

Sex Offender Registration and Supervision

2021 Registration Training

Performance Objectives

- Identify offenses that create a duty to register
- Understand how and when registration is initiated
- Identify the obligation to register
- Identify all DPS forms that are required to complete registration
- Understand the difference between initial registration, and pre release notification when a duty to register already exists
- Become familiar with the responsibilities of both the supervising staff and the youth in the registration and supervision process

Registrable Sex Offenses

Aggravated Kidnapping
Compelling Prostitution by force/threat
Indecent exposure (2nd conviction)
Indecency with a Child
Unlawful Restraint
Aggravated Sexual Assault
Burglary of a Habitat w/int. to commit Sex Offense
Sexual Abuse of a Child
Sexual Assault
Compelling Prostitution Victim under 18

Authority for Sex Offender Registration

- Texas Code of Criminal Procedure, Chapter 62 makes registration a law in Texas
- Texas Penal Code, Chapter 15 determines which offenses are registerable
- TJJD GAP 380.8785 interprets TJJD policy related to sex offender registration

Registration

- When a youth has a duty to register for a sex offense, whether the court has determined it will be a “Public” registration (meaning the individual’s information will be made available on the DPS Public Sex Offender Registry) or Non-Public (meaning the individual’s information will only be viewable to those who have access to the DPS Secure Sex Offender Registry) the registration process is the same
- In Texas a sex offender only registers 1 time. That is when they are initially released from a secure facility after serving a sentence for a registrable sex offense, or when they have been adjudicated for a registrable sex offense. Each visit to law enforcement after that initial registration is for verification of the information in the DPS registry

Length of Registration

- Length of registration – the length of registration is for how long an individual with a duty to register as a sex offender will be required to verify registration, and how long they will be required to remain on the DPS Sex Offender Registry
- In Texas ALL Juvenile sex offenses, regardless of the level of the offense, the number of counts, or the number of offenses require “Post 10” registration
- This means that the youth who have a duty to register as a sex offender will be required to register for the length of their sentence, plus 10 years after the discharge of the sentence
- Juvenile offenders can petition the court to have their duty to register terminated early. This is done through the court that initially imposed the duty to register

Registration Verification

- Registration verification is how often the youth is required to contact local law enforcement to verify the information in their registration
- In Texas ALL Juvenile offenders, regardless of the level of the offense, the number of counts, or the number of offenses are required to verify their registration annually
- Texas law says that this verification can be completed 30 days before, or 30 days after the birthday of the offender
- ***NOTE*** the annual verification requirement does not exempt youth from the requirement of reporting all changes in their status to local law enforcement within 7 calendar days.***

Determining Registration Obligation

- Obligation to register will be contained in the court documents
- There should be a registration order that is separate from the judgement
- Be sure to determine the correct registration obligation
- If the registration is deferred identify the conditions of the deferral
- Once the conditions of the deferral have been identified, determine if the youth still meets those conditions

Initial Registration

- Initial sex offender registration is initiated by staff in the secure facility from which the youth is being released.
- Initial sex offender registration requires the completion of 3 forms.
- DPS CR-32 Pre-Release Notification Form
- DPS CR-35 Sex Offender Registration Form
- DPS CR-36 Sex Offender Fingerprint Card
- Make sure that you are using the latest version of all forms
- ***On rare occasions you will need to use a DPS CR-35S Supplemental Registration form***
- Additionally, you will want to ensure that you have all court documents related to the offense that requires the youth to register as a sex offender as well as a copy of the applicable risk assessment and the RA.

Completion of the CR-32



PRE-RELEASE NOTIFICATION FORM
TEXAS SEX OFFENDER REGISTRATION PROGRAM
 ARTICLE 62.053, Code of Criminal Procedure - Release or Discharge from a Penal Institution or Release to Community Supervision, Parole, Mandatory Supervision or the Law Enforcement Registration Authority

CR-32 (Rev. 06/16)



Full Name (Last, First, Middle) _____

Date of Birth _____ Sex _____ Race _____ Hgt _____ Wgt _____ Eyes _____ Hair _____ Social Security Number _____

DL Number _____ State _____ ID Number _____ State _____ SID Number _____ FBI Number _____ TDCJ-ID Number _____

Offense (Title) and Statute	State	<input type="checkbox"/> Federal <input type="checkbox"/> Military <input type="checkbox"/> OCC	Offense Date	Disposition Date	Discharge Date	Victim(s) Sex/Age

Length of Duty: Lifetime Post 10 Yr At Discharge (Court/Board Ordered)
 15 Yrs 25 Yrs enter discharge date
 Other: ending registration date _____ CC: ending registration date _____

Verification requirement: Annual (on birthday) Every 90 Days Every 30 Days

Assigned risk level _____ If "C" for Civil Commitment please provide date of judgment order: _____

