



TEXAS  
JUVENILE JUSTICE  
DEPARTMENT

Friday, August 9, 2024 – 9:00 A.M.  
George H.W. Bush Building, Shared Board Room, Rm. 4.300  
1801 Congress Ave., Austin, TX 78711

Registration link for streaming: <https://register.gotowebinar.com/register/2707014560873603680>

1. Call to order  
**Chairman Scott Matthew**
2. Prayer
3. Pledges  
**Chairman Scott Matthew**
4. Discussion, consideration, and possible approval regarding excused absences **(Action)**  
**Chairman Scott Matthew**
5. Discussion, consideration, and possible approval regarding the February 16, 2024 Board meeting minutes **(Action)**  
**Chairman Scott Matthew**  
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6. Discussion, consideration, and possible approval regarding the May 24, 2024 Board meeting minutes **(Action)**  
**Chairman Scott Matthew**  
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7. Report from the chairman  
**Chairman Scott Matthew**
8. Recognition of staff tenure milestones  
**Chairman Scott Matthew**
9. Public comments (must email [boardmaterials@tjjd.texas.gov](mailto:boardmaterials@tjjd.texas.gov) by 5:00 p.m. on August 8, 2024 to register for public comment)  
**Chairman Scott Matthew**
10. Reports on the following committees:
  - I. Executive and Governance
  - II. Safety, Security, and Accountability
  - III. Mental Health, Treatment, and Education
  - IV. Probation, Parole, and Reentry
  - V. Finance and Audit**Rachel Gandy**
11. Report from the executive director and deputy executive director  
**Shandra Carter and Sean Grove**
12. Report on chains of command and responsibilities at the county level of the system carried out by the Office of Inspector General, Office of the Independent Ombudsman, and TJJD's Monitoring and Inspections Division.  
**Daniel Guajardo, Sean McCleskey, and Sean Grove**

