Law Enforcement (TCOLE). After review, staff recommended readopting the rules without any changes, as they are still current and effective.

Judge Wheless motioned to approve; seconded by Dr. Barton. The motion carried unanimously.

28. Discussion, consideration, and possible approval regarding the discipline of certified officers - Agreed Orders **(Action)**

- I. Evan Brooks, Certification No. 36241, Docket No. 25-36241-230136, 230179
- II. Manuel Armendariz, Certification No. 36597, Docket No. 25-36597
- III. Arianna Davila, Certification No. 38632, Docket No. 25-38632-230196
- IV. Dominique Sharpe, Certification No. 28157, Docket No. 25-28157-230133, 230134
- V. Martin Bernaldo Vera, Jr., Certification No. 37193, 25-37193-230019
- VI. Sierra Wood, Certification No. 39172, Docket No. 25-39172-240134

Chelsey Oden

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Chief Leija motioned to approve; seconded by Durham. The motion carried unanimously with one absence.

29. Discussion, consideration, and possible approval regarding the discipline of certified officers - Default Orders **(Action)**

- I. Layne Moore, Certification No. 40065, Docket No. 25-40065-240184
- II. Brandon Turner, Certification No. 39075, Docket No. 25-39075-240067
- III. Jeffrey Watkins, Certification No. 39076, Docket No. 25-39076-240006
- IV. Adan Avila, Certification No. 37565, Docket No. 25-37565-240003
- V. Tamiko Cotton, Certification No. 38185, Docket No. 25-38185-24000173
- VI. Chris Harvey, Certification No. 39188, Docket No. 25-39188-230184, 230189
- VII. Edward Hewitt, Certification No. 39820, Docket No. 25-39820-240099
- VIII. Omar Holcomb, Certification No. 38295, Docket No. 25-38295-240117
- IX. Andrew Lozoya, Certification No. 39162, Docket No. 25-39162-240148
- X. Juan Munoz, Certification No. 37973, Docket No. 25-37973
- XI. Don Polk, Certification No. 40119, 25-40119-240135
- XII. Ulysses Taylor, Certification No. 39319, Docket No. 25-39319-240071
- XIII. Francisco Trevino, Certification No. 36957, Docket No. 25-36957-230200

Chelsey Oden

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Judge Wheless motioned to approve; seconded by Durham. The motion carried unanimously with one absence.

30. Discussion, consideration, and possible approval regarding certain contract actions, all of which requiring board approval pursuant to GAP 385.1101 **(Action)**:

- I. New contract for recruiter consulting services (TBD)
- II. New contract for abuse prevention consulting services (TBD); and
- III. New contract awardee for board-approved pre-employment services (Occupational Health Centers of the Southwest, P.A., dba Concentra Medical Centers)

Kellie Love

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Kellie Love, Director of Business Operations, presented three contract items for board consideration and approval per GAP 385.1101. The first is an \$80,000 contract for recruiter consulting services to pilot targeted recruitment strategies. The second is a five-year \$400,000 contract for abuse prevention consulting services. Additionally, the board was informed that Concentra Medical Centers has been selected as the vendor for pre-employment services under a previously approved contract. Board members emphasized the importance of accountability and outcome measurement, particularly in recruitment efforts, which are expected to be bolstered by the proposed 15% raise for staff and aimed at reducing the agency's current overtime costs.

Chief Barnes motioned to approve; seconded by Dr. Barton. The motion carried unanimously.

31. Discussion, consideration, and possible acknowledgement of gifts **(Action)**

Emily Anderson

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Emily Anderson, Deputy Executive Director for Operations and Finance, requested the board's formal acknowledgment of a \$5,000 donation from Joe Croce to the Gainesville State Juvenile Correctional Facility for gym equipment, in compliance with Chapter 575 of the Texas Government Code. Staff recommended the board approve this acknowledgment during the open meeting, which would be followed by a thank you letter to Mr. Croce for his generous contribution.

Chief Leija motioned to approve; seconded by Rep. Thierry. The motion carried unanimously.

32. Discussion regarding updates from the IT Division, including a recognition of service

Tim Tenpas

Tim Tenpas, Chief Information Officer, provided an update on IT Division activities, highlighting that in fiscal year 2024, the agency faced approximately six million attempted cyberattacks, including phishing, brute force attacks, and port scans. He emphasized that while hackers only need to succeed once, the agency must defend successfully 100% of the time. Mr. Tenpas also reported on the agency's multi-year effort to modernize its case management system (originally built in the 1980s) with the new system, "CONNECT," set for deployment in March. This modernization is expected to save the agency roughly \$350,000 annually by eliminating mainframe costs. Mr. Tenpas concluded with an emotional tribute to Brad Stafford, a key contributor to the CONNECT project and long-time agency programmer who recently passed away from cancer. Brad's legacy includes his foundational work on the Juvenile Case Management System (JCMS) and systems supporting youth victims of trafficking. In his honor, Mr. Stafford's family was presented with a legislative resolution and a flag flown over the Texas Capitol.

33. Closed Session – Executive Session

Chairman Manny R. Ramirez

- Government Code §551.071 Consultation with attorney regarding litigation;
- Government Code §551.072 Deliberation regarding real property; and
- Government Code §551.074 Discussion regarding personnel matters.

34. Reconvene in Open Session

Chairman Manny R. Ramirez

35. Discussion, consideration, and possible conditional approval regarding a recommended location for new facility construction **(Action)**:

Rachel Gandy

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Rachel Gandy, Chief of Staff, presented on a recommended location for the second new state facility. Ms. Gandy reminded the board that the Legislature appropriated \$200 million to expand state capacity by 200 beds, emphasizing the need for proximity to population centers to improve staffing and better serve high-acuity youth. Following the first site approval in December, Brazoria County is the proposed site for the second facility. Specifically, staff requested approval of a plot of land near TDCJ's Memorial Unit, made available through a strong partnership with TDCJ. The proposed facility would include 104 beds. Board members

expressed strong support, highlighting the efficiency and collaboration involved, and commended Ms. Gandy and her team for their work. Upon board approval, the proposal will move forward to the Legislative Budget Board and the full Legislature.

Rep. Thierry motioned to approve; seconded by Dr. Barton. The motion carried unanimously with one absence.

36. Adjourn

- The Texas Juvenile Justice Board reserves the right to limit the time and scope of public comments as deemed appropriate by the Board.
- The Texas Juvenile Justice Board reserves the right to take formal Board action on any posted agenda item if necessary.
- Items may not necessarily be considered in the order in which they appear on the agenda.
- The Texas Juvenile Justice Board may go into closed session with respect to any item as authorized by the Texas Open Meetings Act, as codified in Texas Government Code Section 551.071.
- The Texas Juvenile Justice Board reserves the right to broadcast its meeting live.
- Videoconference meetings are conducted in accordance with the Open Meetings Act. For such meetings, the location of the meeting will be open to the public during the open portions of the meeting. A member of the Board will be present there to preside over the meeting.
- If ADA accommodations are needed, please contact Vonesha Simon at vonesha.simon@tjjd.texas.gov or boardmaterials@tjjd.texas.gov



TJJD Board Meeting

May 16, 2025



TEXAS

JUVENILE  JUSTICE
DEPARTMENT

State Service Tenure Recognition

Fiscal Year 2025, Second Quarter

Staff Celebrating a Period of 1 Year of State Service FY 25, Second Quarter

Jeremy Dunk	Carlos Sanchez II	Roberto Meza Jr	Alexander Franklin	Wyvette Craver	Jeremy McCullough	Leila Davis	Kimberly Doss	Tomeka Kelly	Howard Dudley
Antonio Trevino	Kenneth Scott II	Jorge Medina	Lawrence Watson	Akasha Lira	Matthew Abendschein	Gabriela Alvarado	Senon Moya	Lamishreanda Mcguire	Ricardo Villarreal Jr
Rosendo Cantu V	Eduardo Cardenas Jr	Stephen Sinnott	Harold Vann	Jesus Nunez	Dwayne McAfee	Roel Gil	JaTerris Hubbard	Kirstie Lee	Mark Castillo
Lance Anthony	Manny Acfalle	Breanna Burks	Michael Stykes	Jesus Cab Lara	Chelsea Pena	Alexis De La Cruz	Adam Alviso	Martin Ramirez	Richard Gatje
Mayra Sierra	Crystal Kearns	Kaitlyn Forrester	Joel Ekno	Sarah Hogan	Raul Aguirre	Jeramie Gamez	Stephanie Rodrigues	Bryanna Villareal	Raijeal Knox Jr

Staff Celebrating a Period of 1 Year of State Service FY 25, Second Quarter Cont.

Yanique Williams Menelas	Alexander Acosta	Peyton Teutsch	Francisco Mancinas Jr	Gustavo Perez	Angelica Ysquierdo	Joshua Guerra	James Foster Jr	Amando Bautista	Carey Ray
Blanca Elizondo	Desirae Munoz	Laura Vaughn	Courtney Landry	Ana Walters	Kaylee Howard	Casey Waldrip	Peter Hunte	Roy Olivarez Jr	Jason Custer
David Krough	Camden Sielaff								

Staff Celebrating a Period of 5 Years of State Service FY 25, Second Quarter

Cynthia Matta	Takeisha Davis Wright	Sharon Miles	Kimi Scruggs	Xitlali Gonzalez	Tahlia Rodriguez	Crystal Whisenhunt	Robert Hamilton	Robert Hamilton	Kevin Ainsworth
Angelica Meza	Airron Cowthran	Diana Tovar	Angela Coward	Tia Morris	Crystal Griffith	Zuri Hernandez	Robert Fischer	Carla Rub	Leeann Cavazos
Moises Garcia	Esquior Manuel	Kayla Figueroa	Ilo Sanders	Allan MaGouirk					

Staff Celebrating a Period of 10+ Years of State Service FY 25, Second Quarter

Patrick Williams 35 years	Elizabeth Donaldson 10 years	Victor Villarreal 25 years	Barbara Washington 20 years	Tomi Miranda 25 years	Michelle Stevenson 25 years	Angela Murphy 20 years	Jason Tweedle 25 years	Cassandra Moreland 25 years	Trina Miller 15 years
Dashone Johnson 20 years	Monte Williams 20 years	Danny Smith 20 years	Eric Smith 25 years	Maxine Gibbs 25 years	Bobby Medlock Jr 30 years	Kimberly Ellis 20 years	Marketa Johnson 15 years	Antonio Cheeves 10 years	John Johnson 30 years
Nancy Edmonds 25 years	Velma Lewis 35 years	Kevelle Wasson 25 years	Cody Padgett 30 years	Jason Thomas 20 years	Javier Medina 25 years	Michael Battles 10 years	Lee Tobin 10 years	Douglas Carter Jr 10 years	Nicholas Rhames 15 years
Patrick Williams 35 years	Elizabeth Donaldson 10 years	Victor Villarreal 25 years	Barbara Washington 20 years	Tomi Miranda 25 years	Michelle Stevenson 25 years	Angela Murphy 20 years	Jason Tweedle 25 years	Cassandra Moreland 25 years	Trina Miller 15 years



TEXAS

JUVENILE  JUSTICE
DEPARTMENT

State Service Tenure Recognition

Fiscal Year 2025, Third Quarter

Staff Celebrating a Period of 1 Year of State Service FY 25, Third Quarter

Bobbie Smith	Joshua Scott	Tiffany Campos	Thelma Bell Punchard	Rachel Keith	Eric Daniels	Amanda Cowden	Sonya Carlson	Barbara Sadler	Dan Mays III
Jared Trowbridge	Anakaren Esquivel	Alma Garcia	Alonzo Green	Tyreejon King	Eric Manzano	Amanda Luxton	Wykisha Judie	Brandon Saenz	Kenasheia Dews
Seenequwa Douglas	Payton Barksdale	Brian Horn	Curtis Petty	Keithsa Cobb	Anthony Garcia	Hailey Baker	Sheila Martinez	Cindy Marzett	Andres Pina III
Kody Fouts	Aisha Gay	Erin Dennis	Jerry Gater	Ariel Zeleska	Luis Gonzalez	Marshae Green	Ricardo Garcia Jr	Destinie Foster	Adrian Fajardo
Aaron Courtney Jr	Chi Awah Fru	Kathy Hardee	Abikanile Monroe	Ebony Wolridge	Broderick Masters	Kurjural Newell	Deandre Oden	James Ellis	Lisa Hogan
Mykia Davis	Jacqueline Aguilera	Rebecca Graham	Jose Richarte	Zane Schulz	John Montantez	Carlos Gutierrez Escalante	Jacqueline Martinez Perez	Mandie Mendoza	Kristopher Culverhouse

Staff Celebrating a Period of 1 Year of State Service FY 25, Third Quarter Cont.

Juan Perez Rodriguez	Kylie Garcia	Willie Williamson Jr	Darren Williams Jr	Essence Porter	Madoussou Soumahoro Epse Traore	Nika Amaglobeli	Amy Chapman	Anabel Lara	Danny Weaver
Alejandra Guzman	Jose Hincapie Munoz	Katherine Reyes	Marissa Barbosa	Stephanie Chavez	Lakisa Darden	Arianne Jiral	Levi Carter	Justin Covey	William Wehr
Xavier Thomas	Elsa Mazon	Barron Graham	Annabel Dominguez	Abigail Rubio	Jesus Alvarez Jr	Mario Torres Jr	Amber Baze	Gracee Esquivel	Michael Mercier
Matthew Smith									

Staff Celebrating a Period of 5 Years of State Service FY 25, Third Quarter

Laura Watts	Lacey Evans	Christopher Bowser	Miranda Victory	Brad Castle	Jabari Anderson	Regina Stephens	Alawan Thomas	Brandon Spencer	Susan Namalefe
Jolisa Jones	Chelsea Tieuel	Juan Martinez	Linnet Juma	Justin Castillo	Jorge Reta	Alexander De Leon	Etoi Montgomery	Grady LeBrun	Courtney Solomon
Roncelle Sterling	Anthony Kibble	Shalini Kesava	Emma Guerrero	Faith Jackson	Aspen Pleasant				

Staff Celebrating a Period of 10+ Years of State Service FY 25, Third Quarter

Zachary Melton 20 years	Lisa Johnson 20 years	Caroline Copeland 20 years	James Humphrey 45 years	Jan Heath 10 years	Bernadine Gutierrez 15 years	Cheryl Gray 25 years	Norma Ramos 15 years	Larry Leatherwood 20 years	Victor Rodriguez 20 years
Claudia Santana 15 years	Mary Waples 20 years	Leslie Orozco 25 years	Rachel Carroll 15 years	Stevie Turner 35 years	Daryl Liedecke 25 years	Mohanbhai Patel 25 years	Rigoberto Quintero 20 years	Lannes Hilboldt 25 years	Kim Goodman 15 years
Jacqueline Cooper 20 years	Garland Gray Jr 15 years	Angelica Sharp 35 years	Stephen Claybrook 10 years	Brittney Blair 10 years	Kyle O'Neill 10 years	Pete Aranda Jr 10 years	Noah Wright 10 years	Ashton Cabler 10 years	Stephanie Massick 10 years
David Onaney 10 years	Danny Butts Jr 10 years	Cynthia Mooney 10 years	Antwang Brown 10 years	Laura Riojas 10 years					



For the
Texas Juvenile Justice Department
Second Quarter FY25 Board Report
December 1, 2024 to February 28, 2025



Second Quarter Fiscal Year 2025

Criminal Investigation Summary

Facilities	Total	EJC	GNS	GSS	Mart	RJ	Ayres	Karyn	Schf	Tamayo	Contract	Parole	Central	Other
Complaints Entered by IRC	3992	882	528	770	928	730	22	0	21	10	12	70	2	17
Investigation														
Opened Cases	763	188	76	99	167	193	1	0	1	1	0	37	0	0
Closed Cases	717	209	67	50	184	155	4	0	0	4	0	44	0	0
Active Cases	376	93	41	89	38	80	1	1	2	1	0	26	1	3
Types of Investigations														
Abuse of Office	6	2	0	1	1	2	0	0	0	0	0	0	0	0
Assaults on Employees	403	146	31	53	91	82	0	0	0	0	0	0	0	0
Assaults on Other Youth	15	3	0	1	4	7	0	0	0	0	0	0	0	0
Escapes/Absconders	35	0	0	0	0	0	0	0	0	0	0	35	0	0
Narcotics or Contraband	19	3	0	6	2	7	1	0	0	0	0	0	0	0
Organized Crime (Gang Intelligence)	176	24	20	21	43	67	0	0	0	1	0	0	0	0
Other	13	1	5	4	0	1	0	0	0	0	0	2	0	0
Sexual Misconduct	96	9	20	13	26	27	0	0	1	0	0	0	0	0
Forensics Data Request														
Digital Forensics Requested	4	0	1	2	0	1	0	0	0	0	0	0	0	0
Digital Forensics Completed	4	0	1	2	0	1	0	0	0	0	0	0	0	0
Total Gigabytes Processed	1668	0	1500	160	0	8	0	0	0	0	0	0	0	0
K-9 Searches														
Buildings	124	48	44	7	9	15	0	0	0	1	0	0	0	0
Mail / Parking Lot	194	125	32	4	13	19	0	0	0	1	0	0	0	0

Incident Reporting Center (IRC)

Incident Reporting Center	Totals
Calls to the Incident Reporting Center Hotline	5809
Calls to the County Hotline	1076
Calls to the Office of Independent Ombudsman Hotline	858
Calls Regarding Other State Business	3103
Call Audits	62
Reports Entered into IRC-CRIMES	3708
Reports Entered into County Abuse/Neglect/Exploitation	648
Reports Entered into OIO-CRIMES	284

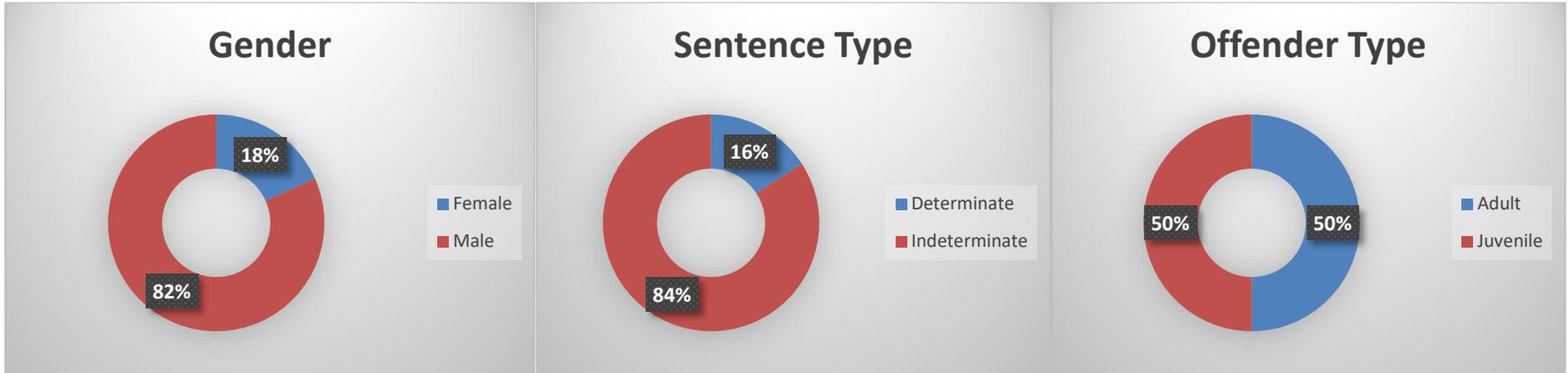
Information Source	Total	EJC	GNS	GSS	Mart	RJ	Ayres	Schf	Tamayo	Contract	Parole	Central	Other
Advocacy Group	1	1	0	0	0	0	0	0	0	0	0	0	0
CPS	1	0	0	0	0	0	0	0	0	0	0	0	1
Family	22	4	2	2	9	5	0	0	0	0	0	0	0
Family Member	6	0	1	1	2	1	0	0	0	0	0	0	1
Grievance	2	2	0	0	0	0	0	0	0	0	0	0	0
Incident Report Form	158	60	16	9	33	40	0	0	0	0	0	0	0
OIG Investigator	161	22	22	19	31	66	0	0	0	0	1	0	0
OIO Staff Initiated	1	1	0	0	0	0	0	0	0	0	0	0	0
Other	14	1	3	2	4	1	0	0	0	0	1	0	2
Public	9	0	3	0	1	1	0	0	0	1	0	0	3
Senator's Office	1	0	0	1	0	0	0	0	0	0	0	0	0
Serious Incident Report	59	24	10	5	9	10	0	0	0	0	1	0	0
Staff	2704	596	294	632	579	507	5	10	8	4	63	2	4
State Auditor's Office	2	1	0	0	0	1	0	0	0	0	0	0	0
Walk-In	2	0	0	0	1	1	0	0	0	0	0	0	0
Youth	576	115	128	68	162	72	12	8	2	4	4	0	1
Youth During Facility Inspection	8	4	1	2	1	0	0	0	0	0	0	0	0
Youth Phone Call/Mail	265	51	48	29	96	25	5	3	0	3	0	0	5
Grand Total	3992	882	528	770	928	730	22	21	10	12	70	2	17
Referral Information													
Admin	0	0	0	0	0	0	0	0	0	0	0	0	0
ANE	162	38	24	24	40	33	0	1	0	1	0	0	1
HR	27	3	4	8	7	4	0	0	0	0	0	0	1
Medical	435	71	23	107	185	43	0	3	2	0	1	0	0
OIG	402	109	47	43	83	81	1	1	0	0	36	1	0
OIO	208	42	40	21	77	18	3	2	0	2	0	0	3
PREA	258	38	45	47	63	60	1	3	1	0	0	0	0
SIO	176	25	20	21	42	67	0	0	1	0	0	0	0
State Prog	1637	380	198	453	249	344	3	5	2	1	1	1	0
Youth Rights	487	106	100	55	154	51	12	7	2	0	0	0	0
Active	76	15	12	11	23	8	2	1	0	1	0	0	3
Closed	261	59	16	26	60	47	1	2	3	7	31	0	9
Grand Total	4129	886	529	816	983	756	23	25	11	12	69	2	17

* Active IRC Referrals are complaints entered into CRIMES for the Office of Independent Ombudsman (OIO)

Incident Reporting Center

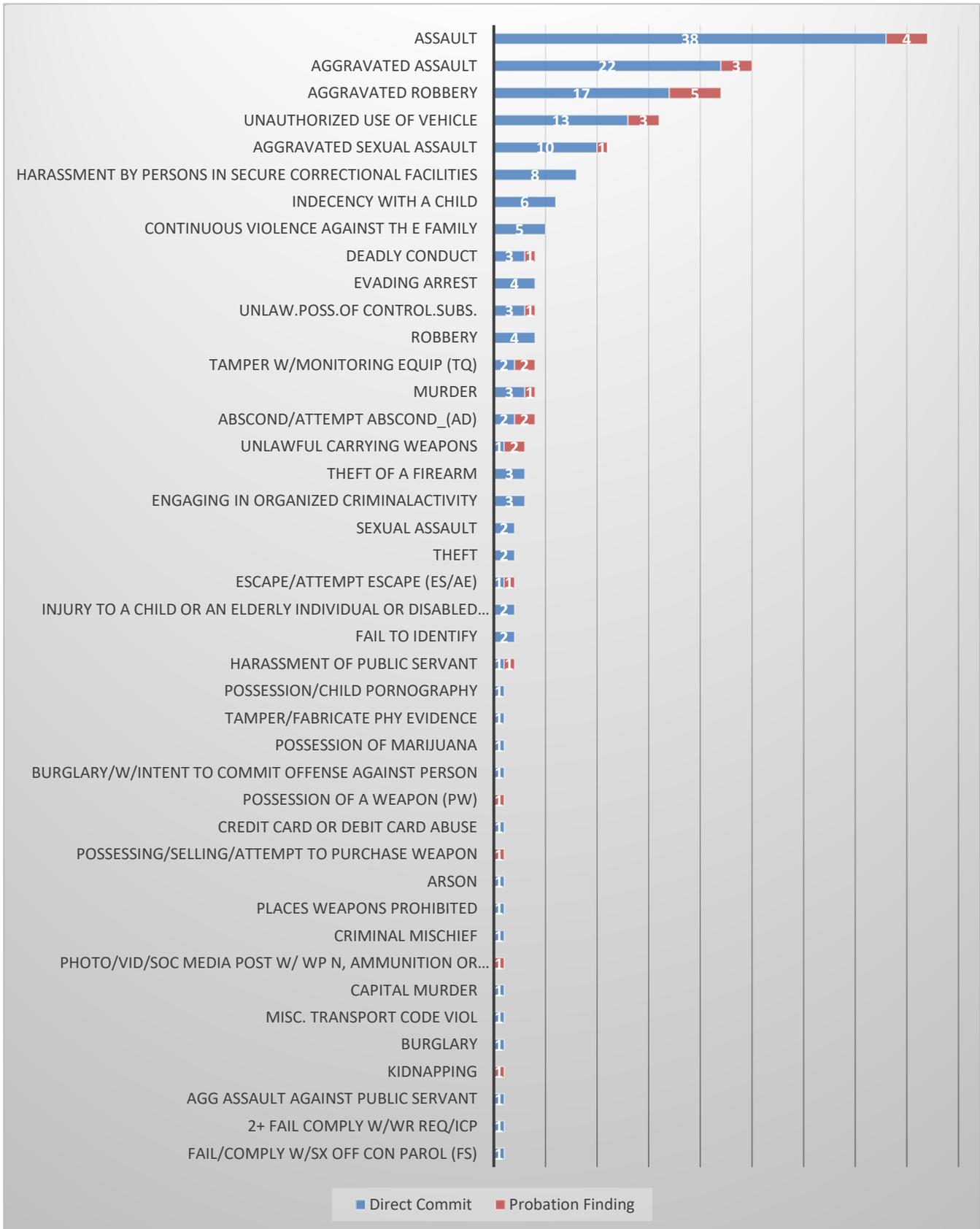
Reporting Category	Total	EJC	GNS	GSS	Mart	RJ	Ayres	Schf	Tamayo	Contract	Parole	Central	Other
(blank)	1	1	0	0	0	0	0	0	0	0	0	0	0
Abscond	1	0	0	0	0	0	0	0	1	0	0	0	0
Assault-Offender/Offender	241	63	26	34	90	28	0	0	0	0	0	0	0
Assault-Offender/Staff	372	129	61	40	71	71	0	0	0	0	0	0	0
Assault-Staff/Offender	10	2	3	0	4	1	0	0	0	0	0	0	0
Contraband	35	9	5	14	2	4	1	0	0	0	0	0	0
Detainer	3	2	0	0	0	1	0	0	0	0	0	0	0
Directive	85	26	0	0	9	3	0	0	0	0	46	0	1
Drugs	3	2	0	1	0	0	0	0	0	0	0	0	0
DTA Information	4	1	0	0	0	1	0	0	0	0	2	0	0
Due Process	5	0	2	2	0	1	0	0	0	0	0	0	0
Education	2	0	0	0	1	1	0	0	0	0	0	0	0
Escape	1	0	0	0	0	0	0	0	1	0	0	0	0
Grievance	495	105	102	58	157	51	12	7	2	1	0	0	0
HR Investigation Request	3	0	0	0	3	0	0	0	0	0	0	0	0
Human Trafficking	1	0	0	0	0	0	0	0	0	0	1	0	0
Inappropriate Relationship-Offender/Offender	1	0	0	0	1	0	0	0	0	0	0	0	0
Inappropriate Relationship-Staff/Offender	7	2	3	1	1	0	0	0	0	0	0	0	0
Information Only	222	56	12	37	16	75	0	3	2	0	17	1	3
Medical	4	1	0	0	2	0	0	0	0	0	0	0	1
MLOS/Release Date	7	0	1	2	3	0	1	0	0	0	0	0	0
Non-Jurisdiction-DFPS	11	0	0	0	3	5	1	0	0	0	0	0	2
Non-Jurisdiction-HHSC	4	0	0	0	0	0	0	0	0	1	0	0	3
Non-Jurisdiction-Law Enforcement	3	0	1	0	0	0	0	0	0	0	1	0	1
Programming	1	0	0	0	1	0	0	0	0	0	0	0	0
Public Complaint	6	0	3	0	0	2	0	0	0	0	0	0	1
Religion	1	1	0	0	0	0	0	0	0	0	0	0	0
Review-Human Resources	2	0	1	1	0	0	0	0	0	0	0	0	0
Review-Intelligence	182	26	21	26	39	69	0	0	1	0	0	0	0
Review-Medical	29	11	2	11	2	2	0	0	1	0	0	0	0
Rule or Policy	3	1	0	1	1	0	0	0	0	0	0	0	0
Safety Concern	6	1	2	2	1	0	0	0	0	0	0	0	0
Sexual Misconduct-Offender/Offender	27	2	3	3	8	9	0	2	0	0	0	0	0
Sexual Misconduct-Staff/Offender	26	2	4	2	6	12	0	0	0	0	0	0	0
Specialized Treatment	3	1	1	0	1	0	0	0	0	0	0	0	0
Staff Conduct	13	3	3	0	5	1	0	0	0	1	0	0	0
Staff Misconduct	563	137	73	121	85	139	0	1	1	5	0	1	0
Staff Misconduct / Internal Affairs	1	0	0	0	0	1	0	0	0	0	0	0	0
Suicidal Behavior	327	32	18	75	169	30	0	2	0	0	1	0	0
Terroristic Threat	10	1	0	4	4	0	0	0	1	0	0	0	0
Unresolved Grievance	234	47	41	25	84	23	4	3	0	2	0	0	5
Use Of Force	74	20	7	15	11	21	0	0	0	0	0	0	0
Waste, Fraud, & Abuse	1	0	0	1	0	0	0	0	0	0	0	0	0
Youth Misconduct	962	198	133	294	148	179	3	3	0	2	2	0	0
Grand Total	3992	882	528	770	928	730	22	21	10	12	70	2	17

Offender Typology

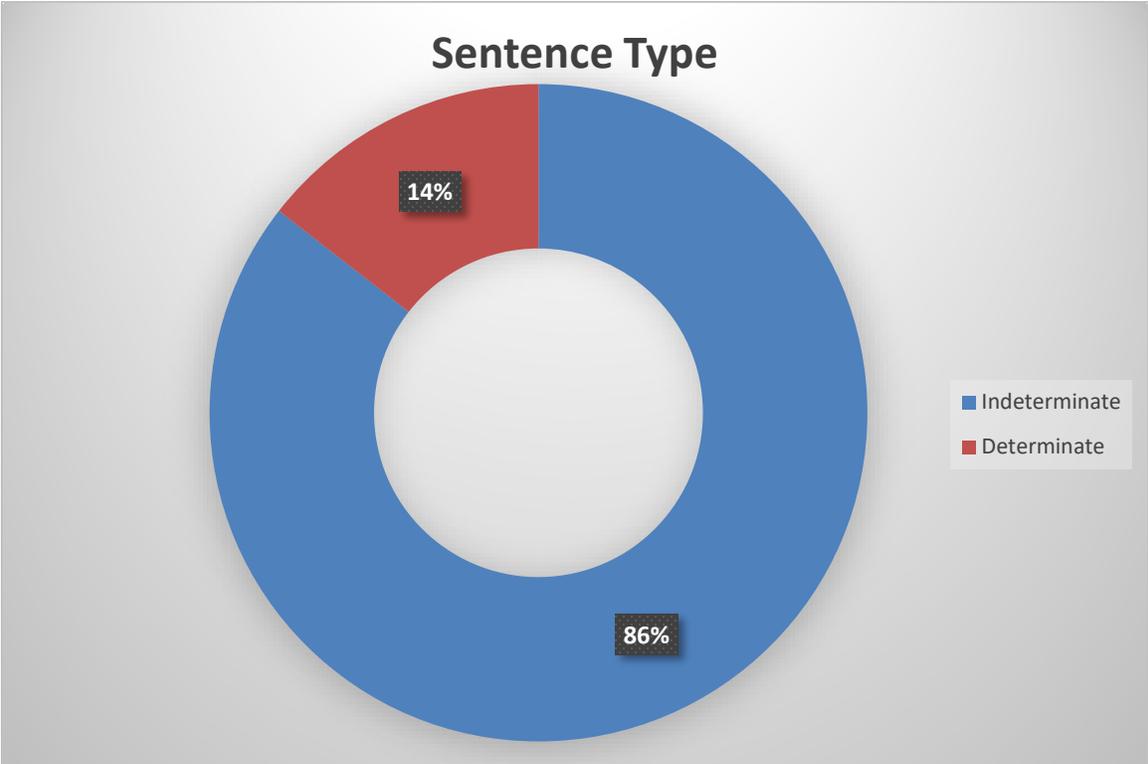
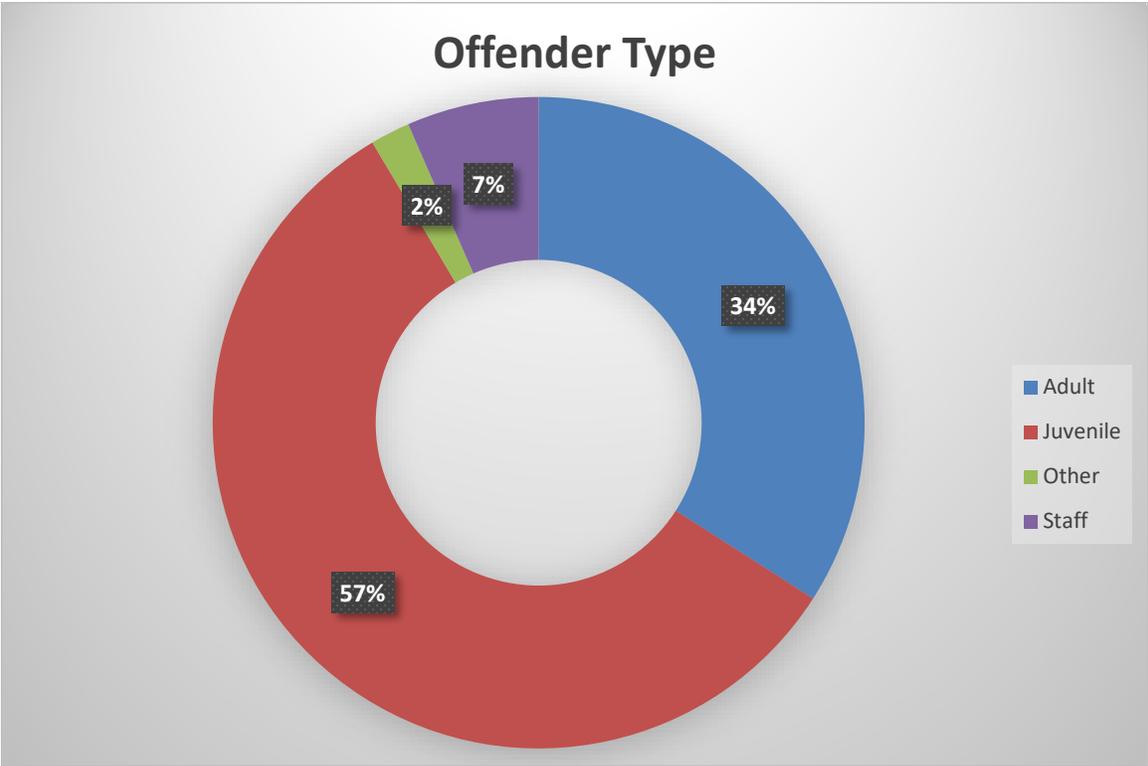


Month	December					January					February				
	EJC	GNS	GSS	Mart	RJ	EJC	GNS	GSS	Mart	RJ	EJC	GNS	GSS	Mart	RJ
ADP	152	164	127	201	86	140	165	127	201	86	144	163	126	200	87
Count of Unique Suspects	51	7	22	42	32	50	25	25	41	47	57	16	22	29	20
Percentage ADP	34%	4%	17%	21%	37%	36%	15%	20%	20%	55%	40%	10%	17%	15%	23%