Address or description of the geographical location where person notified intends to reside:
 (Full street address, city, state, zip code)

Chapter 62, Code of Criminal Procedure, requires me to register as a sex offender. I understand that:

Initial Verification of Registration Upon Release or Discharge from a Penal Institution or Release to Community Supervision, Parole, Mandatory Supervision, or the Law Enforcement Registering Authority: No later than the 7th day after _____ (date of release or placement on community supervision or juvenile probation), I must personally appear at the following local law enforcement authority to verify and complete my registration:

Verification of Registration: _____

Local Law Enforcement Agency Name: _____
 Agency Address/City/State/Zip: _____

Notification to Authority for Campus Security Agency: _____
 Agency Address/City/State/Zip: _____

Supervision: (Conditions) If I have a juvenile probation officer, community supervision and corrections department officer, or parole officer and I do not move to an intended residence, I must report to my supervising officer no later than the 7th day after the date I was released.

Registration: I am required to register with the local law enforcement authority in any municipality (office of the chief of police) where I reside, or intend to reside, for more than seven days. If my residence is not in a municipality, I must register with the local law enforcement authority of the county (office of the sheriff) where I reside, or intend to reside, for more than seven days. If my residence is in a county with a centralized registration authority designated by the commissioners court, or through interlocal agreement, of that county, I must register with the centralized registration authority where I reside or intend to reside, for more than seven days. I will complete my registration no later than the 7th day after the date of arrival in the municipality or county. The local law enforcement authority in the municipality or county, or the centralized registration authority where I reside will be my primary registration authority. The duration of my duty to register is for the period of time designated by Chapter 62, Texas Code of Criminal Procedure.

Periodic Verification of Registration: I must personally appear at the local law enforcement authority designated as my primary registration authority to verify my registration information annually, every 90 days, or every 30 days, as designated by Chapter 62, Texas Code of Criminal Procedure.

Additional Information as required by the Department: I am required to report to the local law enforcement authority designated as my primary registration authority, any additional information required by the Texas Department of Public Safety to include, but not limited to, blood type, nearest relative's name and address, and the identification of any vehicle(s) that I own or operate.

Change of Address: No later than the 7th day before I move to a new residence in this state or another state, I must report in person to the law enforcement authority designated as my primary registration authority and to any community supervision and corrections department officer, juvenile probation officer, or parole officer supervising me and inform that authority and officer of my intended move. If my new residence is located in this state, no later than the 7th day after changing my address, I must report in person and register with the local law enforcement authority in the municipality or county where my new residence is located. If my new residence is located in another state, no later than the 10th day after the date I arrive in the other state, I must register with the law enforcement agency that is identified by the Texas Department of Public Safety as the agency designated by that state to receive registration information. If I do not move to an intended address by the end of the 7th day after my anticipated move date, I shall report to my primary registration authority and any supervising officer weekly, and provide an explanation regarding changes in my anticipated move date and intended address.

Lack of Address: If I lack a physical address assigned by a governmental entity, I must provide to the local law enforcement authority a detailed description of the geographical location where I reside or intend to reside for more than 7 days. I must report in person to the local law enforcement authority not less than once in each 30 day period to confirm my location until a physical address can be provided.

Texas DL/ID Requirement: No later than the 30th day after the date I am released from a penal institution, placed on community supervision or juvenile probation, or from the date of this written notice from the Department, I shall apply for the issuance of an annually renewable Texas driver license or personal identification certificate from a Texas Department of Public Safety, Driver License Office. Failure to apply for an annually renewable Texas driver license or personal identification certificate will result in the automatic revocation of any existing license or certificate issued by the Texas Department of Public Safety. I shall maintain an annually renewable driver license or personal identification certificate for as long as I am required to register.

Status Changes: No later than the 7th day after the date of the change, I shall report to my primary registration authority any change in the following: my name (includes a request for name change and a denial of a request), my physical health (if hospitalized as the result of an illness), job status (includes beginning and leaving employment, and changing work locations), and educational status (includes a transfer from one educational facility to another).

Prohibited Employment: (Conditions) I understand that if I have a Texas reportable conviction or adjudication for a sexually violent offense on or after 06/01/2013 and an affirmative finding was made that the victim was younger than 14 years of age at the time of the offense, I am prohibited from certain types of employment. Specifically, I may not for compensation operate or offer to operate a bus; provide or offer to provide a passenger taxicab or limousine transportation service; operate or offer to operate any amusement ride. I also may not for compensation provide or offer to provide any type of service in the residence of another person unless that provision of service will be supervised.

Change in Online Identifier: I shall report any changes to online identifiers, including establishing any new online identifier not already included on my registration form, to my primary registration authority in the manner prescribed by the authority no later than the 7th day after the change.

