



Transmittal Memo

TO: TJJJ Staff
FROM: Executive Office, Policy and Standards Section
SUBJECT: GAP Transmittal
DATE: August 22, 2024

Please be advised that changes have been made to the General Administrative Policy (GAP) Manual. These changes will go into effect on **September 1, 2024**.

Summary of Changes

GAP.380.8789 Use of Clinical Polygraph in Sexual Behavior Treatment Program – REPEAL

- The practice described in the rule is no longer applicable to current TJJJ services.

GAP.385.1101 Contract Authority and Responsibilities

- Added a definition for *total value*.
- Clarified that TJJJ staff must present to the board any change order(s) for a construction contract that exceeds \$150,000 individually or cumulatively, or a dollar amount that causes the total value of the contract to exceed \$300,000.
- Deleted a paragraph pertaining to the approval of contracts involving the expenditure of funds for outside audit services and outside legal services. (Note: we have deleted this paragraph because it is already understood that we are abiding by the statutes referenced.)
- Deleted paragraphs pertaining to competitive solicitations, consulting services, professional services, construction services, rate setting, exemptions from the competitive bidding process for youth services, iron and steel products, and contracts with businesses that do not boycott Israel. (Note: we have deleted these paragraphs because it is already understood that we are abiding by the statutes referenced.)