Offender Typology

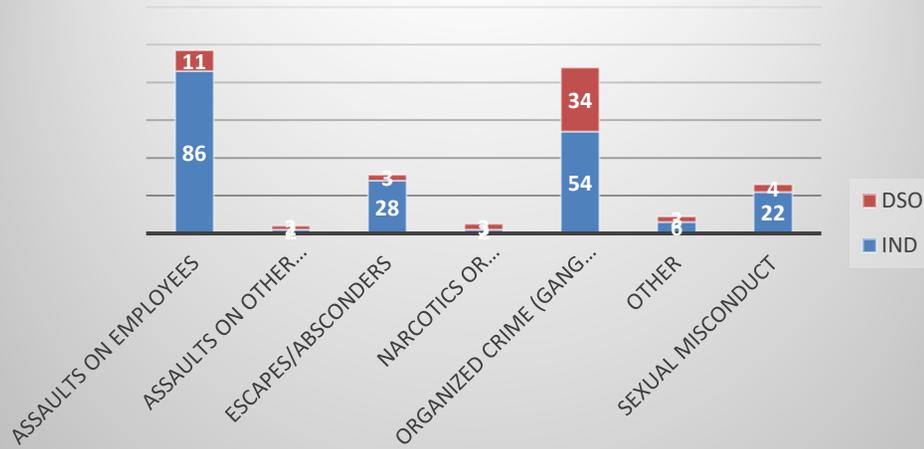


OIG Criminal Investigations by Category and Offense

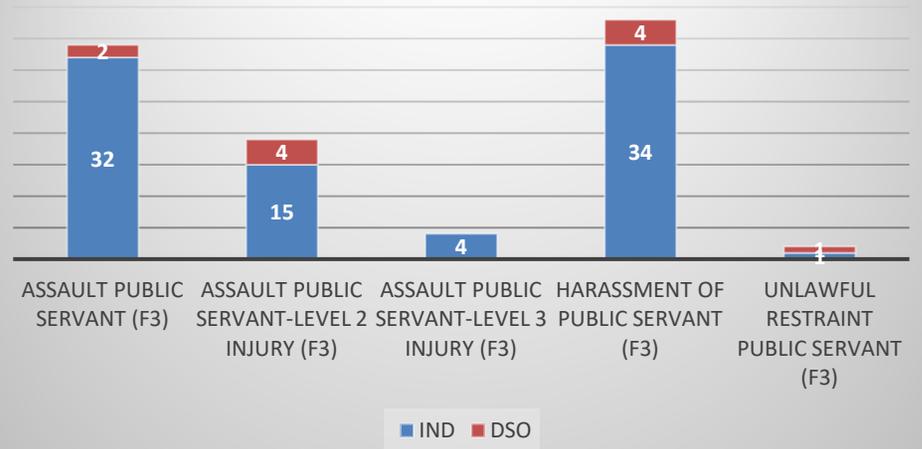


Adult Youth Offenders

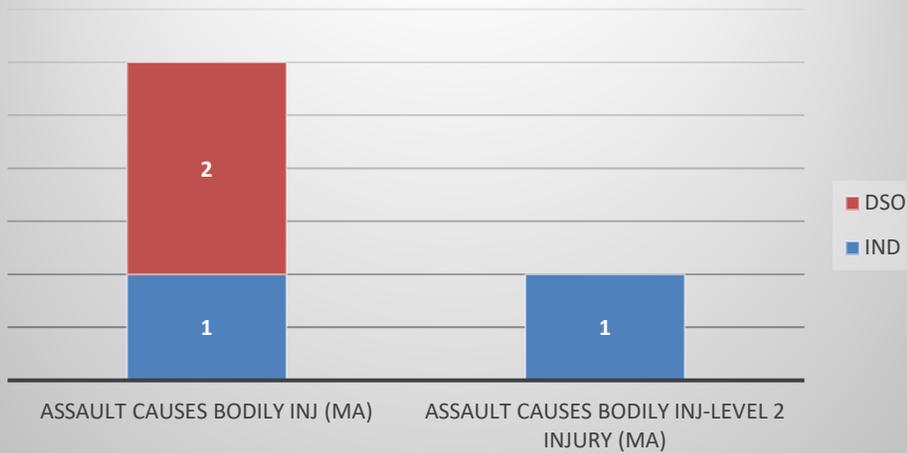
Offense Category



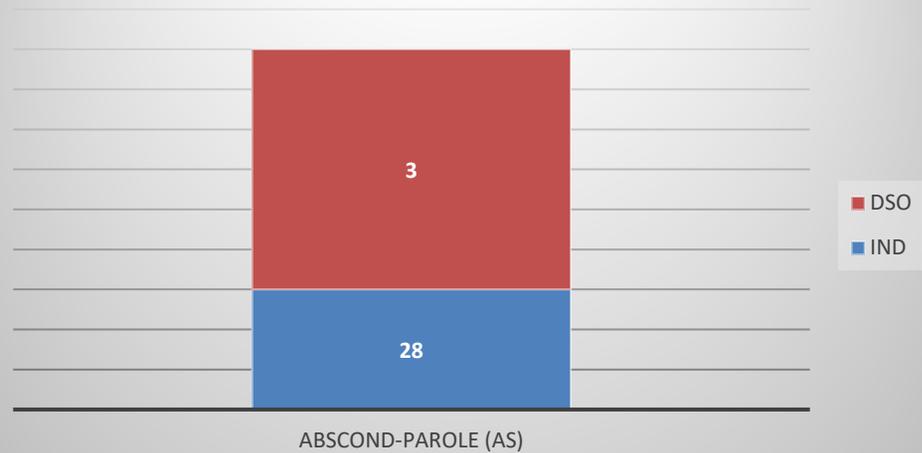
Assaults On Employees



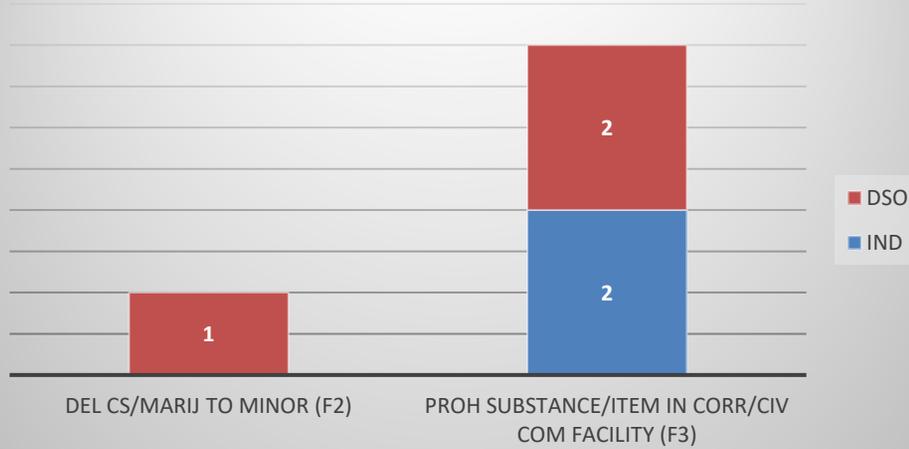
Assaults on Youth



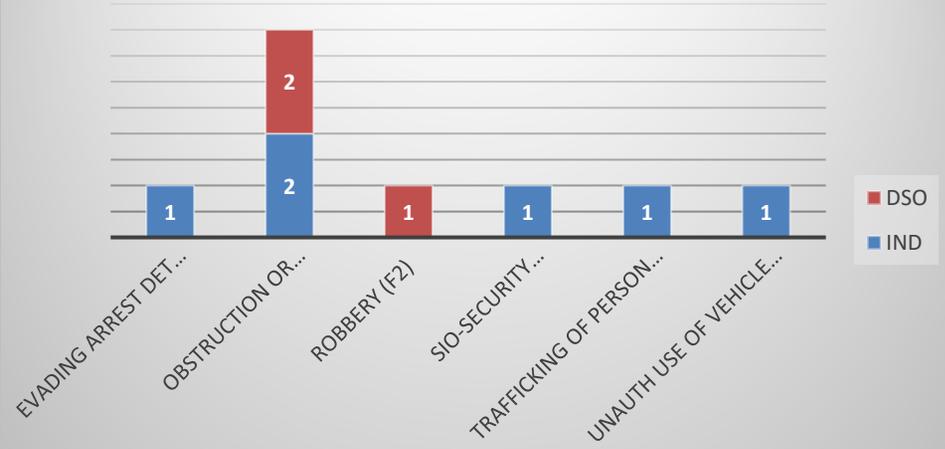
Escapes/Absconds



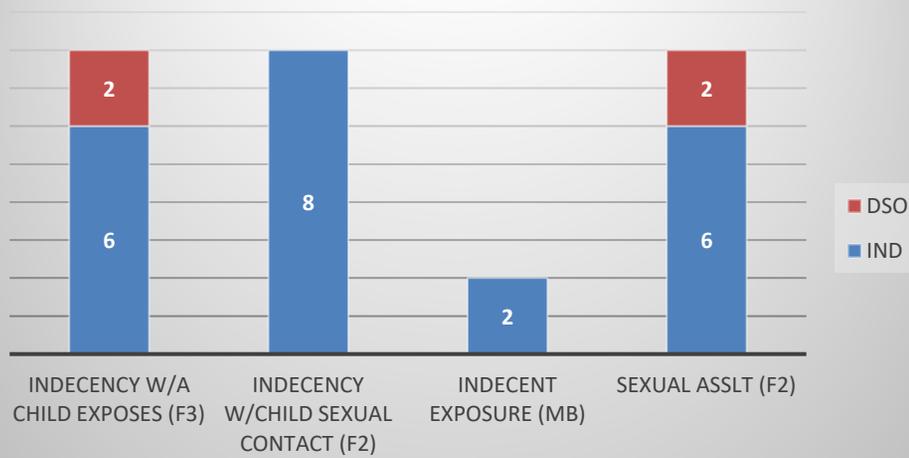
Narcotics or Contraband



Other

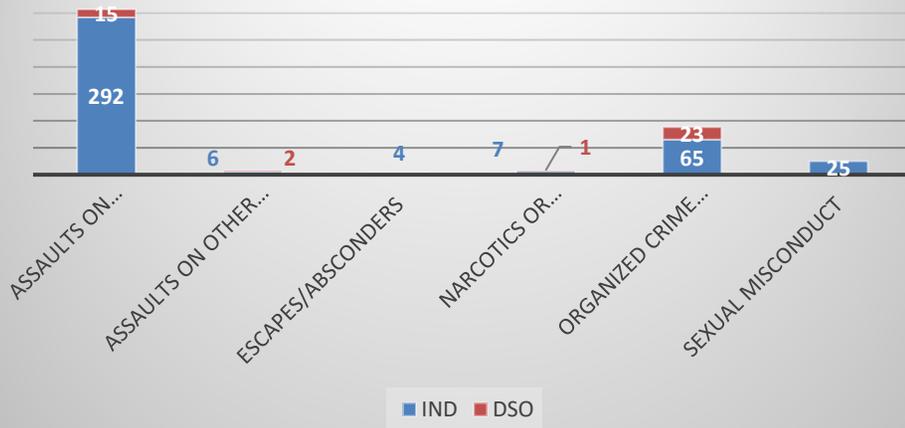


Sexual Misconduct

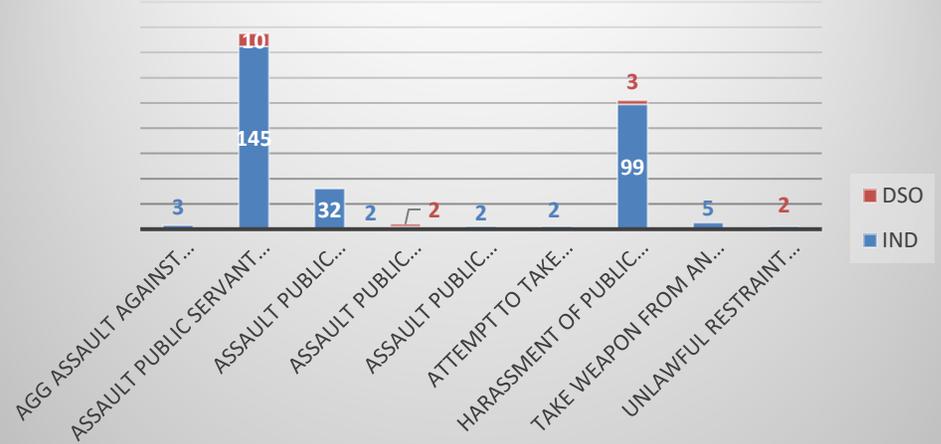


Juvenile Offenders

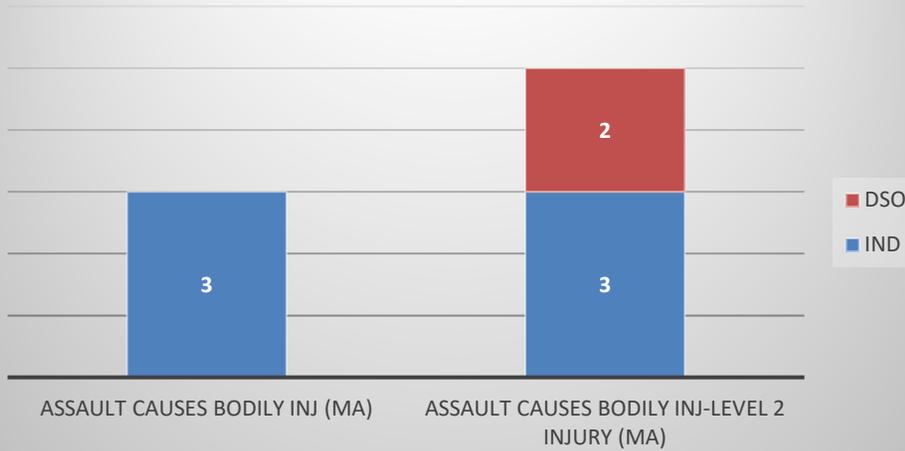
Offense Category



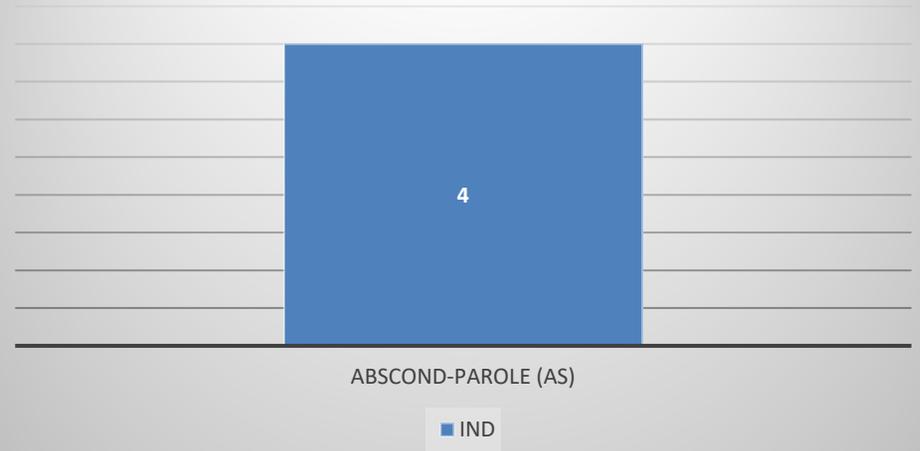
Assaults on Employees



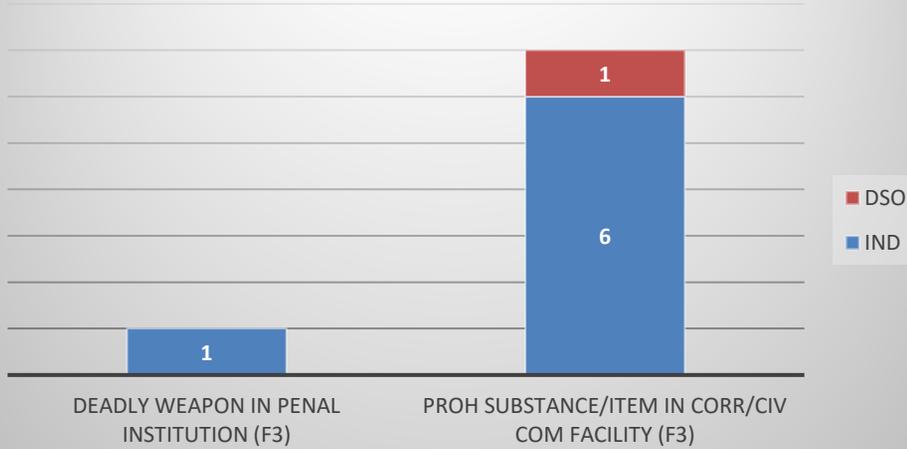
Assault on Youth



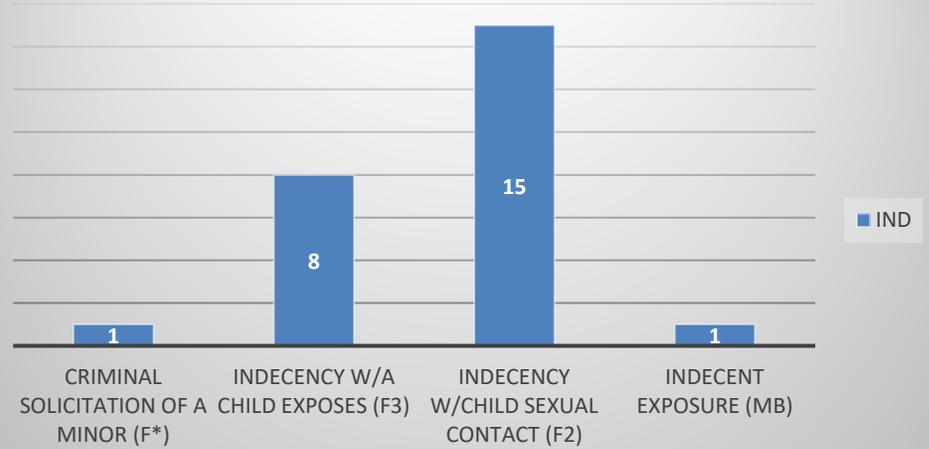
Escapes/Absconds



Narcotics or Contraband

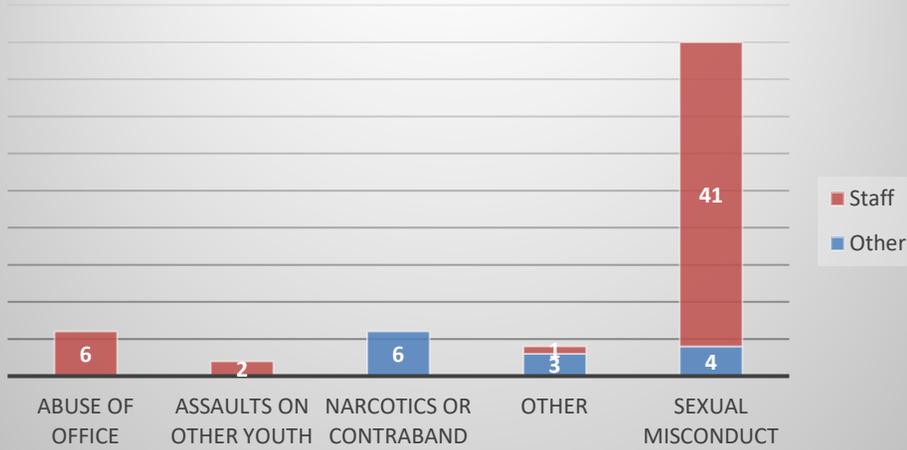


Sexual Misconduct



Staff and Other Offenders

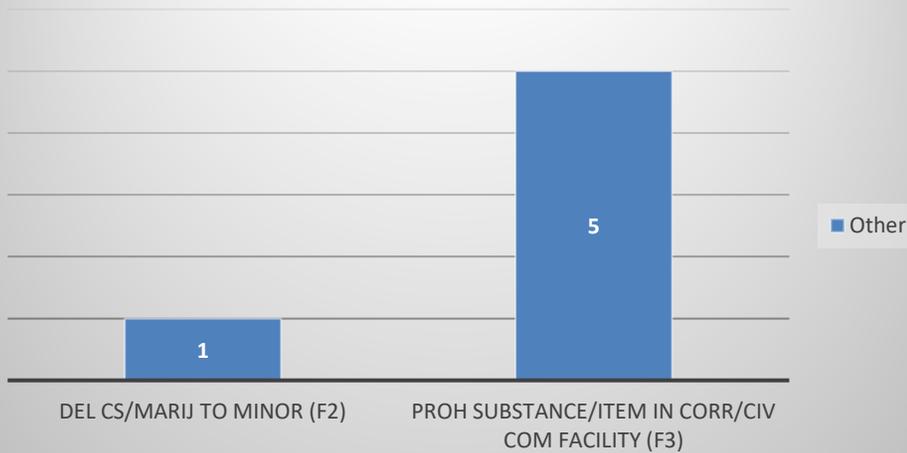
Offense Category



Abuse of Office



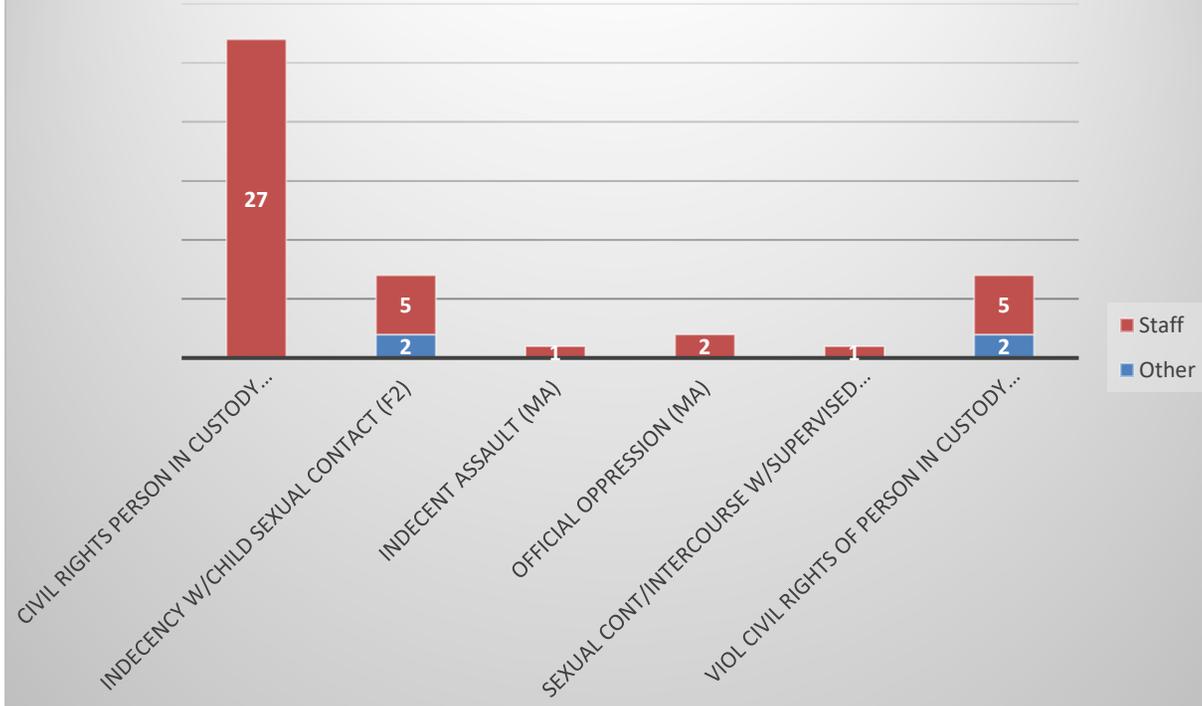
Narcotics or Contraband



Other

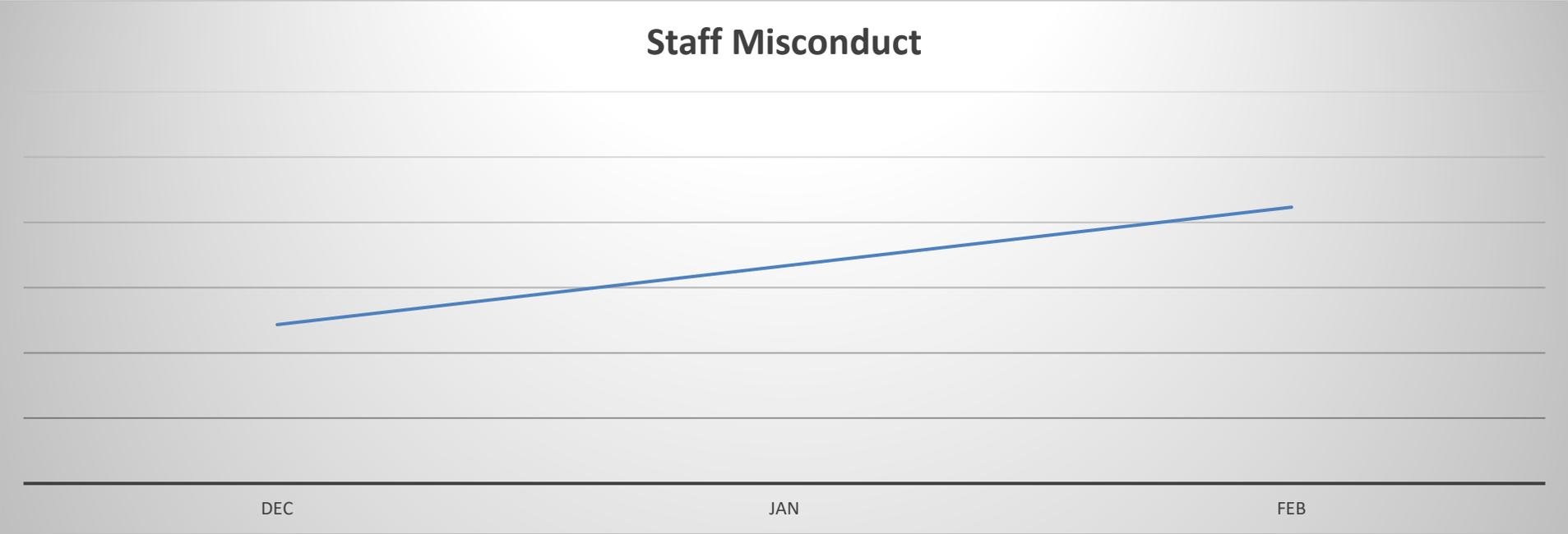


Sexual Misconduct



Investigative Trends

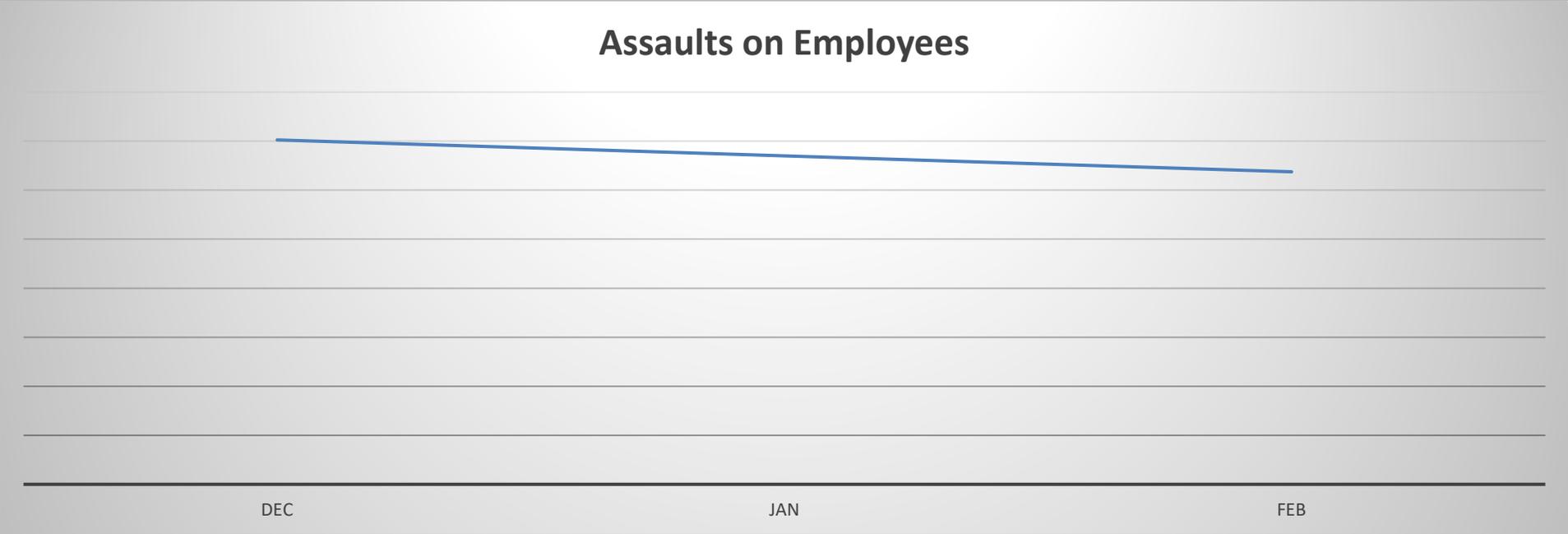
Staff Misconduct



Staff Misconduct	Total	Dec	Jan	Feb
ASSAULT CAUSES BODILY INJ (MA)	2	1	0	1
CIVIL RIGHTS PERSON IN CUSTODY VIOLATE/SEXUAL (F2)	27	1	15	11
INDECENCY W/CHILD SEXUAL CONTACT (F2)	5	1	4	0
INDECENT ASSAULT (MA)	1	0	1	0
INFORMATION ONLY (AS)	1	0	1	0
OFFICIAL OPPRESSION (MA)	7	3	3	1
SEXUAL CONT/INTERCOURSE W/SUPERVISED PERSON (FS)	1	0	1	0
TAMPER W/GOVERNMENT RECORD (MA)	1	1	0	0
VIOL CIVIL RIGHTS OF PERSON IN CUSTODY HB3157 (F3)	5	1	0	4
Grand Total	50	8	25	17

Investigative Trends

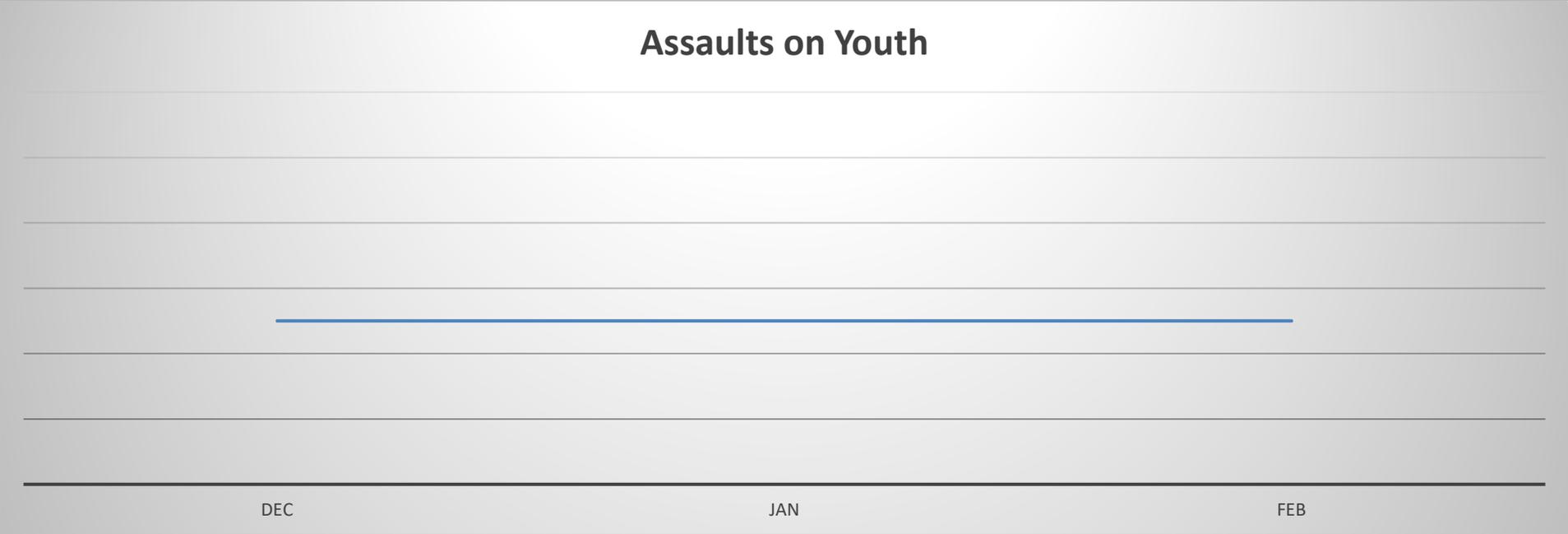
Assaults on Employees



Assault on Employees	Total	Dec	Jan	Feb
AGG ASSAULT AGAINST PUB SERVANT (F1)	3	0	1	2
ASSAULT PUBLIC SERVANT (F3)	189	68	66	55
ASSAULT PUBLIC SERVANT-LEVEL 2 INJURY (F3)	51	16	20	15
ASSAULT PUBLIC SERVANT-LEVEL 3 INJURY (F3)	8	3	3	2
ASSAULT PUBLIC SERVANT-LEVEL 4 INJURY (F3)	2	1	0	1
ATTEMPT TO TAKE WEAPON FROM AN OFFICER (FS)	2	0	2	0
HARASSMENT OF PUBLIC SERVANT (F3)	140	44	54	42
TAKE WEAPON FROM AN OFFICER (F3)	5	0	4	1
UNLAWFUL RESTRAINT PUBLIC SERVANT (F3)	4	0	2	2
Grand Total	404	132	152	120

Investigative Trends

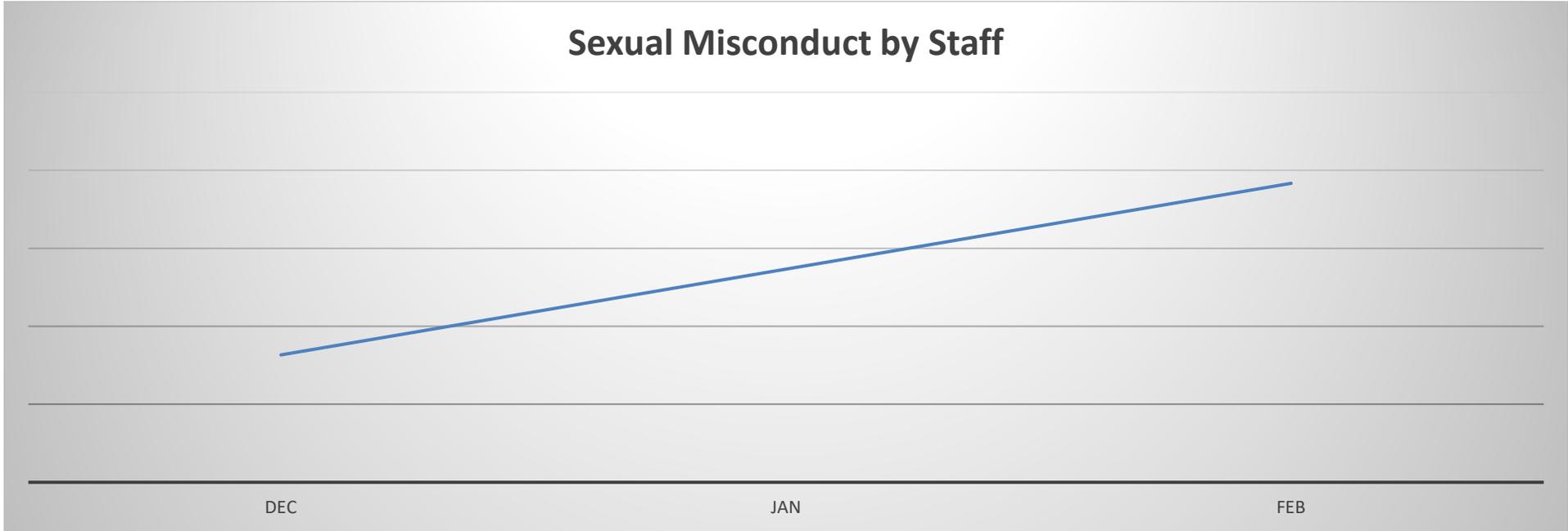
Assaults on Youth



Assaults on Youth	Total	Dec	Jan	Feb
ASSAULT CAUSES BODILY INJ (MA)	8	1	6	1
ASSAULT CAUSES BODILY INJ-LEVEL 2 INJURY (MA)	6	1	4	1
Grand Total	15	2	11	2

Investigative Trends

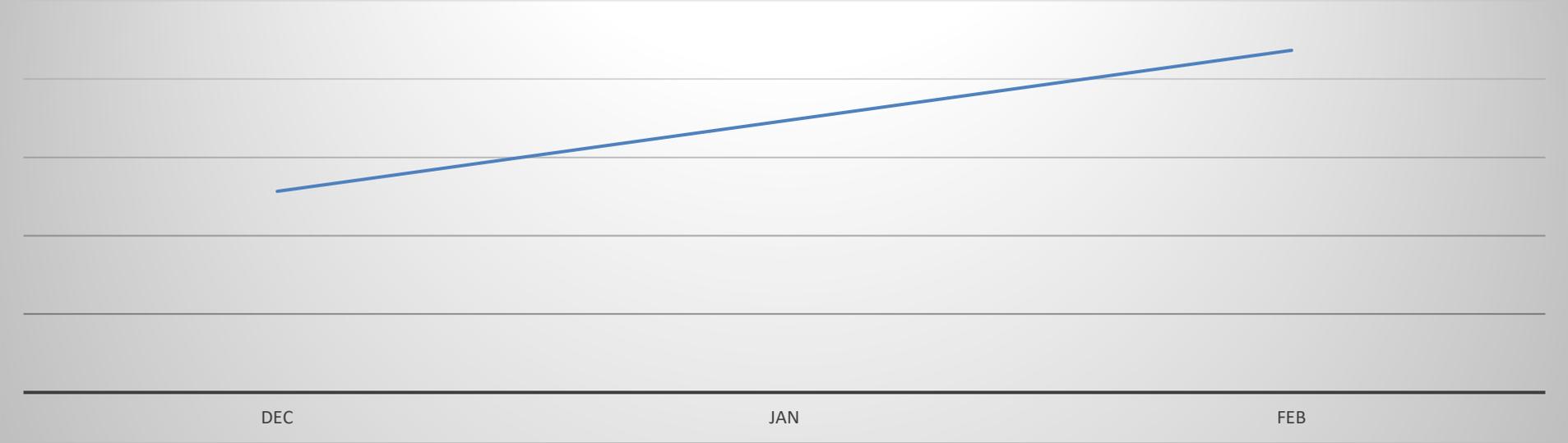
Sexual Misconduct by Staff



Sexual Misconduct - Staff	Total	Dec	Jan	Feb
CIVIL RIGHTS PERSON IN CUSTODY VIOLATE/SEXUAL (F2)	27	1	15	11
INDECENCY W/CHILD SEXUAL CONTACT (F2)	5	1	4	0
INDECENT ASSAULT (MA)	1	0	1	0
OFFICIAL OPPRESSION (MA)	2	1	1	0
SEXUAL CONT/INTERCOURSE W/SUPERVISED PERSON (FS)	1	0	1	0
VIOL CIVIL RIGHTS OF PERSON IN CUSTODY HB3157 (F3)	5	1	0	4
Grand Total	41	4	22	15

Investigative Trends

Sexual Misconduct by Youth Offenders

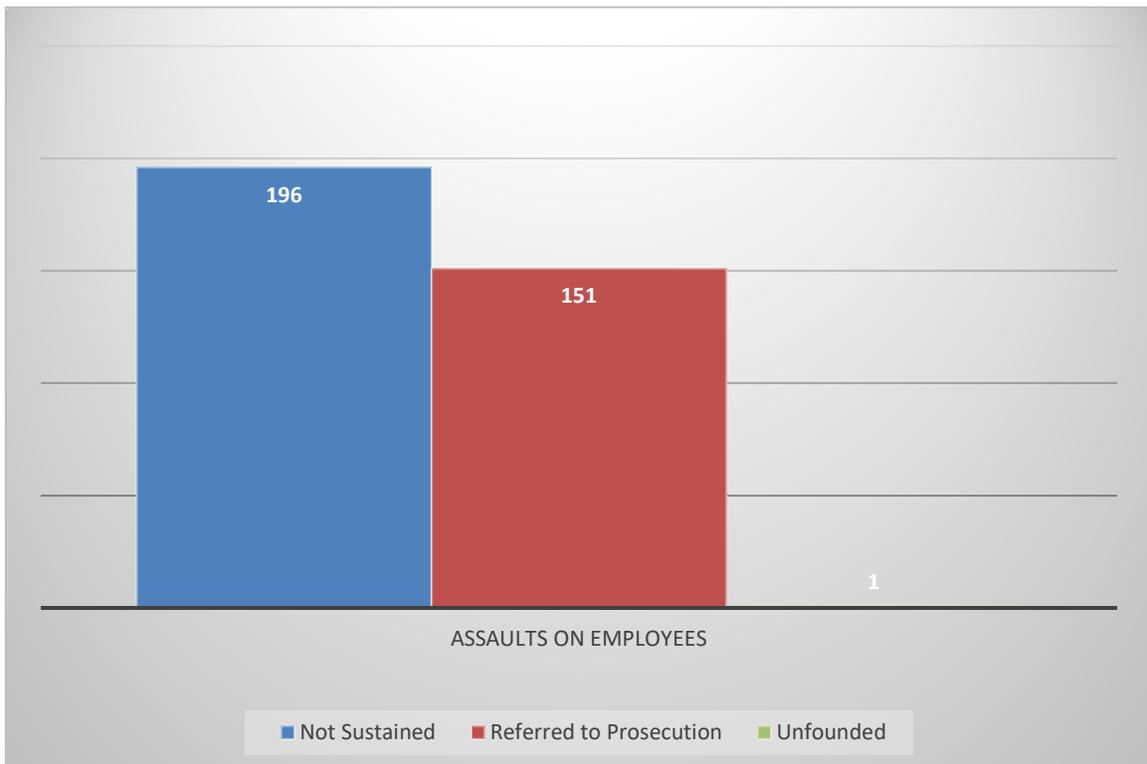
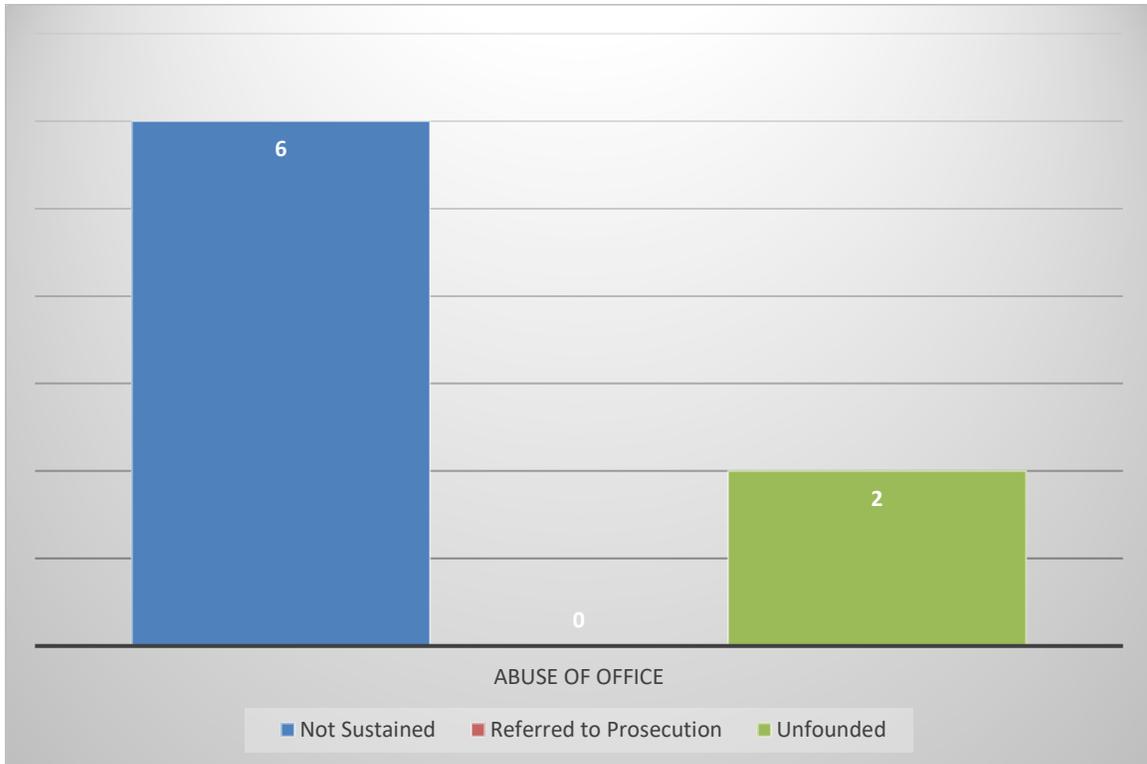


Sexual Misconduct - Youth	Total	Dec	Jan	Feb
CRIMINAL SOLICITATION OF A MINOR (F*)	1	1	0	0
INDECENCY W/A CHILD EXPOSES (F3)	16	4	6	6
INDECENCY W/CHILD SEXUAL CONTACT (F2)	23	6	5	12
INDECENT EXPOSURE (MB)	3	0	1	2
SEXUAL ASSLT (F2)	8	3	3	2
Grand Total	51	14	15	22

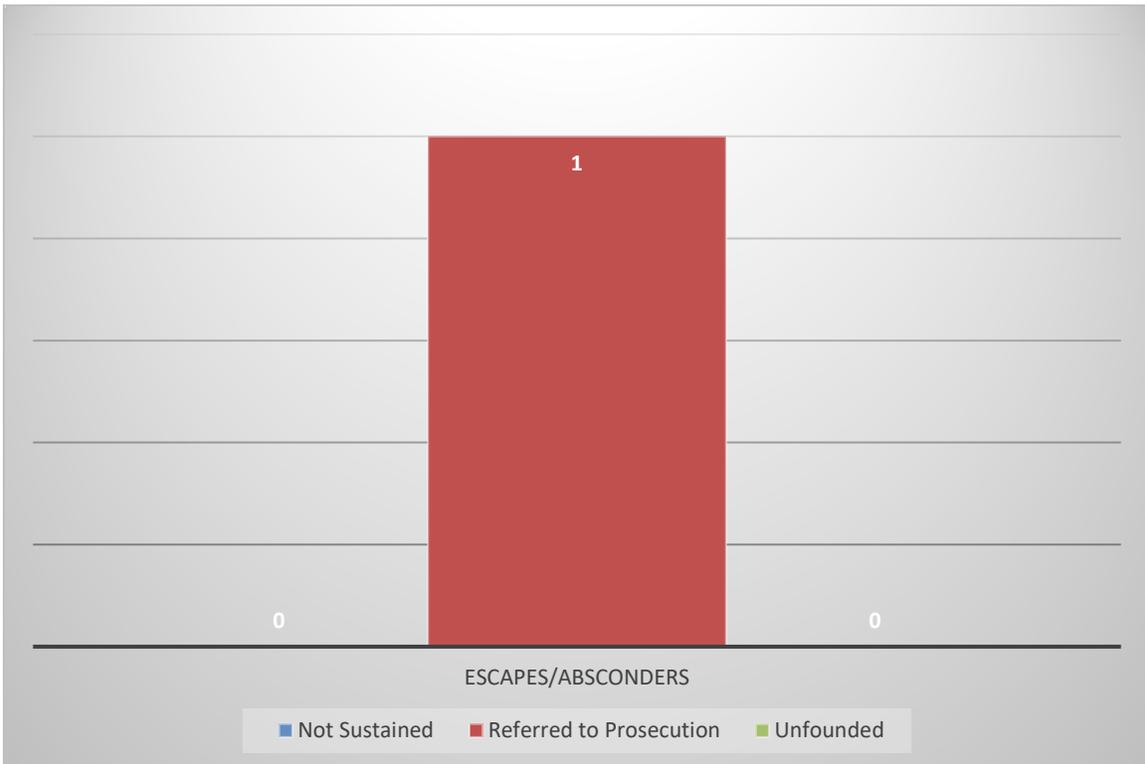
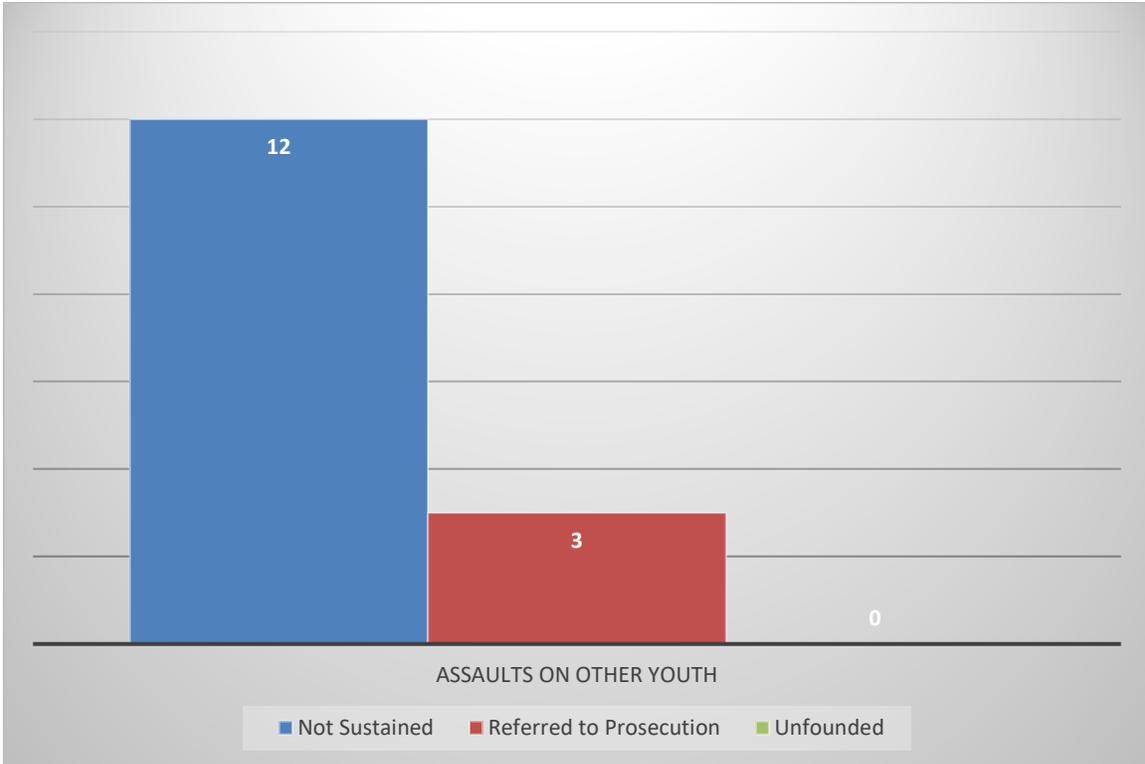
OIG Closed Criminal Investigation by Outcome and Offense