Institutions of Higher Education: If I intend to be employed, carry on a vocation, or be a student at a public or private institution of higher education in this state, I must notify the authority for campus security for the institution and my primary registration authority of that fact no later than the 7th day after the date I begin to work or attend school at the institution. If I stop working or attending school at an institution of higher education, I must report that fact to the authority for campus security and my primary registration authority no later than the 7th day after the day I stop working or attending school at the institution. If the institution of higher education does not have an authority for campus security, I must provide the required notice to the local law enforcement authority (chief of police or sheriff) of the municipality or county in which the institution is located. If the institution of higher education is located in another state, I must notify any authority for campus security for that institution no later than the 10th day after the date I begin to work or attend school.

Prohibited Location of Residence: (Conditions) I understand that if I have a reportable conviction or adjudication for an offense committed on or after 09/01/2007, I am prohibited from residing on the campus of a public or private institution of higher education unless:

(1) I have received approval from the institution of higher education to reside on the institution's campus and
 (2) I have been assigned a numeric risk level of (1) LDW based on an assessment under Article 62.007.

Certain Workers and Students: If I reside outside of this state and intend to work or attend school in this state, no later than the 7th day after the date I begin to work or attend school, I must register and verify registration with the local law enforcement authority in the municipality or county in which I work or attend school. If I reside in this state and work or attend school in another state, I must register with the law enforcement agency that is identified by the Texas Department of Public Safety as the agency designated by that state to receive registration information no later than the 10th day after the date I begin to work or attend school.

Enter Onto School Premises: I understand that if I enter the premises of any private or public school or daycare center in Texas during standard operating hours of the school, I shall immediately notify the administrative office of the school of my presence and registration status. The office may provide a chaperone to accompany me while I am on the premises of the school. These requirements will NOT apply if I am a student enrolled at the school, a student from another school participating at an event at the school; OR a person who has entered into a written agreement with the school that exempts me from these requirements.

Visiting Locations: I must report the fact that I am visiting, to the local law enforcement authority of the municipality or county I am visiting; if on at least 3 occasions, during any month, I spend more than 48 consecutive hours in a municipality or county other than the municipality or county I am registered in. This notice must be provided before the last day of the month the visits occur.

Postcard Notification Costs: I shall reimburse the Texas Department of Public Safety all costs incurred by the DPS in providing postcard notification to my community of residence, if I am assigned a High risk level, or am civilly committed as a sexually violent offender. (Not applicable to an adjudication of delinquent conduct).

Local Law Enforcement Authority Policies: All registrations, verifications, and notifications of change of status must be provided in person within the time-periods defined by Chapter 62, Texas Code of Criminal Procedure. If I appear within a time-period defined by Chapter 62, Texas Code of Criminal Procedure, and the local law enforcement authority instructs me that their policy requires me to appear at a later date, I will appear on that later date to register, verify, or to provide a notification of change of status, as applicable.

DNA Specimens: A person required to register under this chapter shall comply with a request for a DNA specimen made by a law enforcement agency under Section 481.1473, Government Code.

Criminal Penalties - Adam Walsh Child Protection and Safety Act of 2006 and the Sex Offender Registration and Notification Act/SORNA: I understand that if I fail to comply with sex offender registration requirements and <http://www.sos.state.tx.us/sexoffender/sexoffender.html>, I may be prosecuted under federal law, 18 USC 2250, punishable by up to 10 years imprisonment. If I fail to comply with sex offender registration requirements, and if I am required to register based on a federal, military, tribal, or US territorial conviction for a sex offense, I may be prosecuted under this law regardless of travel. I understand this is separate from any prosecution for violations of State laws for failure to comply with registration requirements.

Criminal Penalties: My failure to comply with any requirement imposed upon me by Chapter 62, Texas Code of Criminal Procedure, is a felony offense. Further, if I am on parole, community supervision, or juvenile probation, my failure to comply with any requirement imposed upon me by Chapter 62, Texas Code of Criminal Procedure may result in the revocation of my parole, community supervision, or juvenile probation.



Printed Name of Person Notified _____

Signature of Person Notified _____ Date _____

SD# _____ Person Notified Offender Refused to Sign Offender Unable to Sign

I certify that I notified the individual described above of the duty to register as required under Chapter 62, C.C.P.

Printed name and signature of notifying officer _____ Date of notification _____

Name of notifying agency _____ Agency ORI _____ Agency telephone number _____

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Please keep a copy of this form for your records. Please provide registrant with a copy of this form.

Forward a copy to the intended primary registration authority.

Initial Registration: Mail original CR-32 and CR-35 form(s) to:

Sex Offender Registration Program
 Texas Department of Public Safety
 MSC 6226, PO BOX 4143
 Austin, TX 78765-4143

Scan and email subsequent CR-32 form(s) to DPS, Sex Offender Registration Program, at TxSOR@dps.texas.gov, or fax to 512-424-7762

Completion of the CR-35

View Code Definitions **Clear Form**

SEX OFFENDER REGISTRATION PROGRAM

PLEASE PRINT LEGIBLY - Illegible information or incomplete data sets will be omitted or cause delay of entry into the registry.

