



TEXAS
JUVENILE JUSTICE
DEPARTMENT

Friday, May 16, 2025 – 9:00 A.M.

George H.W. Bush Building, Shared Board Room, Rm. 4.300

1801 Congress Ave., Austin, TX 78711

Registration link for streaming: <https://register.gotowebinar.com/register/3443439967100146775>

1. Call to order
Chairman Manny R. Ramirez
2. Prayer
3. Pledges
Chairman Manny R. Ramirez
4. Discussion, consideration, and possible approval regarding excused absences **(Action)**
Chairman Manny R. Ramirez
5. Discussion, consideration, and possible approval regarding the February 28, 2025 Board meeting minutes **(Action)**
Chairman Manny R. Ramirez
Page 2
6. Report from the chairman
Chairman Manny R. Ramirez
7. Recognition of staff tenure milestones and recognitions
Chairman Manny R. Ramirez
Page 16
8. Public comments (must email boardmaterials@tjjd.texas.gov by 5:00 p.m. on May 15, 2025 to register for public comment)
Chairman Manny R. Ramirez
9. Report from the Executive Director
Shandra Carter
10. Report from the chief inspector general
Daniel Guajardo
Page 27
11. Discussion regarding updates to the FY2026-27 Legislative Appropriations Request
Emily Anderson
12. Discussion and potential approval for the board to delegate the allocation of FYs 2026-27 State Aid Funding to the Finance and Audit Committee for final approval and distribution **(Action)**
Emily Anderson
Page 80
13. Discussion regarding updates from the IT Division
Tim Tenpas
14. Report from the chief independent ombudsman

Sean McCleskey

15. Discussion, consideration, and possible approval regarding the Parole Audit Draft Report (25-5) **(Action)**
Eleazar Garcia
Page 87
16. Discussion, consideration, and possible approval regarding the Legislative Reporting Division Use of TEA Student Data Audit Draft Report (25-8) **(Action)**
Eleazar Garcia
Page 103
17. Discussion of the Internal Audit Follow-Up Report (25-2)
Eleazar Garcia
Page 107
18. Discussion of the Internal Audit Status Update (25-3)
Eleazar Garcia
Page 116
19. Discussion of the External Quality Assurance Review of the Internal Audit Department (25-3)
Eleazar Garcia
Page 120
20. Update from the Advisory Council on Juvenile Services
Lynn Hadnot
Page 125
21. Discussion, consideration, and possible approval to publish proposed amendments to 37 TAC §344.620 (Mandatory Training Topics for Certification Exam for Juvenile Probation Officers) and §344.622 (Mandatory Training Topics for Certification Exam for Juvenile Supervision Officers) in the *Texas Register* for a public comment period of at least 30 days and possible conditional approval to adopt the final rules **(Action)**
Cameron Taylor
Page 129
22. Discussion, consideration, and possible approval to publish the results of rule review for 37 TAC Chapter 342 in the *Texas Register* **(Action)**
Cameron Taylor
Page 133
23. Discussion, consideration, and possible approval to publish proposed amendments to 37 TAC §385.1101 (Contract Authority and Responsibilities) in the *Texas Register* for a public comment period of at least 30 days and possible conditional approval to adopt the final rule **(Action)**
Cameron Taylor and Kellie Love
Page 136
24. Discussion, consideration, and possible approval regarding certain contract actions, all of which requiring board approval pursuant to GAP.385.1101 **(Action)**:
 - I. New Contract awardee for previously approved contract for recruiter consulting services-Gibraltar Consulting, Inc (CON0001665);
 - II. Bridge Extension for Axon Enterprise (CON0000878) Body Worn Camera Contract, increase NTE and contract term;
 - III. Bridge Extension for Cooper Consulting (CON0001079) Offender Monitoring and Tracking System, increase NTE and term; and
 - IV. New Contract for recruitment and retention pilot consulting services for Mart State Juvenile Correctional Facility – TBD

Kellie Love

Page 142

25. Discussion, consideration, and possible approval regarding the discipline of certified officers - Agreed Orders

(Action)

- I. Jaron Itson, Certification No. 39682, Docket No. 25-39682-240198
- II. Jenee Hucks, Certification No. 38676, Docket No. 25-38676-240042
- III. Jermaine J Smith, Certification No. 37822, Docket No. 25-37822-240181

Chelsey Oden

Page 146

26. Discussion, consideration, and possible approval regarding the discipline of certified officers - Default Orders

(Action)

- I. Lisa Wingo, Certification No. 33615, Docket No. 25-33615
- II. Maximo DeLeon, Certification No. 30376, Docket No. 25-30376-240035
- III. Terrill Lee, Certification No. 36211, Docket No. 25-36211-230168
- IV. Belinda Harvel, Certification No. 37903, Docket No. 25-37903-240075
- V. Jaime Francisco Pu, Certification No. 33169, Docket No. 25-33169
- VI. Michael Mims III, Certification No. 39590, Docket No. 25-39590-240199
- VII. Domonique Palmer, Certification No. 40470, Docket No. 25-40470-240197
- VIII. Isaiah McDuffie, Certification No. 35322, Docket No. 25-35322-240161
- IX. Zasha Amar, Certification No. 37481, 25-37481-240188
- X. Corrine Flecha, Certification No. 38016, Docket No. 25-38016-240042

Chelsey Oden

Page 158

27. Closed Session – Executive Session

Chairman Manny R. Ramirez

- Government Code §551.071 Consultation with attorney regarding litigation;
- Government Code §551.072 Deliberation regarding real property; and
- Government Code §551.074 Discussion regarding personnel matters.

28. Reconvene in Open Session

Chairman Manny R. Ramirez

29. Adjourn

- The Texas Juvenile Justice Board reserves the right to limit the time and scope of public comments as deemed appropriate by the Board.
- The Texas Juvenile Justice Board reserves the right to take formal Board action on any posted agenda item if necessary.
- Items may not necessarily be considered in the order in which they appear on the agenda.
- The Texas Juvenile Justice Board may go into closed session with respect to any item as authorized by the Texas Open Meetings Act, as codified in Texas Government Code Section 551.071.
- The Texas Juvenile Justice Board reserves the right to broadcast its meeting live.
- Videoconference meetings are conducted in accordance with the Open Meetings Act. For such meetings, the location of the meeting will be open to the public during the open portions of the meeting. A member of the Board will be present there to preside over the meeting.
- If ADA accommodations are needed, please contact Vonesha Simon at yonesha.simon@tjjd.texas.gov or boardmaterials@tjjd.texas.gov