Investigative Outcomes - Offense Descriptions	Total	Adult				Sub Total	Juvenile				Sub Total	Other	Staff
		Female		Male			Female		Male				
		DSO	IND	DSO	IND		DSO	IND	DSO	IND			
Not Sustained	279	1	15	9	50	75	0	71	13	94	178	3	23
ASSAULT CAUSES BODILY INJ (MA)	12		1	3	2	6	0	0	0	4	4	0	2
ASSAULT CAUSES BODILY INJ-LEVEL 2 INJURY (MA)	1	0	0	0	1	1	0	0	0	0	0	0	0
ASSAULT PUBLIC SERVANT (F3)	137	0	5	1	20	26	0	54	9	48	111	0	0
ASSAULT PUBLIC SERVANT-LEVEL 2 INJURY (F3)	7	0	0	1	3	4	0	1	0	2	3	0	0
ASSAULT PUBLIC SERVANT-LEVEL 3 INJURY (F3)	1	0	0	0	0	0	0	0	1	0	1	0	0
CIVIL RIGHTS PERSON IN CUSTODY VIOLATE/SEXUAL (F2)	7	0	0	0	0	0	0	0	0	0	0	0	7
CONTRABAND CORRECTIONS FACIL EMPLOY/VOLUNTEER (MB)	2	0	0	0	0	0	0	0	0	1	1	0	1
HARASSMENT OF PUBLIC SERVANT (F3)	52	0	3	1	11	15	0	11	1	25	37	0	0
INDECENCY W/A CHILD EXPOSES (F3)	12	0	0	1	3	4	0	2	0	6	8	0	0
INDECENCY W/CHILD SEXUAL CONTACT (F2)	18	0	2	0	4	6	0	3	0	6	9	0	3
INDECENT EXPOSURE (MB)	2	0	0	0	2	2	0	0	0	0	0	0	0
OFFICIAL OPPRESSION (MA)	5	0	0	0	0	0	0	0	0	0	0	0	5
PROH SUBSTANCE/ITEM IN CORR/CIV COM FACILITY (F3)	11	0	0	1	2	3	0	0	2	1	3	3	2
SEXUAL ASSLT (F2)	5	1	4	0	0	5	0	0	0	0	0	0	0
TAMPER W/GOVERNMENT RECORD (MA)	1	0	0	0	0	0	0	0	0	0	0	0	1
TERRORISTIC THREAT OF FAMILY/HOUSEHOLD (MA)	1	0	0	0	1	1	0	0	0	0	0	0	0
THEFT CLASS C (MC)	1	0	0	0	0	0	0	0	0	1	1	0	0
UNLAWFUL RESTRAINT PUBLIC SERVANT (F3)	2	0	0	1	1	2	0	0	0	0	0	0	0
VIOL CIVIL RIGHTS OF PERSON IN CUSTODY HB3157 (F3)	2	0	0	0	0	0	0	0	0	0	0	0	2
Referred to Prosecution	168	0	10	6	39	55	0	17	11	85	113	0	0
ASSAULT PUBLIC SERVANT (F3)	46	0	1	2	10	13	0	4	3	26	33	0	0
ASSAULT PUBLIC SERVANT-LEVEL 2 INJURY (F3)	27	0	3	1	10	14	0	2	0	11	13	0	0
ASSAULT PUBLIC SERVANT-LEVEL 3 INJURY (F3)	7	0	1	0	1	2	0	1	1	3	5	0	0
ASSAULT PUBLIC SERVANT-LEVEL 4 INJURY (F3)	3	0	0	0	0	0	0	0	0	3	3	0	0
ATTEMPT TO TAKE WEAPON FROM AN OFFICER (FS)	1	0	1	0	0	1	0	0	0	0	0	0	0
DEADLY WEAPON IN PENAL INSTITUTION (F3)	1	0	0	0	0	0	0	0	0	1	1	0	0
ESCAPE WHILE ARRESTED/CONFINED- FELONY (F3)	1	0	0	0	0	0	0	0	0	1	1	0	0
HARASSMENT BY PERSON IN CORR/DET/CIV COM FACIL (F3)	3	0	0	0	1	1	0	2	0	0	2	0	0
HARASSMENT OF PUBLIC SERVANT (F3)	67	0	3	3	17	23	0	8	4	32	44	0	0
INDECENCY W/A CHILD EXPOSES (F3)	4	0	0	0	0	0	0	0	3	1	4	0	0
INDECENCY W/CHILD SEXUAL CONTACT (F2)	1	0	1	0	0	1	0	0	0	0	0	0	0
PROH SUBSTANCE/ITEM IN CORR/CIV COM FACILITY (F3)	5	0	0	0	0	0	0	0	0	5	5	0	0
SEXUAL ASSLT (F2)	1	0	0	0	0	0	0	0	0	1	1	0	0
TAKE WEAPON FROM AN OFFICER (F3)	1	0	0	0	0	0	0	0	0	1	1	0	0
Unfounded	42	0	0	0	1	1	0	3	0	7	10	4	27
ASSAULT CLASS C (MC)	1	0	0	0	0	0	0	0	0	0	0	1	0
CIVIL RIGHTS PERSON IN CUSTODY VIOLATE/SEXUAL (F2)	20	0	0	0	0	0	0	0	0	0	0	0	20
HARASSMENT OF PUBLIC SERVANT (F3)	1	0	0	0	0	0	0	1	0	0	1	0	0
INDECENCY W/CHILD SEXUAL CONTACT (F2)	14	0	0	0	1	1	0	2	0	7	9	2	2
OFFICIAL OPPRESSION (MA)	3	0	0	0	0	0	0	0	0	0	0	0	3
PROH SUBSTANCE/ITEM IN CORR/CIV COM FACILITY (F3)	1	0	0	0	0	0	0	0	0	0	0	0	1
VIOL CIVIL RIGHTS OF PERSON IN CUSTODY HB3157 (F3)	2	0	0	0	0	0	0	0	0	0	0	1	1
Grand Total	489	1	25	15	90	131	0	91	24	186	301	7	50

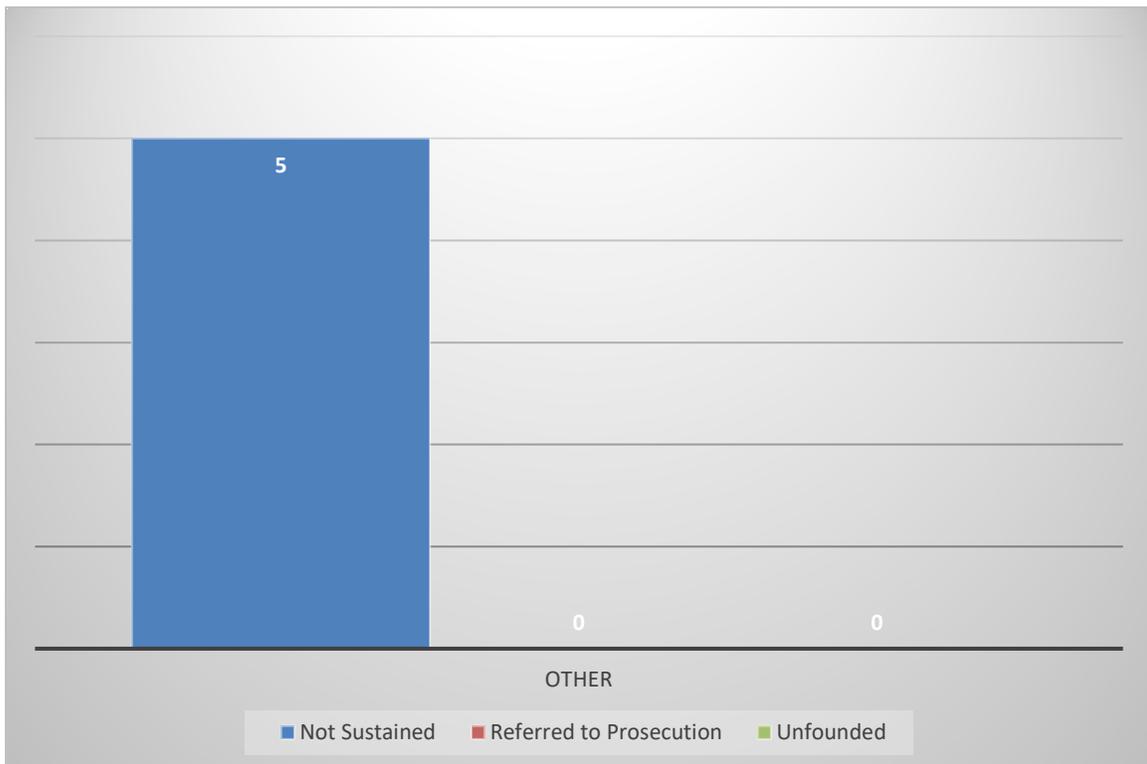
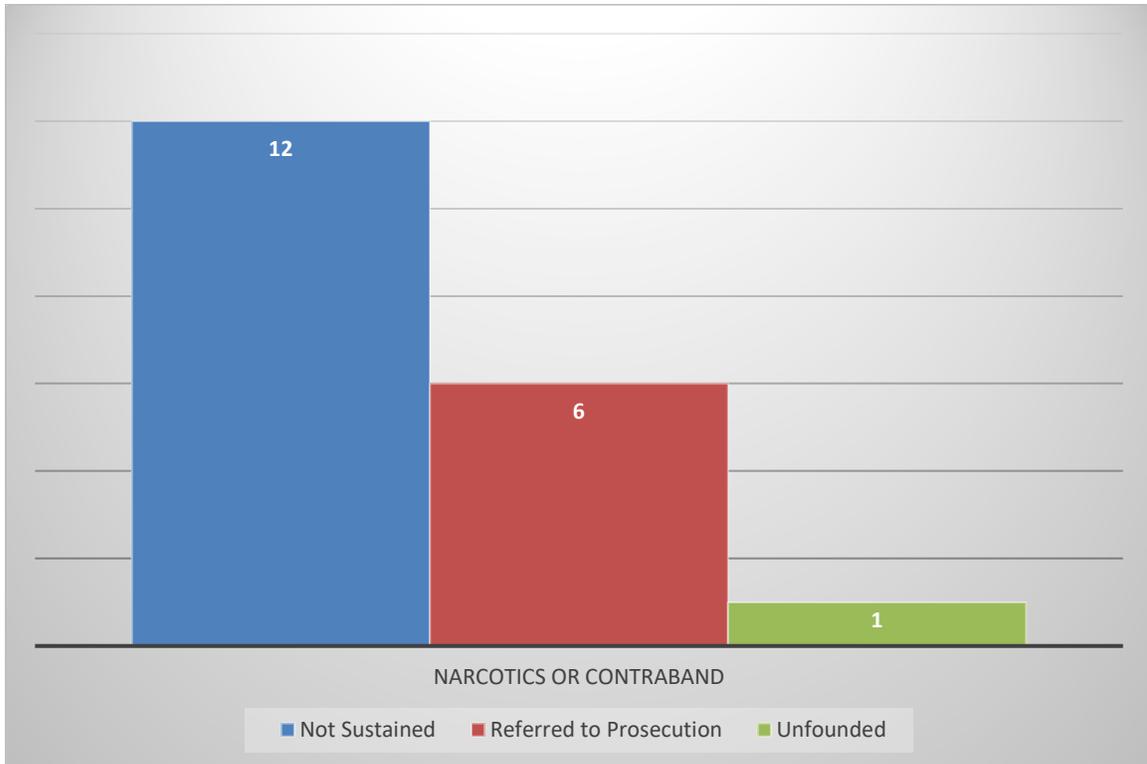
OIG Closed Criminal Investigation Outcomes



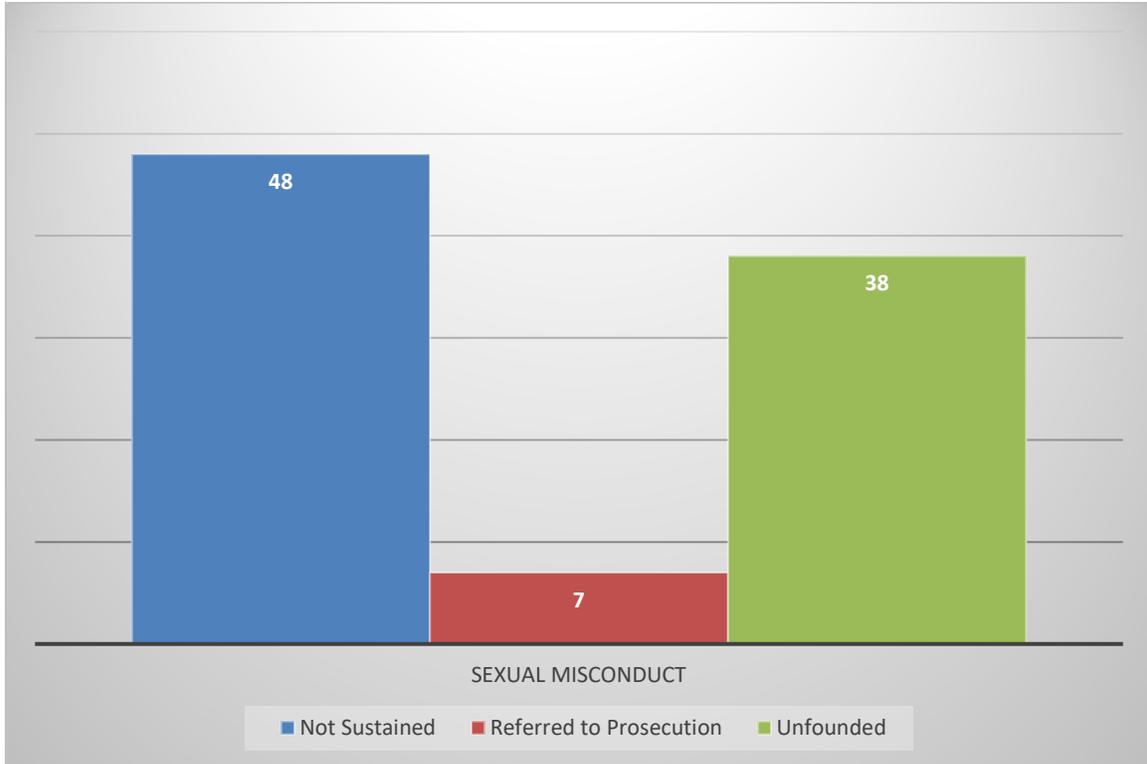
OIG Closed Criminal Investigation Outcomes



OIG Closed Criminal Investigation Outcomes



OIG Closed Criminal Investigation Outcomes



OIG Active Criminal Investigation by Category and Offense

Active Investigation - Offense Description	Total	Adult				Sub Total	Juvenile				Sub Total	Other	Staff
		Female		Male			Female		Male				
		DSO	IND	DSO	IND		DSO	IND	DSO	IND			
Abuse of Office	5	0	0	0	0	0	0	0	0	0	3	2	
Official Oppression	1	0	0	0	0	0	0	0	0	0	0	1	
Tamper W/Government Record	3	0	0	0	0	0	0	0	0	0	3	0	
Tampering W/Govt Record - Written Appraisal	1	0	0	0	0	0	0	0	0	0	0	1	
Assaults on Employees	255	0	4	4	44	52	0	44	10	149	203	0	
Aggravated Assault Against Public Servant	4	0	0	0	0	0	0	2	0	2	4	0	
Assault Public Servant	107	0	3	1	19	23	0	18	7	59	84	0	
Assault Public Servant-Level 2 Injury	35	0	0	2	4	6	0	11	0	18	29	0	
Assault Public Servant-Level 3 Injury	6	0	0	0	2	2	0	1	1	2	4	0	
Assault Public Servant-Level 4 Injury	1	0	0	0	0	0	0	0	0	1	1	0	
Attempt to Take Weapon from an Officer	2	0	0	0	0	0	0	1	0	1	2	0	
Harassment of Public Servant	92	0	1	0	19	20	0	11	2	59	72	0	
Robbery	1	0	0	1	0	1	0	0	0	0	0	0	
Take Weapon from an Officer	7	0	0	0	0	0	0	0	0	7	7	0	
Narcotics or Contraband	9	0	0	2	0	2	0	0	0	1	1	5	
Contraband Corrections Facility Employ/Volunteer	1	0	0	0	0	0	0	0	0	0	1	0	
Del Cs/Marij to Minor	2	0	0	1	0	1	0	0	0	0	1	0	
Del Marj <1/4oz Dfz lat 481.120	1	0	0	0	0	0	0	0	0	0	0	1	
Proh Substance/Item in Corr/Civ Com Facility	5	0	0	1	0	1	0	0	0	1	1	3	
Organized Crime (Gang Intelligence)	1	0	0	0	0	0	0	0	0	1	1	0	
Engaging In Organized Criminal Activity	1	0	0	0	0	0	0	0	0	1	1	0	
Other	17	0	1	2	3	6	0	2	2	4	8	2	
Assault Causes Bodily Inj-Level 2 Injury	6	0	0	0	0	0	0	0	2	4	6	0	
Information Only	1	0	0	0	0	0	0	0	0	0	0	1	
Obstruction Or Retaliation	4	0	0	2	2	4	0	0	0	0	0	0	
SIO-Security Intelligence Report	1	0	0	0	1	1	0	0	0	0	0	0	
Trafficking Of Person	3	0	1	0	0	1	0	0	0	0	2	0	
Unlawful Restraint Public Servant	2	0	0	0	0	0	0	2	0	0	2	0	
Sexual Misconduct	37	0	2	2	9	13	0	2	0	8	10	2	
Civil Rights Person in Custody Violate/Sexual	7	0	0	0	0	0	0	0	0	0	1	6	
Criminal Solicitation of a Minor	1	0	0	0	0	0	0	0	0	1	1	0	
Indecency W/A Child Exposes	10	0	0	1	4	5	0	1	0	4	5	0	
Indecency W/Child Sexual Contact	7	0	2	0	2	4	0	1	0	2	3	0	
Indecent Assault	1	0	0	0	0	0	0	0	0	0	0	1	
Indecent Exposure	2	0	0	0	1	1	0	0	0	1	1	0	
Official Oppression	1	0	0	0	0	0	0	0	0	0	0	1	
Sexual Assault	3	0	0	1	2	3	0	0	0	0	0	0	
Sexual Cont/Intercourse W/Supervised Person	1	0	0	0	0	0	0	0	0	0	0	1	
Viol Civil Rights of Person in Custody Hb3157	4	0	0	0	0	0	0	0	0	0	1	3	
Grand Total	324	0	7	10	56	73	0	48	12	163	223	16	

This chart excludes active abscond and investigations regarding gang intelligence

SPU Disposition Breakdown by Offense

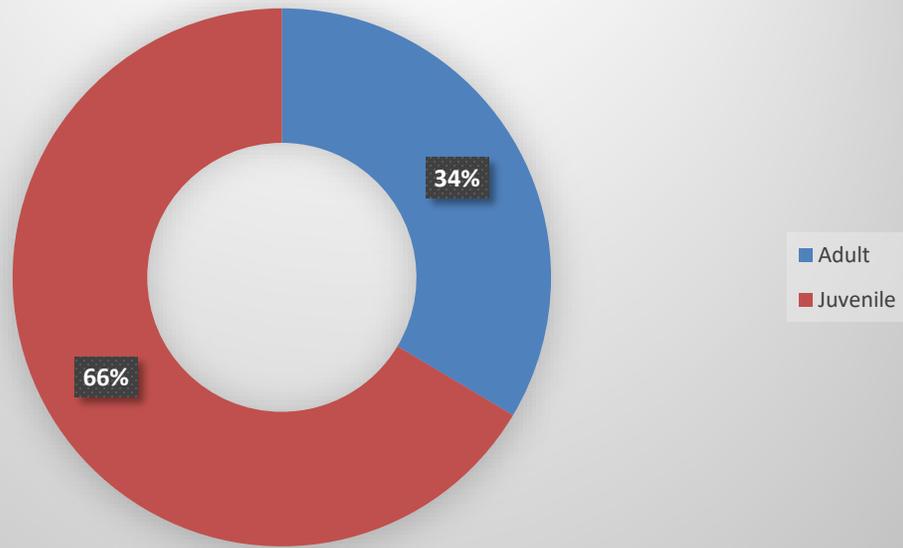
SPU Disposition - Offense Description	Total	Adult				Sub Total	Juvenile				Sub Total	Other	Staff
		Female		Male			Female		Male				
		DSO	IND	DSO	IND		DSO	IND	DSO	IND			
Submitted to Prosecution	138	0	9	5	38	52	3	11	2	69	85	1	0
ASSAULT PUBLIC SERVANT (F3)	35	0	1	2	9	12	0	3	0	20	23	0	0
Assault Public Servant-Level 2 Injury (F3)	25	0	4	1	8	13	1	1	0	10	12	0	0
Assault Public Servant-Level 3 Injury (F3)	5	0	1	0	1	2	0	0	1	2	3	0	0
Assault Public Servant-Level 4 Injury (F3)	2	0	0	0	0	0	0	0	0	2	2	0	0
ATTEMPT TO TAKE WEAPON FROM AN OFFICER (F5)	1	0	1	0	0	1	0	0	0	0	0	0	0
DEADLY WEAPON IN PENAL INSTITUTION (F3)	1	0	0	0	0	0	0	0	0	1	1	0	0
DEL CS/MARIJ TO MINOR (F2)	1	0	0	0	0	0	0	0	0	0	0	1	0
ESCAPE WHILE ARRESTED/CONFINED- FELONY (F3)	1	0	0	0	0	0	0	0	0	1	1	0	0
HARASSMENT BY PERSON IN CORR/DET/CIV COM FACIL (F3)	2	0	0	0	0	0	0	2	0	0	2	0	0
HARASSMENT OF PUBLIC SERVANT (F3)	58	0	2	2	20	24	2	5	0	27	34	0	0
PROH SUBSTANCE/ITEM IN CORR/CIV COM FACILITY (F3)	5	0	0	0	0	0	0	0	1	4	5	0	0
SEXUAL ASSLT (F2)	1	0	0	0	0	0	0	0	0	1	1	0	0
TAKE WEAPON FROM AN OFFICER (F3)	1	0	0	0	0	0	0	0	0	1	1	0	0
Submitted PREA SPU Review	2	0	1	0	0	1	0	0	0	1	1	0	0
INDECENCY W/CHILD SEXUAL CONTACT (F2)	1	0	1	0	0	1	0	0	0	0	0	0	0
SEXUAL ASSLT (F2)	1	0	0	0	0	0	0	0	0	1	1	0	0
Submitted to Local Prosecutor	1	0	1	0	0	1	0	0	0	0	0	0	0
HARASSMENT OF PUBLIC SERVANT (F3)	1	0	1	0	0	1	0	0	0	0	0	0	0
Petition	38	0	0	0	0	0	1	2	0	35	38	0	0
AGG ASSAULT AGAINST PUB SERVANT (F1)	1	0	0	0	0	0	0	0	0	1	1	0	0
AGG ASSLT CAUSES SERIOUS BODILY INJ (F2)	1	0	0	0	0	0	0	0	0	1	1	0	0
ASSAULT PUBLIC SERVANT (F3)	15	0	0	0	0	0	1	1	0	13	15	0	0
Assault Public Servant-Level 2 Injury (F3)	5	0	0	0	0	0	0	0	0	5	5	0	0
Assault Public Servant-Level 3 Injury (F3)	1	0	0	0	0	0	0	0	0	1	1	0	0
HARASSMENT OF PUBLIC SERVANT (F3)	14	0	0	0	0	0	0	1	0	13	14	0	0
OBSTRUCTION OR RETALIATION (F3)	1	0	0	0	0	0	0	0	0	1	1	0	0
Indicted	24	0	5	0	17	22	0	0	0	0	0	1	1
ASSAULT PUBLIC SERVANT (F3)	7	0	1	0	6	7	0	0	0	0	0	0	0
Assault Public Servant-Level 2 Injury (F3)	10	0	3	0	7	10	0	0	0	0	0	0	0
BRIBERY (F2)	1	0	0	0	0	0	0	0	0	0	0	0	1
HARASSMENT OF PUBLIC SERVANT (F3)	5	0	1	0	4	5	0	0	0	0	0	0	0
PROH SUBSTANCE/ITEM IN CORR/CIV COM FACILITY (F3)	1	0	0	0	0	0	0	0	0	0	0	1	0
Convicted	16	0	1	0	13	14	0	0	0	0	0	0	2
AGG ASSAULT AGAINST PUB SERVANT (F1)	1	0	0	0	1	1	0	0	0	0	0	0	0
ASSAULT PUBLIC SERVANT (F3)	10	0	1	0	9	10	0	0	0	0	0	0	0
Assault Public Servant-Level 2 Injury (F3)	1	0	0	0	1	1	0	0	0	0	0	0	0
HARASSMENT OF PUBLIC SERVANT (F3)	1	0	0	0	1	1	0	0	0	0	0	0	0
OFFICIAL OPPRESSION (MA)	1	0	0	0	0	0	0	0	0	0	0	0	1
TAKE WEAPON FROM AN OFFICER (F3)	1	0	0	0	1	1	0	0	0	0	0	0	0
TAMPERING W/GOVT RECORD - WRITTEN APPRAISAL (MB)	1	0	0	0	0	0	0	0	0	0	0	0	1
Adjudicated	10	0	0	0	1	1	2	0	3	4	9	0	0
ASSAULT PUBLIC SERVANT (F3)	7	0	0	0	1	1	2	0	2	2	6	0	0
HARASSMENT BY PERSON IN CORR/DET/CIV COM FACIL (F3)	1	0	0	0	0	0	0	0	0	1	1	0	0
HARASSMENT OF PUBLIC SERVANT (F3)	1	0	0	0	0	0	0	0	1	0	1	0	0
OBSTRUCTION OR RETALIATION (F3)	1	0	0	0	0	0	0	0	0	1	1	0	0
Declined by Prosecution	28	0	1	0	5	6	0	2	5	12	19	2	1
ASSAULT PUBLIC SERVANT (F3)	3	0	1	0	2	3	0	0	0	0	0	0	0
Assault Public Servant-Level 2 Injury (F3)	4	0	0	0	0	0	0	0	0	4	4	0	0
DEADLY WEAPON IN PENAL INST IAT WFZ 46.10 (F2)	1	0	0	0	0	0	0	0	0	1	1	0	0
DEL CS/MARIJ TO MINOR (F2)	5	0	0	0	0	0	0	0	4	0	4	1	0
ESCAPE WHILE ARRESTED/CONFINED- FELONY (F3)	1	0	0	0	0	0	0	0	0	1	1	0	0
HARASSMENT BY PERSON IN CORR/DET/CIV COM FACIL (F3)	1	0	0	0	0	0	0	1	0	0	1	0	0
HARASSMENT OF PUBLIC SERVANT (F3)	5	0	0	0	3	3	0	1	0	1	2	0	0
OBSTRUCTION OR RETALIATION (F3)	1	0	0	0	0	0	0	0	0	1	1	0	0
PROH SUBSTANCE/ITEM IN CORR/CIV COM FACILITY (F3)	7	0	0	0	0	0	0	0	1	4	5	1	1
NFA-Taken Into Consideration (NFA-TIC)	2	0	0	1	1	2	0	0	0	0	0	0	0
ASSAULT PUBLIC SERVANT (F3)	1	0	0	0	1	1	0	0	0	0	0	0	0
HARASSMENT OF PUBLIC SERVANT (F3)	1	0	0	1	0	1	0	0	0	0	0	0	0
Taken Into Consideration (TIC)	66	0	0	3	5	8	15	13	8	22	58	0	0
ASSAULT PUBLIC SERVANT (F3)	29	0	0	1	4	5	3	9	4	8	24	0	0
Assault Public Servant-Level 2 Injury (F3)	9	0	0	1	0	1	4	0	0	4	8	0	0
Assault Public Servant-Level 3 Injury (F3)	2	0	0	0	0	0	2	0	0	0	2	0	0
Assault Public Servant-Level 4 Injury (F3)	1	0	0	0	0	0	0	0	0	1	1	0	0
HARASSMENT OF PUBLIC SERVANT (F3)	24	0	0	1	1	2	6	4	4	8	22	0	0
TAKE WEAPON FROM AN OFFICER (F3)	1	0	0	0	0	0	0	0	0	1	1	0	0
Dismissed	12	0	1	2	3	6	0	0	2	4	6	0	0
ASSAULT PUBLIC SERVANT (F3)	7	0	0	1	3	4	0	0	1	2	3	0	0
HARASSMENT OF PUBLIC SERVANT (F3)	3	0	0	1	0	1	0	0	1	1	2	0	0
TAKE WEAPON FROM AN OFFICER (F3)	2	0	1	0	0	1	0	0	0	1	1	0	0
Grand Total	337	0	19	11	83	113	21	28	20	147	216	4	4

Arrests

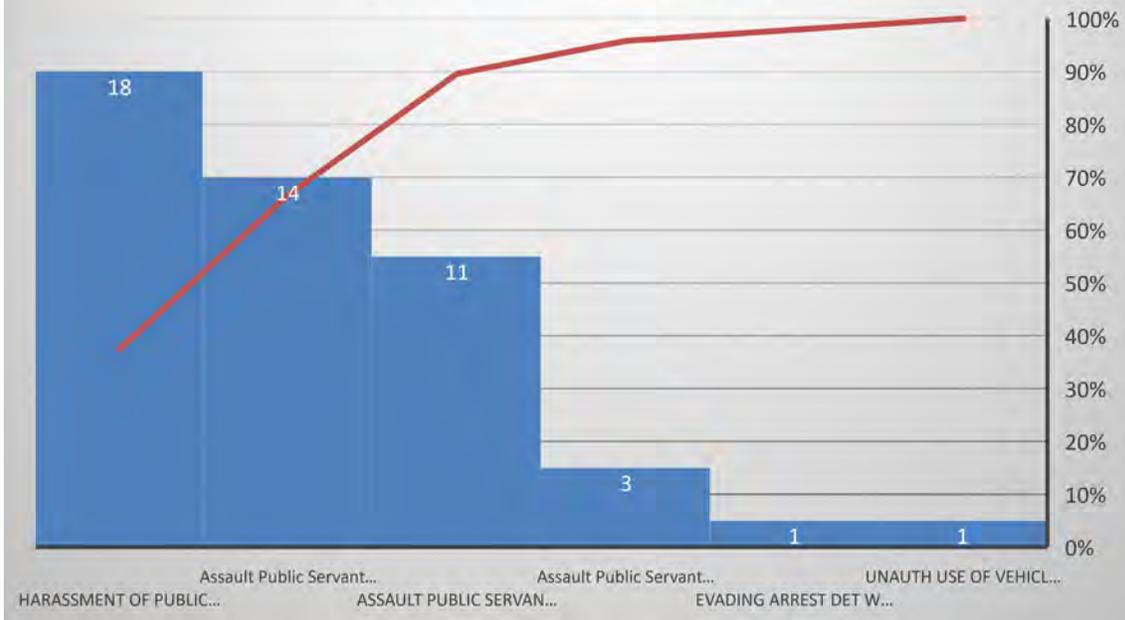
Arrests - Offense Description	Total	Adult				Sub Total	Juvenile				Sub Total
		Female		Male			Female		Male		
		DSO	IND	DSO	IND		DSO	IND	DSO	IND	
Arrested	48	0	6	6	34	46	0	1	0	1	2
Assault Public Servant (F3)	11	0	1	2	7	10	0	1	0	0	1
Assault Public Servant-Level 2 Injury (F3)	14	0	2	2	9	13	0	0	0	1	1
Assault Public Servant-Level 3 Injury (F3)	3	0	1	0	2	3	0	0	0	0	0
Evading Arrest Det W/Veh (F3)	1	0	0	0	1	1	0	0	0	0	0
Harassment of Public Servant (F3)	18	0	2	2	14	18	0	0	0	0	0
Unauthorized Use of Vehicle (Fs)	1	0	0	0	1	1	0	0	0	0	0
Arrested-Juvenile	95	0	0	0	2	2	2	16	1	74	93
Agg Assault Against Pub Servant (F1)	1	0	0	0	0	0	0	0	0	1	1
Assault Public Servant (F3)	25	0	0	0	0	0	0	3	0	22	25
Assault Public Servant-Level 2 Injury (F3)	17	0	0	0	0	0	1	8	0	8	17
Assault Public Servant-Level 3 Injury (F3)	2	0	0	0	0	0	0	0	1	1	2
Assault Public Servant-Level 4 Injury (F3)	2	0	0	0	0	0	0	0	0	2	2
Deadly Weapon in Penal Institution (F3)	1	0	0	0	0	0	0	0	0	1	1
Escape While Arrested/Confined- Felony (F3)	1	0	0	0	0	0	0	0	0	1	1
Harassment of Public Servant (F3)	41	0	0	0	2	2	1	3	0	35	39
Proh Substance/Item in Corr/Civ Com Facility (F3)	2	0	0	0	0	0	0	0	0	2	2
Take Weapon from An Officer (F3)	1	0	0	0	0	0	0	0	0	1	1
Unlawful Restraint Public Servant (F3)	2	0	0	0	0	0	0	2	0	0	2
Grand Total	143	0	6	6	36	48	2	17	1	75	95

Arrests - Offense Description	Total	BROWN	COOKE	HIDALGO	LEE	MCLENNAN
Arrested	48	2	11	29	0	6
Assault Public Servant (F3)	11	0	6	3	0	2
Assault Public Servant-Level 2 Injury (F3)	14	0	1	11	0	2
Assault Public Servant-Level 3 Injury (F3)	3	2	0	1	0	0
Evading Arrest Det W/Veh (F3)	1	0	1	0	0	0
Harassment of Public Servant (F3)	18	0	2	14	0	2
Unauthorized Use of Vehicle (Fs)	1	0	1	0	0	0
Arrested-Juvenile	95	23	3	56	2	11
Agg Assault Against Pub Servant (F1)	1	0	0	0	1	0
Assault Public Servant (F3)	25	4	1	14	0	6
Assault Public Servant-Level 2 Injury (F3)	17	10	0	6	0	1
Assault Public Servant-Level 3 Injury (F3)	2	2	0	0	0	0
Assault Public Servant-Level 4 Injury (F3)	2	0	0	2	0	0
Deadly Weapon in Penal Institution (F3)	1	1	0	0	0	0
Escape While Arrested/Confined- Felony (F3)	1	0	0	1	0	0
Harassment of Public Servant (F3)	41	2	2	32	1	4
Proh Substance/Item in Corr/Civ Com Facility (F3)	2	2	0	0	0	0
Take Weapon from an Officer (F3)	1	0	0	1	0	0
Unlawful Restraint Public Servant (F3)	2	2	0	0	0	0
Grand Total	143	25	14	85	2	17

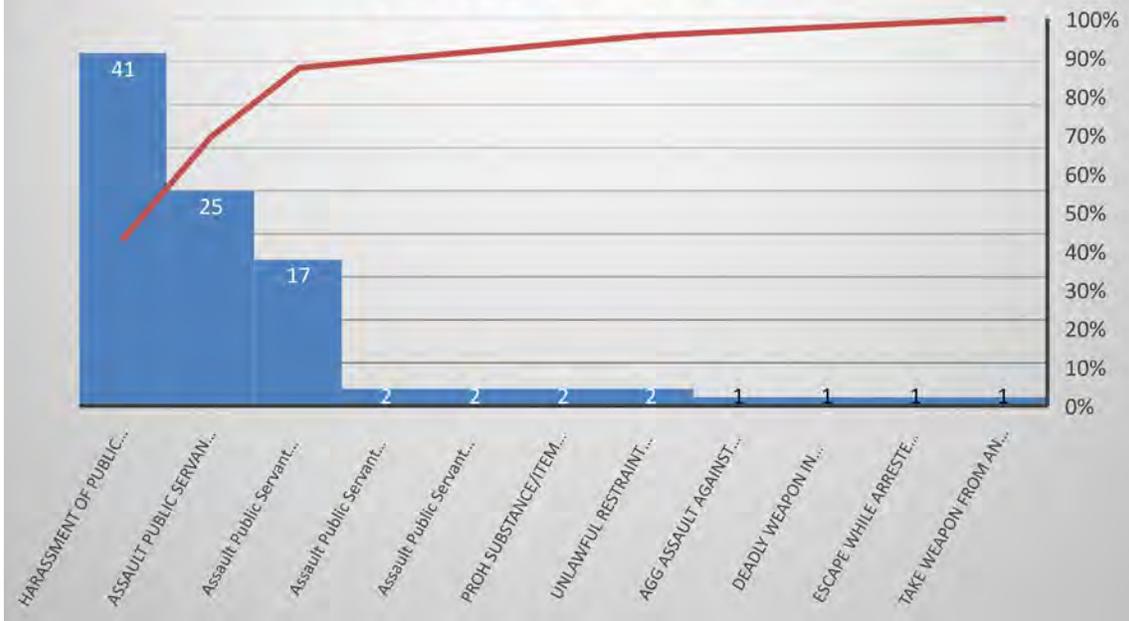
Arrests by Offender Type



Arrests of Adult Youth Offenders by OIG Criminal Offense



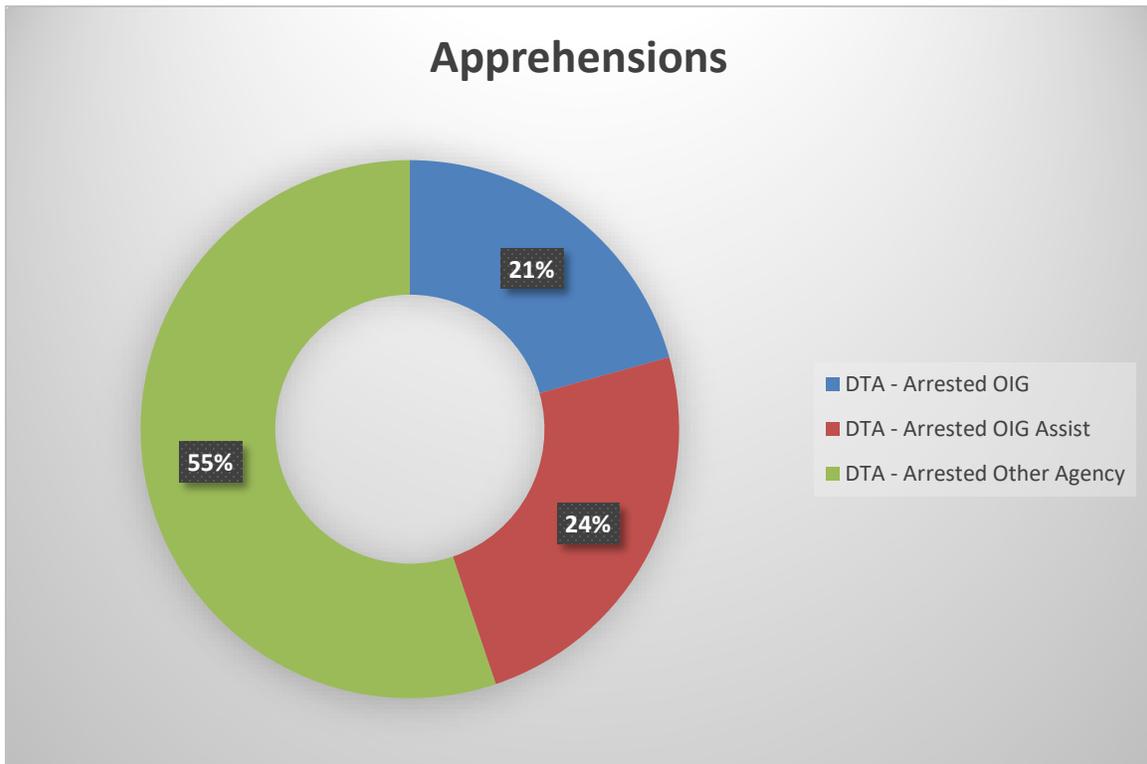
Arrests of Juvenile Youth Offenders by OIG Criminal Offense



Apprehensions

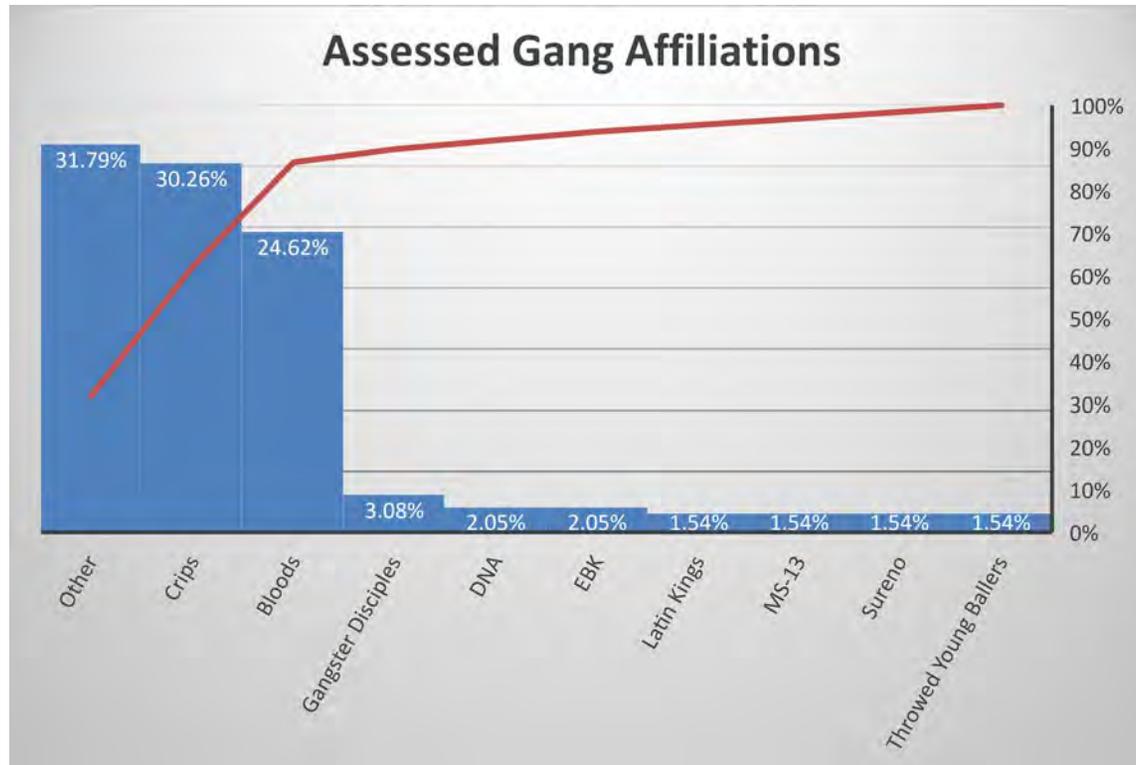
Apprehensions - Offense Description	Total	Adult				Sub Total	Juvenile				Sub Total
		Female		Male			Female		Male		
		DSO	IND	DSO	IND		DSO	IND	DSO	IND	
Abscond-Parole (AS)	29	0	7	1	15	23	0	2	0	4	6
Grand Total	29	0	7	1	15	23	0	2	0	4	6

Apprehensions - Disposition	Total	Adult				Sub Total	Juvenile				Sub Total
		Female		Male			Female		Male		
		DSO	IND	DSO	IND		DSO	IND	DSO	IND	
DTA - Arrested OIG	6	0	0	1	3	4	0	2	0	0	2
DTA - Arrested OIG Assist	7	0	2	0	4	6	0	0	0	1	1
DTA - Arrested Other Agency	16	0	5	0	8	13	0	0	0	3	3
Grand Total	29	0	7	1	15	23	0	2	0	4	6



Security Intelligence

Facility	Total	Outside LE		Sub Total	Suspected		Sub Total	Not Affiliated				Sub Total
		Male			Male			Female		Male		
		DSO	IND		DSO	IND		DSO	IND	DSO	IND	
Evins	25	1	1	2	0	2	2	0	0	6	15	21
Gainesville	20	0	0	0	1	4	5	0	0	3	12	15
Giddings	21	0	0	0	2	2	4	0	0	12	5	17
Mart	43	0	0	0	3	3	6	4	6	7	20	37
Ron Jackson	67	2	1	3	1	9	10	0	3	15	36	54
Grand Total	176	3	2	5	7	20	27	4	9	43	88	144



Intelligence Assessment Results

Offense Committed by Affiliated Offenders	Total	Adult		Sub Total	Juvenile		Sub Total
		Male			Male		
		DSO	IND		DSO	IND	
Assaults on Employees	74	8	21	29	4	41	45
ASSAULT PUBLIC SERVANT (F3)	31	2	7	9	2	20	22
ASSAULT PUBLIC SERVANT-LEVEL 2 INJURY (F3)	9	2	4	6	0	3	3
ASSAULT PUBLIC SERVANT-LEVEL 3 INJURY (F3)	3	0	1	1	2	0	2
ASSAULT PUBLIC SERVANT-LEVEL 4 INJURY (F3)	1	0	0	0	0	1	1
ATTEMPT TO TAKE WEAPON FROM AN OFFICER (FS)	1	0	0	0	0	1	1
HARASSMENT OF PUBLIC SERVANT (F3)	29	4	9	13	0	16	16
Assaults on Other Youth	3	1	0	1	1	1	2
ASSAULT CAUSES BODILY INJ (MA)	2	1	0	1	0	1	1
ASSAULT CAUSES BODILY INJ-LEVEL 2 INJURY (MA)	1	0	0	0	1	0	1
Escapes/Absconders	6	0	5	5	0	1	1
ABSCOND-PAROLE (AS)	6	0	5	5	0	1	1
Narcotics or Contraband	4	2	0	2	1	1	2
DEL CS/MARIJ TO MINOR (F2)	1	1	0	1	0	0	0
PROH SUBSTANCE/ITEM IN CORR/CIV COM FACILITY (F3)	3	1	0	1	1	1	2
Other	2	0	2	2	0	0	0
OBSTRUCTION OR RETALIATION (F3)	2	0	2	2	0	0	0
Sexual Misconduct	8	1	1	2	0	6	6
INDECENCY W/A CHILD EXPOSES (F3)	4	0	0	0	0	4	4
INDECENCY W/CHILD SEXUAL CONTACT (F2)	2	0	1	1	0	1	1
INDECENT EXPOSURE (MB)	1	0	0	0	0	1	1
SEXUAL ASSLT (F2)	1	1	0	1	0	0	0
Grand Total	97	12	29	41	6	50	56