REGISTRATION FORM

REGISTRATION DATE: TX TX SID NO.: TX LENGTH OF DUTY: <CHOOSE> VERIFICATION: <CHOOSE> RECORD TYPE: <CHOOSE>

NAME (LAST, FIRST, MIDDLE): _____ DOB: _____

POB: CTZ: SEX: RAC: TH: HGT: WGT: EYE: HAI: SKN: ESN: MNU (Code - No.): BLDG: SHOE: TST: WERT: LINK: SIZ: TW: HW: TW

ALIAS NAME(S): _____ SCARS, MARKS, TATTOOS AND OTHER CHARACTERISTICS: _____

CAUTION / MEDICAL CONDITIONS: ALCOHOLIC DIABETIC EXPLOSIVE EXPERTISE INTERNATIONAL FLIGHT RISK MEDICATION REQUIRED ALLERGIES EPILEPSY HEART CONDITION INCHIN TO ABUSE DRUGS CLAUSTRAL ARMED & DANGEROUS ESCAPE RISK HEMOPHILIC MARTIAL ARTS EXPERT VIOLENT TENDENCIES

TYPE: CATEGORY: STATE: 8 DIGIT TEXAS OFFENSE CODE: TX TX TRN: COURT CAUSE/ CASE NO.:

OFFENSE TITLE (See Page 1st Degree Victim Under 11): _____ COMPLETE STATUTORY REFERENCE (See 130.352)(b): _____

THIS OFFENSE IS: DATE OF OFFENSE: COUNTY: WEAPON: VICTIM SEX: AGE: RELATION: DISPO DATE: STATUS: UNFINED CREDIT THIS IN A COURT NON-PUBLIC UNKNOWN MARRIED UNLON ONLY

SENTENCE LENGTH: DISCHARGE DATE: DISCHARGE TYPE: INDICATED OF UNDER 17 TRIED IN TX: UNDER 17 IS CONVICTED AS AN ADULT FOR A: SUBSTANTIALLY SIMILAR SEXUALLY VIOLENT OFFENSE: YES NO DELINQUENT CONDUCT: COURT AS AN ADULT: YES NO

PHYSICAL ADDRESS: ADD TYPE: STREET NO.: STREET NAME: SLD: SUN: CITY: COUNTY: STATE: ZIP: URBAN RURAL

DRIVER LICENSE NO.: STATE: EXP. DATE: EMAIL ADDRESS: EMAIL ADDRESS:

IDENTIFICATION CARD NO.: STATE: EXP. DATE: EMAIL ADDRESS: EMAIL ADDRESS:

TELEPHONE NO.: TYPE: TELEPHONE NO.: TYPE: TELEPHONE NO.: TYPE: INTERNET ID: USER NAME/MONIKER: WEBSITE ADDRESS (URL):

INTERNET ID: USER NAME/MONIKER: WEBSITE ADDRESS (URL): INTERNET ID: USER NAME/MONIKER: WEBSITE ADDRESS (URL):

ADD. LICENSE PLATE NO.: STATE: TYPE: SEX: VEHICLE MAKE: MODEL: STYLE/TYAR: COLOR: VIN:

OCCUPATION TYPE: EMPLOYED UNEMPLOYED DISABLED UNKNOWN: OCCUPATION CODE: EMPLOYER NAME: TELEPHONE NO.: ADDRESS STREET NO.: STREET NAME: CITY: STATE: ZIP:

OCCUPATIONAL LICENSING AUTHORITY: OCCUPATIONAL LICENSE TYPE: OCCUPATIONAL LICENSING NO.:

INSTITUTION OF HIGHER EDUCATION NAME: CAMPUS: CITY: WORKER STUDENT

NEAREST RELATIVE NAME (LAST, FIRST): _____ RELATIONSHIP TO REGISTRANT: _____ TELEPHONE NO.: _____

RELATIVE'S ADDRESS STREET NO.: STREET NAME: CITY: STATE/COUNTRY: ZIP: _____

Review the information provided prior to signing this form. Making a false entry on a governmental record is a crime and could result in criminal charges being filed. By signing this form, I verify the above information is complete and accurate. I have been notified and understand I have a duty to register as a sex offender in Texas. Failure to abide by these requirements could subject me to criminal prosecution pursuant to Texas Code of Criminal Procedure, Chapter 62.