13. Discussion, consideration, and possible approval regarding the FY 2025 operating budget **(Action)**  
**Emily Anderson**  
Page 24
14. Discussion regarding the Fiscal Years 2026-27 Legislative Appropriations Request  
**Emily Anderson**
15. Discussion, consideration, and possible approval regarding the Parrie Haynes and John C. Wende trust fund FY 2025 operating budgets **(Action)**  
**Ashley Neamtz, Emily Anderson, and Jana Jones**  
Page 27
16. Discussion, consideration, and possible approval regarding:
  - I. Discussion, consideration, and possible approval of a lease extension with Wee St. Andrews Mini-Golf, Inc., dba Peter Pan Mini-Golf, the current lessee of 1207 Barton Springs Road in Austin, Texas, a John C. Wende Trust property, and authorization for the Board Chairman, on behalf of the Board, to take action regarding the lease; and
  - II. Discussion, consideration, and possible approval regarding the termination of the current lease of the Parrie Haynes Trust Milam County property, and authorization for the Board Chairman, on behalf of the Board, to take action regarding the lease.  
**(Action)****Jana Jones**  
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17. Report from the chief inspector general  
**Daniel Guajardo**  
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18. Report from the chief independent ombudsman  
**Sean McCleskey**
19. Discussion, consideration, and possible approval regarding the Case Management Services Audit (24-1C)  
**(Action)**  
**Eleazar Garcia**  
Page 88
20. Update from the Advisory Council on Juvenile Services  
**Chief Lynn Hadnot**  
Page 105
21. Discussion of progress and next steps regarding the Regionalization Task Force and biennial Regionalization Plan  
**Ashley Kintzer**  
Page 108
22. Discussion, consideration, and possible approval to adopt the final rule text and response to public comment for new 37 TAC §341.304 (Requirement to Apply for Diversion Funds) **(Action)**  
**Ashley Kintzer**  
Page 110 and Attachment A
23. Discussion, consideration, and possible approval to publish the newly proposed 37 TAC §341.306 (Providing Information to TJJD) in the *Texas Register* for a public comment period of at least 30 days and possible conditional approval to adopt the final rule **(Action)**  
**Rachel Gandy**  
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24. Discussion, consideration, and possible approval to publish proposed revisions to 37 TAC §380.8703 (Rehabilitation Program Stage Requirements and Assessment) in the *Texas Register* for a public comment period of at least 30 days and possible conditional approval to adopt the final rule (Action)  
**Dr. Evan Norton and Cameron Taylor**  
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25. Discussion, consideration, and possible approval to publish the newly proposed 37 TAC §385.8103 (Board Proceedings) in the *Texas Register* for a public comment period of at least 30 days and possible conditional approval to adopt the final rule (Action)  
**Rachel Gandy**  
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26. Discussion, consideration, and possible approval regarding appointments to the Youth Career and Technical Education Advisory Committee (Action)  
**Rachel Gandy and Connie Simon**  
Page 128
27. Discussion, consideration, and possible approval regarding the executive director job description (Action)  
**Emily Anderson**  
Page 132
28. Discussion, consideration, and possible approval regarding the discipline of certified officers - Agreed Orders (Action)  
I. Alesia Louis, Certification No. 36072; Docket No. 23-36072-220186  
**Chelsey Oden**  
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29. Discussion, consideration, and possible approval regarding the discipline of certified officers - Default Orders (Action)  
I. Michael Henriques, Certification No. 37433; Docket No. 24-37433-230124  
II. Jesse Fujarte, Certification No. 36185; Docket No. 24-36185-230130  
III. Austin Metheny, Certification No. 38989; Docket No. 24-38989-230182  
**Chelsey Oden**  
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30. Discussion, consideration, and possible approval regarding certain contract actions, all of which requiring board approval pursuant to GAP.385.1101:  
I. New contract for a Juvenile Assessment Platform (provider TBA)  
II. New contract for Giddings chiller replacement (provider TBA) (*See Attachment B*)  
III. Increase the NTE of the current contract for TJJD's Offender Monitoring and Tracking System (Cooper Consulting Company)  
IV. Increase the NTE of current lease for TJJD's Edna Tamayo House in Harlingen, Texas (Bill Burns)  
V. Increase the NTE of the current contract for a Juvenile Assessment Platform (Noble Software Group, Inc.)  
VI. Increase the NTE of the current construction contract for roof repair and replacement at Giddings State School (United Roofing and Sheet Metal)  
**(Action)**  
**Kellie Love**  
Page 161 and Attachment B
31. Closed Session – Executive Session  
**Chairman Scott Matthew**  
- Government Code §551.071 Consultation with attorney regarding litigation;  
- Government Code §551.072 Deliberation regarding real property; and  
- Government Code §551.074 Discussion regarding personnel matters.

32. Reconvene in Open Session

**Chairman Scott Matthew**

33. Discussion, consideration, and possible conditional approval to pursue a memorandum of understanding with the Texas Department of Criminal Justice regarding a new construction project, pending relevant due diligence activities **(Action)**

**Chief Edeska Barnes and Rachel Gandy**

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34. Discussion, consideration, and possible approval regarding the executive director's salary **(Action)**

**Scott Matthew**

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35. Adjourn

- The Texas Juvenile Justice Board reserves the right to limit the time and scope of public comments as deemed appropriate by the Board.
- The Texas Juvenile Justice Board reserves the right to take formal Board action on any posted agenda item if necessary.
- Items may not necessarily be considered in the order in which they appear on the agenda.
- The Texas Juvenile Justice Board may go into closed session with respect to any item as authorized by the Texas Open Meetings Act, as codified in Texas Government Code Section 551.071.
- The Texas Juvenile Justice Board reserves the right to broadcast its meeting live.
- Videoconference meetings are conducted in accordance with the Open Meetings Act. For such meetings, the location of the meeting will be open to the public during the open portions of the meeting. A member of the Board will be present there to preside over the meeting.
- If ADA accommodations are needed, please contact Cameron Taylor at 512.701.9146 or Cameron.Taylor@tjjd.texas.gov