Active Security Intelligence Investigations

Active Investigation	Total	EJC	GNS	GSS	Mart	RJ	Tamayo
ENGAGING IN ORGANIZED CRIMINAL ACTIVITY (F3)	1	1	0	0	0	0	0
GANG INTELLIGENCE ASSESSMENT (SI)	22	5	3	2	5	6	1
GANG RELATED ACTIVITY (SI)	2	1	0	0	1	0	0
Grand Total	25	7	3	2	6	6	1

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Abuse, Neglect, & Exploitation Investigations Summary

OIG State by Category and Offense

Facilities	Total	EJC PHX	EJC	GNS	GSS	GSS MHTP	Mart	RJ O&A	RJ
Opened	415	41	82	60	40	14	102	23	53
Types of Investigation									
Abuse	199	17	30	35	20	10	59	9	19
Abuse-Inappropriate Relationship	79	11	17	23	5	1	20	1	1
Abuse-Physical	37	0	6	4	5	3	17	2	0
Abuse-Sexual	70	2	6	6	10	3	19	6	18
Abuse-Verbal	13	4	1	2	0	3	3	0	0
Neglect	216	24	52	25	20	4	43	14	34
Neglect-Supervisory	216	24	52	25	20	4	43	14	34
Grand Total	415	41	82	60	40	14	102	23	53

OIG Active State by Category and Offense

Facilities	Total	EJC PHX	EJC	GNS	GSS	GSS MHTP	Mart	RJ O&A	RJ
Active	201	5	28	38	27	8	85	7	3
Types of Investigation									
Abuse	93	4		25	11	4	42	3	3
Abuse-Inappropriate Relationship	34	0	0	20	3	1	10	0	0
Abuse-Physical	18	0	0	1	1	3	13	0	0
Abuse-Sexual	32	0	1	2	7	0	16	3	3
Abuse-Verbal	9	4	0	2	0	0	3	0	0
Neglect	108	1	27	13	16	4	43	4	0
Neglect-Supervisory	108	1	27	13	16	4	43	4	0
Grand Total	201	5	28	38	27	8	85	7	3

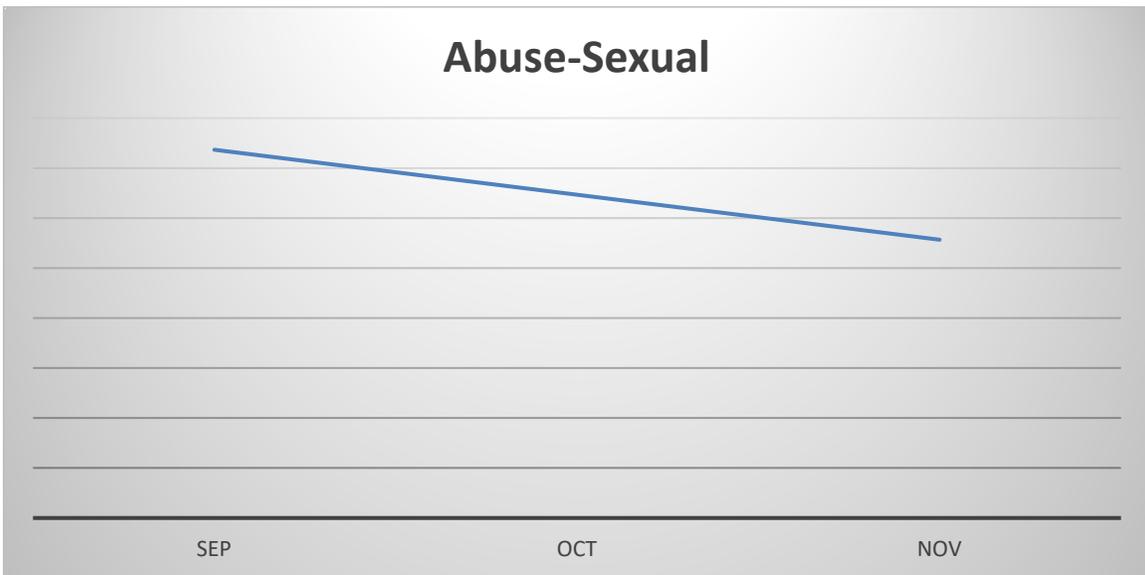
Investigative Trends

Staff Misconduct



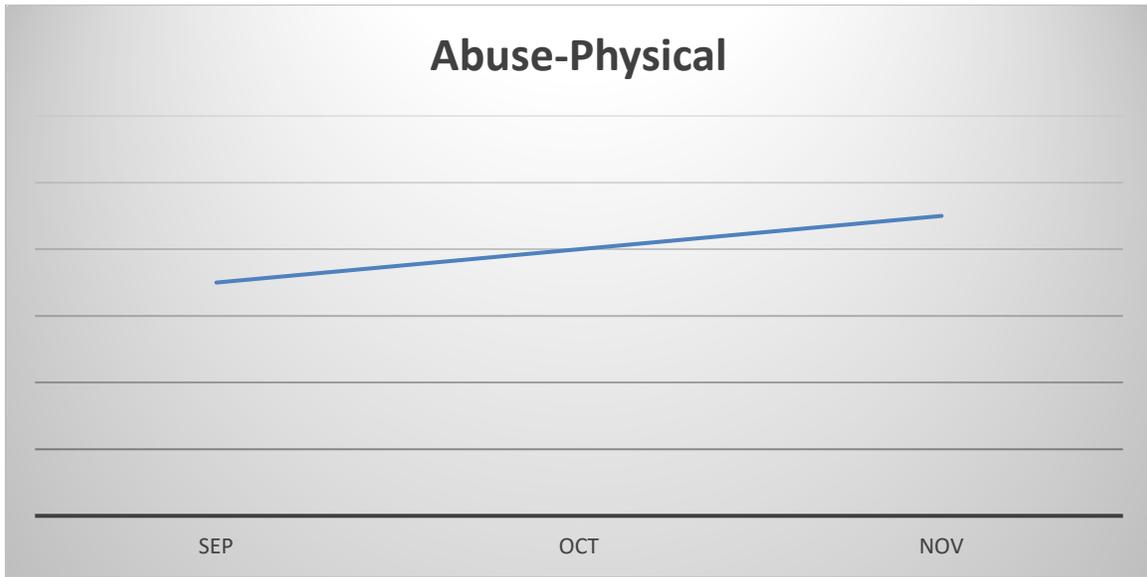
Offense	Total	Sep	Oct	Nov
Abuse-Emotional	1	1	0	0
Abuse-Inappropriate Relationship	32	13	11	8
Abuse-Physical	24	8	6	10
Abuse-Sexual	65	23	23	19
Abuse-Verbal	2	2	0	0
Neglect-Contraband	1	0	1	0
Neglect-Medical	1	0	1	0
Neglect-Supervisory	91	14	28	49
Staff Misconduct	217	61	70	86

Abuse-Sexual

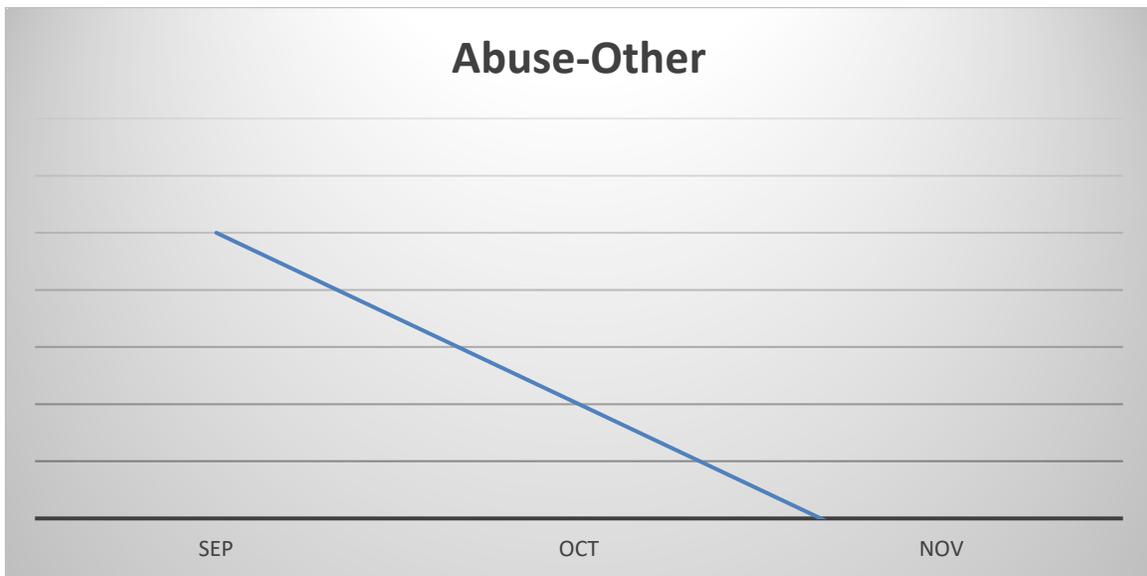


Offense	Total	Sep	Oct	Nov
Abuse-Inappropriate Relationship	32	13	11	8
Abuse-Sexual	65	23	23	19
Abuse-Sexual	97	36	34	27

Investigative Trends

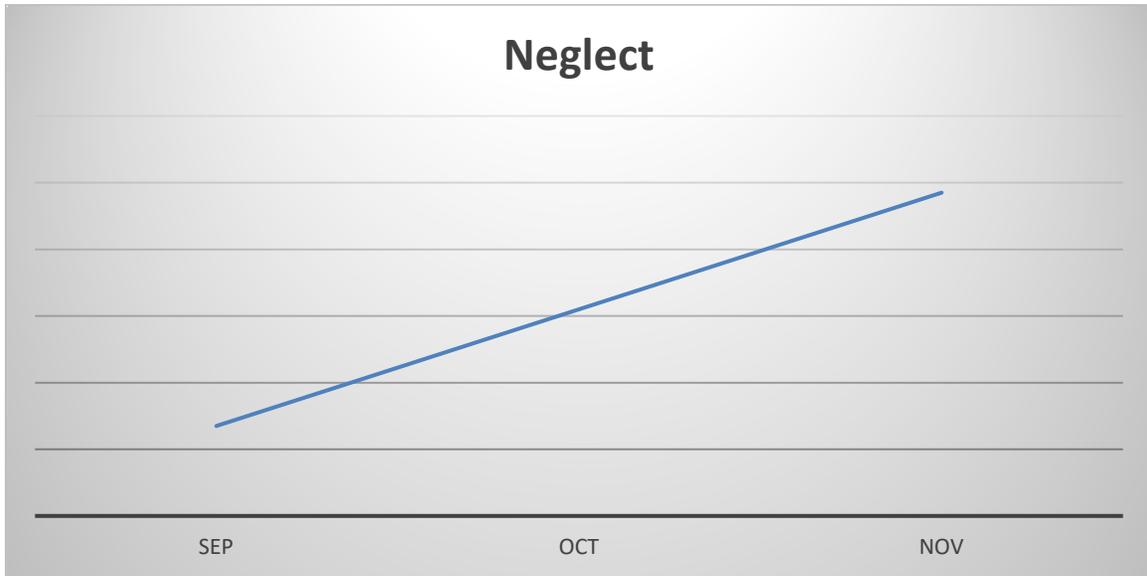


Offense	Total	Sep	Oct	Nov
Abuse-Physical	24	8	6	10
Abuse-Physical	24	8	6	10



Offense	Total	Sep	Oct	Nov
Abuse-Emotional	1	1	0	0
Abuse-Verbal	2	2	0	0
Abuse-Other	3	3	0	0

Investigative Trends

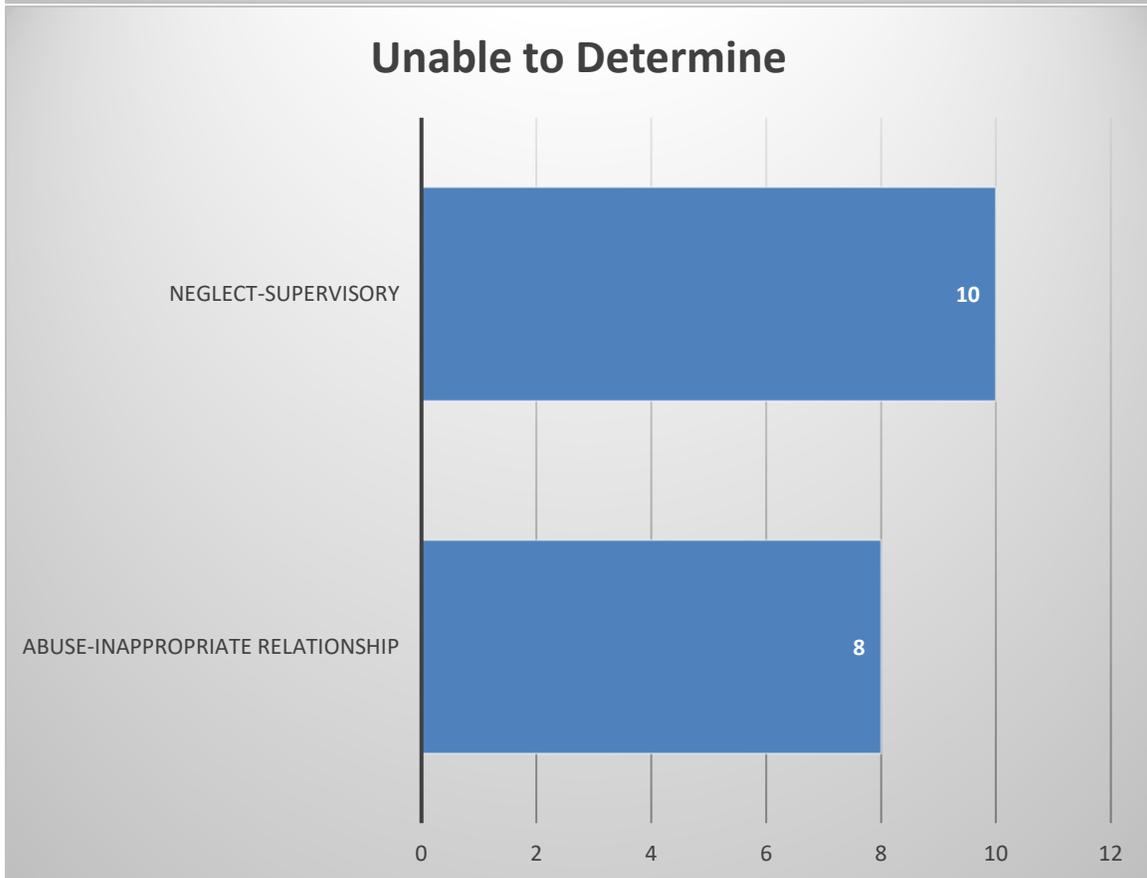
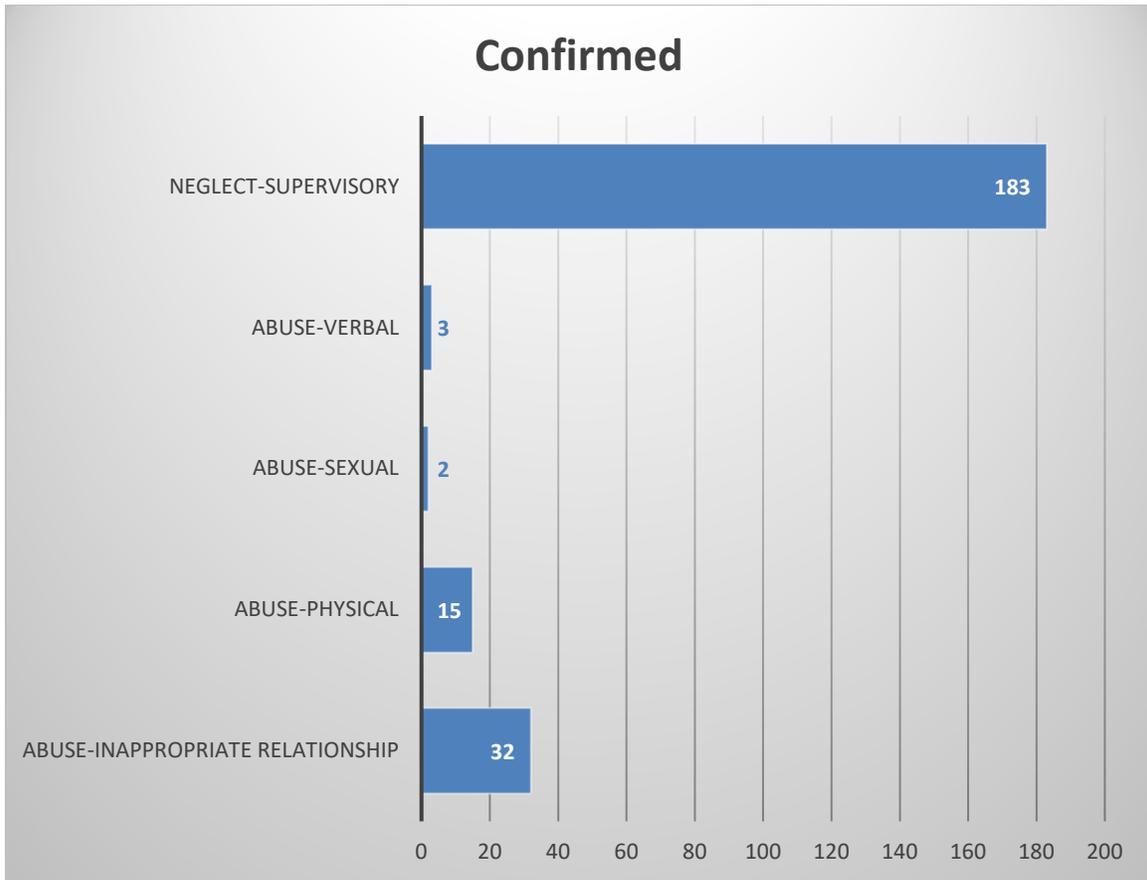


Offense	Total	Sep	Oct	Nov
Neglect-Contraband	1	0	1	0
Neglect-Medical	1	0	1	0
Neglect-Supervisory	91	14	28	49
Neglect	93	14	30	49

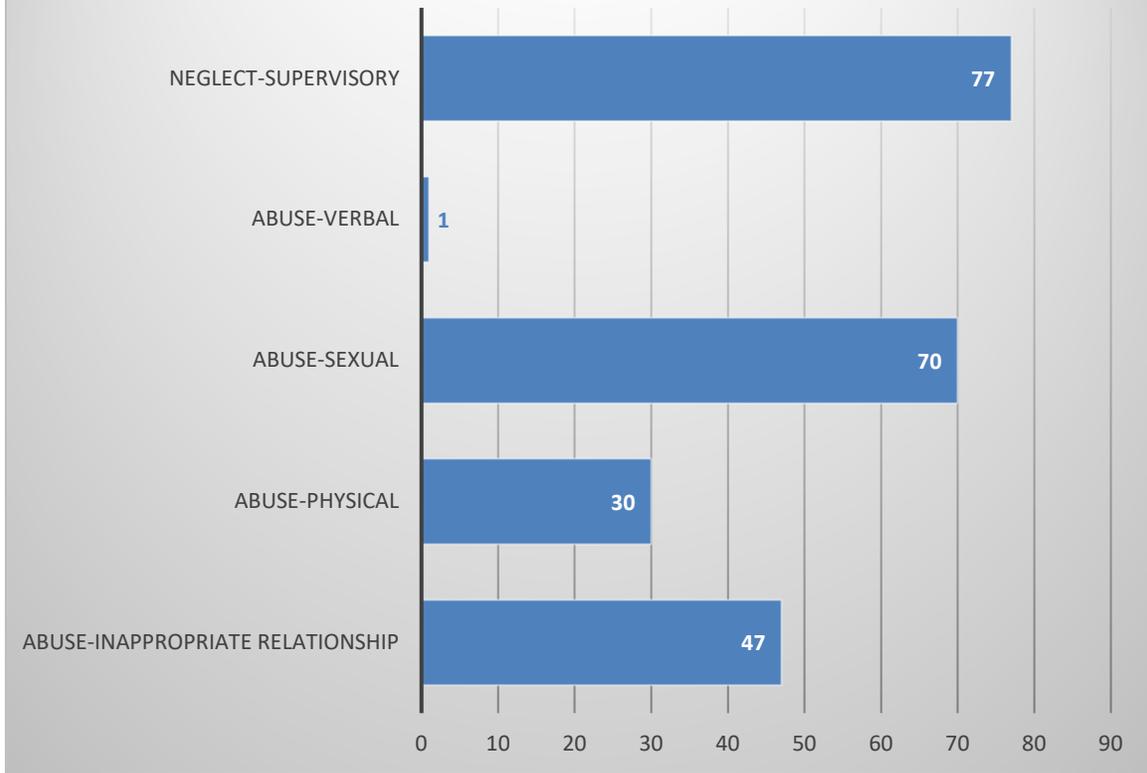
OIG State by Category, Offense, and Disposition

Facilities	Total	EJC PHX	EJC	GNS	GSS	GSS MHTP	Mart	RJ O&A	RJ
Closed	478	64	100	55	48	32	92	23	64
Types of Investigation									
Abuse	208	22	54	21	14	23	46	12	16
Abuse-Inappropriate Relationship	87	11	34	4	5	11	19	2	1
Abuse-Physical	45	5	10	8	4	0	15	3	0
Abuse-Sexual	72	6	9	9	5	12	12	4	15
Abuse-Verbal	4	0	1	0	0	0	0	3	0
Neglect	270	42	46	34	34	9	46	11	48
Neglect-Supervisory	270	42	46	34	34	9	46	11	48
Grand Total	478	64	100	55	48	32	92	23	64
Confirmed	235	38	56	17	30	9	50	9	26
Unable to Determine	18	5	0	10	0	0	3	0	0
Unfounded	225	21	44	28	18	23	39	14	38
Grand Total	478	64	100	55	48	32	92	23	64

ANE Disposition Breakdown by Offense



Unfounded



OIG County by Category and Offense

Counties	Total	BEXAR	BROWN	COLLIN	DALLAS	ECTOR	EL PASO	HALE	HARRIS	HARRISON
Opened	49	6	1	1	12	1	4	2	4	1
Type of Investigation										
Abuse	37	6	1	0	5	1	4	0	4	0
Physical Abuse - Non-Restraint	6	1	0	0	4	0	0	0	0	0
Physical Abuse - Physical Restraint	25	5	1	0	1	1	4	0	4	0
Sexual Abuse - Contact	3	0	0	0	0	0	0	0	0	0
Sexual Abuse - Non-Contact	3	0	0	0	0	0	0	0	0	0
Neglect	12	0	0	1	7	0	0	2	0	1
Neglect - Supervisory	12	0	0	1	7	0	0	2	0	1

Counties	HOOD	MCLENNAN	MILAM	NUECES	TARRANT	TOM GREEN	TRAVIS	VICTORIA	WILLIAMSON
Opened	2	3	4	1	1	1	3	1	1
Type of Investigation									
Abuse	2	3	4	1	1	1	3	0	1
Physical Abuse - Non-Restraint	1	0	0	0	0	0	0	0	0
Physical Abuse - Physical Restraint	0	1	4	1	1	0	1	0	1
Sexual Abuse - Contact	0	1	0	0	0	0	2	0	0
Sexual Abuse - Non-Contact	1	1	0	0	0	1	0	0	0
Neglect	0	0	0	0	0	0	0	1	0
Neglect - Supervisory	0	0	0	0	0	0	0	1	0

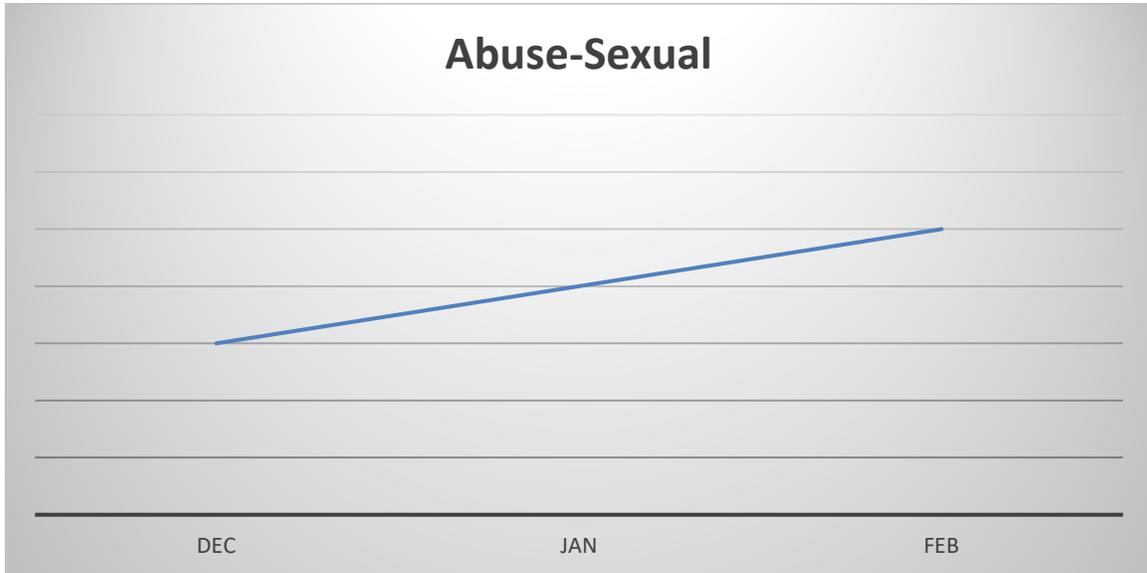
OIG Active County by Category and Offense

Counties	Total	BEXAR	COLLIN	DALLAS	ECTOR	EL PASO	HALE	HARRIS	HARRISON	HOOD
Active	70	10	1	17	1	4	2	12	1	2
Type of Investigation										
Abuse	50	10	0	7	1	4	0	12	0	2
Emotional Abuse	1	0	0	0	0	0	0	0	0	0
Physical Abuse - Non-Restraint	7	2	0	4	0	0	0	0	0	1
Physical Abuse - Physical Restraint	32	7	0	1	1	4	0	10	0	0
Sexual Abuse - Contact	3	0	0	0	0	0	0	1	0	0
Sexual Abuse - Non-Contact	7	1	0	2	0	0	0	1	0	1
Neglect	20	0	1	10	0	0	2	0	1	0
Neglect - Supervisory	20	0	1	10	0	0	2	0	1	0

Counties	MCLENNAN	MILAM	NUECES	STARR	TARRANT	TOM GREEN	TRAVIS	VICTORIA	WEBB	WILLIAMSON
Active	2	4	1	3	1	1	2	1	4	1
Type of Investigation										
Abuse	2	4	1	1	1	1	2	0	1	1
Emotional Abuse	0	0	0	1	0	0	0	0	0	0
Physical Abuse - Non-Restraint	0	0	0	0	0	0	0	0	0	0
Physical Abuse - Physical Restraint	0	4	1	0	1	0	1	0	1	1
Sexual Abuse - Contact	1	0	0	0	0	0	1	0	0	0
Sexual Abuse - Non-Contact	1	0	0	0	0	1	0	0	0	0
Neglect	0	0	0	2	0	0	0	1	3	0
Neglect - Supervisory	0	0	0	2	0	0	0	1	3	0

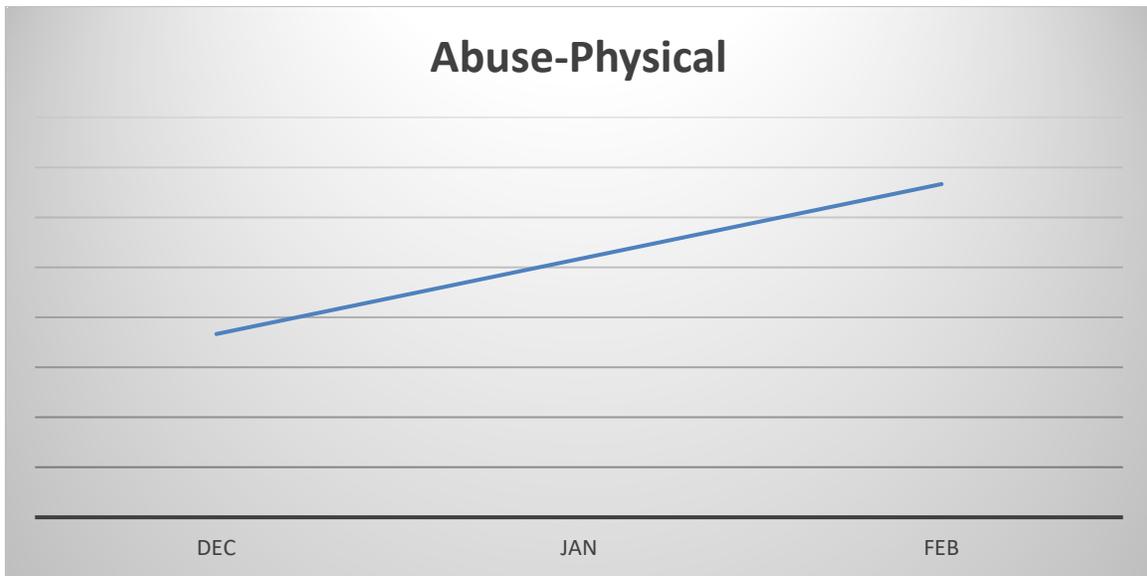
Investigative Trends

Abuse-Sexual



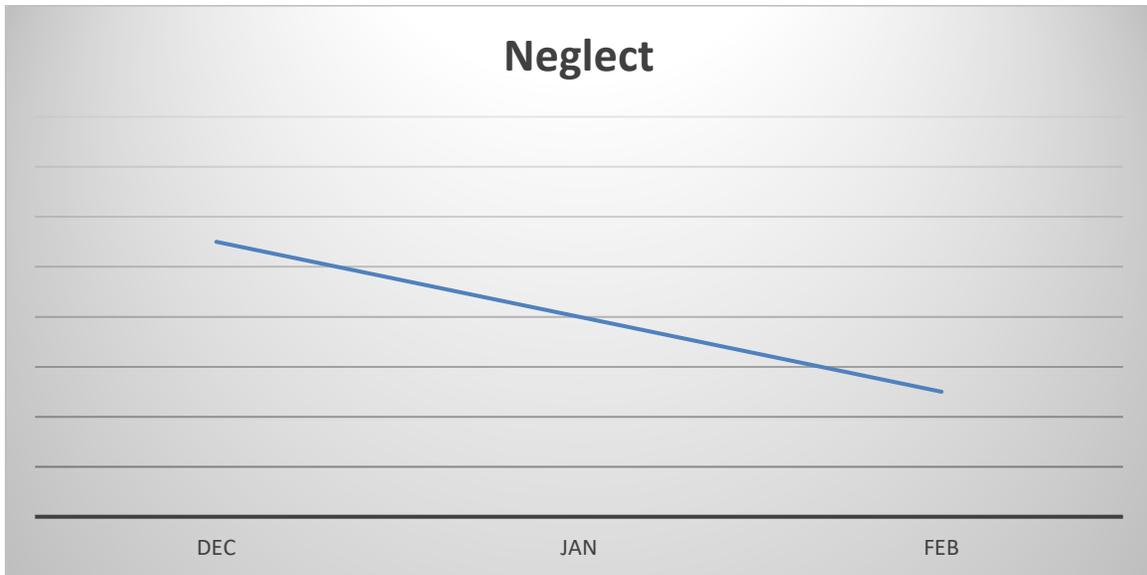
Offense	Total	Dec	Jan	Feb
Sexual Abuse - Contact	3	1	0	2
Sexual Abuse - Non-Contact	3	1	1	1
Grand Total	6	2	1	3

Abuse-Physical



Offense	Total	Dec	Jan	Feb
Physical Abuse - Non-Restraint	6	1	3	2
Physical Abuse - Physical Restraint	25	8	4	13
Grand Total	31	9	7	15

Investigative Trends



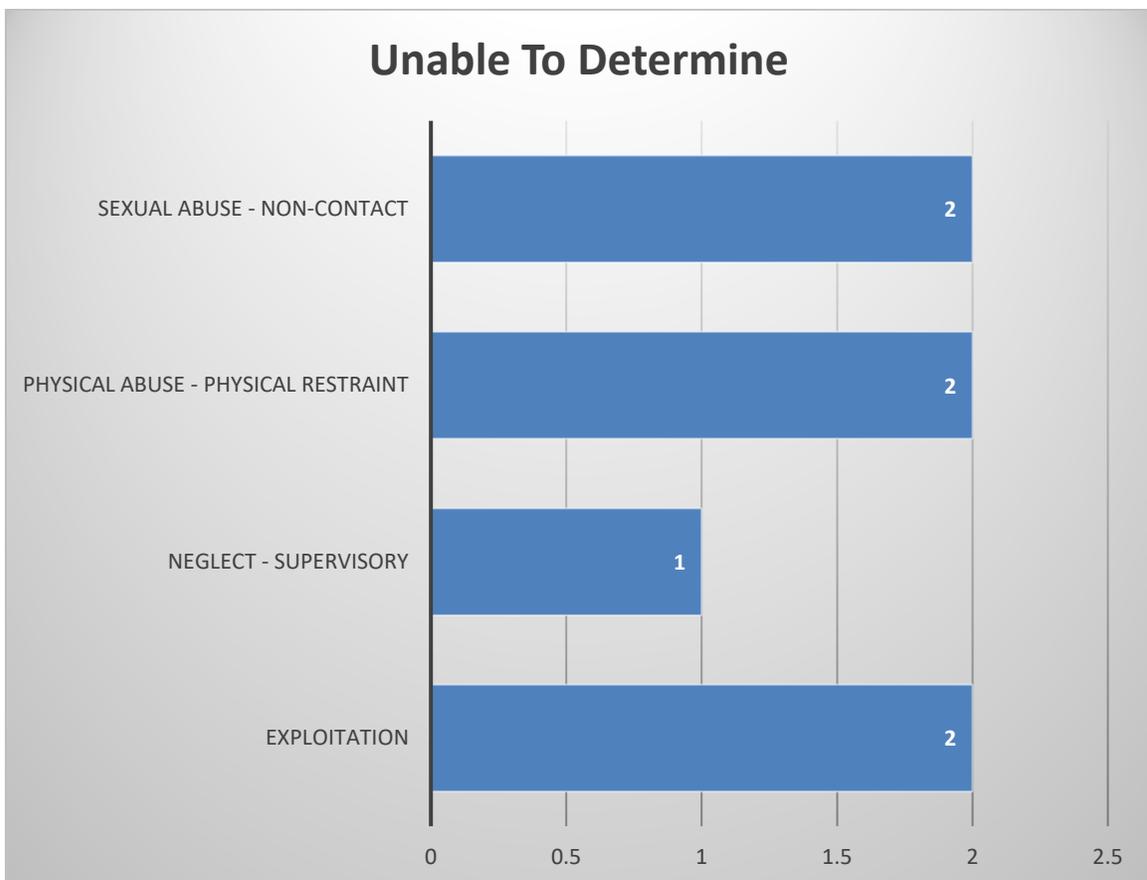
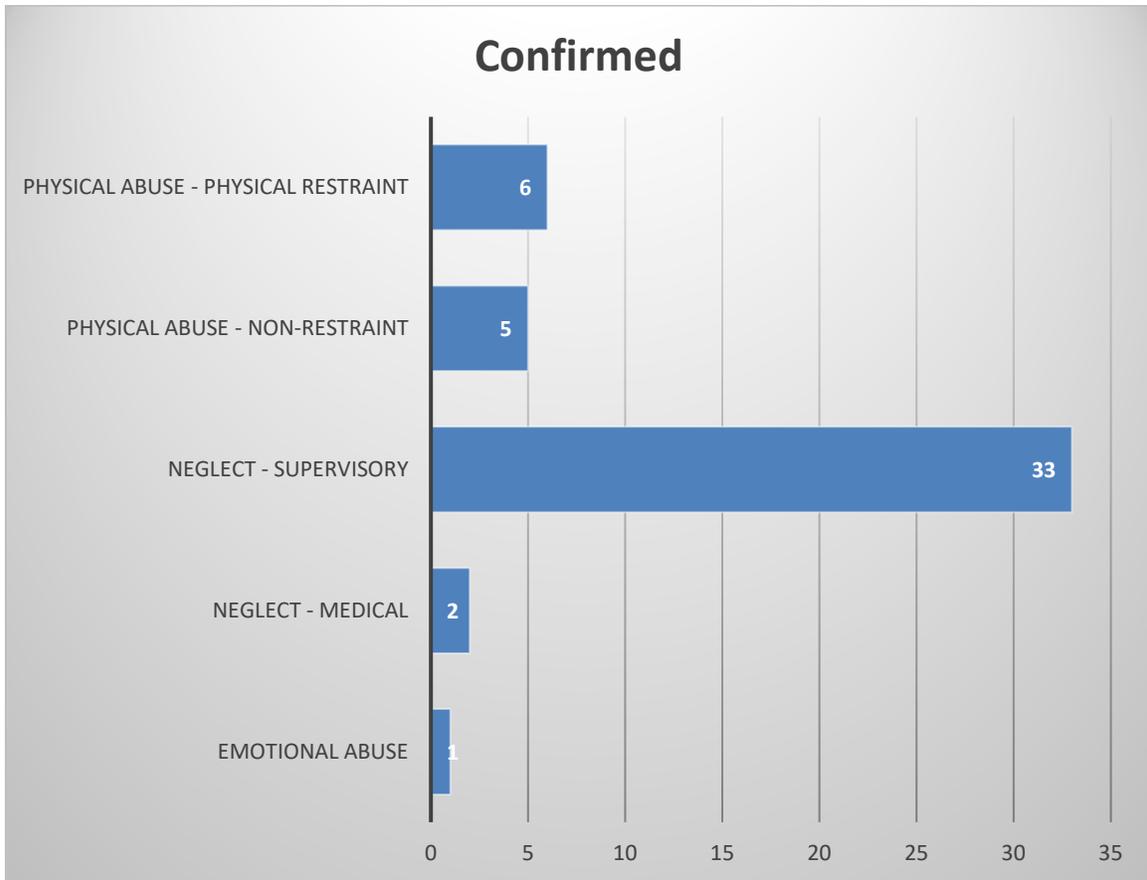
Offense	Total	Dec	Jan	Feb
Neglect - Supervisory	12	7	1	4
Grand Total	12	7	1	4

OIG County by Category, Offense, and Disposition

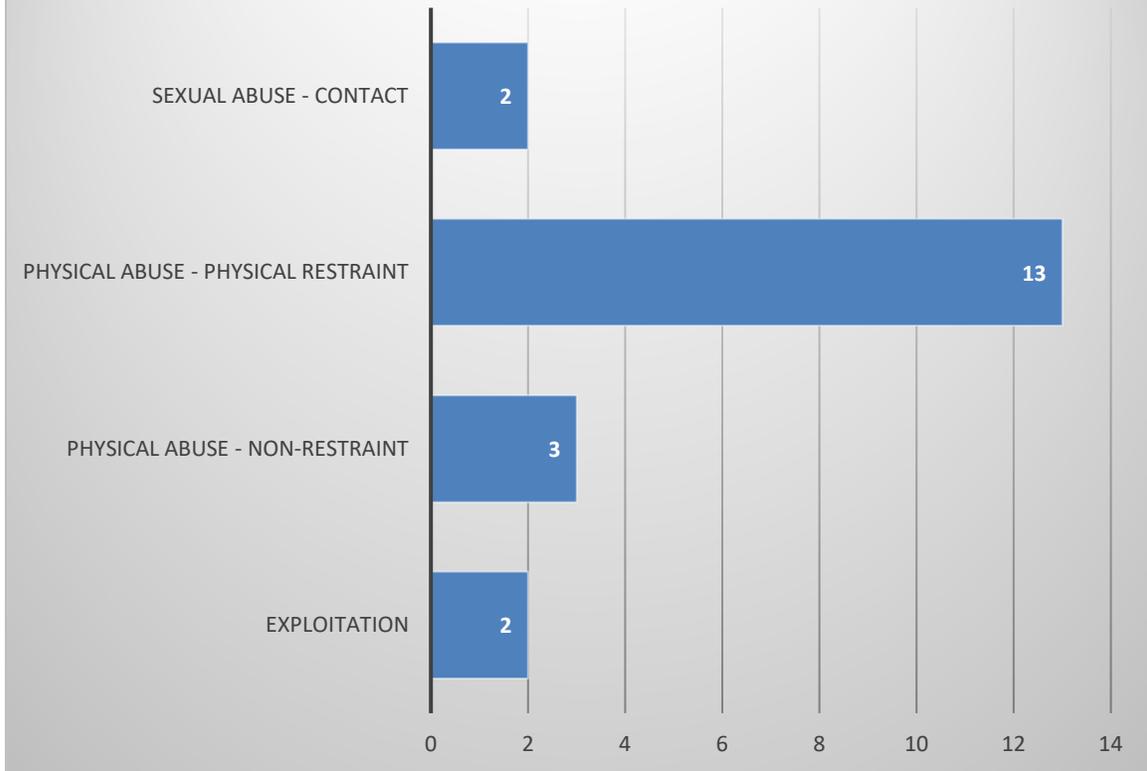
Counties	Total	BEXAR	BRAZOS	BROWN	COLLIN	DALLAS	EL PASO	HARRIS	HARRISON	HIDALGO
Closed	74	9	2	2	1	28	4	7	2	4
Type of Investigation										
Abuse	34	8	2	2	1	4	4	4	2	0
Emotional Abuse	1	0	0	0	0	0	0	1	0	0
Physical Abuse - Non-Restraint	8	0	2	0	1	2	0	0	0	0
Physical Abuse - Physical Restraint	21	8	0	1	0	2	2	3	2	0
Sexual Abuse - Contact	2	0	0	1	0	0	0	0	0	0
Sexual Abuse - Non-Contact	2	0	0	0	0	0	2	0	0	0
Exploitation	4	0	0	0	0	0	0	0	0	0
Exploitation	4	0	0	0	0	0	0	0	0	0
Neglect	36	1	0	0	0	24	0	3	0	4
Neglect - Medical	2	0	0	0	0	0	0	2	0	0
Neglect - Supervisory	34	1	0	0	0	24	0	1	0	4
Dispositions										
Confirmed	47	3	1	0	0	28	2	4	0	4
Unable To Determine	7	1	0	1	0	0	2	0	0	0
Unfounded	20	5	1	1	1	0	0	3	2	0
Total	74	9	2	2	1	28	4	7	2	4

Counties	LUBBOCK	MCLENNAN	MILAM	STARR	TRAVIS	VICTORIA	WEBB	WILLIAMSON
Closed	2	1	2	1	5	1	2	1
Type of Investigation								
Abuse	1	1	2	0	1	0	1	1
Emotional Abuse	0	0	0	0	0	0	0	0
Physical Abuse - Non-Restraint	1	0	0	0	0	0	1	1
Physical Abuse - Physical Restraint	0	1	2	0	0	0	0	0
Sexual Abuse - Contact	0	0	0	0	1	0	0	0
Sexual Abuse - Non-Contact	0	0	0	0	0	0	0	0
Exploitation	0	0	0	0	4	0	0	0
Exploitation	0	0	0	0	4	0	0	0
Neglect	1	0	0	1	0	1	1	0
Neglect - Medical	0	0	0	0	0	0	0	0
Neglect - Supervisory	1	0	0	1	0	1	1	0
Dispositions								
Confirmed	1	0	0	1	0	1	2	0
Unable To Determine	1	0	0	0	2	0	0	0
Unfounded	0	1	2	0	3	0	0	1
Total	2	1	2	1	5	1	2	1