Probation / Parole Officer (Please Print): _____ Probation / Parole Telephone No.: _____ Registrar's Signature: _____ Unable to sign Refused to sign

Registration Agency OR: _____ Registration Agency Telephone No.: _____ Date: _____

TX: _____ Registration Official's Name (Please Print): _____ Registration Official's Signature: _____ **Check for Possible Errors**

REGISTRATION CR-35 (Rev. 08/18)

MAIL REGISTRATION TO: SEX OFFENDER REGISTRATION PROGRAM, TEXAS DEPARTMENT OF PUBLIC SAFETY HSC 9236, PO BOX 4141, AUSTIN TX 78763-4141 FORWARD A COPY TO VERIFICATION AGENCY

Print Forms (Notice of Registration Duties are listed on the reverse side of this page) E.V. Rev. 12/19

NOTIFICATION OF REGISTRATION DUTIES

Chapter 62, Code of Criminal Procedure, requires me to register as a sex offender. I understand that:

Initial Verification of Registration upon Release or Discharge from a Penal Institution or Release to Community Supervision, Parole, Mandatory Supervision, or the Law Enforcement Registration Authority: No later than the 7th day after _____ (date of release/discharge from institution or community supervision or juvenile probation), I must personally appear at the following local law enforcement authority to verify and complete my registration:

Verification of Registration: _____

Local Law Enforcement Agency Name: _____ Agency Address/City/State/Zip: _____ Security Agency: _____ Agency Address/City/State/Zip: _____

Supervision: (Conditional) If I have a juvenile probation officer, community supervision and corrections department officer, or parole officer and I do not move to an intended residence, I must report to my supervising officer no later than the 7th day after the date I was released.

Registration: I am required to register with the local law enforcement authority in any municipality (office of the chief of police) where I reside, or intend to reside, for more than seven days. If my residence is not in a municipality, I must register with the local law enforcement authority of the county (office of the sheriff) where I reside, or intend to reside, for more than seven days. If my residence is in a county with a centralized registration authority designated by the commissioner's court, or through interlocal agreement, of that county, I must register with the centralized registration authority where I reside, or intend to reside, for more than seven days. I will complete my registration no later than the 7th day after the date of arrival in the municipality or county. The local law enforcement authority in the municipality or county, or the centralized registration authority where I reside will be my primary registration authority. I must personally appear at the local law enforcement authority designated by Chapter 62, Texas Code of Criminal Procedure.

Periodic Verification of Registration: I must personally appear at the local law enforcement authority designated as my primary registration authority and verify my registration information annually, every 90 days, or every 30 days, as designated by Chapter 62, Texas Code of Criminal Procedure.

Additional Information Required: If I am the primary registration authority designated as my primary registration authority, any additional information required by the Texas Department of Public Safety to include, but not limited to, blood type, nearest relative's name and address, and the identification of any vehicle(s) that I own or operate.

Change of Address: No later than the 7th day after the date I change my residence in this state or another state, I must report in person to the local law enforcement authority designated as my primary registration authority and to any community supervision and corrections department officer, juvenile probation officer, or parole officer supervising me and inform that authority and officer of my intended move. If my new residence is located in this state, no later than the 7th day after changing my address, I must report in person and register with the local law enforcement authority in the municipality or county where my new residence is located. If my new residence is located in another state, no later than the 10th day after the date I arrive in the other state, I must register with the law enforcement agency that is identified by the Texas Department of Public Safety as the agency designated by that state to receive registration information. If I do not move to an intended address by the end of the 7th day after my anticipated move date, I shall report to my primary registration authority and any supervising officer weekly, and provide an explanation regarding changes in my anticipated move date and intended address.

Lack of Address: If I lack a physical address assigned by a governmental entity, I must provide to the local law enforcement authority a detailed description of the geographical location where I reside or intend to reside for more than 7 days. I must report in person to the local law enforcement authority not less than once in each 30 day period to confirm my location until a physical address can be provided.

Texas DL/ID Requirement: No later than the 30th day after the date I am released from a penal institution, placed on community supervision or juvenile probation, or from the date of this written notice from the Department, I shall apply for the issuance of an annually renewable Texas driver license or personal identification certificate from a Texas Department of Public Safety, Driver License Office. Failure to apply for an annually renewable Texas driver license or personal identification certificate will result in the automatic revocation of any existing license or certificate issued by the Texas Department of Public Safety. I shall maintain an annually renewable driver license or personal identification certificate for as long as I am required to register.

Status Changes: No later than the 7th day after the date of the change, I shall report to my primary registration authority any change in the following information (includes a request for name change and a denial of a request), my physical health (if hospitalized as the result of an illness), job status (includes beginning and leaving employment, and changing work locations), and educational status (includes a transfer from one educational facility to another).

Prohibited Employment (Conditional): I understand that if I have a Texas reportable conviction or adjudication for a sexually violent offense on or after 09/01/2013 and an affirmative finding was made that the victim was younger than 14 years of age at the time of the offense, I am prohibited from certain types of employment. Specifically, I may not for compensation operate or offer to operate a taxi, provide or offer to provide a passenger service or for-hire transportation service, operate or offer to operate any amusement ride. I also may not for compensation provide or offer to provide any type of service in the residence of another person unless that provision of service will be supervised.