ANE Disposition Breakdown by Offense

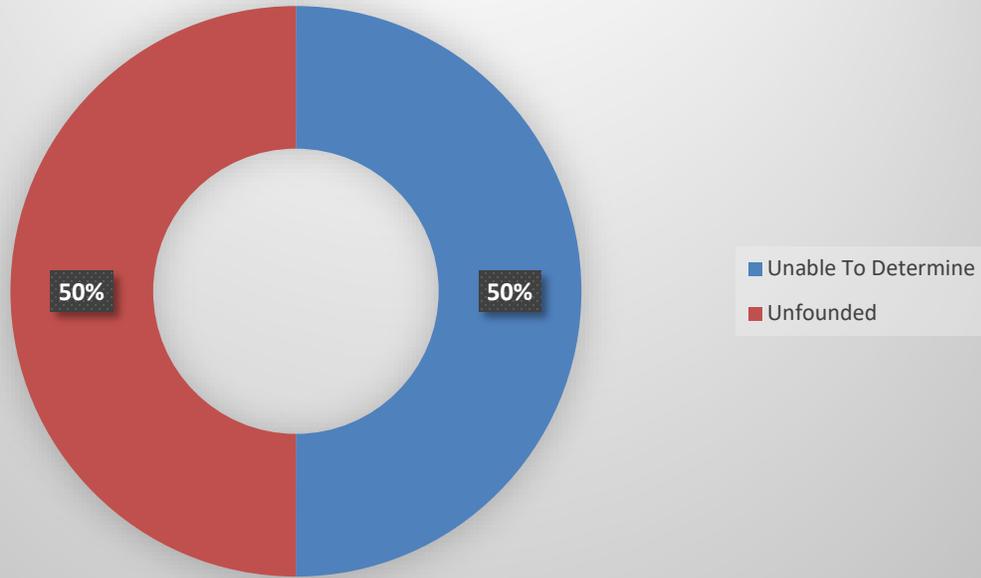


Unfounded

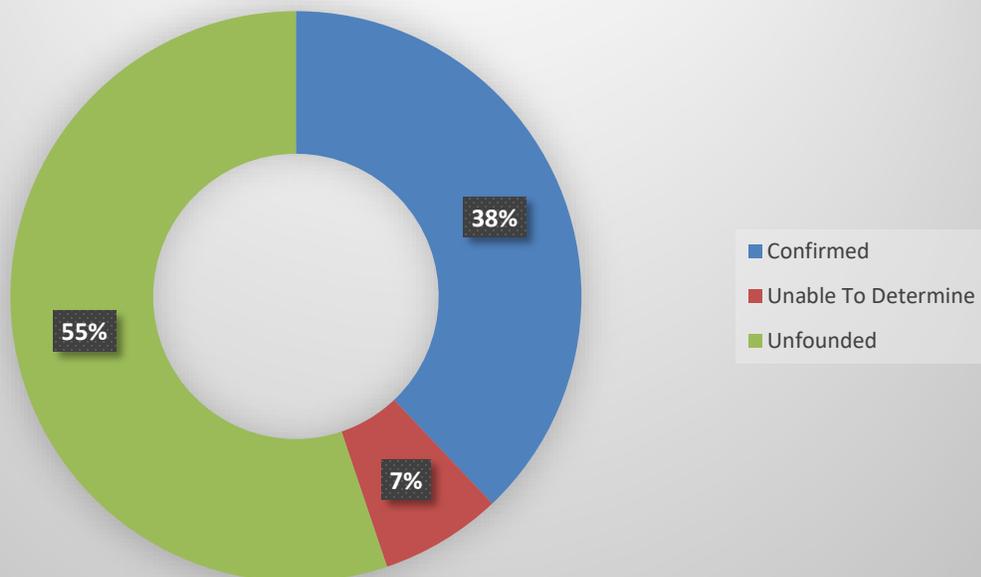


OIG Dispositions

OIG Dispositions for Sexual Abuse-Related ANE Investigations



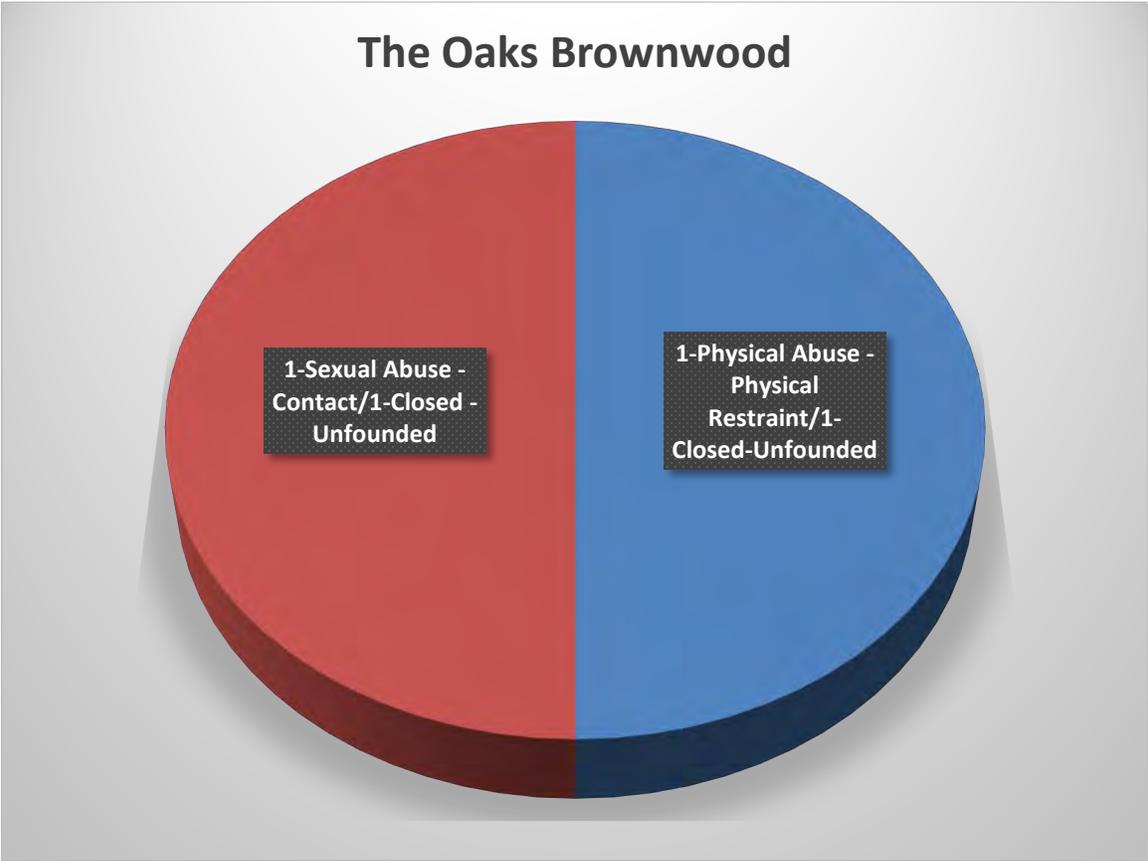
OIG Dispositions for Physical Abuse-Related ANE Investigations



Reports Received & Serious Incidents

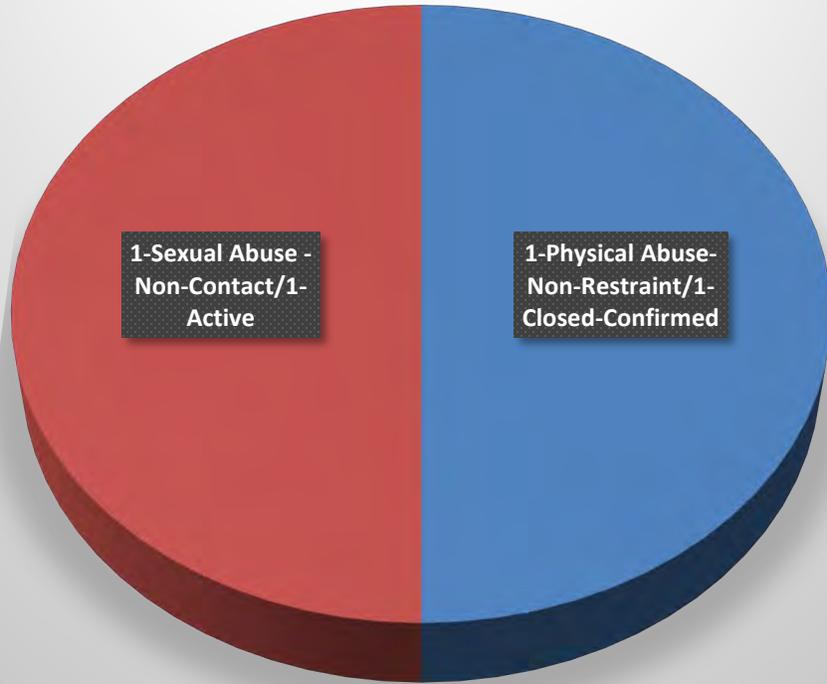
Reports Received & Serious Incidents	Total
Reports Received by Report Type*	998
Grievance	528
Serious Incidents	185
Non-Reportable	142
Other	39
Abuse, Neglect & Exploitation Cases	38
Complaint	25
Standards Violation	19
Duplicate	17
Non-Jurisdiction	5
Reports Received by Program Type*	998
Pre-Adjudication (Detention)	546
Post-Adjudication (Secure)	377
Post-Adjudication (Non-Secure)	37
Probation	24
Unknown	10
JJAEP	4
Serious Incidents by Type of Complaint and Assessed Date*	185
Attempted Escape	3
Attempted Suicide	56
Escape	10
Reportable Injury	22
Youth On Youth Assault - Physical	12
Youth on Youth Sexual Conduct	81
Escape-Furlough	1

OIG County Contract Care Investigations by Status Disposition, and Offense



Offense	Opened	Active	Closed
Physical Abuse - Physical Restraint	1	0	1
Sexual Abuse - Contact	0	0	1

Lake Grandbury Youth Services



Offense	Opened	Active	Closed
Physical Abuse - Non-Restraint	1	0	1
Sexual Abuse - Non-Contact	1	1	

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Administrative Investigations Summary

Admin Closed by Category, Offense, and Disposition

Facilities	Total	EJC PHX	EJC	GSS	GSS MHTP	Mart	Mart O&A	RJ O&A	RJ	Central
Opened	1	0	0	0	0	0	0	0	0	1
Type of Investigation										
Fraud Waste and Abuse	1	0	0	0	0	0	0	0	0	1
Harassment	0	0	0	0	0	0	0	0	0	0
Lying/Falsifying Doc/Cheating	0	0	0	0	0	0	0	0	0	0
Policy Violation	0	0	0	0	0	0	0	0	0	0
Tamper W/Government Record	0	0	0	0	0	0	0	0	0	0
Title VII Civil Rights	0	0	0	0	0	0	0	0	0	0

Facilities	Total	EJC PHX	EJC	GSS	GSS MHTP	Mart	Mart O&A	RJ O&A	RJ	Central
Closed	1	0	0	0	0	2	0	0	0	1
Type of Investigation										
Fraud Waste and Abuse	1	0	0	0	0	0	0	0	0	1
Harassment	0	0	0	0	0	0	0	0	0	0
Lying/Falsifying Doc/Cheating	0	0	0	0	0	0	0	0	0	0
Policy Violation	0	0	0	0	0	0	0	0	0	0
Tamper W/Government Record	0	0	0	0	0	0	0	0	0	0
Title VII Civil Rights	0	0	0	0	0	0	0	0	0	0
Confirmed	0	0	0	0	0	0	0	0	0	0
Unable to Determine	0	0	0	0	0	0	0	0	0	0
Unfounded	1	0	0	0	0	0	0	0	0	1
Grand Total	0	0	0	0	0	0	0	0	0	1



Explanation of Dispositions

Abuse, Neglect, & Exploitation Investigative Dispositions:

Confirmed – an Abuse, Neglect, and Exploitation Investigation established the allegation did occur.

Exonerated – an Abuse, Neglect, or Exploitation Investigation established the alleged incident occurred but was lawful and proper or was justified under existing conditions.

Unable to Determine – an Abuse, Neglect, or Exploitation Investigation resulted in insufficient evidence to prove or disprove the allegation(s).

Unfounded – an Abuse, Neglect, or Exploitation Investigation established the allegation was false, not factual.

Administrative Investigative Dispositions:

Confirmed – an Administrative Investigation established the allegation did occur.

Exonerated – an Administrative Investigation established the alleged incident occurred but was lawful and proper or was justified under existing conditions.

Unable to Determine – an Administrative Investigation resulted in insufficient evidence to prove or disprove the allegation(s).

Unfounded – an Administrative Investigation established the allegation is false, not factual.

Criminal Investigative Dispositions:

Not Sustained – there is insufficient evidence to support the criminal allegation.

Suspended – a preliminary investigation resulted in no offense; the investigation is suspended pending completion of the investigative report.

Sustained for Prosecution – an OIG case has determined probable cause exists and referred the case to a prosecutor's office for review.

Taken into Consideration – a case/charge was taken into consideration during the punishment phase of a different adjudicated charge.

Unfounded – there is insufficient evidence to support the criminal allegation.

Special Prosecution Unit Dispositions:

Adjudicated – a juvenile offender was found by a trial to have engaged in delinquent conduct or conduct indicating a need for supervision.

Conviction – a judgment, a sentence, or both a judgment and a sentence are imposed on a person. The person receives community supervision, deferred adjudication, or deferred disposition.

Dismissed – circumstances dictate that an order or judgment finally disposing of the charge without trial of the issues involved

Declined – an OIG case submitted to a prosecutor's office was declined to proceed further.

Indictment – the written statement of a grand jury accusing a person therein named of some act or omission which, by law, is declared to be an offense.

Petition – a juvenile prosecutor must determine whether a given case is legally sufficient and worthy of prosecution and may formally charge a child with committing a crime.

Petition for Determinate Sentence – a prosecuting attorney has sought grand jury approval for a juvenile offender to serve time beyond his or her 19th birthday depending on the charge.

Submitted for Prosecution – a case has been referred to a prosecutor for review.

True – a juvenile offender has waived a trial and entered a plea of "True" to the allegations as opposed to an adult's plea of guilty.



Memorandum

To: TJJJ Board Members

From: Emily Anderson, Deputy Executive Director, Agency Operations and Efficiencies

Subject: Delegation of approval for FY2026-2027 Juvenile Probation Department Funding

Date: May 16, 2025

Staff respectfully requests that the TJJJ Board delegate authority to the Finance and Audit Committee to approve the proposed probation grant allocations for Fiscal Years (FYs) 2026 and 2027, including both State Aid Formula Funding (SAFF) and targeted/competitive grant programs.

Given the timing of the legislative session, the adoption of agency appropriations, and the current board meeting schedule, this delegation is necessary to ensure the timely distribution of funding to Juvenile Probation Departments (JPDs). Staff further requests delegation of the proposed grant contract to the Finance and Audit Committee for approval.

Once the proposed allocations are finalized, staff will provide the full board with summaries of the proposed budgets and department-specific funding information. The Finance and Audit Committee is scheduled to meet virtually on June 12, 2025, at 3:30 p.m. to review and consider approval of the proposed allocations.

State Aid Funding Formula Methodology

- Award SAFF funding based juvenile population projection and three-year average of formal referrals.
- Continue capping increases for departments that have consistently expended funds significantly below their prior grant allocations.

The funding formula determines the total amount allocated to each department, with separate methods used to allocate the total across the component grants of State Aid. Each department will be required to submit an initial SAFF budget that meets the required thresholds and fully allocates its flexible funds. Once an approved budget is in place, the department may request to shift funds between categories such that one or more component grants is budgeted below the department's minimum in that category. TJJJ staff review and approve these requests to the extent possible within appropriation transfer limitations in the General Appropriations Act. Additional flexibility is available as SAFF is structured to allow certain types of expenditures to

be eligible under more than one component grant. To date, TJJD staff have been able to work with departments to resolve all requests related to category minima/maxima, either through this inherent flexibility or by shifting funds between categories.

Statutory Requirements Related to the State Aid Formula Funding Program

SAFF exists to ensure juvenile probation services are available in all counties statewide. The program complies with Section 223.001(a), Human Resources Code (HRC):

Sec. 223.001. DETERMINATION OF AMOUNT OF STATE AID. (a) The department shall annually allocate funds for financial assistance to juvenile boards to provide juvenile services according to current estimates of the number of juveniles in each county, a basic probation funding formula for departments that clearly defines what basic probation entails and which services are provided, and other factors the department determines are appropriate.

As required by provisions in the General Appropriations Act, SAFF is allocated across five component grants that align with TJJD’s relevant budgetary strategies. These component grants address the range of services, programs, and placements that the Legislature has identified as minimum priorities for all probation departments:

- BASIC PROBATION SERVICES (BPS): The reporting and case planning of juveniles.
- COMMUNITY PROGRAMS (CP): Programs and services for juveniles in the community and related costs.
- PRE/POST ADJUDICATION (PPA): Placements and related costs.
- COMMITMENT DIVERSION (CD): Diversion of juveniles from commitment to TJJD.
- MENTAL HEALTH SERVICES (MHS): Programs and services for sex offenders or juveniles with a mental health diagnosis.

Chapter 223 of HRC establishes additional program requirements including the maintenance of local financial support, special rules for multi-county jurisdictions, and others that are integrated into the State Aid and Target Grants Contract.

Targeted and Reimbursement Grants

For FY 2026-2027, staff proposes to continue the agency’s existing commitments under targeted and reimbursement-based grants, with the exception of programs discontinued by individual departments and Discretionary State Aid (DSA) grants set to expire at the end of FY 2025.

Funds associated with expiring grants will be made available through the agency’s competitive grant application process. All other existing targeted and reimbursement grant obligations are proposed to be maintained.

The table on the following page provides program allocations in FYs 2026 and 2027 for targeted and reimbursement grants.

Grant Name	Proposed FY 2026-27 Allocations¹
Prevention and Intervention	\$3,012,177
Special Needs Diversionary Program	\$1,895,175
Boarder Children’s Justice Project	\$100,000
Direct Grants	\$2,250,000
Title IV-E (reimbursement)	\$2,733,329
Mandatory JJAEP	\$5,637,500
Discretionary JJAEP	\$300,000
Discretionary State Aid Grants	\$10,200,000
Regional Diversion Alternatives (Reimbursement)	\$16,211,540
Regional Detention	\$4,000,000
Salary Grant	\$47,713,793
Total	\$94,053,514

¹Additional targeted grants are being considered during the 89th Legislative Session. Once the appropriations bill is adopted, this chart will be updated and shared with the board members.

Descriptions of Probation Grant Programs

Prevention and Intervention (P&I): The General Appropriations Act charges four state agencies – the Texas Department of Family and Protective Services, the Texas Juvenile Justice Department, the Texas Education Agency, and the Texas Military Department – to work together in providing juvenile delinquency and student dropout prevention and intervention services throughout Texas. Prevention and Intervention (P&I) grants offered by TJJD are the means by which this agency fulfills that legislative mandate.

Special Needs Diversionary Program (SNDP). This program provides mental health treatment and specialized caseload probation supervision. It is administered in a collaborative model by TJJD and the Texas Correctional Office on Offenders with Medical or Mental Impairments (TCOOMMI) or a designated local mental health provider. It features juvenile probation officers from local juvenile probation departments and professional mental health staff from the local mental health centers working together to coordinate services. Program elements include mental health services (including individual and group therapy, skills training, and case management), probation services (such as life skills, anger management, and mentoring), parental support and education, and linkages to long-term community supports.

Border Children’s Justice Project (BCJP). This program facilitates collaborative efforts by United States and foreign authorities involving juvenile courts, United States Immigration and Customs Enforcement (ICE), law enforcement, United States and other consulates, child

protective agencies and correctional officials. The objective of the BCJP is to return foreign national juvenile offenders to their respective communities after processing in the Texas juvenile justice system, to assist in the return of US citizen juveniles who have committed offenses in Mexico, Central America, or South America to their home communities in the United States, and to serve foreign nationals residing in the United States.

Direct Grants. As directed by Riders 28, 30, 32 and 34 in the General Appropriations Act, TJJD allocates \$2,250,000 each fiscal year to the following programs:

- Harris County Leadership Academy – \$1,000,000: The Harris County Leadership Academy provides a residential intensive cognitive-based program to redirect the thinking and behavior patterns of male juveniles and remove barriers to their successful transition back to their families and communities.
- Non-Profit Pilot Programs – \$250,000: Programs in Harris, Hidalgo, and Cameron counties administered by non-profits that provide trauma-informed counseling and life-skills and hands-on vocational training for youth who were previously committed to state correctional custody in the Juvenile Justice Department.
- Harris County and El Paso County Front-End Multisystemic Therapy Teams – \$1,000,000: These funds are directed to establish front-end Multisystemic Therapy (MST) teams in Harris County and El Paso County to prevent youth and adolescents from entering the juvenile justice and child welfare systems. The evidence-based MST teams are established and maintained by the Harris Center for Mental Health and IDD (Harris Center) and the Emergence Health Network in El Paso in partnership with local juvenile probation and protective services programs.

Juvenile Justice Alternative Education Program (Discretionary and Mandatory). The General Appropriations Act and Chapter 37 of the Texas Education Code mandate certain counties in Texas to operate a Juvenile Justice Alternative Education Program (JJAEP). Other counties have applied for appropriated funds set aside to operate discretionary JJAEP programs. Students are assigned to a JJAEP as a result of violating offenses listed in Chapter 37, including:

- 1) Mandatory expulsion from their home school for serious infractions of the Student Code of Conduct;
- 2) Discretionary expulsions for serious infractions that occur off-campus, as well as other on-campus infractions of the Student Code of Conduct; or
- 3) Court-ordered expulsions for offenses under Title V Texas Penal Code or probation conditions.

The purpose of JJAEPs is to provide academic and behavioral interventions that assist students in performing at grade level in language arts, mathematics, science, social studies, and self-discipline. Some JJAEP programs are able to provide additional electives. Many JJAEPs utilize curriculum software to support credit recovery.

Regional Diversion Alternatives and Discretionary State Aid. Section 203.017, HRC, requires TJJD to implement a regionalization plan designed to keep youth who receive juvenile justice services closer to their homes and to improve outcomes through community-based services. Section 223.001, HRC, requires the agency to set aside a portion of appropriated funds for discretionary state aid to fund programs designed to address special needs or projects of local

juvenile boards, including projects dedicated to specific target populations based on risk and needs and with established recidivism reeducation goals.

TJJD provides funding for Discretionary State Aid (DSA) grants and for Regional Diversion Alternatives (RDA) grants for individual youth diversions in response to these mandates. The majority of funds are used to reimburse local probation departments for funds spent on community-based treatment services, placement, and aftercare services intended to divert approved youth from commitment to TJJD.

Discretionary State Aid grants adhere to Section 203.017, HRC, requiring TJJD to assist local juvenile probation departments in research-based program development by:

- 1) providing competitively selected grants to enhance or expand residential program capacity and services in the various regions across Texas;
- 2) providing competitively selected community program grants to support individual probation department programs and services; and
- 3) supporting assessments and services that help probation departments adhere to evidence-based principles.

Regional Diversion Alternatives (individual youth diversions) support an array of rehabilitative services for juvenile offenders including, but not limited to, intensive community-based, residential, re-entry, and aftercare programs. Following a year-long, collaborative planning process, diversions began in June 2016. Any probation department that would otherwise recommend a youth for commitment to TJJD may propose an individual diversion plan for approval by TJJD's Regionalization Division. Such plans specify the proposed youth programs and services, provide information regarding the department's prior efforts with the youth, and demonstrate how the proposed plan meets the specific needs of the youth in a research-driven way.

Supplemental and Emergent Needs (S&E). This program is supported through funds de-obligated by probation departments from the previous fiscal year. These funds are placed in a regional S&E pool that is administered by a lead probation department in each region with guidance from TJJD. The funds de-obligated to the regional pools may be used for any cost allowable under the five components of the SAFF program.



**Texas Juvenile Justice Department
RESOLUTION**

**A RESOLUTION FOR APPROVAL TO DELEGATE THE ALLOCATION OF FYS 2026-27 STATE AID FUNDING TO THE
FINANCE AND AUDIT COMMITTEE FOR FINAL APPROVAL AND DISTRIBUTION**

On this **16th day of May 2025**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
Joe Barton					
William Durham					
Stephanie House					
Luis Leija					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Matt Marick					
Manny Ramirez					
Shawn Thierry					
Cynthia Wheless					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, the *TJJD Board Governance and Policy Manual* specifies the board’s authority and responsibility to review and approve fundamental operating, financial, and other department plans, strategies, and objectives; and

WHEREAS, the 89th Legislature has provided appropriations authority to support local probation department activities for Fiscal Years 2026 and 2027; and

WHEREAS, TJJD staff have developed a proposed funding allocation methodology for available appropriations through formula-based, targeted, and reimbursement-driven probation grant programs; and

WHEREAS, to ensure timely distribution of funding and in consideration of the timing of the legislative session and the board’s approved meeting schedule, staff are requesting that the board delegate authority for final review and approval of the proposed allocations and related grant contract to the TJJD Finance and Audit Committee;

NOW, THEREFORE BE IT RESOLVED, that the board approves the proposed methodology for allocating available probation grant appropriations for FYs 2026 and 2027; and

BE IT FURTHER RESOLVED, that the board delegates authority to the TJJD Finance and Audit Committee to review and approve the final grant allocations and associated grant contract; and

BE IT FURTHER RESOLVED, that the board authorizes the Executive Director to adjust appropriation line items, probation grant programs, and individual department allocations in accordance with state and federal law, agency policy, the State Aid and Targeted Grants Contract, and guidance provided by the board or its designated committee.

NOW, THEREFORE BE IT RESOLVED THAT, the foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 16th day of May 2025.

Texas Juvenile Justice Board

Manny R. Ramirez, Chair



TEXAS
JUVENILE JUSTICE
DEPARTMENT

BOARD MEMBERS

*The Honorable Manny Ramirez,
Chairman of the Board
Fort Worth, Texas*

*Edeska Barnes
Jasper, Texas*

*Joe Barton
Canyon, Texas*

*The Honorable William "Will" Durham
Huntsville, Texas*

*Stephanie House
Liberty Hill, Texas*

*Luis Leija
Port Lavaca, Texas*

*Shawn Thierry
Houston, Texas*

*The Honorable Cynthia Wheless
McKinney, Texas*

*Matthew Marick
Krugerville, Texas*

EXECUTIVE DIRECTOR
Shandra Carter

Chief Auditor
Eleazar Garcia, CIA, CRMA

www.tjtd.texas.gov

**Parole Services
Audit Report**
Project 25-5
May 2025

Internal Audit Mission

To enhance and protect organizational value by providing risk-based and objective assurance, advice, and insight.

Internal Audit Team Members

Lisel Wheelock
Karen McCarther
Stephanie Clarkson, CIA
Ifiokobong Ekpo, CISA
Stephanie Valdez, CIA, CGAP
Eleazar Garcia, CIA, CRMA

For additional copies contact:

Texas Juvenile Justice Department
Office of Internal Audit
P.O. Box 12757
Austin, TX 78711
512-490-7190



Memorandum

To: TJJD Board Members
Shandra Carter, Executive Director

From: Eleazar Garcia, Chief Auditor

Subject: Parole Services Audit 25-5

Date: May 16, 2025

Attached for your review and approval is the report on the Parole Services Audit, which is part of the fiscal year 2025 Audit Plan.

The overall objective of this audit was to determine whether parole processes are functioning as intended. The scope covers review of electronic monitoring, parole officer training and coaching, and internal monitoring practices between September 2024 through March 2025. Additional reviews related to information system access controls were conducted, as well as follow-up on prior audit recommendations related to due process.

Recommendations to strengthen controls and improve accountability were provided to management and have been prioritized through the application of a rating system. The rating system is based on the degree of risk or effect the finding has on the audited area (See Appendix A). For findings related to information security and systems, Auditors communicated specific results to management in writing. Due to the nature of these findings, full details and information, including related recommendations, are not included within this report in accordance with Texas Government Code, Sections 2059.055 and 552.139. Management concurs with the results of the work and responses to the recommendations are included within each reported finding. We appreciate the cooperation and assistance provided throughout the audit.

cc Executive Management

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DRAFT

EXECUTIVE SUMMARY

This report presents the results of the Texas Juvenile Justice Department’s (TJJD) Parole Services Audit, which is included in the fiscal year 2025 Audit Plan. The overall objective for this audit was to determine whether parole processes are functioning as intended.

Strengths identified were as follows.

- Multi-level reviews are in place for approving aftercare service invoices.
- Monitoring and Inspections performs oversight reviews of parole services.
- Parole management utilizes various Power BI reports including Parole Caseload Tracker to monitor parole contacts, caseloads, and services.
- An annual parole services report is compiled to provide an overview of parole services performance, strengths, and challenges for FY 2024.
- Follow-up on prior audit recommendations related to revocation hearings for parolees identified corrective actions have been implemented.

Controls should be strengthened to ensure compliance with TJJD policies and procedures and to provide more effective parole services.

- Enhanced utilization of inclusion and exclusion zones would strengthen supervision of youth on electronic monitoring.
- Utilization of parole services’ monitoring tool should be strengthened to ensure key critical operations occur.
- Monitoring of Effective Practices in Community Supervision (EPICS) coaching and training should be strengthened to support program fidelity.
- Access security controls can be enhanced to protect access and confidentiality of the VeriTracks database (the system used to manage electronic monitoring).

BACKGROUND

In accordance with Texas Human Resource Code Sec.245.001, the Texas Juvenile Justice Department (TJJD) Parole Services Division is responsible for the supervision and support of youth released from TJJD facilities to the community to help youth successfully reintegrate into society while ensuring public safety. Services are designed to increase accountability for youth returning to the community and are intended to serve the youth, the family, and the community. There are seven regions where parole officers are assigned to provide supervision to youth in their area: Central, North, Northeast, Panhandle, South, Southeast, and West.

The overall objective of this audit was to determine whether parole processes are functioning as intended.

- Sub-objective 1: To determine if sufficient zones and schedules are set for youth on an electronic monitor.
- Sub-objective 2: To determine if EPICS coaching is occurring as required.
- Sub-objective 3: To determine if Reentry System and Parole Operations Monitoring (CCF-840) is completed to ensure compliance with parole operations.
- Sub-objective 4: To determine if access to VeriTracks Electronic Monitoring (EM) system is appropriate.

The scope includes review of the Reentry System and Parole Operations Monitoring Worksheet (CCF-840), EPICS coaching and training practices, utilization of electronic monitoring, and access controls for the electronic monitoring system VeriTracks. Additionally, follow-up on prior audit recommendations related to parole revocations was conducted. The period covers CCF-840s completed between October 2024 and February 2025 and EPICS coaching and training conducted between September 2024 and December 2024. The scope also includes a review of youth on an electronic monitoring as of March 2025 and an access review of the electronic monitoring system VeriTracks. (See Appendix B for detailed scope and methodology).

The methodologies used consisted of researching laws and regulations and reviewing agency policies and procedures; identifying best practices regarding the use of electronic monitoring zones, interviewing representatives from the VeriTracks company (Securus) to identify security access controls, reviewing internal monitoring practices and coaching of parole officers, verifying implementation of corrective actions for prior audit recommendations; obtaining documentation from parole staff for analysis; conducting interviews with parole management; interviewing juvenile county probation staff from three probation departments regarding their use of electronic monitoring; and assessing system and process controls.

This audit was conducted in conformance with the *Generally Accepted Government Auditing Standards*. These standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objective. Furthermore, Internal Audit conforms to the independence requirements of the *Generally Accepted Government Auditing Standards* by reporting directly to the governing board and being free of operational responsibilities that would impair ability to make independent reviews of agency operations. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Results

Strengths identified were as follows.

- The approval process for after care invoices has multi-level reviews to better ensure the accuracy of payments to treatment providers and service contractors.
- Monitoring and Inspections performs oversight reviews of parole services; results of the reviews are provided to parole management to address deficiencies.
- Parole contacts, services, and caseloads are monitored by Parole Management using Power BI reporting tools to ensure timely delivery of services to youth.
- An annual update of parole services is provided to Director of Reentry Service by Manager of Parole & Reentry, which provides a summary of changes, accomplishments, and challenges occurring throughout the year.
- Follow-up identified corrective actions were implemented related to youth notification of the revocation process, parole officer training on revocation hearings, and timeliness of revocation hearing completion.

Controls should be strengthened to ensure compliance with policies and procedures and to provide more effective practices.

Enhanced utilization of inclusion and exclusion zones would strengthen supervision of youth on electronic monitoring.

Case Management Standards (CMS.12.19) require youth with determinate sentences, those assessed as high risk to reoffend, or others approved by the Director of Reentry Services, to be placed on electronic monitoring. Electronic monitoring may also be used as a parole intervention with prior approval from the Regional Parole Manager and a Level III due process hearing. TJJJ uses the VeriTracks system to monitor youth location, which allows staff to set inclusion and exclusion zones. The system is designed to alert parole staff if a youth enters a restricted area or is outside an approved zone. Although there is currently no requirement in agency policy to utilize inclusion or exclusion zones for electronic monitoring, best practices were identified through interviews with juvenile county probation departments.

While designated youth on parole are enrolled in electronic monitoring, inclusion and exclusion zones, such as schools, community service sites, or high-risk areas, are not consistently configured in VeriTracks.

- Other than the youth's home address, zero of the 18 youth on an electronic monitor had inclusion or exclusion zones set up in VeriTracks. At the time of testing, there were 18 youth on electronic monitoring and 100% were reviewed for zoning and schedules.
 - 18 (100%) had inclusion zones and schedules set up for their home address to reflect their set curfew as indicated on their Conditions of Parole. Curfews are set for night time hours in which the youth is expected to be at home. These were the only zones or schedules set up for any of the youth reviewed.
 - 11 (61%) youth had a condition within their Conditions of Parole with a scheduled activity such as school or community service (with address and time), but none of the youth had corresponding inclusion zones set up in VeriTracks.

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- Five (28%) youth had multiple concerns documented regarding youth location which may warrant the need for stricter use of the electronic monitor. These concerns were related to continued truancy, leaving home without permission, missed treatment/therapeutic appointments, being fired from work for leaving early, parental concerns regarding whereabouts, curfew violations, and leaving home for days at a time. Two of these youth were issued Directives to Apprehend due to behavior and continued violations.
 - Two (11%) youth were classified as sex offenders.
- Interviews with three juvenile county probation departments demonstrated how inclusion and exclusion zones are routinely set up around youth’s daily schedule to better respond to youth behavior such as truancy, accessing victims, and high-risk areas. All departments utilized zoning to restrict movement, and one department also has designated employees solely responsible for visually observing the youth’s location in real time through their monitoring system.
 - Although VeriTracks supports detailed zone and schedule setups, the youth Electronic Monitoring Conditions are auto-populated with limited customization options, with the youth’s home address being the only editable condition. Alternatively, the Conditions of Parole can be customized; however, they are not always specific enough and the language used remains broad—commonly referencing the youth must avoid “any and all victims,” “any and all high-risk areas,” or “any and all gang members.” More specific language would allow for corresponding zones to be established in VeriTracks.

Program Service entries in Connect are not always entered or updated.

- Program Service entries (formerly CCF-120s) in Connect indicating a youth is on an electronic monitor, are not always entered when the monitor is placed, or updated once youth is taken off of the monitor. Of the applicable 17 youth on electronic monitor for testing:
 - 4 (24%) youth did not have a Program Service entered in Connect.
 - 2 (11%) youth did not have their Program Services record in Connect updated with the completion of the EM program (when the EM was removed).

Electronic Monitoring Zones Recommendation**Priority Level - High**

To enhance the utilization of exclusion zones, Director of Reentry Services should:

- A. Establish guidance on configuring inclusion and exclusion zones within the electronic monitoring system based on youth activities, behavior, and identified risk.
- B. Provide staff training on best practices for zone setup and effective use of electronic monitoring features.
- C. Implement periodic reviews of youth electronic monitoring configurations to ensure zones are applied consistently and appropriately.

Management Action Plan - Concur

Projected Implementation – October 31, 2025

Status - Planned

Update existing policy to create a risk-based zoning procedure.

Policy update: Exclusion/intrusion zone standards added. CMS standards on response to exclusion/intrusion zone alerts added. Grid (specific populations of focus) added. Quality Assurance/Control reporting to Director of Parole and Reentry. EM Training for exclusion/intrusion zone implementation (added)

DRAFT – DO NOT RELEASE**Electronic Monitor 120 Entries Recommendation****Priority Level - Medium**

To ensure accurate and consistent documentation of electronic monitor Program Service entries in Connect, the Manager of Parole Services should:

- A. Provide refresher training on documentation procedures for EM Program Services and progress tracking.
- B. Conduct periodic reviews to verify the accuracy and completeness of EM Program Service records.

Management Action Plan - Concur

Projected Implementation – October 31, 2025

Status - Planned

Create routine process that ensures the accurate entry of 120s reconciled with the EM platform.

- Annual staff training and development on EM usage, standards and 120 code data entry
- Policy update: quality assurance and control 120 code reporting

Utilization of parole services' monitoring tool should be strengthened to ensure accuracy of key operations.

The Reentry System and Parole Operations Monitoring Worksheet (CCF-840) is utilized by the parole division as a monitoring tool to ensure accuracy of key operations align with policy. Case Management Standards (CMS.12.30) require the parole supervisor or designee to review five masterfiles and, utilizing the CCF-840, describe action taken for any areas of non-compliance and provide coaching to parole officers.

The Reentry System and Parole Operations Monitoring Worksheet (CCF-840) is not completed as required and actions taken are not always documented when non-compliance is identified.

- For the months of December 2024 and January 2025, none of the seven parole regions completed five youth masterfile reviews in one month as required. A total of 70 masterfile reviews should have been completed for this timeframe, however, only 12 (17%) were provided. Of the 10 total file reviews requested per region:
 - Four regions completed only four (40%) masterfile reviews or less, and three regions did not complete any reviews.
 - Two of the regions indicated the most recent review was completed over a year ago.
- Of the 21 CCF-840s reviewed between November 2024 and March 2025, 16 (76%) had at least one subject of non-compliance identified. Of those, 14 (88%) did not consistently document actions taken for the non-compliance identified.
 - Subjects of non-compliance identified in which no corrective actions were documented related to parole intake, EPICS, Masterfile maintenance, transition planning, contacts and supervision with the youth.
- Oversight of completion of the CCF-840s is not consistent. Some regions reported they submit their reviews to their manager every other month, while others reported quarterly submission.

DRAFT – DO NOT RELEASE**Reentry System and Parole Operations
Monitoring (CCF-840) Recommendation****Priority Level - Medium**

To ensure parole services are monitored for compliance, the Director of Reentry and Parole should:

- A. Establish guidance regarding the completion of the Reentry System and Parole Operations Monitoring tool (CCF0-840) and expectations for documenting actions taken when non-compliance is identified.
- B. Determine if policy requires an update to adjust the frequency of when the CCF-840 will be completed.
- C. Implement oversight to ensure completion of the CCF-840 aligns with expectations and policy.

Management Action Plan - Concur

Projected Implementation – October 31, 2025
Status – Planned

Applicable policy will be updated to address the new parole organization chart with the parole managers being responsible for the reviews. Monitoring oversight will be conducted by the director of reentry services.

Policy Update: Target population – specifically list in policy who is responsible for completing the CCF840 and target population of the process. Frequency/intensity of 840's – address the number of CCF 840 required by developing a formula that accounts for the number of actual youth on the ground (target population) and parole officers in the region. Documentation standards- specifically list areas of required feedback and documentation. Oversight/reporting standard

Form Update: Documentation standard – the CCF 840 will be updated to reflect policy changes in the following areas: target population, documentation standards and reporting/oversite

Monitoring of EPICS coaching and training should be strengthened to support program fidelity.

The Effective Practices in Community Supervision (EPICS) model is designed to ensure parole officers are trained on skills to increase the therapeutic potential of a correctional program, including modeling, effective reinforcement, effective disapproval, effective use of authority, structured learning, problem solving, cognitive restructuring, and the development of relationship skills. Per Case Management Standards (CMS.12.09), if a youth is identified as high or moderate risk for reoffending on the most recent Positive Achievement Change Tool (R-PACT), the youth receives EPICS interventions once released to the community. After the initial training period, parole officers providing EPICS services to youth must complete one hour of EPICS recertification training per year, submit one audio recording of an EPICS session to their designated EPICS trainer each month for feedback, and participate in monthly group coaching sessions.

While EPICS annual recertification is occurring, monthly coaching and training is not consistently provided across regions.

- Annual EPICS recertification training was provided to each region in calendar year 2024 as required by policy.
- Ongoing EPICS training and coaching is not occurring consistently when required.

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- Designated parole officers from two (29%) of the seven regions received coaching and training during the first quarter of FY 2025 through audio reviews of EPICS sessions and monthly group coaching as required; however, the remaining five regions did not provide the required coaching and training as prescribed under Case Management Standards (CMS 12.09).
 - Two regions received monthly group coaching; however, the use of audio session training was not consistently utilized. Three regions did not have documentation to support any EPICS coaching or training was provided to the officers outside of the annual recertification.
- While annual Regional EPICS Coaching Plans include schedules for monthly group coaching sessions and review of audios, schedules are not always followed. Per discussion with management, policy needs to be updated to allow for less restrictive training requirements as some regions are more tenured and experienced and require less coaching.

EPICS Coaching and Training Recommendation**Priority Level – Medium****Management Action Plan - Concur**

Projected Implementation – August 31, 2025
 Status - Underway

The Director of Reentry and Parole services should:

- A. Ensure policy meets expectations for required coaching methods and intervals.
- B. Implement periodic monitoring of compliance with Regional EPICS Coaching Plans.

Internal audit findings will be addressed through the following efforts:

Policy update: Evaluate CMS 12.37 to ensure it aligns with the Parole current management structure. Develop policy that aligns with the proposed centralized team based coaching structure.

Centralized EPICS team based coaching structure: (1) Restructure the regional coaching approach to be a centralize team-based concept. (2) Create 3 priority groups for regional training: Highly efficient, moderately efficient and continued support. (3) EPICS trained TJJJ Parole Officers will submit 2 audios during the month of June, audios will be scored by EPICS TOTs using the EB EPICS rating form, Parole Officers will be placed in 1 of the 3 priority groups according to the average score of two sessions. (4) EPICS TOT's will be assigned to one of the three regions. Once assigned, the centralized training team will develop a training schedule using updates from CMS 12.37. (5) Parole Officers will be assigned to 1 of the 3 priority groups for training. Level of monthly coaching and training will be determined by the priority group. During annual recertification, Parole Officers will have an opportunity for promotion to a higher priority training group.

Access controls to VeriTracks can be enhanced to protect access and confidentiality of TJJJ paroled youth information and location.

VeriTracks is an internet-based monitoring application which is utilized for monitoring youth with an electronic monitor. In order for users to obtain access to VeriTracks, they must request access through Parole Services and take the required VeriTracks training. Users can track youth location through VeriTracks and receive alerts if a youth tampers with the electronic monitor or leaves designated zones.

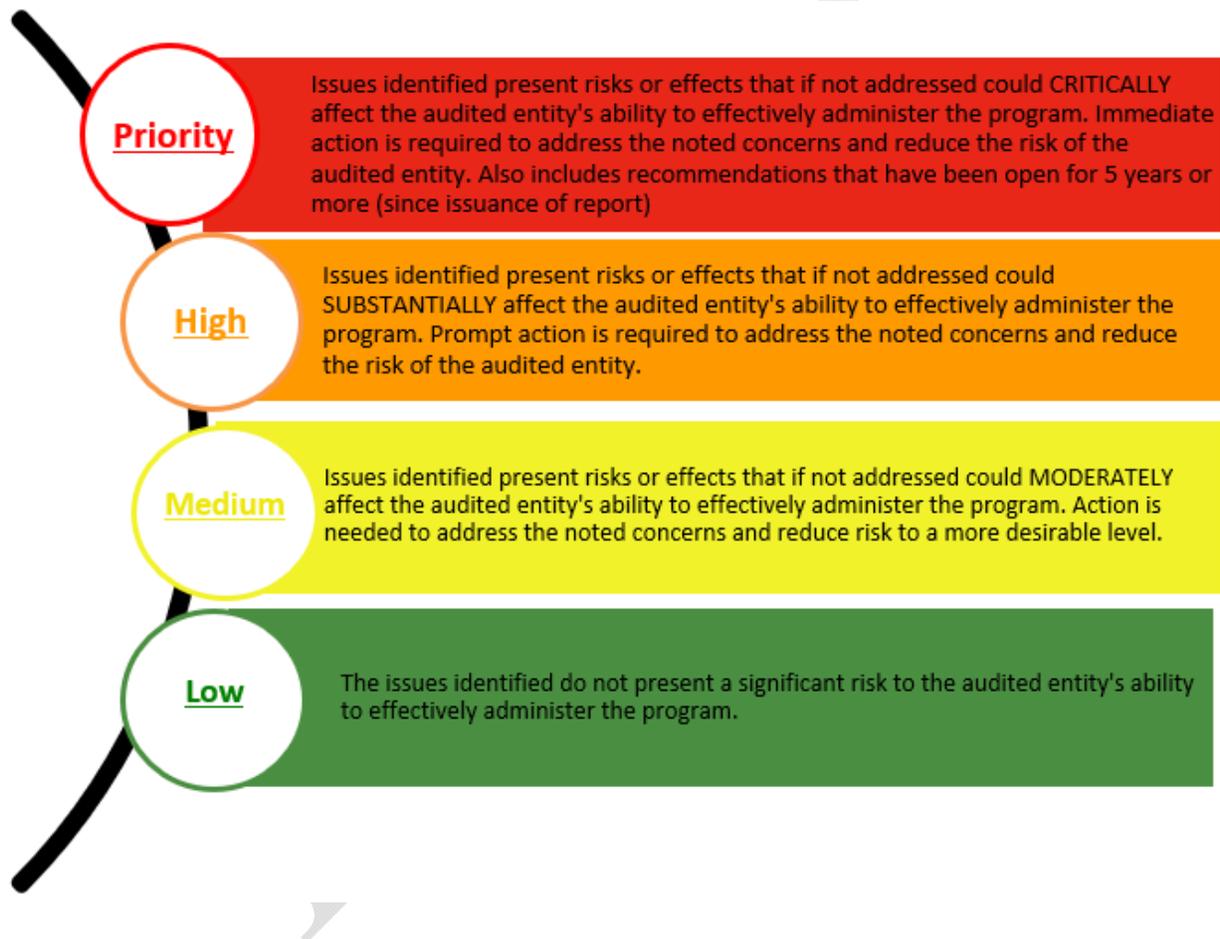
Auditors communicated specific results related to information security to management in writing. Due to the nature of these findings, full details and information are not included within this report in accordance with Texas Government Code, Sections 2059.055 and 552.139.

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Appendix A Recommendation Prioritization and Status Definitions

Prioritization of Audit Recommendations

The prioritization ratings identified for each recommendation were determined based on the degree of risk or effect the finding has on the audited entity. Recommendations issued after 9/1/2023 were ranked with management input. Rankings issued by State Auditor's Office will remain the same unless the recommendation was issued more than 5 years ago, in which case, the ranking will be "Priority" status.



Management Action Plan Status Definitions

- **PLANNED:** Management concurs with the recommendation but actual implementation of the recommendation has not begun.
- **UNDERWAY:** The implementation process of the recommendation has been started.
- **IMPLEMENTED:** All procedures, policies, systems, processes, related documents, and other elements relevant to the audit recommendation have been prepared, approved, and put into operation.

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Appendix B Audit Methodology

The overall objective of this audit was to determine whether parole processes are functioning as intended. The methodology used in conducting the audit consisted of collecting information, performing audit tests and procedures, analyzing the information, and evaluating the information against established criteria.

As of 12/30/2024, there were a total of 114 youth on parole in the community (not including youth on parole at a halfway house). TJJD parole is split into seven regions, each region had the following number of youth assigned:

Youth on Parole by Region	
Central Region 1	39
North Region 2	28
Northeast Region 3	9
Panhandle Region 4	6
South Region 5	9
Southeast Region 6	16
West Region 7	7
Total	114

Review of Electronic Monitoring Zones

Zones and schedules established within the VeriTracks electronic monitoring system were reviewed for all 18 youth (100%) on electronic monitoring as of March 26, 2025. Youth chronological records, Conditions of Parole, Electronic Monitoring Conditions, and Sex Offender Addendum were reviewed to determine if zones and schedules should have been established.

Additionally, meetings were held with county probation staff from Bexar County, Williamson County, and Jasper County to discuss and observe their use of electronic monitoring and best practices for setting up zones.

Region	Number of Youth on electronic monitoring
Central Region 1	4
North Region 2	1
Northeast Region 3	3
Panhandle Region 4	3
South Region 5	2
Southeast Region 6	1
West Region 7	4
Totals	18

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Review of EPICS Coaching and Training

EPICS Rating Forms, training documentation, and EPICS 2024 Annual Coaching Plans were reviewed to determine whether EPICS coaching and training were completed as required. A total of nine EPICS coaching (coding) sheets were received, 100% were reviewed:

- Training documentation was received from four regions and 100% were reviewed. This included emails with sign-in sheets, meeting invites, and staff meeting minutes.
- Seven Regional EPICS 2024 Annual Coaching Plans were received (one per region) and 100% were reviewed to compare with documentation provided.

Review of Reentry System and Parole Operations Monitoring (CCF-840)

Use of the Reentry System and Parole Operations Monitoring Worksheet (CCF-840) was reviewed to determine frequency of monitoring and adequacy of completeness.

- Frequency of monitoring was evaluated for the months of December 2024 and January 2025.
 - Auditors were provided 12 CCF-840s for the time period specified. 100% were reviewed.
- The adequacy of completeness was evaluated for monitoring occurring between October 2024 and February 2025 to allow for a larger test population.
 - Auditors were provided 21 CCF-8402 for the time period specified which included 31 youth Masterfile reviews. 100% were evaluated.
- The 41 procedures reviewed within the monitoring tool were grouped into 12 subject areas for trend analysis.
 - Youth Trauma Indicators
 - Masterfile
 - Facility/Institutional Parole Processes
 - Transition Planning
 - Paroled Youth/Intake
 - Parole PACT/Case Plan
 - EPICS
 - Contacts and Supervision
 - Incidents/Revocations/Apprehensions/Absconds
 - Training
 - Interstate Compact
 - Approvals and Signatures



**Texas Juvenile Justice Department
RESOLUTION**

**A RESOLUTION FOR APPROVAL OF THE
PAROLE SERVICES AUDIT REPORT (25-5)**

On this **16th day of May 2025**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
Joe Barton					
William Durham					
Stephanie House					
Luis Leija					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Matt Marick					
Manny Ramirez					
Shawn Thierry					
Cynthia Wheless					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, the Texas Internal Auditing Act (Government Code, Chapter 2102) requires Board reviews of audit reports submitted by the Office of Internal Audit; and

WHEREAS, an audit report must be filed with the Governor’s Office - Budget and Policy Division, the State Auditor’s Office, and the Legislative Budget Board not later than the 30th day after the date the report was submitted to the Board;

NOW, THEREFORE BE IT RESOLVED THAT the Board acknowledges receipt and review and endorses the distribution of the Office of Internal Audit’s report on the Parole Services Audit as required by statute.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 16th day of May 2025.

Texas Juvenile Justice Board

The Honorable Manny R. Ramirez, Chair



TEXAS
JUVENILE JUSTICE
DEPARTMENT

BOARD MEMBERS

*The Honorable Manny Ramirez, Chair
Georgetown, Texas*

*Edeska Barnes
Jasper, Texas*

*Joe Barton
Canyon, Texas*

*The Honorable William "Will" Durham
Huntsville, Texas*

*Stephanie House
Liberty Hill, Texas*

*Luis Leija
Port Lavaca, Texas*

*Matthew Marick
Krugerville, Texas*

*Shawn Thierry
Houston, Texas*

*The Honorable Cynthia Wheless
McKinney, Texas*

EXECUTIVE DIRECTOR

Shandra Carter

Chief Auditor

Eleazar Garcia, CIA, CRMA

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**Legislative Reporting Division Use
of TEA Student Data Audit**

**Project 25-8
May 2025**

Internal Audit Mission

To enhance and protect organizational value by providing independent, objective, and risk-based assurance, advice, and insight.

Internal Audit Team Members

David Cueva, CFE
Stephanie Valdez, CIA, CGAP
Eleazar Garcia, CIA, CRMA

For additional copies contact:

Texas Juvenile Justice Department
Office of Internal Audit
P.O. Box 12757
Austin, TX 78711
512-490-7190



Memorandum

To: TJJJ Board Members
Shandra Carter, Executive Director
From: Eleazar Garcia, Chief Auditor
Subject: Legislative Reporting Division use of Texas Education Agency Student Data Audit #25-8
Date: May 16, 2025

Submitted for your review and approval is the report on the Legislative Reporting Division use of Texas Education Agency (TEA) Student Data Audit, which is part of the fiscal year 2025 Audit Plan.

This audit is a result of the "Access to Confidential Information Agreement" between the Texas Juvenile Justice Department (TJJJ) and the TEA. The engagement objective was to determine if the agency complies with the agreement maintained between TJJJ and the TEA. The scope included review of access, transfer, storage, and protection of confidential TEA student data for the use of legislative and statistics reporting, as well as subsequent destruction of the data. The audit also included verification testing and follow-up on audit findings from a prior audit. As required by the agreement, results of this review will be reported to TEA.

Auditors communicated the following findings related to information security to management in writing.

- Documentation is provided to TEA in accordance with the TEA Access to Confidential Information Agreement.
- Access security controls can be improved to protect access and confidentiality of student data.
- Clarifying procedures and expectations for masking student data would strengthen protection of confidential information.
- Procedures for destruction of student data should align with current expectations.

Due to the nature and sensitivity of these findings, details and recommendations are not fully included within this report in accordance to Texas Government Codes, Sections 2059.055 and 552.139. Management concurs with the results of the work and responses to the recommendations are captured within Internal Audit's confidential working papers.

This audit was conducted in conformance with the Generally Accepted Government Auditing Standards. These standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objective. Furthermore, Internal Audit conforms to the independence requirements of the Generally Accepted Government Auditing Standards by reporting directly to the governing board and being free of operational responsibilities that would impair ability to make independent reviews of agency operations. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives. We appreciate the cooperation and assistance provided to us throughout this project.

cc Executive Management



**Texas Juvenile Justice Department
RESOLUTION**

A RESOLUTION FOR APPROVAL OF THE

LEGISLATIVE REPORTING DIVISION USE OF TEA STUDENT DATA AUDIT REPORT (25-8)

On this **16th day of May 2025**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
Joe Barton					
William Durham					
Stephanie House					
Luis Leija					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Matt Marick					
Manny Ramirez					
Shawn Thierry					
Cynthia Wheless					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, the Texas Internal Auditing Act (Government Code, Chapter 2102) requires Board reviews of audit reports submitted by the Office of Internal Audit; and

WHEREAS, an audit report must be filed with the Governor’s Office - Budget and Policy Division, the State Auditor’s Office, and the Legislative Budget Board not later than the 30th day after the date the report was submitted to the Board;

NOW, THEREFORE BE IT RESOLVED THAT the Board acknowledges receipt and review and endorses the distribution of the Office of Internal Audit’s report on the Legislative Reporting Division Use of TEA Data Audit as required by statute.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 16th day of May 2025.

Texas Juvenile Justice Board

The Honorable Manny R. Ramirez, Chair



TEXAS
JUVENILE JUSTICE
DEPARTMENT

BOARD MEMBERS

*The Honorable Manny Ramirez, Chair
Georgetown, Texas*

*Edeska Barnes
Jasper, Texas*

*Joe Barton
Canyon, Texas*

*The Honorable William "Will" Durham
Huntsville, Texas*

*Stephanie House
Liberty Hill, Texas*

*Luis Leija
Port Lavaca, Texas*

*Matthew Marick
Krugerville, Texas*

*Shawn Thierry
Houston, Texas*

*The Honorable Cynthia Wheless
McKinney, Texas*

EXECUTIVE DIRECTOR

Shandra Carter

Chief Auditor

Eleazar Garcia, CIA, CRMA

www.tjtd.texas.gov

**Internal Audit
Follow-Up Report
Project 25-2
May 2025**

Internal Audit Mission

To enhance and protect organizational value by providing independent, objective, and risk-based assurance, advice, and insight.

Team Members

Lisel Wheelock
Stephanie Valdez, CIA, CGAP
Eleazar Garcia, CIA, CRMA

For additional copies contact:
Texas Juvenile Justice Department
Office of Internal Audit
P.O. Box 12757
Austin, TX 78711
512-490-7190



Memorandum

To: Texas Juvenile Justice Department Board of Directors
Shandra Carter, Executive Director

From: Eleazar Garcia, Chief Auditor

Subject: Internal Audit Follow-Up Report 25-02

Date: May 16, 2025

This report contains a status update on the agency's implementation of management actions to previously reported audit findings and recommendations.

Follow-up on audit recommendations is an ongoing process requiring assessment of management responses and actions. Internal Audit utilizes TeamMate+ as the follow-up database. TeamMate+ provides agency management the ability to provide statuses and/or adjust implementation dates directly into the database. Internal Audit will work with management and perform verification work on statuses reported by management as "Implemented".

The scope of the follow-up was established based on information reported by management through April 15, 2025. It entailed verification of implementation for action plans reported by management as implemented. In addition, Internal Audit performed follow-up on recommendations for findings reported by the State Auditor's Office. In all, the follow-up encompassed 17 audits and 28 recommendations. Verification includes reviewing and analyzing evidence of implementation of the management actions by interviewing staff, reviewing supporting documentation, and conducting tests to determine effectiveness of the management's actions. Based on the results of the verification work, recommendations will be either closed or identified as still "Underway" if they are found not fully implemented.

The work to complete the verification on the follow-up items was conducted in conformance with the International Standards for the Professional Practice of Internal Auditing and Generally Accepted Government Auditing Standards. These standards require that we plan and perform our work to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on the verification work to be completed. Furthermore, Internal Audit conforms to the independence requirements of the Generally Accepted Government Auditing Standards by reporting directly to the governing board and being free of operational responsibilities that would impair ability to make independent reviews of agency operations. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions.

cc Executive Management

RESULTS

Management continues to address and improve upon the implementation of corrective actions.

Follow-up on audit recommendations is an ongoing process requiring assessment of management responses and actions. The status of management actions was determined based on the following:

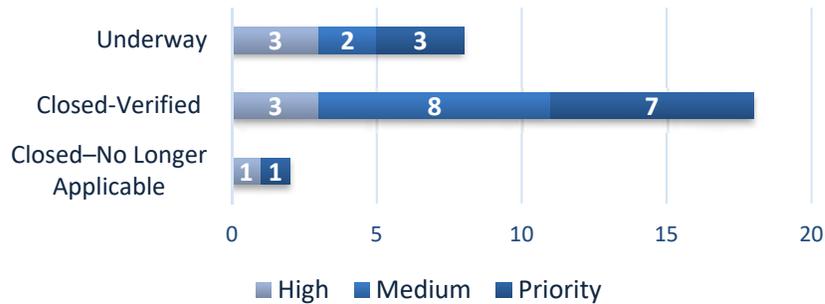
- **Underway** - The implementation process of the recommendation has been started.
- **Management Reports as Implemented** - Management reports that corrective action has been implemented and Internal Audit has not yet verified the implementation.
- **Closed - Verified** - Corrective action has been implemented and verified by Auditors.
- **Closed – Not Applicable** – Due to changes in agency processes, initial finding and recommendation is no longer applicable. Also used when recommendation was reissued under a more current audit and follow-up will continue under the new management action plan.
- **Management Accepts Risk** - Management accepts the risk and has not implemented the recommendation.

Recommendations have been prioritized through the application of a rating system to assist management with high priority items. The prioritization rating was determined based on the degree of risk or effect the finding has on the audited entity. Recommendations issued after 9/1/2023 were ranked with management input. The rankings for findings reported by Internal Audit or the State Auditor's Office will remain as reported unless the recommendation was issued more than 5 years ago, in which case, those not in Priority status will be moved to "Priority" status.

Priority Level	Definition
Priority	Issues identified present risks or effects that if not addressed could CRITICALLY affect the audited entity's ability to effectively administer the program. Immediate action is required to address the noted concerns and reduce the risk of the audited entity. Also includes recommendations that have been open for 5 years or more (since issuance of report)
High	Issues identified present risks or effects that if not addressed could SUBSTANTIALLY affect the audited entity's ability to effectively administer the program. Prompt action is required to address the noted concerns and reduce the risk of the audited entity.
Medium	Issues identified present risks or effects that if not addressed could MODERATELY affect the audited entity's ability to effectively administer the program. Action is needed to address the noted concerns and reduce risk to a more desirable level.
Low	The issues identified do not present a significant risk to the audited entity's ability to effectively administer the program.

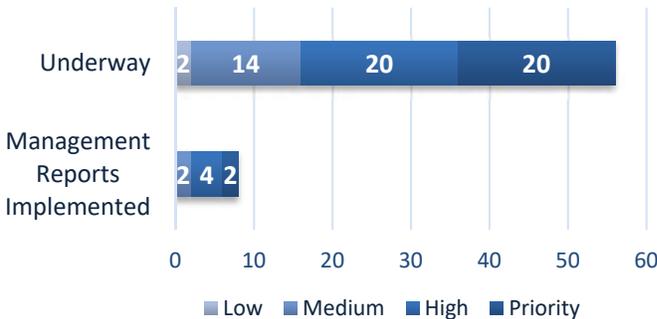
- A. Current Verification Results** - Verification tests were completed on 28 recommendations reported by management as implemented through April 15, 2025. Recommendations were either Closed or returned to Underway after the verification tests.

Final Status of 28 Recommendations Tested



- B. Overall Implementation Status of Audit Recommendations** - The recommendation tracking database contains 434 recommendations for 78 audits as of April 29, 2025. 64 recommendations are considered "Open" as they are either In Progress or Reported as Implemented by management (pending review by Internal Audit). The following charts provide trends on the open recommendations:

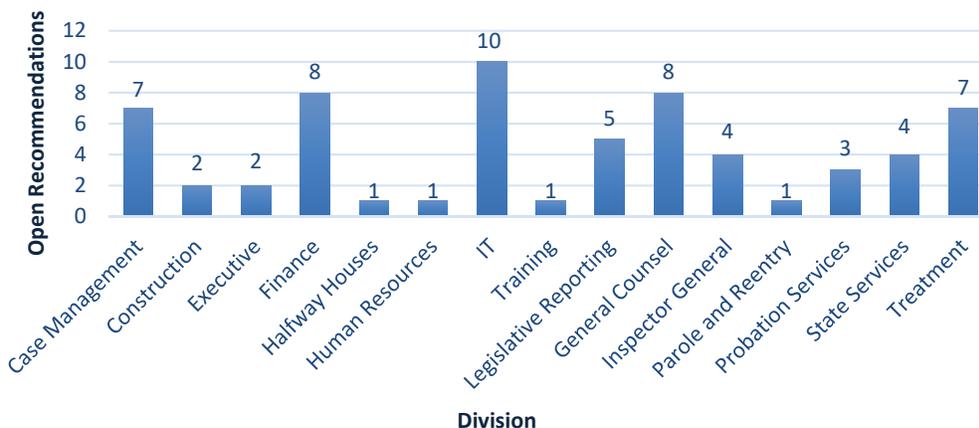
Priority Ranking of 64 Open Recommendations



Source of 64 Open Audit Recommendations



Total Open Recommendations by Division



Recommendations Open Beyond Five Years

The following table outlines the results for 11 recommendations that have been open for more than five years. The priority level for all recommendation open beyond five years is automatically set to “Priority” due to length of time the recommendation has been open. Five recommendations reported as open beyond 5 years during the May 2024 Follow-up Report were closed during this project. *** Due to the nature of findings related to information security, full details and information are not included within this report in accordance to Texas Government Code, Sections 2059.055 and 552.139.

Audit Title/Control #	Finding Title	Recommendation	Status Update	Date Issued	Revised Due Date
TAC 202 Compliance/ #13-10	Completion of Business Impact Analysis	Ensure completion of the Business Continuity Plan. ***	Management continues to make progress towards needed updates.	10/18/2013	6/1/2025 - Next date to touch base with IT
Orientation and Assessment Audit (Facility Audit) / #17-1B	Multiple Commitment Assessments	To strengthen re-assessments for multiple commitment youth: The Superintendent should ensure that completion of assessments are documented sufficiently to ensure compliance with agency policy. Additionally, the Program Supervisor over Intake should ensure the assessments for multiple commitments are completed as required and inform the Superintendent of any issues that are identified.	Policy is in the process of being revised as it involved multiple divisions and cross-policy references that also need to be changed.	6/16/2017	4/31/2025
SAO Audit - Performance Measures at TJJD / #18-8	Ensure Reliable CCS Data	Develop and implement a process to ensure that its current and historical youth-related data is accurate and complete. That should include a process to verify the accuracy of data in its current system; and- A data migration process to ensure that all youth data is accurately transferred to and stored in any new system.	Data migration is complete. IT continues to address minor data inconsistencies as they arise.	8/1/2018	6/1/2025- Next date to touch base with IT
SAO Audit - Performance Measures at TJJD / #18-8	JCO Supervision Performance Measure	Ensure that the population control logs are accurately recorded in the summary document used to calculate the Juvenile per Direct Supervision Juvenile Correctional Officer Staff Per Shift performance measure.	Reviewed during this follow-up project and identified as still underway. Documented guidance is not consistently followed. Management plans to retrain staff and implemented QA procedures.	8/1/2018	7/1/2025
SAO Audit - Performance Measures at TJJD / #18-8	Daily Attendance Calculation	Ensure that automated queries used in the calculation of performance measure results are accurate and reviewed.	A Performance Measure Manual is in the process of being created in response to two different audits by the State Auditor's Office. The Manual will include detailed procedures on collection of data, calculation of measures, and	8/1/2018	10/1/2025

			secondary reviews for all key performance measures.		
SAO Audit - Performance Measures at TJD / #18-8	Performance Measure Policies and Procedures	Develop and implement policies and procedures related to the collecting, calculating, and reporting of performance measures.	A Performance Measure Manual is in the process of being created in response to two different audits by the State Auditor's Office. The Manual will include detailed procedures on collection of data, calculation of measures, and secondary reviews for all key performance measures.	8/1/2018	10/1/2025
SAO Audit - Performance Measures at TJD / #18-8	Review Process to verify Performance Measures	Develop a documented review process to verify the accuracy of performance measure data and calculations.	A Performance Measure Manual is in the process of being created in response to two different audits by the State Auditor's Office. The Manual will include detailed procedures on collection of data, calculation of measures, and secondary reviews for all key performance measures.	8/1/2018	10/1/2025
Gainesville State School Audit / #18-1C	Level II & 225 Appeals	The Office of General Counsel should identify staff responsible for entry of Level II appeal outcomes. Correct the youth records identified during the audit to accurately reflect appeal outcomes. Ensure the entry of Level II appeals is monitored for completeness and accuracy. Collaborate with State Services to formalize the local 225 appeal process and update the appeal form to include consideration of associated Level II hearings where applicable.	Corrective action testing during this project and Part A-C were closed. Part D remains underway. Management has not provided a current status update.	8/31/2019	6/30/2024
Ethics Program / #19-5	Employee Ethics Training	General Counsel should coordinate with the Training Division on: A. Required approvals for exempting from agency required ethics training to any divisions that do not have an expressed granting of authority to develop their own training. B. Periodic review and updating of ethics training courses. C. Periodic reporting on ethics training compliance. D. Identifying and following up with employees not currently compliant with ethics training.	Management has not provided a current status update.	1/31/2020	9/15/2024

Detailed Results for Recommendations Closed During This Review

The following table outlines the results for the 20 recommendations that have been closed during this review period.

Audit Title / Control #	Priority Level	Recommendation Title	Date Issued	Status
SAO Audit - The Reading Program (Education) at TJJD / #13-5	Priority	Reading Program Performance Measures	9/13	Closed – Verified as Implemented
SAO Financial Process Audit / 16-6	Priority	CAPPS Access	7/16	Closed – Verified as Implemented
Cottrell Halfway House Audit / 18-1A	Priority	Visitor Sign-in	6/18	Closed – Verified as Implemented
Gainesville State School / 18-1C	Priority	Gang Intervention Program	3/19	Closed – No Longer Applicable
HR Audit / 20-5	Priority	FMLA	5/20	Closed – Verified as Implemented
HR Audit / 20-5	Priority	Sick Leave Pool	5/20	Closed – Verified as Implemented
HR Audit / 20-5	Medium	CAPPS HR Access	5/20	Closed – Verified as Implemented
HR Audit / 20-5	Priority	Donated Sick Leave	5/20	Closed – Verified as Implemented
Mart Facility Audit / 21-1A	Medium	Access to Body-Worn Camera System	8/21	Closed – Verified as Implemented
Mart Facility Audit / 21-1A	Priority	Usage of Body-Worn Cameras	8/21	Closed – Verified as Implemented
Workers' Compensation Audit / 21-5	High	Accident Review Board /Safety and Health Meetings	11/21	Closed – Verified as Implemented

Workers' Compensation Audit / 21-5	Medium	Human Resources Policy Revisions	11/21	Closed – Verified as Implemented
Post-Legislative Bill Implementation Audit / 22-8	High	Legislation Tracking and Implementation	8/22	Closed – Verified as Implemented
SAO-Healthcare Services Audit / 23-11	Medium	Medication Refusals	5/23	Closed – Verified as Implemented
Abuse, Neglect, and Exploitation / 23-6	Medium	Investigation Documentation	6/23	Closed – Verified as Implemented
Construction Audit / 23-7	Medium	Contract Policy Update	11/23	Closed – Verified as Implemented
Legislative Reporting Division Use of TEA Student Data Audit / 23-8	High	Data Destruction	2/23	Closed- No Longer Applicable
Due Process Hearings Audit / 23-9	Medium	Timeliness of CSU Hearings	8/23	Closed – Verified as Implemented
Facility Audit - Visitation / 24-1A	High	Supervision of Family Day	2/24	Closed – Verified as Implemented
Facility Audit - Visitation / 24-1A	Medium	Frequency of Family Day	2/24	Closed – Verified as Implemented



TEXAS
JUVENILE JUSTICE
DEPARTMENT

BOARD MEMBERS

*The Honorable Manny Ramirez,
Chairman of the Board
Fort Worth, Texas*

*Edeska Barnes
Jasper, Texas*

*Joe Barton
Canyon, Texas*

*The Honorable William "Will" Durham
Huntsville, Texas*

*Stephanie House
Liberty Hill, Texas*

*Luis Leija
Port Lavaca, Texas*

*Matthew Marick
Krugerville, Texas*

*Shawn Thierry
Houston, Texas*

*The Honorable Cynthia Wheless
McKinney, Texas*

EXECUTIVE DIRECTOR

Shandra Carter

Chief Auditor

Eleazar Garcia, CIA, CRMA

www.tjjd.texas.gov

**Internal Audit Status Update
Project 25-3
May 2025**

Internal Audit Mission

To enhance and protect organizational value by providing independent, objective, and risk-based assurance, advice, and insight.

Internal Audit Team Members

Lisel Wheelock
Karen McCarther
David Cueva, CFE
Stephanie Clarkson, CIA
Ifiokobong Ekpo, CISA
Stephanie Valdez, CIA, CGAP – Deputy Chief Auditor
Eleazar Garcia, CIA, CRMA – Chief Auditor

For additional copies contact:

Texas Juvenile Justice Department
Office of Internal Audit
P.O. Box 12757
Austin, TX 78711
512-490-7190

**Office of Internal Audit
Status Update
April 2025**

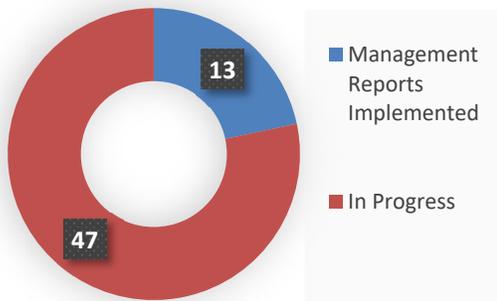
I. Projects Completed	Reported
24-3 Annual Quality Assurance and Improvement Program	11/2024
24-4 FY 2024 Annual Risk Assessment and FY 2025 Audit Plan	11/2024
24-6 Determinate Sentenced Offender Audit	12/2024
24-1B Facility Gang Audit	2/2025
25-5 Parole Services Audit	4/2025
25-8 Legislative Division Use of Student Data	4/2025
25-2 Follow-up	4/2025

II. Underway Projects	Projected Phase Completion		
	Planning	Fieldwork	Report
25-7 Quality Assurance Review	02/2025	04/2025	05/2025

III. Pending Projects	Projected Start Date
25-1A Facility Audit	05/2025
25-1B Facility Audit	05/2025
25-8 TAC 202 Information Security Standards Audit	05/2025
25-4 Annual Risk Assessment	05/2025

IV. Audit Follow-up

60 Total Open Audit Recommendations



21

Total Audit
Recommendations
Closed To-Date During
FY2025

425

Total Hours Spent on
Follow-up in FY2025

V. Status Update on Performance Measures

Measure	To Date	Annual Goal
1. The percent of the approved 2025 audit plan completed	57%	>=75%
2. The percent of projects completed within 110% of budget.	100%	>=75%
3. The percentage of high-risk areas included in audit work.	55%	>=70%
4. The percent of staff time spent on planned audit activities.	78%	>=70%

VI. Additional Requests (Consulting/Assistance Projects - No Report Issued to the Board)

Comptroller Post Payment Audit – Internal Audit provided assistance as needed with the audit and will coordinate responses to the recommendations.

Ad-Hoc Consulting Meetings – Chief Auditor and/or Deputy Chief Auditor participate in various day to day discussions with agency personnel.

Fraud/Waste/Abuse and SAO Complaints – Chief Auditor works with the OIG on routing and handling of complaints as well as provide assistance where needed.

VII. Audit Professional Contribution

State Agency Internal Audit Forum (SAIAF) – Chief Auditor Eleazar Garcia is the past Chair of the SAIAF committee. SAIAF is a voluntary association composed of Internal Audit Directors of each state agency and institutions of higher education with an Internal Audit function and is a sub-committee of the State Agency Coordinating Committee (SACC).

The mission of SAIAF is to promote the effective and efficient use of state agency Internal Audit resources toward accountability, productivity, and enhancement of management control over operations.

SAIAF Goals:

1. Exchange ideas and information,
2. Solve problems of common objectives,
3. Facilitate professional development,
4. Communicate needs and issues to the State Auditor’s Office, and provide unified input to interested parties.
5. Provide internal audit departments a mechanism to participate in quality assessments (peer review) of internal audit departments for Texas state agencies and institutions of higher education wanting to provide and/or receive a peer review on a reciprocal basis (at no expense).

Other –

- Internal Audit staff members also actively participate in professional organizations such as the Institute of Internal Auditors local Austin chapter, SAIAF, Association of Certified Fraud Examiners (ACFE), and Information Systems Audit and Control Association (ISACA).

**Report on the External Quality Assurance Review of the
Texas Juvenile Justice Department
Internal Audit Department**

April 2025



Performed by

**Chris Cirrito, CIA, CFE, CGAP
Chief Audit Executive
Texas Board of Criminal Justice**

**Terri Peirce, CIA, CTCD/CTCM
Audit Manager**

Texas Department of Information Resources

**Performed in Accordance with the
State Agency Internal Audit Forum
Peer Review Policies and Procedures**

External Quality Assessment Report

Executive Summary

An independent external quality assessment of the Texas Juvenile Justice Department (TJJD) Internal Audit Office has been completed in accordance with the Institute of Internal Auditors' International Professional Practices Framework (IPPF) and Generally Accepted Government Auditing Standards (GAGAS). Based on the evaluation of internal audit operations, practices, and documentation, the Internal Audit Office conforms with the standards and receives a rating of **Pass/Generally Conforms**

This result reflects a well-functioning audit activity that is aligned with industry best practices, effectively supports TJJD's governance, risk management, and control processes, and provides stakeholders with reliable assurance and advisory services.

Purpose and Scope

The purpose of this assessment was to evaluate:

- The degree of conformance with the IIA's Standards, Code of Ethics, and Core Principles for the Professional Practice of Internal Auditing.
- Compliance with the Generally Accepted Government Auditing Standards (GAGAS), 2018 Revision.
- The efficiency and effectiveness of internal audit operations.
- The value added by the Internal Audit Office to TJJD.

The scope included a review of internal audit policies, procedures, audit plans, reports, staff qualifications, quality control processes, and interviews with selected stakeholders and staff.

Assessment Methodology

The assessment methodology consisted of:

- Reviewing internal audit policies, procedures, and performance metrics.
- Sampling audit engagements for compliance with applicable standards.
- Conducting interviews with internal audit staff, executive leadership, and stakeholders.

- Evaluating the internal audit function’s independence, objectivity, quality assurance and improvement program (QAIP), and alignment with strategic priorities.

The assessment team used the Texas State Agency Internal Audit Forum’s Quality Assessment Manual to ensure a structured and comprehensive review.

Summary of Results

Rating: Pass / Generally Conforms

Generally Conforms is the highest of three possible ratings defined by the IIA and indicates that the Internal Audit Department demonstrates adherence to the mandatory elements of the IPPF and applicable GAGAS requirements.

Key Strengths

- The Chief Audit Executive (CAE) maintains organizational independence and reports functionally to the Board.
- The audit planning process is risk-based and appropriately reflects TJJJ’s strategic and operational priorities.
- The audit staff are competent and maintain relevant certifications (e.g., CIA, CGAP).
- Engagements are well-documented, conclusions are evidence-based, and quality control procedures are robust.
- The internal audit function maintains a strong QAIP, with both internal and external assessments conducted timely.

Noteworthy Accomplishments

Exemplary Working Paper Quality: The Internal Audit Office consistently maintains exceptional working papers that demonstrate clarity, completeness, and a strong linkage between objectives, procedures, evidence, and conclusions. The quality and organization of documentation significantly support the credibility and transparency of audit results.

Ethical Oversight and Conflict Management: The office is diligent in identifying and addressing potential or actual conflicts of interest. While some potential conflicts are unavoidable due to organizational realities, internal audit staff demonstrate a strong commitment to the ethical framework of the profession. The office’s internal policies, practices, and integrity ensure that any such situations are carefully mitigated to preserve objectivity and independence in both fact and appearance.

Opportunities for Enhancement

Consider expanding stakeholder engagement during annual risk discussions to ensure a thorough understanding of the link between overall agency risk and the annual audit plan.



5/5/25



5/5/25

<hr/> Chris Cirrito, CIA, CFE, CGAP Chief Audit Executive Texas Board of Criminal Justice SAIAF Peer Review Team Leader	<hr/> Date	<hr/> Terri Pierce, CIA, CTCD/CTCM Audit Manager Texas Department of Information Resources SAIAF Peer Review Team Member	<hr/> Date
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Manny Ramirez, Chairman of the Board

Edeska Barnes, Chairman of the Audit Committee

Shandra Carter, Executive Director

Eleazar Garcia, Chief Audit Executive



TEXAS JUVENILE JUSTICE
DEPARTMENT BOARD OF
DIRECTORS MEETING:
MAY 16, 2025

Advisory Council on Juvenile Services Report

Executive Summary of the Advisory Council Business

H. Lynn Hadnot, Advisory Council Chairman
hhadnot@dallascounty.org

Date: April 29, 2025

To: Texas Juvenile Justice Department Board of Directors
Mr. Manny Ramirez, Board Chairman

Board Members:

Chief Edeska Barnes	Dr. Joe Barton
Ms. Shawn Thierry	Ms. Stephanie House
Mr. William “Will” Durham	Chief Luis Leija
Honorable Judge Cyndi M. Wheless	Chief Matthew Marick

From: H. Lynn Hadnot, Chair
Texas Juvenile Justice Advisory Council
Director of Dallas County Juvenile Services

The Advisory Council on Juvenile Justice met on March 28, 2025. A copy of the meeting agenda is attached for your review. The Advisory Council continues to receive updates regarding state agency operations from Executive Director Shandra Carter and the executive leadership team. These updates include but are not limited to personnel changes within the executive leadership team, staffing levels within state facilities, waitlist management which continues to be a significant strain on the juvenile justice system, as well as agency work in response to the Department of Justice report. Nathan McDaniel, Director Stakeholder Relations continues to ensure the council and field are informed regarding the legislative session and bills being filed and scheduled for committee hearings with juvenile justice implications.

The advisory council continues its work to complete the remaining compliance directives for the state agency and advisory council required in the Sunset bill from the past legislative session. It is important to note that all timelines established in the sunset bill have been met. Remaining work specifically designated to the advisory council by statute includes revisions to the existing probation funding formula to incorporate incentive-based language and methodology, and the creation and implementation of a risk-based monitoring tool, policy, and monitoring schedule for secure facilities in consultation with the state agency.

Additional topics the council will direct attention and collaboration include the development of a 10-year strategic plan for true, lasting juvenile justice reform for Texas. The council will also be working with subject matter experts from both state and field to review Texas Administrative Code 344. The council will seek to complete all remaining sunset requirements and have associated recommendations for the Texas Juvenile Justice Board completed and submitted for board review prior to the board’s subsequent meeting in the fall.

The council will next meet on July 18, 2025, at 10:00 a.m.

End of the report.



Texas Juvenile Justice Department's Advisory Council on Juvenile Services

H. Lynn Hadnot, Chairman
Chief, Dallas County

Jason P. Davis, Vice Chair
Chief, Kerr County

Honorable Judge Mark Allen
Jasper County Judge

Lindsey Van Buskirk
CPS Director of Field

Troy Navarrette
Chief, Potter County

Maryanne Denner,
Chief, Hidalgo County

Honorable Judge Foy O'Brien,
Dawson County Judge

Ross Worley, Chief
Smith County

Karina Browning
Chief, Upton County

Ed Cockrell
Chief, Jefferson County

Honorable Judge Teana V. Watson
Fort Bend County Court #5

Shandra Carter
TJJD Executive Director

Ashley Kintzer
TJJD, Director of Probation

Advisory Council on Juvenile Services Meeting
Friday, March 28, 2025 @ 10:00 AM
Virtual Meeting: TEAMS
Meeting ID: 290 564 119 933
Passcode: aS75ZD9a
[Download Teams](#) | [Join on the web](#)

Meeting Agenda

- 1. Call to Order /Council Rollcall**
Lynn Hadnot, Chair
- 2. Review/Approval of Minutes:**
January 10th Meeting
- 3. Texas Juvenile Justice Department Announcements/Updates/Remarks:**
Shandra Carter, Executive Director or Designee
Dr. Evan Norton, Deputy Executive Director
Ashley Kintzer, Director of Probation Services
Todd Novak, Director of Parole and Re-Entry Services
- 4. Sunset & Legislative Update/Council Objectives:**
Rachel Gandy, Chief of Staff
- 5. TDFPS Update:**
Lindsey Van Buskirk, CPS Director of Field

6. **New Business:**
Subcommittees:
 - Standards – OC Spray
 - Funding Formula – Review of Variables
 - Risk Matrix – Facilities

7. **Old Business:**
 - Council Vice-Chair Consideration/Action

8. **Next Meeting of Council:**
Date, Time, Location Discussion

9. **Public Comment** (must email boardmaterials@tjtd.texas.gov by 5:00 p.m. on March 27, 2025 to register for public comment)

10. **Adjourn**

As deemed appropriate, Advisory Council may take agenda items and/or public comment out of agenda order.

Memorandum

To: TJJJ Board Members

From: Shandra Carter, Executive Director
Cameron Taylor, Policy Director

Subject: Discussion, consideration, and possible approval to publish proposed revisions to 37 TAC §344.620 (Mandatory Training Topics for Certification Exam for Juvenile Probation Officers) and §344.622 (Mandatory Training Topics for Certification Exam for Juvenile Supervision Officers) in the *Texas Register* for a public-comment period of at least 30 days and possible conditional approval to adopt the final rules

Date: May 16, 2025

Before the Board for consideration are revisions to 37 TAC §344.620 (Mandatory Training Topics for Certification Exam for Juvenile Probation Officers) and §344.622 (Mandatory Training Topics for Certification Exam for Juvenile Supervision Officers). An abbreviated summary follows, and a more detailed summary is provided below:

- Updated the list of training topics required for the certification exams for juvenile probation officers and juvenile supervision officers.

The board's approval is requested to publish the revised rules in the *Texas Register* for a 30-day public-comment period.

Also requested is the board's approval to adopt the final rules after the public-comment period has ended, but only if the conditions listed in the accompanying resolution are met.

Attached to this memo please find:

- the text of the rules; and
- a resolution for board action.

Summary of Proposed Revisions

- Removed *cultural competency* from the list of mandatory training topics for the certification exams for both juvenile probation officers (JPOs) and juvenile supervision officers (JSOs).
- Added *human trafficking* and *mental health screening instruments* to the list of topics for both JPOs and JSOs.
- Revised one additional topic for juvenile probation officers to read *risk and needs assessment, responsivity, case planning, and case management*.

Texas Administrative Code

Title 37 Public Safety and Corrections
Part 11 Texas Juvenile Justice Department
Chapter 344 Employment, Certification, and Training

Draft 04/29/25
Pertinent Sections Only; Not the Entire Chapter

§344.620 Mandatory Training Topics for Certification Exam for Juvenile Probation Officers

Effective Date: XXXXX2/1/18

- (a) Successful completion of the certification exam is required prior to performing the duties of a certified juvenile probation officer.
- (b) The certification exam for juvenile probation officers is based on the following mandatory training topics:
 - (1) role of the probation officer;
 - (2) risk and needs assessment, responsivity, case planning, and case management;
 - (3) recognizing and supervising youth with mental health issues;
 - (4) officer safety and mechanical restraints;
 - (5) Texas Family Code Title 3 (Juvenile Justice Code) and related laws;
 - (6) legal liabilities;
 - (7) dispositional recommendations and courtroom proceedings;
 - (8) TJJD code of ethics and TJJD disciplinary procedures;
 - (9) preventing, identifying, and reporting abuse, neglect, and exploitation;
 - (10) purpose and goals of the Prison Rape Elimination Act;
 - (11) suicide prevention and intervention;
 - (12) trauma-informed care;
 - (13) adolescent development and behavior; ~~[and]~~
 - (14) human trafficking; and [cultural competency]
 - (15) mental health screening instrument.

§344.622 Mandatory Training Topics for Certification Exam for Juvenile Supervision Officers

Effective Date: XXXXX2/1/18

- (a) In addition to the training requirements listed in §344.624 of this title, successful completion of the certification exam is required before a juvenile supervision officer may provide supervision of juveniles and count in any staff-to-juvenile ratio.
- (b) The certification exam for juvenile supervision officers is based on the following mandatory training topics:
 - (1) juvenile rights;
 - (2) Texas Family Code Title 3 (Juvenile Justice Code) and related laws;
 - (3) preventing, identifying, and reporting abuse, neglect, and exploitation;
 - (4) purpose and goals of the Prison Rape Elimination Act;
 - (5) suicide prevention and intervention;
 - (6) legal liabilities;
 - (7) recognizing and supervising youth with mental health issues;

37 TAC Chapter 344

- (8) adolescent development and behavior;
- (9) HIV/AIDS and other communicable diseases;
- (10) TJJJ code of ethics and TJJJ disciplinary procedures;
- (11) trauma-informed care; ~~[and]~~
- (12) human trafficking; and ~~[cultural competency.]~~
- (13) mental health screening instrument.



**Texas Juvenile Justice Department
RESOLUTION**

A RESOLUTION FOR APPROVAL TO PUBLISH PROPOSED REVISIONS TO 37 TAC §344.620 (MANDATORY TRAINING TOPICS FOR CERTIFICATION EXAM FOR JUVENILE PROBATION OFFICERS) AND §344.622 (MANDATORY TRAINING TOPICS FOR CERTIFICATION EXAM FOR JUVENILE SUPERVISION OFFICERS) IN THE TEXAS REGISTER FOR A 30-DAY PUBLIC COMMENT PERIOD AND FOR CONDITIONAL APPROVAL TO ADOPT THE FINAL RULES

On this **16th day of May 2025**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
Joe Barton					
William Durham					
Stephanie House					
Luis Leija					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Matt Marick					
Manny Ramirez					
Shawn Thierry					
Cynthia Wheless					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS §221.002, Human Resources Code, requires the Board to adopt rules to govern juvenile boards, probation departments, probation officers, programs, and facilities; and

WHEREAS it has been proposed that the Board adopt the rules listed above; and

WHEREAS §2001.023 and §2001.029, Government Code, require a state agency to give at least 30 days’ notice of its intention to adopt a rule and to allow all interested persons a reasonable opportunity to submit data, views, or arguments orally or in writing;

NOW, THEREFORE BE IT RESOLVED THAT, for the above-referenced rules, the Board grants approval to publish the proposal in the *Texas Register* for a 30-day public comment period; and

BE IT FURTHER RESOLVED THAT, for the above-referenced rules, the Board grants approval to adopt the final rule text after the comment period has ended if: (1) no public comments are received; (2) any additional revisions to the rule text are limited to technical, stylistic, or grammar changes or corrections of typographical errors; and (3) the Board has not otherwise directed that final adoption must occur in a subsequent Board meeting.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this **16th day of May 2025**

Texas Juvenile Justice Board

Manny R. Ramirez, Chair



Memorandum

To: TJJJ Board Members

From: Shandra Carter, Executive Director
Cameron Taylor, Policy Director

Subject: Discussion, consideration, and possible approval to publish the results of rule review for 37 TAC Chapter 342 in the *Texas Register*

Date: May 16, 2025

Before the board for consideration are the results of rule review undertaken for 37 TAC Chapter 342 (*Standards for Housing Non-Texas Juveniles in Texas Detention and Correctional Facilities*).