Change in Online Identifiers: I shall report any changes to online identifiers, including establishing any new online identifier not already included in my registration form, to my primary registration authority in the manner prescribed by the authority no later than the 7th day after the change.

Institutions of Higher Education: If I intend to be employed, carry on a vocation, or be a student at a public or private institution of higher education in this state, I must notify the authority for campus security for the institution and my primary registration authority of that fact no later than the 7th day after the date I begin to work or attend school at the institution. If I stop working or attending school at an institution of higher education, I must report that fact to the authority for campus security and my primary registration authority no later than the 7th day after the day I stop working or attending school at the institution. If the institution of higher education does not have an authority for campus security, I must provide the required notice to the local law enforcement authority (chief of police or sheriff) of the municipality or county in which the institution is located. If the institution of higher education is located in another state, I must notify any authority for campus security for that institution no later than the 10th day after the date I begin to work or attend school.

CR-35 (Rev. 08/18) E.V. Rev. 12/19

The CR-35 is only used for initial registration

Prohibited Location of Residence (Conditional): I understand that if I have a reportable conviction or adjudication for an offense committed on or after 09/01/2017, I am prohibited from residing on the campus of a public or private institution of higher education unless:

(1) I have received approval from the institution of higher education to reside on the institution's campus and have been assigned a numeric risk level of (1) LOW based on an assessment under Article 62.067.

(2) I am a student at the institution of higher education and I have entered into a written agreement with the school that exempts me from these requirements.

Certain Workers and Students: If I reside outside of this state and intend to work or attend school in this state, no later than the 7th day after the date I begin to work or attend school, I must register and verify registration with the local law enforcement authority in the municipality or county in which I work or attend school. If I reside in this state and work or attend school in another state, I must register with the law enforcement agency that is identified by the Texas Department of Public Safety as the agency designated by that state to receive registration information no later than the 10th day after the date I begin to work or attend school.

Entry into School Premises: I understand that if I enter the premises of any private or public school or daycare center in Texas during standard operating hours of the school, I shall immediately notify the administrative office of the school of my presence and registration status. The office may provide a chaperone to accompany me while I am on the premises of the school. These requirements will NOT apply if I am a student enrolled at the school, a student from another school participating at an event at the school, or a person who has entered into a written agreement with the school that exempts me from these requirements.

Visiting Locations: I must report the fact that I am visiting, to the local law enforcement authority of the municipality or county I am visiting; if on at least 3 occasions, during any month, I spend more than 48 consecutive hours in a municipality or county other than the municipality or county I am registered in. This notice must be provided before the last day of the month the visits occur.

Postcard Notification Costs: I shall reimburse the Texas Department of Public Safety all costs incurred by the DPS in providing postcard notification to my community of residence, if I am assigned a high risk level, or am civilly committed as a sexually violent offender. (Not applicable to an adjudication of delinquent conduct).

Local Law Enforcement Authority Policies: All registrations, verifications, and notifications of change of status must be provided in person within the time periods defined by Chapter 62, Texas Code of Criminal Procedure. If I appear within a time-period defined by Chapter 62, Texas Code of Criminal Procedure, and the local law enforcement authority instructs me that their policy requires me to appear at a later date, I will appear on that later date to register, verify, or to provide a notification of change of status, as applicable.

DNA Specimens: A person required to register under this chapter shall comply with a request for a DNA specimen made by a law enforcement agency under Section 411.1473, Government Code.

Criminal Penalties - Adam Walsh Child Protection and Safety Act of 2006 and the Sex Offender Registration and Notification Act (SORNA): I understand that if I fail to comply with sex offender registration requirements and travel across state lines or into another country, I may be prosecuted under federal law, 18 USC 2250, punishable by up to 10 years imprisonment. If I fail to comply with sex offender registration requirements, and if I am required to register based on a federal, military, tribal, or US territorial conviction for a sex offense, I may be prosecuted under the law regardless of travel. I understand this is separate from any prosecution for violations of State laws for failure to comply with registration requirements.

Criminal Penalties: My failure to comply with any requirement imposed upon me by Chapter 62, Texas Code of Criminal Procedure, is a felony offense. Further, if I am on parole, community supervision, or juvenile probation, my failure to comply with any requirement imposed upon me by Chapter 62, Texas Code of Criminal Procedure may result in the revocation of my parole, community supervision, or juvenile probation.

THIS FORM IS A GOVERNMENTAL RECORD. MAKING A FALSE ENTRY IN A GOVERNMENTAL RECORD IS A CRIME AND COULD RESULT IN CRIMINAL CHARGES BEING FILED. BY SIGNING THIS FORM, I VERIFY THE ABOVE INFORMATION IS COMPLETE AND ACCURATE.