TJJJ staff has determined the original reasons for adopting Chapter 342 continue to exist, the chapter should be readopted, and the chapter is identified for necessary revisions through future rulemaking action.

The board's approval to publish the results of rule review in the *Texas Register* is requested.

Attached to this memo please find a resolution for board action.

Texas Administrative Code

Title 37 Public Safety and Corrections
Part 11 Texas Juvenile Justice Department
Chapter 342 Standards for Housing Non-Texas Juveniles in Texas Detention and Correctional Facilities

§342.1 Authority to House Out-of-State Juveniles Effective Date: 4/1/14

The only entities other than the state authorized to operate a pre-adjudication secure detention facility, post-adjudication secure correctional facility, or non-secure correctional facility in this state to house juveniles convicted of offenses committed against the laws of another state or the United States are:

- (1) a governmental unit in this state; or
- (2) a private vendor operating a pre-adjudication secure detention facility, post-adjudication secure correctional facility, or non-secure correctional facility under a contract with a governmental unit in this state.

§342.2 Registration and Standards Compliance Effective Date: 4/1/14

- (a) Prior to receiving out-of-state juveniles, each facility must:
 - (1) be registered with the Texas Juvenile Justice Department (TJJD) in accordance with the requirements in the Texas Family Code §§51.12, 51.125, and 51.126;
 - (2) possess written certification of suitability in accordance with the requirements in the Texas Family Code §§51.12, 51.125, and 51.126; and
 - (3) adhere to the rules (i.e., standards) in Chapters 343, 344, 345, 355, and 358 of this title.
- (b) A facility housing out-of-state juveniles must identify the out-of-state populations served when registering the facility with TJJD.

§342.3 Contracts with Other States for Housing Non-Texas Juveniles Effective Date: 4/1/14

The authorizing governmental unit must ensure that there is a written and fully executed annual contract with each out-of-state entity that sends juveniles to the Texas facility. At a minimum, the contract must:

- (1) require that all juveniles confined pursuant to the contract be released within the jurisdiction of the sending entity;
- (2) require the out-of-state entity to provide the following information before transferring the juvenile:
 - (A) the juvenile's record of institutional violence, escape, attempted escape, suicidal and self-harming behaviors, and sexually aggressive behaviors;
 - (B) all appropriate medical information of the juvenile, including certification for tuberculosis screening or treatment;
 - (C) all appropriate and available mental health information for the juvenile; and
 - (D) all appropriate and available education information for the juvenile.



**Texas Juvenile Justice Department
RESOLUTION**

**A RESOLUTION FOR APPROVAL TO PUBLISH THE RESULTS OF RULE REVIEW FOR 37 TAC CHAPTER 342 IN THE
TEXAS REGISTER.**

On this **16th day of May 2025**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
Joe Barton					
William Durham					
Stephanie House					
Luis Leija					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Matt Marick					
Manny Ramirez					
Shawn Thierry					
Cynthia Wheless					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, §2001.039. Government Code, requires the Texas Juvenile Justice Department to review its rules every four years and determine whether the original reasons for adopting reviewed rules continue to exist;

WHEREAS, the Texas Juvenile Justice Board approved a rule review plan during their meeting on February 10, 2023, which the resolution initiates; and

NOW, THEREFORE BE IT RESOLVED THAT the Board grants approval to publish the results of rule review for 37 TAC Chapter 342 (*Standards for Housing Non-Texas Juveniles in Texas Detention and Correctional Facilities*) in the *Texas Register*. Specifically, the Board determines that the original reasons for adopting the chapter continue to exist, the chapter should be readopted, and the chapter is identified for necessary revisions through future rulemaking action.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 16th day of May 2025

Texas Juvenile Justice Board

Manny R. Ramirez, Chair



Memorandum

To: TJJJ Board Members

From: Shandra Carter, Executive Director
Cameron Taylor, Policy Director
Kellie Love, Director of Business Operations & HUB Coordinator

Subject: Discussion, consideration, and possible approval to publish proposed revisions to 37 TAC §385.1101 (Contract Authority and Responsibilities) in the *Texas Register* for a public comment period of at least 30 days and possible conditional approval to adopt the final rule

Date: May 16, 2025

Before the Board for consideration are revisions to 37 TAC §385.1101 (Contract Authority and Responsibilities). An abbreviated summary follows, and a more detailed summary is provided below:

- Clarified the types of contracts that staff must present to the TJJJ board for approval.

The board's approval is requested to publish the revised rule in the *Texas Register* for a 30-day public-comment period.

Also requested is the board's approval to adopt the final rule after the public-comment period has ended, but only if the conditions listed in the accompanying resolution are met.

Attached to this memo please find:

- the text of the rule;
- a resolution for board action; and
- the proposed revised purchasing approval matrix.

Summary of Proposed Revisions

- Added the following to the list of contracts that staff must present to the TJJJ board for approval:
 - any change order or amendment that extends the length of or postpones the completion of a board-approved contract for six months or more;
 - any change order or amendment to a board-approved contract that increases the total contract amount by at least 10% by substituting certain goods, materials, products, or services; and
 - any change order or amendment with a financial increase that causes the total contract value to meet or exceed the threshold requiring board approval for that contract type.

Finally, approval is requested for the enclosed Purchasing Approval Matrix, which will be implemented after the rule's final adoption.

Summary of Changes to Purchasing Approval Matrix:

The approval matrix for All Purchase Requisitions (CAPPS) has been revamped to align with the new CAPPS workflow. Previously, approvals could include up to 17 people on a requisition. The current range is between two-to-eight, depending on the purchase type and dollar amount.

Contracts for Services Approval Matrix changes include:

- Added that all change orders with a six-month time extension or a 10 percent price increase will require board approval. This would bring the agency into compliance with Texas Government Code 2155.088, relating to material changes of contracts. This applies to contracts that have already met the requirement for board approval. If the price increase is over the threshold for board approval, staff will request board approval.
- Revised the following approvals as follows:
 - “Requesting Department Manager/Director” was revised to “Requesting Department Senior Director”;
 - Removed the column for legal review as duplicative;
 - Removed column for Senior Director Requesting Department as duplicative;
 - Removed Construction Department column as unnecessary;
 - Removed Chief Technology Officer as unnecessary;
 - Removed Chief Financial Officer and Chief of Staff. These positions will remain in the CAPPS workflow for obligating funds over \$25,000.01.

Draft 04/21/25

Chapter: Agency Management and Operations Subchapter: Contracts Title: Contract Authority and Responsibilities Statutes: Gov't Code: <u>§2155.088</u> ; §2161.003; §2260.052(c); Chapter 2254, Subchapters A and B; and §2270.002	Effective Date: XXXXXX <u>[9/1/24]</u> Page: 1 of 2 Replaces: GAP.385.1101, <u>9/1/24</u> <u>[5/1/19]</u>
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RULE

(a) **Purpose.**

This rule establishes the responsibilities for approving and executing contracts required by the Texas Juvenile Justice Department (TJJD).

(b) **Applicability.**

This rule applies to all contracts entered into by TJJD.

(c) **Definitions.**

As used in this chapter, the following terms have the following meanings, unless the context clearly indicates otherwise.

(1) **Board**--the governing board of TJJD.

(2) **Contract**--a written contract between TJJD and another party, either public or private, for goods or services or for a project as defined by § [Section] 2166.001, Government Code. As used in this chapter, "contract" includes the following: letters of agreement; interagency/interlocal agreements with other government entities; memorandums of understanding; and other agreements in which state funds or services are exchanged for the delivery of goods or performance of services.

(3) **Total Value**--The estimated dollar amount that a state agency may be obligated to pay pursuant to the contract and all executed and proposed amendments, extensions, and renewals of the contract.

(d) **Authority to Approve Contracts.**

(1) **Board Approval.**

TJJD staff must present certain contracts to the board for approval, including but not limited to:

(A) any contract with a total value exceeding \$500,000;

(B) any construction contract with a total value exceeding \$300,000;

(C) any change order(s) for a construction contract that exceeds \$150,000 individually or cumulatively, or a dollar amount that causes the total value of the contract to exceed \$300,000;

(D) any change order or amendment that extends the length of or postpones the completion of a board-approved contract for six months or more;

(E) any change order or amendment to a board-approved contract that increases the total contract amount by at least 10% by substituting certain goods, materials, products, or services;

(F) any change order or amendment with a financial increase that causes the total contract value to meet or exceed the threshold requiring board approval for that contract type;

(G)~~(D)~~ any contract with a total value exceeding \$15,000 for consulting services, as defined in § [Section] 2254.021, Government Code;

~~(H)~~~~(E)~~ any contract for architectural or engineering services;

~~(I)~~~~(F)~~ any contract for start-up residential operations; and

~~(J)~~~~(G)~~ any other contract appropriate for board approval as determined by the executive director.

(2) **Agency Approval.**

(A) The board delegates authority to the executive director or designee to approve all contracts not listed in paragraph (1) of this subsection.

(B) The board delegates authority to the executive director or designee to approve a contract listed in paragraph (1) of this subsection that is executed in response to an emergency, as defined in 34 TAC §20.210.

(e) **Authority to Execute Contracts.**

The board delegates authority to the executive director to execute all contracts for TJJJ. This authority may be delegated by the executive director.

(f) **Annual Contract Plan.**

(1) TJJJ staff must present to the board for its review an annual plan that outlines TJJJ's anticipated contracting actions for the next fiscal year.

(2) As deemed necessary by the executive director or designee, updates to the contract plan may be provided to the board for review periodically throughout the fiscal year.

(g) **Historically Underutilized Businesses.**

TJJJ adopts by reference 34 TAC Chapter 20, Subchapter D, Division 1, relating to historically underutilized businesses.

TEXAS JUVENILE JUSTICE DEPARTMENT PURCHASE APPROVAL MATRIX

- Agency procedures require the application of the Approval Matrix for all agency purchases.
- A CAPPS requisition begins the process to approve the expenditure of all agency funds.
- Any purchase paid with local operating funds must be approved by the facility's business office.
- **A signed Board Resolution serves as TJJD Board approval. TJJD Board is not included in CAPPS workflow.**

ALL PURCHASE REQUISITIONS (CAPPS)	Facility Business Manager (Field sites only) Austin Office Budget Approval (CO only) ③	Dept Head, Superintendent or CO Educ ①	IT Director	Manager of Engineering and Construction	Agency Property Manager ⑤	Chief Financial Officer	Chief of Staff	Executive Director	TJJD Board
All purchases Less than \$10,000	X	X							
All purchases Equal to \$10,000.01 or less than \$25,000	X	X							
All purchases Equal to \$25,000 or less than \$100,000	X	X		X		X	X	X	
All purchases Equal to \$100,000 or higher	X	X		X		X	X	X	
Purchase of Equipment \$150,000 or greater	X	X	④	X		X	X	X	X
Proprietary/Sole Source Purchases greater than \$10,000									
Information Technology purchases also require			X						
Construction related purchases also require				X					

- ② Field purchases will be approved by the superintendent unless it is for the Education Department, then the Austin Education office will approve.
- ③ All sole source/proprietary purchase requests, regardless of amount, must have a sole source justification from the vendor and a Proprietary Justification Letter must be reviewed and approved by Office of the General Counsel and signed by the executive director or designee.
- ④ All Central Office purchases require Budget Analyst approval.
All IT purchases require IT Department approval.
- ⑤ All asset related purchases require Agency Property Manager approval.

AFTER PURCHASE REQUISITION IS APPROVED:
Once a requisition is approved in accordance with the above matrix, the requisition is then presented to the purchaser or contract developer to select the appropriate procurement method which will result in the creation of a purchase order or a contract. No further approvals are required to issue a purchase order. Contracts require additional approvals but these approvals do not go through CAPPS workflow. Purchase orders are used for low risk purchases of goods and simple services only. **DO NOT USE A PURCHASE ORDER AS A SUBSTITUTE FOR A CONTRACT.** Check with the Contracts or Procurement Department if you have questions. Below are the approvals required to execute a contract.

CONTRACTS FOR SERVICES	Requesting Department Senior Director	Office of the General Counsel/ Contracts Department	Grant Manager ⑥	Other Contracting Parties ⑦	TJJD Board ⑧	Executive Director ⑨ Execution Authority
All contracts, and contract amendments, require the following additional approvals and executing signatures.						
All Contracts and Amendments	X	X		X		X
Grant Funded Contracts	X	X	X	X		X
Information Services and Technology Contracts	X	X		X		X
Construction Contracts less than \$300,000.00	X	X		X		X
Construction Contracts exceeding \$300,000.00	X	X		X	X	X
Construction Change Orders exceeding \$150,000	X	X		X	X	X
Change Orders with 6 month time increase or 10% price increase ⑩	X	X		X	X	X
All Architectural or Engineering contracts	X	X		X	X	X
Consulting Contracts exceeding \$15,000	X	X		X	X	X
All new Residential Services Contracts	X	X		X	X	X
All Contracts exceeding \$500,000	X	X		X	X	X

- ⑥ If signature approval was provided on the purchase requisition, it is not required on the contract approval routing.
- ⑦ Signatures will be obtained from the other contracting parties prior to the executive director executing the contract unless an exception is granted by the Office of the General Counsel.
- ⑧ TJJD Board approval may be obtained at any point in the approval process. However, it must be obtained prior to the contract or amendment effective date. The TJJD Board may be asked to approve other documents deemed appropriate for board approval as determined by the executive director.
- ⑨ The executive director may delegate execution authority in accordance with Texas statutes, as necessary to conduct the business of the Department.
- ⑩ Only applicable to contracts that require Board approval, or if price increase surpasses thresholds for Board approval.



**Texas Juvenile Justice Department
RESOLUTION**

A RESOLUTION FOR APPROVAL TO PUBLISH PROPOSED REVISIONS TO 37 TAC §385.1101 (CONTRACT AUTHORITY AND RESPONSIBILITIES) IN THE TEXAS REGISTER FOR A COMMENT PERIOD OF AT LEAST 30 DAYS AND POSSIBLE CONDITIONAL APPROVAL TO ADOPT THE FINAL RULE

On this 16th day of May 2025, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
Joe Barton					
William Durham					
Stephanie House					
Luis Leija					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Matt Marick					
Manny Ramirez					
Shawn Thierry					
Cynthia Wheless					
Motion:			Second:		

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS §242.003, Human Resources Code, requires the Board to adopt rules appropriate to properly accomplish TJJD’s functions and to adopt rules for governing TJJD schools, facilities, and programs; and

WHEREAS it has been proposed that the Board adopt the rule listed above; and

WHEREAS §2001.023 and §2001.029, Government Code, require a state agency to give at least 30 days’ notice of its intention to adopt a rule and to allow all interested persons a reasonable opportunity to submit data, views, or arguments orally or in writing;

NOW, THEREFORE BE IT RESOLVED THAT, for the above-referenced amended rule, the Board grants approval to publish the proposal in the *Texas Register* for a 30-day public comment period; and

BE IT FURTHER RESOLVED THAT, for the above-referenced rule, the Board grants approval to adopt the final rule text after the comment period has ended if: (1) no public comments are received; (2) any additional revisions to the rule text are limited to technical, stylistic, or grammar changes or corrections of typographical errors; and (3) the board has not otherwise directed that final adoption must occur in a subsequent board meeting. Additionally, the Board grants approval to implement the Purchasing Approval Matrix after the rule’s final adoption.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 16th day of May 2025

Texas Juvenile Justice Board

Manny R. Ramirez, Chair



Memorandum

To: TJJJ Board Members

From: Shandra Carter, Executive Director

Kellie Love, Director of Business Operations

Subject: New Contract Awardee, Contract Extensions, and New Contract

Date: May 16, 2025

Texas Juvenile Justice Department (TJJJ) General Administrative Policy 385.1101 (GAP.385.1101), paragraph (d)(1), requires TJJJ staff to present certain contracts to the Board for approval, among those are any consulting contracts with contract values exceeding \$15,000 and contracts with values exceeding \$500,000. TJJJ staff is informing the Board of selected providers for previously approved contracts with total contract values exceeding \$500,000 that were still in the solicitation and selection process at the time of funding amount approval. TJJJ staff is requesting Board approval for two contract extensions with total contract value exceeding \$500,000. TJJJ staff is requesting Board approval for one new consulting contracts with a total contract value exceeding \$15,000;

1. TJJJ staff would like to inform the Board of the selected providers for the previously approved consulting contract, with total contract value exceeding \$15,000, for the following; and

PROVIDER FOR CONTRACT	NOT TO EXCEED AMOUNT PREVIOUSLY APPROVED	TOTAL CONTRACT VALUE
Recruiter Consulting Services- Gibraltar Consulting, Inc (CON0001665)	\$80,000	\$80,000

2. TJJJ staff requests Board approval to extend the term of and increase the NTE amount for two contracts with contract values exceeding \$500,000 for the following; and

PROVIDER FOR CONTRACT	NTE INCREASE BY	TOTAL CONTRACT VALUE
Body Worn Camera Services- Axon Enterprise (CON0000878)	\$593,165.50	\$11,651,758.32
Offender Monitoring and Tracking System- Cooper Consulting (CON0001079)	\$37,805.70	\$802,076.09

3. TJJJ requests Board approval to award one new consulting contract with a total contract value exceeding \$15,000, for the following;

PROVIDER FOR CONTRACT	TERM NTE AMOUNT	TOTAL CONTRACT VALUE
Recruitment and Retention Pilot Consulting Services for the Mart Facility-TBD	\$200,000	\$200,000

TJJJ staff respectfully requests Board consideration and approval of the new contracts and contract awardee and approval of Executive Director execution of same.



**Texas Juvenile Justice Department
RESOLUTION**

A RESOLUTION FOR APPROVAL FOR APPROVAL OF NEW CONTRACTS AND CONTRACT AWARDEE

On this **16th day of May 2025**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
Joe Barton					
William Durham					
Stephanie House					
Luis Leija					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Manny Ramirez					
Shawn Thierry					
Cynthia Wheless					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, TJJJ General Administrative Policy 385.1101 (GAP.385.1101), paragraph (d)(1), requires TJJJ staff to present certain contracts to the Board for approval. Among those are any consulting contracts with contract values exceeding \$15,000 and contracts with values exceeding \$500,000.

WHEREAS, TJJJ would like to inform the Board of the selected providers for the previously approved consulting contract with a total contract value exceeding \$15,000, for the following; and

PROVIDER FOR CONTRACT	TERM NTE AMOUNT	TOTAL CONTRACT VALUE
Recruiter Consulting Services- Gibraltar Consulting, Inc (CON0001665)	\$80,000	\$80,000

WHEREAS, TJJJ requests Board approval to extend the term of and increase the NTE amount for two contracts with contract values exceeding \$500,000 for the following; and

PROVIDER FOR CONTRACT	NTE INCREASE BY	TOTAL CONTRACT VALUE
Body Worn Camera Services- Axon Enterprise (CON0000878)	\$593,165.50	\$11,651,758.32
Offender Monitoring and Tracking System- Cooper Consulting (CON0001079)	\$37,805.70	\$802,076.09

WHEREAS, TJJJ requests Board approval to award one new consulting contract with a total contract value exceeding \$15,000, for the following;

PROVIDER FOR CONTRACT	TERM NTE AMOUNT	TOTAL CONTRACT VALUE
Recruitment and Retention Pilot Consulting Services for the Mart Facility-TBD	\$200,000	\$200,000

NOW, THEREFORE BE IT RESOLVED THAT, the Board authorizes the Executive Director to increase the not-to-exceed amounts of, and to award the contracts listed above.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 16th day of May 2025.

Texas Juvenile Justice Board

Manny R. Ramirez, Chair



TEXAS
JUVENILE  JUSTICE
DEPARTMENT

Memorandum

To: Texas Juvenile Justice Board Members

From: Shandra Carter, Executive Director
Jana Jones, General Counsel
Chelsey Oden, Staff Attorney

Subject: Discussion, consideration, and possible approval regarding the discipline of certified officers - Agreed Orders

Date: May 16, 2025

Under Tex. Hum. Res. Code §222.053, the Texas Juvenile Justice Department (TJJD) has statutory authority to reprimand, suspend, or revoke the TJJD-issued certification of juvenile probation officers, juvenile supervision officers, and community activities officers. The officer is entitled to a hearing before the State Office of Administrative Hearings (SOAH) if revocation or suspension is requested. Texas Administrative Code, Title 37, Chapter 349 allows for the disposal of certain disciplinary cases without referral to SOAH.

The rules require TJJD to give the certified officer a statement of facts or conduct alleged to warrant an adverse certification action as well as notice of the discipline sought to be imposed. The notice must invite the officer to show compliance with all requirements of law for the retention of the certification, give notice that the officer must file a written answer to the formal charges in compliance with TJJD administrative rules found in Chapter 349, and give notice that a failure to file a written answer may result in the alleged conduct being admitted as true and the relief sought being granted by default. The notice must be sent via certified mail, return receipt requested to the certified officer's most recent address of record with TJJD.

A resolution may be negotiated informally between certified officers and TJJD through an agreed order. Attached for your review are the Agreed Order(s) and the Resolution for approval to issue a Final Agreed Order related to the disciplinary cases of certified juvenile officer(s). TJJD and the certified officer(s) have agreed to the discipline indicated.

DOCKET NO. 25-39682-240198

IN THE MATTER OF	§	BEFORE THE
	§	
JARON ITSON	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 39682	§	JUSTICE BOARD

AGREED ORDER

At its scheduled board meeting, the Texas Juvenile Justice Board (the Board) considered the matter of the certification of Jaron Itson (Respondent).

This Agreed Order is executed pursuant to Texas Government Code, Section 2001.056, which authorizes the informal disposition of contested cases. In order to conclude this matter without further delay and expense, the Texas Juvenile Justice Department (TJJD) and Respondent agree to resolve this matter by this Agreed Order. The Respondent agrees to this disposition for the purpose of resolving this proceeding only and without admitting or denying the Findings of Fact and Conclusions of Law set out in this Agreed Order.

The Board makes the following Findings of Fact and Conclusions of Law and enters this Agreed Order:

FINDINGS OF FACT

1. On or about June 1, 2024 and August 1, 2024, Respondent held a juvenile supervision officer certification with TJJD.
2. On or about June 1, 2024 and August 1, 2024, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in Texas Human Resources Code, Chapter 222, and Texas Administrative Code, Title 37, Chapters 341-359.
3. A Petition for Disciplinary Action was mailed to Respondent on March 27, 2025, and Respondent was provided with the opportunity to respond to the charges stated in the petition and to show compliance with the relevant TJJD standards, rules, and regulations.
4. The Petition for Disciplinary Action alleged the following:
 - a. On or about June 1, 2024, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(D) when Respondent maintained or gave the appearance of maintaining an inappropriate relationship with a juvenile, including, but not limited to, bribery or solicitation or acceptance of gifts, favors, or services from juveniles or their families, to wit: The

Respondent visited a juvenile under probation supervision at her place of employment multiple times, during which the Respondent gave the juvenile approximately \$100.

- b. On or about August 1, 2024, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(D) when Respondent maintained or gave the appearance of maintaining an inappropriate relationship with a juvenile, including, but not limited to, bribery or solicitation or acceptance of gifts, favors, or services from juveniles or their families, to wit: The Respondent exchanged text messages with a juvenile, in which the Respondent referred to the juvenile as his, “favorite,” “princess,” “little chola,” and “dear.”

CONCLUSIONS OF LAW

1. Respondent is subject to the jurisdiction of TJJD and is required to comply with all TJJD standards, rules, and regulations including Chapters 341-359 of Texas Administrative Code, Title 37, and all state and federal laws.
2. Texas Administrative Code, Title 37, Chapter 349 provides for the disciplining of a certified juvenile probation or juvenile supervision officer whose acts or omissions violate the law, including TJJD standards, rules, and regulations.
3. Respondent’s conduct is a violation of 37 Tex. Admin. Code §345.310(c)(2)(D).

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Board of the Texas Juvenile Justice Department that:

1. All Texas juvenile justice professional certifications of Jaron Itson is permanently revoked beginning on the date the Resolution regarding Agreed Orders is signed by the Board.
2. Upon approval of the Board, the Executive Director of TJJD is authorized to sign this order on behalf of the Board.
3. By signing this Agreed Order, Respondent waives the right to a formal hearing and any right to judicial review of this Agreed Order.

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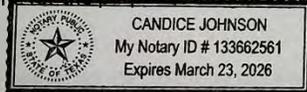
I, JARON ITSON, RESPONDENT, HAVE READ AND UNDERSTAND THE FOREGOING AGREED ORDER. I UNDERSTAND THAT BY SIGNING THIS AGREED ORDER, I WAIVE CERTAIN RIGHTS. I SIGN IT VOLUNTARILY, WILLINGLY, AND KNOWINGLY. I UNDERSTAND THIS AGREED ORDER CONTAINS THE ENTIRE AGREEMENT AND THERE IS NO OTHER AGREEMENT OF ANY KIND, VERBAL, WRITTEN, OR OTHERWISE.

DATED: April 10, 2025

Jaron Itson
Jaron Itson

STATE OF TEXAS §
COUNTY OF BELL §

Before me, the undersigned notary public on this day personally appeared Jaron Itson, known to me (or proved to me on the oath of _____) or through TXDL 20602355 (description of identity card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same ~~for the purposes and consideration~~ therein expressed.



(Notary Seal)

C. Johnson
Notary Public in and for the State of Texas

My Commission Expires: 3/23/26

Approved by the duly authorized designee of the Texas Juvenile Justice Board on 4/28/25, 2025.

Shandra Carter
Shandra Carter,
Executive Director

DOCKET NO. 25-27334-240045

IN THE MATTER OF	§	BEFORE THE
	§	
BRENDA RICHARDSON	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 27334	§	JUSTICE BOARD

AGREED ORDER

At its scheduled board meeting, the Texas Juvenile Justice Board (the Board) considered the matter of the certification of Brenda Richardson (Respondent).

This Agreed Order is executed pursuant to Texas Government Code, Section 2001.056, which authorizes the informal disposition of contested cases. In order to conclude this matter without further delay and expense, the Texas Juvenile Justice Department (TJJD) and Respondent agree to resolve this matter by this Agreed Order. The Respondent agrees to this disposition for the purpose of resolving this proceeding only and without admitting or denying the Findings of Fact and Conclusions of Law set out in this Agreed Order.

The Board makes the following Findings of Fact and Conclusions of Law and enters this Agreed Order:

FINDINGS OF FACT

1. On or about November 10, 2023 and February 15, 2024, Respondent held a juvenile supervision officer certification with TJJD.
2. On or about November 10, 2023 and February 15, 2024, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in Texas Human Resources Code, Chapter 222, and Texas Administrative Code, Title 37, Chapters 341-359.
3. A Petition for Disciplinary Action was mailed to Respondent on December 10, 2024, and Respondent was provided with the opportunity to respond to the charges stated in the petition and to show compliance with the relevant TJJD standards, rules, and regulations.
4. The Petition for Disciplinary Action alleged the following:
 - a. On or about November 10, 2023, Respondent engaged in conduct meeting the definition of neglect as defined by Tex. Fam. Code §261.405(5) when Respondent committed a negligent act or omission that caused or may have caused substantial emotional harm, physical injury, or even the death of a child, to wit: While supervising a pod with both

male and female juveniles, Respondent failed to ensure proper supervision, allowing a male youth and female youth to enter a room where they were left alone for fifteen minutes.

- b. On or about February 15, 2024, Respondent violated 37 Tex. Admin. Code § 345.310(c)(2)(G) when Respondent was designated as a perpetrator in a TJJD abuse, exploitation, and neglect investigation.

CONCLUSIONS OF LAW

1. Respondent is subject to the jurisdiction of TJJD and is required to comply with all TJJD standards, rules, and regulations including Chapters 341-359 of Texas Administrative Code, Title 37, and all state and federal laws.
2. Texas Administrative Code, Title 37, Chapter 349 provides for the disciplining of a certified juvenile probation or juvenile supervision officer whose acts or omissions violate the law, including TJJD standards, rules, and regulations.
3. Respondent's conduct is a violation of abuse as defined by Tex. Fam. Code §261.405(a)(5).
4. Respondent's conduct is a violation of 37 Tex. Admin. Code §345.310(c)(2)(G).

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Board of the Texas Juvenile Justice Department that:

1. The certification of Brenda Richardson as a juvenile supervision officer is permanently revoked beginning on the date the Resolution regarding Agreed Orders is signed by the Board.
2. Upon approval of the Board, the Executive Director of TJJD is authorized to sign this order on behalf of the Board.
3. By signing this Agreed Order, Respondent waives the right to a formal hearing and any right to judicial review of this Agreed Order.

I, BRENDA RICHARDSON, RESPONDENT, HAVE READ AND UNDERSTAND THE FOREGOING AGREED ORDER. I UNDERSTAND THAT BY SIGNING THIS AGREED ORDER, I WAIVE CERTAIN RIGHTS. I SIGN IT VOLUNTARILY, WILLINGLY, AND KNOWINGLY. I UNDERSTAND THIS AGREED ORDER CONTAINS THE ENTIRE AGREEMENT AND THERE IS NO OTHER AGREEMENT OF ANY KIND, VERBAL, WRITTEN, OR OTHERWISE.

DATED: February 14, 2025

Brenda Richardson
Brenda Richardson

STATE OF TEXAS §
COUNTY OF Harris §

Before me, the undersigned notary public on this day personally appeared Brenda Richardson, known to me (or proved to me on the oath of Self present) or through drivers license (description of identity card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.



Stacy M Johnson
Notary Public in and for the State of Texas

My Commission Expires: 10/24/2027

Approved by the duly authorized designee of the Texas Juvenile Justice Board on 4/28/25, 2025.

[Signature]
Shandra Carter,
Executive Director

DOCKET NO. 25-37822-240181

IN THE MATTER OF	§	BEFORE THE
	§	
JERMAINE J SMITH	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 37822	§	JUSTICE BOARD

AGREED ORDER

At its scheduled board meeting, the Texas Juvenile Justice Board (the Board) considered the matter of the certification of Jermaine J Smith (Respondent).

This Agreed Order is executed pursuant to Texas Government Code, Section 2001.056, which authorizes the informal disposition of contested cases. In order to conclude this matter without further delay and expense, the Texas Juvenile Justice Department (TJJD) and Respondent agree to resolve this matter by this Agreed Order. The Respondent agrees to this disposition for the purpose of resolving this proceeding only and without admitting or denying the Findings of Fact and Conclusions of Law set out in this Agreed Order.

The Board makes the following Findings of Fact and Conclusions of Law and enters this Agreed Order:

FINDINGS OF FACT

1. On or about July 23, 2024, Respondent held a juvenile supervision officer certification with TJJD.
2. On or about July 23, 2024, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in Texas Human Resources Code, Chapter 222, and Texas Administrative Code, Title 37, Chapters 341-359.
3. A Petition for Disciplinary Action was mailed to Respondent on March 27, 2025 and Respondent was provided with the opportunity to respond to the charges stated in the petition and to show compliance with the relevant TJJD standards, rules, and regulations.
4. The Petition for Disciplinary Action alleged the following:
 - a. On or about July 23, 2024, Respondent violated 37 Tex. Admin. Code § 345.310(c)(2)(J) when Respondent used violence or unnecessary force and failed to apply only the amount of force reasonably necessary and appropriate, as justified, to ensure the

security of the juvenile or the facility, to-wit: Respondent spun a juvenile around and forcefully took the juvenile to the ground.

CONCLUSIONS OF LAW

1. Respondent is subject to the jurisdiction of TJJD and is required to comply with all TJJD standards, rules, and regulations including Chapters 341-359 of Texas Administrative Code, Title 37, and all state and federal laws.
2. Texas Administrative Code, Title 37, Chapter 349 provides for the disciplining of a certified juvenile probation or juvenile supervision officer whose acts or omissions violate the law, including TJJD standards, rules, and regulations.
3. Respondent's conduct is a violation of 37 TEX. ADMIN. CODE §345.310(c)(2)(J).

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Board of the Texas Juvenile Justice Department that:

1. All Texas juvenile justice professional certifications of Jermaine J Smith is suspended for one year, with such suspension period probated. Upon the Texas Juvenile Justice Board's approval of the agreement, the period of suspension begins on the date this Agreed Order was signed by Respondent and notarized and expires 1 year from that date.
2. Upon approval of the Board, the Executive Director of TJJD is authorized to sign this order on behalf of the Board.
3. By signing this Agreed Order, Respondent waives the right to a formal hearing and any right to judicial review of this Agreed Order.

REMAINDER OF THE PAGE INTENTIONALLY LEFT BLANK

I, JERMAINE J SMITH, RESPONDENT, HAVE READ AND UNDERSTAND THE FOREGOING AGREED ORDER. I UNDERSTAND THAT BY SIGNING THIS AGREED ORDER, I WAIVE CERTAIN RIGHTS. I SIGN IT VOLUNTARILY, WILLINGLY, AND KNOWINGLY. I UNDERSTAND THIS AGREED ORDER CONTAINS THE ENTIRE AGREEMENT AND THERE IS NO OTHER AGREEMENT OF ANY KIND, VERBAL, WRITTEN, OR OTHERWISE.

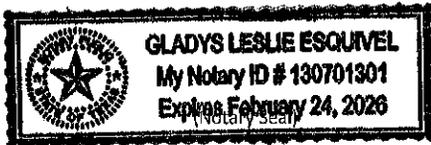
DATED: April 10, 2025

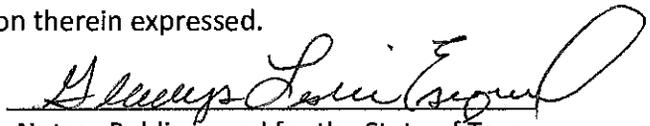


Jermaine J Smith

STATE OF TEXAS §
COUNTY OF Dallas §

Before me, the undersigned notary public on this day personally appeared Jermaine J Smith, known to me (or proved to me on the oath of Affirmation), or through Texas Drivers License (description of identity card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

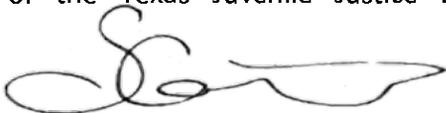




Notary Public in and for the State of Texas

My Commission Expires: February 24, 2026

Approved by the duly authorized designee of the Texas Juvenile Justice Board on 4/28/25, 2025.



Shandra Carter,
Executive Director



Texas Juvenile Justice Department RESOLUTION

A RESOLUTION FOR APPROVAL OF AGREED ORDER(S) RELATED TO DISCIPLINARY CASES OF CERTIFIED JUVENILE PROBATION OFFICERS OR JUVENILE SUPERVISION OFFICERS OR COMMUNITY ACTIVITIES OFFICERS

On this **16th day of May 2025**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit and where, among other matters, came up for consideration and adoption the following Agreed Order(s) in the following matter(s) related to the discipline of certified juvenile probation officers, juvenile supervision officers or community activities officer(s):

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER					DISCIPLINE				
i.	25-39682-240198	Jaron Itson Certification No. 39682					Revocation				
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Matt Marick					
Joe Barton						Manny Ramirez					
William Durham						Shawn Thierry					
Stephanie House						Cynthia Wheless					
Luis Leija						Motion:			Second:		

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER					DISCIPLINE				
ii.	25-27334-240045	Brenda Richardson Certification No. 27334					Revocation				
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Matt Marick					
Joe Barton						Manny Ramirez					
William Durham						Shawn Thierry					
Stephanie House						Cynthia Wheless					
Luis Leija						Motion:			Second:		

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
iii.	25-37822-240181	Jermaine J Smith Certification No. 37822				1 yr. suspension, pro					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Matt Marick					
Joe Barton						Manny Ramirez					
William Durham						Shawn Thierry					
Stephanie House						Cynthia Wheless					
Luis Leija						Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, the TJJD Board Governance and Policy Manual specifies the Board’s authority and responsibility to review and approve fundamental operating, financial, and other department plans, strategies, and objectives; and

WHEREAS, the 89th Legislature has provided appropriations authority to support local probation department activities for Fiscal Years 2026 and 2027; and

WHEREAS, TJJD staff has developed a proposed funding allocation methodology for available appropriations through formula-based, targeted, and reimbursement-driven probation grant programs; and

WHEREAS, to ensure timely distribution of funding and in consideration of the timing of the legislative session and the Board’s approved meeting schedule, staff is requesting that the Board delegate authority for final review and approval of the proposed allocations and related grant contract to the TJJD Finance and Audit Committee;

NOW, THEREFORE BE IT RESOLVED, that the Board approves the proposed methodology for allocating available probation grant appropriations for FYs 2026 and 2027; and

BE IT FURTHER RESOLVED, that the Board delegates authority to the TJJD Finance and Audit Committee to review and approve the final grant allocations and associated grant contract; and

BE IT FURTHER RESOLVED, that the Board authorizes the Executive Director to adjust appropriation line items, probation grant programs, and individual department allocations in accordance with state and federal law, agency policy, the State Aid and Targeted Grants Contract, and guidance provided by the Board or its designated committee.

NOW, THEREFORE BE IT RESOLVED THAT, the foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 16th day of May 2025.

Texas Juvenile Justice Board

Manny R. Ramirez, Chair



TEXAS
JUVENILE JUSTICE
DEPARTMENT

Memorandum

To: Texas Juvenile Justice Board Members

From: Shandra Carter, Executive Director
Jana Jones, General Counsel
Chelsey Oden, Staff Attorney

Subject: Discussion, consideration, and possible approval regarding the discipline of certified officers - Default Orders

Date: May 16, 2025

Under Tex. Hum. Res. Code §222.053, the Texas Juvenile Justice Department (TJJD) has statutory authority to reprimand, suspend, or revoke the TJJD-issued certification of juvenile probation officers, juvenile supervision officers, and community activities officers. The officer is entitled to a hearing before the State Office of Administrative Hearings if revocation or suspension is requested.

The Administrative Procedure Act provides that cases may be disposed by default if agency rules allow it. Tex. Gov't Code §2001.056. If an officer fails to respond to the formal charges, the Texas Juvenile Justice Board may issue a default order based on the Executive Director's recommendation, provided there is proof of proper notice to the certified officer. The default order is to be based on the factual allegations and the sanctions recommended in the formal charges. 37 Tex. Admin. Code §349.340.

In compliance with Tex. Gov't. Code §2001.054 and 37 Tex. Admin. Code §349.320, the certified officers were provided with written notice that:

1. was addressed to the certified officer and sent by certified mail, return receipt requested, to the certified officer's most recent address of record with TJJD;
2. contained a statement of facts or conduct alleged to warrant an adverse certification action;
3. invited the certified officer to show compliance with all requirements of law for the retention of the certification;

4. included in capital letters in 12-point boldface type the following statement: “FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT;” and
5. stated that within 20 days of receipt of the notice, the certified officer shall file a written answer to the formal charge(s) that meets the requirements of 37 Tex. Admin. Code §§349.340 and 349.370.

Notice is effective and service complete when the notice is sent by regular or certified mail, return-receipt requested. Notice is presumed received three days after mailing if the wrapper containing the documents is not returned to the Department.

In the case of a default, the certified officer will be deemed to have:

1. admitted all the factual allegations in the formal charges;
2. waived the opportunity to show compliance with the law;
3. waived the opportunity for a hearing on the formal charges; and
4. waived objection to the sanction(s) recommended in the formal charges.

The Texas Juvenile Justice Board, after consideration of the case, may:

1. enter a default order under Tex. Gov’t. Code §2001.056 or
2. order the matter set for a hearing at SOAH.

We respectfully request that the Board grant the Default Order(s) in the requested case(s). Attached for your review is the Affidavit of Attorney for each case. The Affidavit explains the notice given, the lack of response, the alleged conduct and violations, and the requested sanction(s). A proposed Default Order for each case is also attached.

DOCKET NO. 25-33615

IN THE MATTER OF	§	BEFORE THE
	§	
LISA WINGO	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 33615	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, J. Brett Smith, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Lisa Wingo (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code, §222.053, Tex. Gov’t. Code, §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about July 18, 2024, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJD).
2. On or about July 18, 2024, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code, Chap. 222 and 37 Tex. Admin. Code, Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 Tex. Admin. Code §345.310(c)(2)(K) provides that juvenile justice professionals must not falsify or make material omissions to governmental records.
5. On or about July 18, 2024, Respondent falsified reports of visits with multiple juveniles under her probation supervision.
6. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on March 27, 2025.
7. More than twenty days have elapsed since April 2, 2025, the date Respondent is presumed to have received notice of the formal charges.
8. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated 3 37 Tex. Admin. Code §345.310(c)(2)(K).
3. As evidenced by Findings of Facts 6 through 8, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Lisa Wingo are permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated May 16, 2025

AFFIDAVIT OF J. BRETT SMITH

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is J. Brett Smith. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Lisa Wingo (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on March 27, 2025, to the most recent address of record for Lisa Wingo as registered with the Texas Juvenile Justice Department.
2. The wrappers sent by first-class and certified mail, return receipt requested have not been returned.
3. Notice is presumed received no later than three days after mailing.
4. The written notice and petition indicated that on or about various dates in December 2023, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(K), to wit: Respondent falsified reports of visits with multiple juveniles under her probation supervision.
5. The written notice and petition informed Respondent that TJJD was seeking revocation of all Texas juvenile justice professional certifications Respondent’s holds.
6. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
7. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
8. Twenty days have elapsed since April 2, 2025, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

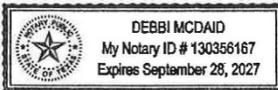
Signed this 29th day of April 2025.



J. Brett Smith,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared J. Brett Smith, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of April 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027

DOCKET NO. 25-35149-230186

IN THE MATTER OF	§	BEFORE THE
	§	
TAYLOR MADDOX	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 35149	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, Chelsey Oden, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Taylor Maddox (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code, §222.053, Tex. Gov’t. Code, §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about August 15, 2023 and October 25, 2023, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJD).
2. On or about August 15, 2023 and October 25, 2023, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code, Chap. 222 and 37 Tex. Admin. Code, Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 Tex. Admin. Code §345.310(c)(2)(D) provides juvenile justice professionals must not maintain or give the appearance of maintaining an inappropriate relationship with a juvenile, including, but not limited to, bribery or solicitation or acceptance of gifts, favors, or services from juveniles or their families.
5. In less than two months’ time, the Respondent logged more than 120 hours of phone calls with Juvenile B.I., some of which were sexual or romantic in nature.
6. 37 Tex. Admin. Code §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Tex. Fam. Code Chap. 261 and 37 Tex. Admin. Code Chap. 350.

7. On or about October 25, 2023, Respondent was designated as a perpetrator in a TJJJ abuse, neglect or exploitation investigation.
8. TJJJ effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on November 15, 2024.
9. More than twenty days have elapsed since November 27, 2024, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJJ has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(D).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(G).
4. As evidenced by Findings of Facts 8 through 10, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Taylor Maddox are permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

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This Order shall not be final and effective until twenty-five days after a party is notified of TJJJ's order. A party is presumed to have been notified of TJJJ's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJJ. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJJ action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition

Master Order dated May 16, 2025

AFFIDAVIT OF CHELSEY ODEN

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Chelsey Oden. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Taylor Maddox (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on November 17, 2024, to the most recent address of record for Taylor Maddox as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by certified mail, return receipt requested indicates this item was delivered on November 27, 2024.
3. The wrapper sent by regular mail has not been returned.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about August 15, 2023, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(D), to wit: In less than two months’ time, the Respondent logged more than 120 hours of phone calls with Juvenile B.I., some of which were sexual or romantic in nature.
6. The written notice and petition indicated that on or about October 25, 2023, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, and exploitation investigation.
7. The written notice and petition informed Respondent that TJJD was seeking revocation of all Texas juvenile justice professional certifications Respondent’s holds.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.

10. Twenty days have elapsed since November 27, 2024, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

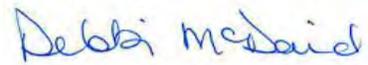
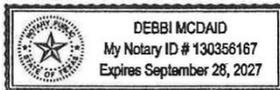
Signed this 29th day of April 2025.



Chelsey Oden,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared Chelsey Oden, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of April 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027

DOCKET NO.: 25-30376-240035

IN THE MATTER OF	§	BEFORE THE
	§	
MAXIMO DELEON	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 30376	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, Chelsey Oden, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Maximo DeLeon (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code §222.053, Tex. Gov’t. Code §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about October 24, 2023, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJD).
2. On or about October 24, 2023, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code Chap. 222 and 37 Tex. Admin. Code Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 Tex. Admin. Code §345.310(c)(1)(A) provides juvenile justice professionals must abide by all federal laws, guidelines and rules, state laws, and TJJD administrative rules.
5. On or about October 24, 2023, Respondent failed to conduct timely observation checks as required by 37 Tex. Admin. Code. §343.438(a)(1).
6. 37 Tex. Admin. Code §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Tex. Fam. Code Chap. 261 and 37 Tex. Admin. Code Chap. 350.
7. On or about January 25, 2024, Respondent was designated as a perpetrator in a TJJD abuse, neglect, and exploitation investigation.

8. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on March 27, 2025.
9. More than twenty days have elapsed since March 31, 2025, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated 37 Tex. Admin. Code § 345.310(c)(1)(A).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(G).
4. As evidenced by Findings of Facts 8 through 10, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Maximo DeLeon are suspended eighteen-months with the first six months of the suspension period active and the remainder of the suspension period probated.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

Remainder of this page intentionally left blank

This Order shall not be final and effective until twenty-five days after a party is notified of TJJJ's order. A party is presumed to have been notified of TJJJ's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJJ. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJJ action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition

Master Order dated May 16, 2025

AFFIDAVIT OF CHELSEY ODEN

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Chelsey Oden. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Maximo DeLeon (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on March 27, 2025, to the most recent address of record for Maximo DeLeon as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by certified mail, return receipt requested indicates this item was delivered on March 31, 2025.
3. The wrapper sent by certified mail, return receipt requested has not been returned.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about October 24, 2023, Respondent violated 37 TEX. ADMIN. CODE §345.310(c)(1)(A), to wit: Respondent failed to conduct timely observation checks as required by 37 Tex. Admin. Code. §343.438(a)(1).
6. The written notice and petition indicated that on or about January 25, 2024, Respondent violated 37 TEX. ADMIN. CODE §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, and exploitation investigation.
7. The written notice and petition informed Respondent that TJJD was seeking an eighteen-month suspension of all Texas juvenile justice professional certifications held by Respondent with the first six month active and the remainder of the suspension probated.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.

10. Twenty days have elapsed since March 31, 2025, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

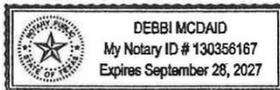
Signed this 29th day of April 2025.



Chelsey Oden,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared Chelsey Oden, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of April 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027

DOCKET NO. 25-34924-240013

IN THE MATTER OF	§	BEFORE THE
	§	
VICTORIA CONTRERAS	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 34924	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, Chelsey Oden, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Victoria Contreras (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code, §222.053, Tex. Gov’t. Code, §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about September 25, 2023 and March 20, 2024, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJD).
2. On or about September 25, 2023 and March 20, 2024, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code, Chap. 222 and 37 Tex. Admin. Code, Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. Pursuant to Tex. Fam. Code §261.405(a)(5), neglect means a negligent act or omission by an employee, volunteer, or other individual working under the auspices of a facility or program, including failure to comply with an individual treatment plan, plan of care, or individualized service plan, that causes or may cause substantial emotional harm or physical injury to, or the death of, a child served by the facility or program as further described by rule or policy.
5. On or about September 25, 2023, Respondent failed to ensure that a juvenile was kept in mechanical restraints at all appropriate times during her hospital stay, allowing the juvenile to escape detention.

6. 37 Tex. Admin. Code §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJJ under the authority of Tex. Fam. Code Chap. 261 and 37 Tex. Admin. Code Chap. 350.
7. On or about March 20, 2024, Respondent was designated as a perpetrator in a TJJJ abuse, neglect, or exploitation investigation.
8. TJJJ effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on January 17, 2025.
9. More than twenty days have elapsed since January 24, 2025, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJJ has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent engaged in conduct meeting the definition of abuse as defined by Tex. Fam. Code §261.405(a)(5).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(G).
4. As evidenced by Findings of Facts 8 through 10, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Victoria Contreras are permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJJ's order. A party is presumed to have been notified of TJJJ's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJJ. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJJ action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated May 16, 2025

AFFIDAVIT OF CHELSEY ODEN

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Chelsey Oden. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Victoria Contreras (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on January 17, 2025, to the most recent address of record for Victoria Contreras as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by certified mail, return receipt requested was returned marked unclaimed by United States Postal Service.
3. The wrapper sent by first-class mail requested has not been returned.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about September 25, 2023, Respondent engaged in conduct meeting the definition of neglect as defined by Tex. Fam. Code §261.405(a)(5), to wit: Respondent failed to ensure that a juvenile was kept in mechanical restraints at all appropriate times during her hospital stay, allowing the juvenile to escape detention.
6. The written notice and petition indicated that on or about March 20, 2024, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect or exploitation investigation.
7. The written notice and petition informed Respondent that TJJD was seeking revocation of all Texas juvenile justice professional certifications Respondent’s holds.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
10. Twenty days have elapsed since January 24, 2025, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

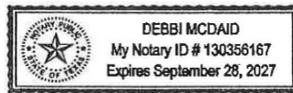
Signed this 29th day of April 2025.



Chelsey Oden,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared Chelsey Oden, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of April 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027

DOCKET NO. 25-31909-240069

IN THE MATTER OF	§	BEFORE THE
	§	
MIGUEL ROJAS	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 31909	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, J. Brett Smith, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Miguel Rojas (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code, §222.053, Tex. Gov’t. Code, §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. During December 2023, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJD).
2. On or about various dates in December 2023, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code, Chap. 222 and 37 Tex. Admin. Code, Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 Tex. Admin. Code §345.310(c)(2)(D) provides juvenile justice professionals must not maintain or give the appearance of maintaining an inappropriate relationship with a juvenile, including, but not limited to, bribery or solicitation or acceptance of gifts, favors, or services from juveniles or their families.
5. On or about various dates in December 2023, Respondent repeatedly sought out the company of a specific female juvenile without any legitimate reason for being in the female pod, engaged in inappropriate physical contacts with the female juvenile, and surreptitiously passed notes with the female juvenile.
6. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on January 17, 2025.

7. More than twenty days have elapsed since January 24, 2025, the date Respondent is presumed to have received notice of the formal charges.
8. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(D).
3. As evidenced by Findings of Facts 6 through 8, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Miguel Rojas are permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated May 16, 2025

AFFIDAVIT OF J. BRETT SMITH

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is J. Brett Smith. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Miguel Rojas (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on January 17, 2025, to the most recent address of record for Miguel Rojas as registered with the Texas Juvenile Justice Department.
2. The wrappers sent by first-class and certified mail, return receipt requested have not been returned.
3. Notice is presumed received no later than three days after mailing.
4. The written notice and petition indicated that on or about various dates in December 2023, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(D), to wit: Respondent repeatedly placed his forearm on a juvenile’s throat before the juvenile appears to lose consciousness for approximately five seconds.
5. The written notice and petition informed Respondent that TJJD was seeking revocation of all Texas juvenile justice professional certifications Respondent’s holds.
6. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
7. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
8. Twenty days have elapsed since January 24, 2025, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

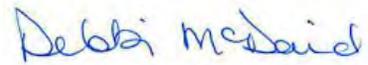
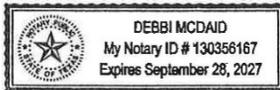
Signed this 29th day of April 2025.



J. Brett Smith,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared J. Brett Smith, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of April 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027

DOCKET NO. 24-37456-220207

IN THE MATTER OF	§	BEFORE THE
	§	
CHARLES LUNFORD	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 37456	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, Chelsey Oden, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Charles Lunford (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code, §222.053, Tex. Gov’t. Code, §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about June 7, 2022, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJJ).
2. On or about June 7, 2022, Respondent was required to comply with all relevant TJJJ standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code, Chap. 222 and 37 Tex. Admin. Code, Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJJ may initiate disciplinary action when TJJJ confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 Tex. Admin. Code §345.310(c)(2)(I) provides that juvenile justice professionals must not deliver or remove from the grounds of a juvenile facility, program or department any item of contraband, or possess or control any item of contraband beyond the time period required to immediately report and deliver such item to the proper authority within the facility, program or department.
5. On or about June 7, 2022, Respondent brought a vape pen into a county juvenile detention center.
6. TJJJ effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on November 15, 2024.
7. More than twenty days have elapsed since November 21, 2024, the date Respondent is presumed to have received notice of the formal charges.

8. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(I).
3. As evidenced by Findings of Facts 6 through 8, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Charles Lunford are permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated May 16, 2025

AFFIDAVIT OF CHELSEY ODEN

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Chelsey Oden. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Charles Lunford (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on November 15, 2024, to the most recent address of record for Charles Lunford as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by certified mail, return receipt requested was returned marked unclaimed by United States Postal Service.
3. The wrapper sent by first-class mail has not been returned.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about June 7, 2022, Respondent violated 37 TEX. ADMIN. CODE §345.310(c)(2)(I), to wit: Respondent brought a vape pen into a county juvenile detention center.
6. The written notice and petition informed Respondent that TJJD was seeking revocation of all Texas juvenile justice professional certifications Respondent’s holds.
7. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
8. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
9. Twenty days have elapsed since November 21, 2024, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

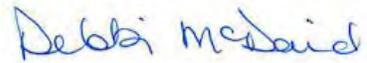
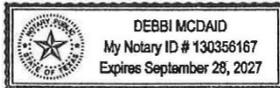
Signed this 29th day of April 2025.



Chelsey Oden,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared Chelsey Oden, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of April 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027

DOCKET NO. 25-37669-220189, 230078

IN THE MATTER OF	§	BEFORE THE
	§	
HEAVEN WESTERMAN	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 37669	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, Chelsey Oden, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Heaven Westerman (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code, §222.053, Tex. Gov’t. Code, §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about July 16, 2022, August 1, 2022, August 8, 2022 and December 14, 2023, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJD).
2. On or about July 16, 2022, August 1, 2022, August 8, 2022 and December 14, 2023, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code, Chap. 222 and 37 Tex. Admin. Code, Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 Tex. Admin. Code §345.310(c)(2)(D) provides juvenile justice professionals must not maintain or give the appearance of maintaining an inappropriate relationship with a juvenile, including, but not limited to, bribery or solicitation or acceptance of gifts, favors, or services from juveniles or their families.
5. On or about July 16, 2022, Respondent continue to communicate with Juvenile O.P. after his discharge from the juvenile facility.
6. On or about August 1, 2022, Respondent continue to communicate with Juvenile O.P. after his discharge from the juvenile facility.
7. On or about August 8, 2022, Respondent posed for a picture with Juvenile O.P., in which her legs were wrapped around and resting on O.P.’s shoulders, in her personal residence.

8. 37 Tex. Admin. Code §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Tex. Fam. Code Chap. 261 and 37 Tex. Admin. Code Chap. 350.
9. On or about December 14, 2023, Respondent was designated as a perpetrator in a TJJD abuse, neglect or exploitation investigation.
10. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on October 15, 2024.
11. More than twenty days have elapsed since October 21, 2024, the date Respondent is presumed to have received notice of the formal charges.
12. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 through 7, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(D).
3. As evidenced by Findings of Facts 8 and 9, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(G).
4. As evidenced by Findings of Facts 10 through 12, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Heaven Westerman are permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

Remainder of this page intentionally left blank

This Order shall not be final and effective until twenty-five days after a party is notified of TJJJ's order. A party is presumed to have been notified of TJJJ's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJJ. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJJ action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition

Master Order dated May 16, 2025

AFFIDAVIT OF CHELSEY ODEN

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Chelsey Oden. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Heaven Westerman (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on October 15, 2024, to the most recent address of record for Heaven Westerman as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by certified mail, return receipt requested indicates this item was delivered on October 21, 2024.
3. The wrapper sent by regular mail has not been returned.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about July 16, 2022, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(D), to wit: Respondent continue to communicate with Juvenile O.P. after his discharge from the juvenile facility.
6. The written notice and petition indicated that on or about August 1, 2022, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(D), to wit: Respondent failed to report Juvenile J.D.’s request to enter his room and kiss him.
7. The written notice and petition indicated that on or about August 8, 2022, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(D), to wit: Respondent posed for a picture with Juvenile O.P., in which her legs were wrapped around and resting on O.P.’s shoulders, in her personal residence.
8. The written notice and petition indicated that on or about December 14, 2023, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, and exploitation investigation.
9. The written notice and petition informed Respondent that TJJD was seeking revocation of all Texas juvenile justice professional certifications Respondent’s holds.

10. The written notice included in capital letters in 12-point boldface type the statement:
'FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.'
11. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
12. Twenty days have elapsed since October 21, 2024, the effective date of notice, and Respondent has failed to file a written response to the formal charges."

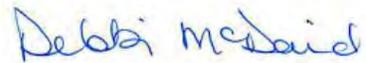
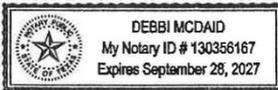
Signed this 29th day of April 2025.



Chelsey Oden,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared Chelsey Oden, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of April 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027

DOCKET NO. 25-35927-230206

IN THE MATTER OF	§	BEFORE THE
	§	
ROBERT HUDSON	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 35927	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, Chelsey Oden, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Robert Hudson (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code, §222.053, Tex. Gov’t. Code, §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about August 27, 2023 and October 18, 2023, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJD).
2. On or about August 27, 2023 and October 18, 2023, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code, Chap. 222 and 37 Tex. Admin. Code, Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 Tex. Admin. Code §345.310(c)(1)(J) provides juvenile justice professionals must treat all juveniles and their families with courtesy, consideration, and dignity.
5. On or about August 27, 2023, Respondent referred to a juvenile by multiple derogatory names and threatened to “whoop” the juvenile’s father and “blow” the juvenile’s brains out with his Glock 48.
6. 37 Tex. Admin. Code §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Tex. Fam. Code Chap. 261 and 37 Tex. Admin. Code Chap. 350.
7. On or about October 18, 2023, Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.

8. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on October 15, 2024.
9. More than twenty days have elapsed since October 21, 2024, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(1)(J).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(G).
4. As evidenced by Findings of Facts 8 through 10, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Robert Hudson are permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated May 16, 2025

AFFIDAVIT OF CHELSEY ODEN

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Chelsey Oden. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Robert Hudson (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on October 15, 2024, to the most recent address of record for Robert Hudson as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by certified mail, return receipt requested indicates this item was delivered on October 21, 2024.
3. The wrapper sent by regular mail has not been returned.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about August 27, 2023, Respondent violated 37 Tex. Admin. Code §345.310(c)(1)(J), to wit: Respondent referred to a juvenile by multiple derogatory names and threatened to “whoop” the juvenile’s father and “blow” the juvenile’s brains out with his Glock 48.
6. The written notice and petition indicated that on or about October 18, 2023 Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, and exploitation investigation.
7. The written notice and petition informed Respondent that TJJD was seeking revocation of all Texas juvenile justice professional certifications Respondent’s holds.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.

10. Twenty days have elapsed since October 21, 2024, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

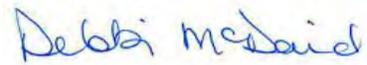
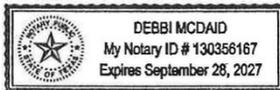
Signed this 29th day of February 2025.



Chelsey Oden,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared Chelsey Oden, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of February 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027

DOCKET NO. 25-36211-230168

IN THE MATTER OF	§	BEFORE THE
	§	
TERRILL LEE	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 36211	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, Chelsey Oden, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Terrill Lee (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code, §222.053, Tex. Gov’t. Code, §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about May 25, 2023, and September 6, 2023, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJD).
2. On or about May 25, 2023, and September 6, 2023, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code, Chap. 222 and 37 Tex. Admin. Code, Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. Pursuant to Tex. Fam. Code §261.405(a)(5), neglect means a negligent act or omission by an employee, volunteer, or other individual working under the auspices of a facility or program, including failure to comply with an individual treatment plan, plan of care, or individualized service plan, that causes or may cause substantial emotional harm or physical injury to, or the death of, a child served by the facility or program as further described by rule or policy.
5. On or about May 25, 2023, Respondent permitted juveniles to access a closet with potentially dangerous chemicals, leading to a juvenile obtaining and hiding a bottle of

alcohol-based hand sanitizer, which they later consumed alone in their room, where they were subsequently found slumped over on the ground, surrounded by their own vomit.

6. 37 Tex. Admin. Code §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Tex. Fam. Code Chap. 261 and 37 Tex. Admin. Code Chap. 350.
7. On or about September 6, 2023, Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
8. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on March 27, 2025.
9. More than twenty days have elapsed since April 2, 2025, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent engaged in conduct meeting the definition of abuse as defined by Tex. Fam. Code §261.405(a)(5).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(G).
4. As evidenced by Findings of Facts 8 through 10, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Terrill Lee are permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.

3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated May 16, 2025

AFFIDAVIT OF CHELSEY ODEN

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Chelsey Oden. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Terrill Lee (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on March 27, 2025, to the most recent address of record for Terrill Lee as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by certified mail, return receipt requested was returned marked unclaimed by United States Postal Service.
3. The wrapper sent by first-class mail requested has not been returned.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about May 25, 2023, Respondent engaged in conduct meeting the definition of neglect as defined by Tex. Fam. Code §261.405(a)(5), to wit: Respondent permitted juveniles to access a closet with potentially dangerous chemicals, leading to a juvenile obtaining and hiding a bottle of alcohol-based hand sanitizer, which they later consumed alone in their room, where they were subsequently found slumped over on the ground, surrounded by their own vomit.
6. The written notice and petition indicated that on or about September 6, 2023, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect or exploitation investigation.
7. The written notice and petition informed Respondent that TJJD was seeking revocation of all Texas juvenile justice professional certifications Respondent’s holds.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
10. Twenty days have elapsed since April 2, 2025, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

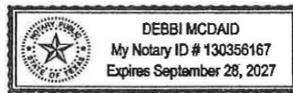
Signed this 29th day of April 2025.



Chelsey Oden,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared Chelsey Oden, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of April 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027

DOCKET NO. 25-38962-230199

IN THE MATTER OF	§	BEFORE THE
	§	
MARISSA J WILLIAMS	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 38962	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, Chelsey Oden, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Marissa J Williams (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code, §222.053, Tex. Gov’t. Code, §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about August 22, 2023, and November 16, 2023, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJD).
2. On or about August 22, 2023, and November 16, 2023, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code, Chap. 222 and 37 Tex. Admin. Code, Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 Tex. Admin. Code §345.310(c)(2)(D) provides juvenile justice professionals must not maintain or give the appearance of maintaining an inappropriate relationship with a juvenile, including, but not limited to, bribery or solicitation or acceptance of gifts, favors, or services from juveniles or their families.
5. On or about August 22, 2023, Respondent sent a youth a picture of her genitalia.
6. 37 Tex. Admin. Code §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Tex. Fam. Code Chap. 261 and 37 Tex. Admin. Code Chap. 350.
7. On or about November 16, 2023, Respondent was designated as a perpetrator in a TJJD abuse, neglect or exploitation investigation.

8. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on December 10, 2024.
9. More than twenty days have elapsed since December 16, 2024, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(D).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(G).
4. As evidenced by Findings of Facts 8 through 10, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Marissa J Williams are permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated May 16, 2025

AFFIDAVIT OF CHELSEY ODEN

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Chelsey Oden. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Marissa J Williams (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on December 10, 2024, to the most recent address of record for Marissa J Williams as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by certified mail, return receipt requested was returned marked unclaimed by United States Postal Service.
3. The wrapper sent by regular mail has not been returned.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about August 22, 2023, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(D), to wit: Respondent sent a youth a picture of her genitalia.
6. The written notice and petition indicated that on or about November 16, 2023, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, and exploitation investigation.
7. The written notice and petition informed Respondent that TJJD was seeking revocation of all Texas juvenile justice professional certifications Respondent’s holds.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
10. Twenty days have elapsed since December 16, 2024, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

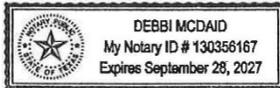
Signed this 29th day of April 2025.



Chelsey Oden,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared Chelsey Oden, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of April 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027

DOCKET NO. 25-37903-240075

IN THE MATTER OF	§	BEFORE THE
	§	
BELINDA HARVEL	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 37903	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, J. Brett Smith, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Belinda Harvel (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code, §222.053, Tex. Gov’t. Code, §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about January 4, 2024, and February 22, 2024, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJD).
2. On or about January 4, 2024, and February 22, 2024, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code, Chap. 222 and 37 Tex. Admin. Code, Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. Pursuant to Tex. Fam. Code §261.405(a)(5), neglect means a negligent act or omission by an employee, volunteer, or other individual working under the auspices of a facility or program, including failure to comply with an individual treatment plan, plan of care, or individualized service plan, that causes or may cause substantial emotional harm or physical injury to, or the death of, a child served by the facility or program as further described by rule or policy.
5. On or about January 4, 2024, After giving a metal lice comb to a juvenile on suicide watch, the Respondent failed to inform the staff before leaving the facility, leaving the juvenile unsupervised and allowing her the time and opportunity to harm herself with a metal tooth from the comb.
6. 37 Tex. Admin. Code §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation, and neglect investigation

conducted by TJJD under the authority of Tex. Fam. Code Chap. 261 and 37 Tex. Admin. Code Chap. 350.

7. On or about February 22, 2024, Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
8. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on March 27, 2025, 2025.
9. More than twenty days have elapsed since April 2, 2025, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent engaged in conduct meeting the definition of abuse as defined by Tex. Fam. Code §261.405(a)(5).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(G).
4. As evidenced by Findings of Facts 8 through 10, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Belinda Harvel are permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

Remainder of this page intentionally left blank

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition

Master Order dated May 16, 2025

AFFIDAVIT OF J. BRETT SMITH

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is J. Brett Smith. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Belinda Harvel (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on March 27, 2025, to the most recent address of record for Belinda Harvel as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by certified mail, return receipt requested was returned marked unclaimed by United States Postal Service.
3. The wrapper sent by first-class has not been returned.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about January 4, 2024, Respondent engaged in conduct meeting the definition of neglect as defined by Tex. Fam. Code §261.405(a)(5), to wit: After giving a metal lice comb to a juvenile on suicide watch, the Respondent failed to inform the staff before leaving the facility, leaving the juvenile unsupervised and allowing her the time and opportunity to harm herself with a metal tooth from the comb.
6. The written notice and petition indicated that on or about February 22, 2024, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect or exploitation investigation.
7. The written notice and petition informed Respondent that TJJD was seeking revocation of all Texas juvenile justice professional certifications Respondent’s holds.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.

10. Twenty days have elapsed since April 2, 2025, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

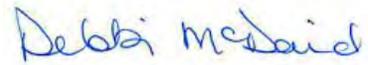
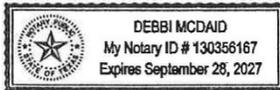
Signed this 29th day of April 2025.



J. Brett Smith,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared J. Brett Smith, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of April 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027

DOCKET NO. 25-39590-240199

IN THE MATTER OF	§	BEFORE THE
	§	
MICHAEL MIMS III	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 39590	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, J. Brett Smith, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Michael Mims III (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code §222.053, Tex. Gov’t. Code §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about August 21, 2024, and October 10, 2024, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJD).
2. On or about August 21, 2024, and October 10, 2024, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code Chap. 222 and 37 Tex. Admin. Code Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. Pursuant to Tex. Fam. Code §261.405(a)(5), neglect means a negligent act or omission by an employee, volunteer, or other individual working under the auspices of a facility or program, including failure to comply with an individual treatment plan, plan of care, or individualized service plan, that causes or may cause substantial emotional harm or physical injury to, or the death of, a child served by the facility or program as further described by rule or policy.
5. On or about August 21, 2024, Respondent failed to intervene as multiple juveniles used various items to ignite an unknown material, which produced smoke and an odor.
6. 37 Tex. Admin. Code §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Tex. Fam. Code Chap. 261 and 37 Tex. Admin. Code Chap. 350.

7. On or about October 10, 2024, Respondent was designated as a perpetrator in a TJJD abuse, neglect, and exploitation investigation.
8. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on March 27, 2025.
9. More than twenty days have elapsed since April 2, 2025, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent engaged in conduct meeting the definition of abuse as defined by Tex. Fam. Code §261.405(a)(5).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(G).
4. As evidenced by Findings of Facts 8 through 10, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Michael Mims III are suspended for two years with such suspension period probated.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

Remainder of this page intentionally left blank

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition

Master Order dated May 16, 2025

AFFIDAVIT OF J. BRETT SMITH

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is J. Brett Smith. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Michael Mims III (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on March 27, 2025, to the most recent address of record for Michael Mims III as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by certified mail, return receipt requested was returned marked unclaimed by United States Postal Service.
3. The wrapper sent by certified mail, return receipt requested has not been returned.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about August 21, 2024, Respondent engaged in conduct meeting the definition of abuse as defined by Tex. Fam. Code §261.405(a)(5), to wit: Respondent failed to intervene as multiple juveniles used various items to ignite an unknown material, which produced smoke and an odor.
6. The written notice and petition indicated that on or about October 10, 2024, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, and exploitation investigation.
7. The written notice and petition informed Respondent that TJJD was seeking a two-year suspension of Respondent’s certification as a juvenile supervision officer and that such suspension be probated.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.

10. Twenty days have elapsed since April 2, 2025, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

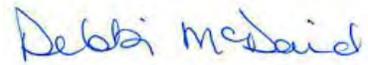
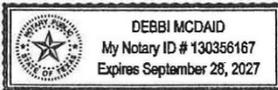
Signed this 29th day of April 2025.



J. Brett Smith,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared J. Brett Smith, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of April 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027

DOCKET NO. 25-37481-240188

IN THE MATTER OF	§	BEFORE THE
	§	
ZASHA AMAR	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 37481	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, J. Brett Smith, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Zasha Amar (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code, §222.053, Tex. Gov’t. Code, §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about August 4, 2024, and December 5, 2024, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJD).
2. On or about August 4, 2024, and December 5, 2024, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code, Chap. 222 and 37 Tex. Admin. Code, Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 Tex. Admin. Code §345.310(c)(1)(D) provides juvenile justice professionals must serve each child with concern for the child’s welfare and with no exception of personal gain.
5. On or about August 4, 2024, Respondent failed to deliver a Directive to Apprehend signed by a District Court Judge for a juvenile on probation.
6. Pursuant to Tex. Fam. Code §261.405(a)(1), abuse means an intentional, knowing, or reckless act or omission by an employee, volunteer, or other individual working under the auspices of a facility or program that causes or may cause emotional harm or physical injury to, or the death of, a child served by the facility or program as further described by rule or policy.

7. On or about August 4, 2024, After receiving a signed Directive to Apprehend a juvenile, the Respondent failed to execute or take action on the valid court order, even after the juvenile admitted to using illegal and dangerous substances, allowing the juvenile time and opportunity to consume additional illegal substances, which directly caused the juvenile's untimely death.
8. 37 Tex. Admin. Code §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, neglect, or exploitation investigation conducted by TJJD under the authority of Tex. Fam. Code Chap. 261 and 37 Tex. Admin. Code Chap. 350.
9. On or about December 5, 2024, Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
10. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on March 27, 2025.
11. More than twenty days have elapsed since April 2, 2025, the date Respondent is presumed to have received notice of the formal charges.
12. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(1)(D).
3. As evidenced by Findings of Facts 6 and 7, Respondent engaged in conduct meeting the definition of abuse as defined by Tex. Fam. Code §261.405(a)(1).
4. As evidenced by Findings of Facts 8 and 9, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(G).
5. As evidenced by Findings of Facts 10 through 12, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Zasha Amar are permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJJ's order. A party is presumed to have been notified of TJJJ's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJJ. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJJ action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated May 16, 2025

AFFIDAVIT OF J. BRETT SMITH

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is J. Brett Smith. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Zasha Amar (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on March 27, 2025, to the most recent address of record for Zasha Amar as registered with the Texas Juvenile Justice Department.
2. The wrappers sent by first-class and certified mail, return receipt requested have not been returned.
3. Notice is presumed received no later than three days after mailing.
4. The written notice and petition indicated that on or about August 4, 2024, Respondent violated 37 Tex. Admin. Code §345.310(c)(1)(D), to wit: Respondent failed to deliver a Directive to Apprehend signed by a District Court Judge for a juvenile on probation.
5. The written notice and petition indicated that on or about August 4, 2024, Respondent engaged in conduct meeting the definition of abuse as defined by Tex. Fam. Code §261.405(a)(1), to wit: After receiving a signed Directive to Apprehend a juvenile, the Respondent failed to execute or take action on the valid court order, even after the juvenile admitted to using illegal and dangerous substances, allowing the juvenile time and opportunity to consume additional illegal substances, which directly caused the juvenile’s untimely death.
6. The written notice and petition indicated that on or about December 5, 2024, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect or exploitation investigation.
7. The written notice and petition informed Respondent that TJJD was seeking revocation of all the Texas juvenile justice professional certifications Respondent’s holds.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
10. Twenty days have elapsed since April 2, 2025, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

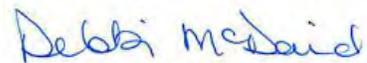
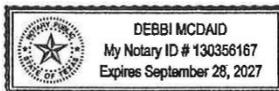
Signed this 29th day of April 2025.



J. Brett Smith,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared J. Brett Smith, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of April 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027

DOCKET NO. 25-39325-240041, 240046

IN THE MATTER OF	§	BEFORE THE
	§	
MORGAN PERALES	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 39325	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, Chelsey Oden, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Morgan Perales (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code, §222.053, Tex. Gov’t. Code, §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about September 21, 2023, November 10, 2023, February 26, 2024, and June 6, 2024, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJD).
2. On or about September 21, 2023, November 10, 2023, February 26, 2024, and June 6, 2024, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code, Chap. 222 and 37 Tex. Admin. Code, Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 Tex. Admin. Code §345.310(c)(2)(D) provides juvenile justice professionals must not maintain or give the appearance of maintaining an inappropriate relationship with a juvenile, including, but not limited to, bribery or solicitation or acceptance of gifts, favors, or services from juveniles or their families.
5. On or about September 21, 2023, Respondent exchanged sexually explicit messages and photographs with Juvenile 1.
6. On or about November 10, 2023, Respondent exchanged sexually explicit messages and photographs with Juvenile 2.
7. 37 Tex. Admin. Code §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation

conducted by TJJD under the authority of Tex. Fam. Code Chap. 261 and 37 Tex. Admin. Code Chap. 350.

8. On or about February 26, 2024, and June 6, 2024, Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
9. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on October 24, 2024.
10. More than twenty days have elapsed since October 27, 2024, the date Respondent is presumed to have received notice of the formal charges.
11. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 through 6, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(D).
3. As evidenced by Findings of Facts 7 and 8, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(G).
4. As evidenced by Findings of Facts 9 through 11, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Morgan Perales are permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

Remainder of this page intentionally left blank

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition

Master Order dated May 16, 2025

AFFIDAVIT OF CHELSEY ODEN

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Chelsey Oden. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Morgan Perales (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on October 24, 2024, to the most recent address of record for Morgan Perales as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by certified mail, return receipt requested was returned marked unclaimed by United States Postal Service.
3. The wrapper sent by regular mail has not been returned.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about September 21, 2023, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(D), to wit: Respondent exchanged sexually explicit messages and photographs with Juvenile 1.
6. The written notice and petition indicated that on or about November 10, 2023, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(D), to wit: Respondent exchanged sexually explicit messages and photographs with Juvenile 2.
7. The written notice and petition indicated that on or about February 26, 2024 and June 6, 2024, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, and exploitation investigation.
8. The written notice and petition informed Respondent that TJJD was seeking revocation of all Texas juvenile justice professional certifications Respondent’s holds.
9. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’

10. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.

11. Twenty days have elapsed since October 27, 2024, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

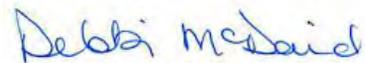
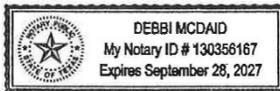
Signed this 29th day of April 2025.



Chelsey Oden,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared Chelsey Oden, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of April 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027

DOCKET NO. 25-38548-230137

IN THE MATTER OF	§	BEFORE THE
	§	
JAYMES DE LA GARZA	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 38548	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, Chelsey Oden, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Jaymes De La Garza (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code, §222.053, Tex. Gov’t. Code, §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about March 29, 2023, and September 21, 2023, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJD).
2. On or about March 29, 2023, and September 21, 2023, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code, Chap. 222 and 37 Tex. Admin. Code, Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 Tex. Admin. Code §345.310(c)(2)(J) provides that juvenile justice professionals must not utilize unnecessary force or violence and shall only use the amount of force reasonably necessary and appropriate when justified to ensure the security of juveniles, the facility, program, or department.
5. On or about March 29, 2023, Respondent repeatedly placed his forearm on a juvenile’s throat before the juvenile appears to lose consciousness for approximately five seconds.
6. 37 Tex. Admin. Code §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Tex. Fam. Code Chap. 261 and 37 Tex. Admin. Code Chap. 350.

7. On or about September 21, 2023, Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
8. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on October 15, 2024.
9. More than twenty days have elapsed since October 21, 2024, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(D).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(G).
4. As evidenced by Findings of Facts 8 through 10, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Jaymes De La Garza are permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

Remainder of this page intentionally left blank

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition

Master Order dated May 16, 2025

AFFIDAVIT OF CHELSEY ODEN

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Chelsey Oden. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Jaymes De La Garza (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on October 15, 2024, to the most recent address of record for Jaymes De La Garza as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by certified mail, return receipt requested was returned marked unclaimed by United States Postal Service.
3. The wrapper sent by regular mail has not been returned.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about March 29, 2023, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(J), to wit: Respondent repeatedly placed his forearm on a juvenile’s throat before the juvenile appears to lose consciousness for approximately five seconds.
6. The written notice and petition indicated that on or about September 21, 2023, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, and exploitation investigation.
7. The written notice and petition informed Respondent that TJJD was seeking revocation of all Texas juvenile justice professional certifications Respondent’s holds.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.

10. Twenty days have elapsed since October 21, 2024, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

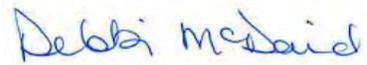
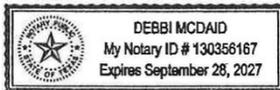
Signed this 29th day of April 2025.



Chelsey Oden,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared Chelsey Oden, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of April 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027

DOCKET NO. 25-38016-240042

IN THE MATTER OF	§	BEFORE THE
	§	
CORRINE FLECHA	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 38016	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, Chelsey Oden, which were submitted pursuant to 37 Tex. Admin. Code §349.340. The documents indicate sufficient proof that proper notice was provided to Corrine Flecha (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Tex. Hum. Res. Code, §222.053, Tex. Gov’t. Code, §2001.056, and 37 Tex. Admin. Code Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about November 8, 2023, Respondent held a juvenile justice professional certification with the Texas Juvenile Justice Department (TJJD).
2. On or about November 8, 2023, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified justice professional officers included in Tex. Hum. Res. Code, Chap. 222 and 37 Tex. Admin. Code, Chaps. 341-359.
3. 37 Tex. Admin. Code §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 Tex. Admin. Code §345.310(c)(2)(D) provides juvenile justice professionals must not maintain or give the appearance of maintaining an inappropriate relationship with a juvenile, including, but not limited to, bribery or solicitation or acceptance of gifts, favors, or services from juveniles or their families.
5. On or about November 8, 2023, Respondent exchanged messages with a juvenile on social media but failed to disclose the exchange.
6. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first-class mail on March 27, 2025.
7. More than twenty days have elapsed since April 2, 2025, the date Respondent is presumed to have received notice of the formal charges.
8. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated 37 Tex. Admin. Code §345.310(c)(2)(D).
3. As evidenced by Findings of Facts 6 through 8, the requirements as provided by Tex. Gov't Code, §2001.056 and 37 Tex. Admin. Code §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. All Texas juvenile justice professional certifications of Corrine Flecha are permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to Tex. Gov't Code §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated May 16, 2025

AFFIDAVIT OF CHELSEY ODEN

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Chelsey Oden. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Corrine Flecha (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on November 15, 2024, to the most recent address of record for Corrine Flecha as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by certified mail, return receipt requested was returned marked unclaimed by United States Postal Service.
3. The wrapper sent by first-class mail has not been returned.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about November 8, 2023, Respondent violated 37 Tex. Admin. Code §345.310(c)(2)(D), to wit: Respondent exchanged messages with a juvenile on social media but failed to disclose the exchange.
6. The written notice and petition informed Respondent that TJJD was seeking revocation of all Texas juvenile justice professional certifications Respondent’s holds.
7. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
8. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
9. Twenty days have elapsed since April 2, 2025, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

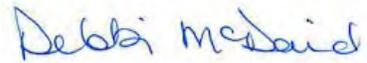
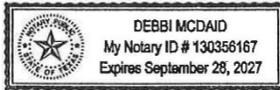
Signed this 29th day of April 2025.



Chelsey Oden,
Staff Attorney

Before me, the undersigned authority, on this day personally appeared Chelsey Oden, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this 29th day of April 2025.



Debbi McDaid
Notary Public in and for the State of Texas
Notary ID #: 13035616-7
My Commission expires: 09/28/2027



Texas Juvenile Justice Department

MASTER DEFAULT ORDER

A MASTER DEFAULT ORDER RELATED TO DISCIPLINARY CASES OF CERTIFIED JUVENILE PROBATION OFFICERS OR JUVENILE SUPERVISION OFFICERS OR COMMUNITY ACTIVITIES OFFICERS

On this **16th day of May 2025**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit and where, among other matters, came up for consideration and adoption the following Default Order(s) in the following matter(s) related to the discipline of certified juvenile probation officer(s), juvenile supervision officer(s) or community activities officer(s):

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE	
i.	25-33615	Lisa Wingo Certification No. 33615				Revocation	
BOARD MEMBER					YES	NO	ABSTAIN
Edeska Barnes, Jr.							
Joe Barton							
William Durham							
Stephanie House							
Luis Leija							
Motion:					Second:		

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE						
ii.	25-35149-230186	Taylor Maddox Certification No. 35149				Revocation						
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	
Edeska Barnes, Jr.						Matt Marick						
Joe Barton						Manny Ramirez						
William Durham						Shawn Thierry						
Stephanie House						Cynthia Wheless						
Luis Leija						Motion:					Second:	

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
iii.	25-30376-240035	Maximo DeLeon Certification No. 30376				18 mons.suspension, with first 6 mons active with the remainder probated					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Matt Marick					
Joe Barton						Manny Ramirez					
William Durham						Shawn Thierry					
Stephanie House						Cynthia Wheless					
Luis Leija						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
iv.	25-34924-240013	Victoria Contreras Certification No. 34924				Revocation					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Matt Marick					
Joe Barton						Manny Ramirez					
William Durham						Shawn Thierry					
Stephanie House						Cynthia Wheless					
Luis Leija						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
v.	25-31909-240069	Miguel Rojas Certification No. 31909				Revocation					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Matt Marick					
Joe Barton						Manny Ramirez					
William Durham						Shawn Thierry					
Stephanie House						Cynthia Wheless					
Luis Leija						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
vi.	25-37456-220207	Charles Lunford Certification No. 37456				Revocation					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Matt Marick					
Joe Barton						Manny Ramirez					
William Durham						Shawn Thierry					
Stephanie House						Cynthia Wheless					
Luis Leija						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
vii.	25-37669-220189, 230078	Heaven Westerman Certification No. 37669				Revocation					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Matt Marick					
Joe Barton						Manny Ramirez					
William Durham						Shawn Thierry					
Stephanie House						Cynthia Wheless					
Luis Leija						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
viii.	25-35927-230206	Robert Hudson Certification No. 35927				Revocation					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Matt Marick					
Joe Barton						Manny Ramirez					
William Durham						Shawn Thierry					
Stephanie House						Cynthia Wheless					
Luis Leija						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
ix.	25-36211-230168	Terrill Lee Certification No. 36211				Revocation					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Matt Marick					
Joe Barton						Manny Ramirez					
William Durham						Shawn Thierry					
Stephanie House						Cynthia Wheless					
Luis Leija						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
x.	25-38962-230199	Marissa Williams Certification No. 38962				Revocation					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Matt Marick					
Joe Barton						Manny Ramirez					
William Durham						Shawn Thierry					
Stephanie House						Cynthia Wheless					
Luis Leija						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
xi.	25-37903-240075	Belinda Harvel Certification No. 37903				Revocation					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Matt Marick					
Joe Barton						Manny Ramirez					
William Durham						Shawn Thierry					
Stephanie House						Cynthia Wheless					
Luis Leija						Motion:			Second:		

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
xii.	25-39590-240199	Michael Mims, III Certification No. 39590				2 yr. suspension, pro					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Matt Marick					
Joe Barton						Manny Ramirez					
William Durham						Shawn Thierry					
Stephanie House						Cynthia Wheless					
Luis Leija						Motion:			Second:		

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
xiii.	25-37481-240188	Zasha Amar Certification No. 37481				Revocation					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Matt Marick					
Joe Barton						Manny Ramirez					
William Durham						Shawn Thierry					
Stephanie House						Cynthia Wheless					
Luis Leija						Motion:			Second:		

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
xiv.	25-39325-240041, 240046	Morgan Perales Certification No. 39325				Revocation					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Matt Marick					
Joe Barton						Manny Ramirez					
William Durham						Shawn Thierry					
Stephanie House						Cynthia Wheless					
Luis Leija						Motion:			Second:		

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE
xv.	25-38548-230137	Jaymes De La Garza Certification No. 38548				Revocation
BOARD MEMBER	PRESENT					YES NO ABSTAIN
Edeska Barnes, Jr.						
Joe Barton						
William Durham						
Stephanie House						
Luis Leija						
Motion:					Second:	

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE
xvi.	25-38016-240042	Corrine Flecha Certification No. 38016				Revocation
BOARD MEMBER	PRESENT					YES NO ABSTAIN
Edeska Barnes, Jr.						
Joe Barton						
William Durham						
Stephanie House						
Luis Leija						
Motion:					Second:	

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, the TJJ Board Governance and Policy Manual specifies the Board’s authority and responsibility to review and approve fundamental operating, financial, and other department plans, strategies, and objectives; and

WHEREAS, the 89th Legislature has provided appropriations authority to support local probation department activities for Fiscal Years 2026 and 2027; and

WHEREAS, TJJ staff has developed a proposed funding allocation methodology for available appropriations through formula-based, targeted, and reimbursement-driven probation grant programs; and

WHEREAS, to ensure timely distribution of funding and in consideration of the timing of the legislative session and the Board’s approved meeting schedule, staff is requesting that the Board delegate authority for final review and approval of the proposed allocations and related grant contract to the TJJ Finance and Audit Committee;

NOW, THEREFORE BE IT RESOLVED, that the Board approves the proposed methodology for allocating available probation grant appropriations for FYs 2026 and 2027; and

BE IT FURTHER RESOLVED, that the Board delegates authority to the TJJ Finance and Audit Committee to review and approve the final grant allocations and associated grant contract; and

BE IT FURTHER RESOLVED, that the Board authorizes the Executive Director to adjust appropriation line items, probation grant programs, and individual department allocations in accordance with state and federal law, agency policy, the State Aid and Targeted Grants Contract, and guidance provided by the Board or its designated committee.

NOW, THEREFORE BE IT RESOLVED THAT, the foregoing Master Default Order was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 16th day of May 2025.

Texas Juvenile Justice Board

Manny R. Ramirez, Chair