Registrant's Name (Please Print): _____ Registrant's Signature: _____ Registrant refused to sign Registrant unable to sign

Name of Notifying Official (Please Print): _____ Notifying Official's Signature: _____ Date: _____

THIS IS A TRUE AND EXACT COPY OF INFORMATION SENT TO THE TEXAS DEPARTMENT OF PUBLIC SAFETY. PLEASE KEEP A COPY OF THIS FORM FOR YOUR RECORDS. PLEASE PROVIDE REGISTRANT WITH A COPY OF THE FORM. SCAN AND EMAIL SIGNED NOTIFICATION OF REGISTRATION DUTIES TO DPS, SEX OFFENDER REGISTRATION PROGRAM AT TxSOR@texas.gov, or fax to 512-424-7702.

SID: _____

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Print Forms

CR-35 (Rev. 08/18) E.V. Rev. 12/19

Registration Packet Submission

- Once the CR-32, CR-35, the CR-35S (only if applicable) and the CR-36 finger print card have been completed, and court documents and the Risk Assessment have been obtained, you are ready to submit the registration packet to DPS and the local law enforcement agency that will be the registering authority.
- Pay particular attention to the instructions on the bottom of the forms to ensure that each receiving entity is provided with the correct copies of the forms
- ***Ensure that the registering youth is provided with a copy of all forms***
- Enter a chrono documenting that all registration procedures were completed
- Also ensure that you email a copy of the entire packet to:
sexoffenderregistration@tjjd.texas.gov
- Sex Offenders have 7calendar days from the date of release to report to law enforcement to verify the information in their registration

Release of Youth Who is Already Registered

- Youth is NOT required to register again
- Complete a new CR-32 as previously discussed.
- Provide the new CR-32 along with a copy of the original CR-35 (if available) as well as the appropriate court docs. to the local law enforcement agency that will be the registering authority as well as to DPS
- Ensure that you enter a chrono indicating when the CR-32 was completed as well as who it was sent to
- Also ensure that you email a copy of the CR-32 to: sexoffenderregistration@tjtd.texas.gov
- Youth who have a duty to register have 7 days from the date of release to report to law enforcement to verify the information in their registration

Registration Questions

1. Who is responsible for ensuring that sex offender registration is completed?
2. Which DPS forms are required to properly complete an initial sex offender registration packet?
3. How long before release should the registration packet or prerelease packet be completed?
4. What is the length of registration for juvenile offenders?
5. What is the frequency of registration verification for juvenile offenders?
6. What forms and documents should be included when the initial registration packet is submitted to local law enforcement and DPS ?
7. Which DPS form is only submitted 1 time for an individual who has a duty to register as a sex offender?

Relocation of Youth Who Are Required to Register

- When a juvenile who has a duty to register changes locations (HWH to home on parole/probation, change of residence) youth movement from a non secure facility to another non secure facility is rare) it is necessary to inform the registering authority in the jurisdiction the juvenile currently resides in, as well as the registering authority in the new location. This is called a “change of status”
- A CCF-304 (or the agency appropriate Change of Status form) needs to be completed and provided to both the sending and receiving county. Send each law enforcement agency the appropriate copy of the CCF-304. Ensure that you provide a copy of the court documents to the county that will be receiving the youth.
- The change needs to be made at least 7 days prior to the move date

Change of Status

- A change of status is any change in a youth's life circumstances that could potentially have an affect on monitoring of that youth
- Examples: employment, vehicles, starting or stopping school attendance, change of residence, health, incarceration, etc
- All changes of status must be reported to local law enforcement within **3 days** of our learning about the proposed change
- Report the change using the CCF-304 (or the agency appropriate as described earlier in the relocation process

TJJD CCF-304

	<h2>Notice of Change in Status for Sex Offenders</h2>	TEXAS JUVENILE JUSTICE DEPARTMENT
---	---	--

Youth's Name: _____
Last
First
Middle

SID #: _____ DOB: _____ Sex: Female Male

Ethnic Origin (check all that apply):
 American Indian/Alaskan Native
 Asian
 Black/African American
 Hispanic/Latino
 Native Hawaiian/Other Pacific Islander
 White

Offense: _____ County of Offense: _____

Cause # _____ Disposition Date: _____ Discharge Date: _____

Frequency of Verification:
 30 Days
 90 Days
 Annual

Name of Youth's Nearest Relative: _____

Address of Nearest Relative: _____

Phone # of Nearest Relative: _____

CHANGE IN STATUS

In Custody. Facility Name: _____

Discharged from Supervision. Date of Discharge: _____

Duty to Register Excused. (Court documents must be provided.)

Change in Address. New Address: _____

Change in Phone Number. New Phone Number: _____ Type of Phone: Home Work Cell

Change in Vehicle Information.

Add Remove. Make: _____ Model: _____ Year: _____ Plate #: _____ VIN: _____

Add Remove. Make: _____ Model: _____ Year: _____ Plate #: _____ VIN: _____

Change in Employment.

Add Remove. Name of Employer: _____ Address: _____

Add Remove. Name of Employer: _____ Address: _____

Affiliated with Educational Institution. Name of Institution: _____ Address: _____

Enrolled as Student.

Hired as Employee.

 Name of TJJD Official Completing Form

 Phone Number

 Date

 Signature of Youth

 Date

Youth unable to sign.
 Youth refused to sign.

Attendance at an IHE

- Notification to local law enforcement is required when a youth wishes to attend an IHE
- CR-35IHE must be completed and provided to local law enforcement
- Only applies to an IHE, not middle school or high school
- Youth is required to report to campus security prior attendance
- Youth must report to campus security within 7 days of having begun to attend classes
- Youth is not permitted to live on the campus unless they have an RA score of “low” and have received permission for the IHE to do so

CR-35 IHE



SEX OFFENDER REGISTRATION PROGRAM

Clear Form

INSTITUTION OF HIGHER EDUCATION NOTIFICATION FORM		REPORTING DATE	TX SID NO.	LENGTH OF DUTY	
			TX	<input type="checkbox"/> AT DISCHARGE <input type="checkbox"/> POST TO YR <input type="checkbox"/> LIFETIME <input type="checkbox"/> 15 YR <input type="checkbox"/> 25 YR <input type="checkbox"/> KCC ERD	
NAME (LAST, FIRST, MIDDLE)		DOB	POB	CTZ	SEX
HGT	WGT	EYE	HAIR	SKN	SCARS, MARKS, TATTOOS AND OTHER CHARACTERISTICS
SOCIAL SECURITY NO.		ALIAS NAME(S)		MISCELLANEOUS NO. (Code - No) <CHOO>	
RISK LEVEL	RECORD TYPE	BLOOD TYPE	SHOE SIZE/WIDTH	VERIFICATION REQUIREMENT	
<input type="checkbox"/> H <input type="checkbox"/> M	<input type="checkbox"/> PUBLIC ADULT/JUVENILE <input type="checkbox"/> NON - PUBLIC JUVENILE (ATTACH NON - PUBLIC ORDER)	UNK	SIZE	WIDTH	<input type="checkbox"/> ANNUAL <input type="checkbox"/> 90 DAY
REGISTRATION TYPE	CATEGORY	STATE/COUNTRY	8 DIGIT TEXAS OFFENSE CODE		<input type="checkbox"/> ATTEMPT <input type="checkbox"/> CONSPIRACY <input type="checkbox"/> SOLICIT
TEX	TEXAS	TX			<input type="checkbox"/> CRIMINAL SOLICITATION OF A MINOR
OFFENSE TITLE AND COMPLETE STATUTORY REFERENCE (ex: Rape 1st Degree Victim Under 11, 130.35(3)) TX TRN					
COURT CAUSE/CASE NO.	THIS OFFENSE IS	DATE OF OFFENSE	COUNTY OF OFFENSE	WEAPON	VICTIM: SEX AGE RELATION DISPOSITION DATE
	<input type="checkbox"/> NON PUBLIC (Attach Order)			N.No Weapon	Unknov Unknov
<input type="checkbox"/> TX INCARCERATION	<input type="checkbox"/> TX ADULT PROBATION	<input type="checkbox"/> TX ADULT PAROLE	<input type="checkbox"/> TX JUV INCARCERATION	<input type="checkbox"/> LIFE TIME SENTENCE	<input type="checkbox"/> CREDIT TIME
<input type="checkbox"/> TX JUV PROBATION	<input type="checkbox"/> TX JUV PAROLE	<input type="checkbox"/> FEDERAL	<input type="checkbox"/> APPEAL	<input type="checkbox"/> OTHER	<input type="checkbox"/> SERVED
FINE & COURT COSTS ONLY	DISCHARGE DATE	DISCHARGED	ADJUDICATED OF DELINQUENT CONDUCT	UNDER 17 TRIED IN TEXAS COURT AS AN ADULT	UNDER 17 AND CONVICTED AS AN ADULT FOR A SUBSTANTIALLY SIMILAR SEXUALLY VIOLENT OFFENSE
PHYSICAL ADDRESS STREET NO.		STREET NAME	SUD	SUN	CITY
TX ADD		<NONE>		STATE	ZIP
ADD VEHICLE LICENSE PLATE NO.		STATE	TYPE	EXPIRATION YEAR	OWNERSHIP TYPE
VEHICLE TYPE		MAKE	MODEL	STYLE	YEAR
		COLOR	VEHICLE IDENTIFICATION NO. (VIN)		
DRIVER LICENSE NO.		STATE	EXPIRATION DATE	IDENTIFICATION CARD NO.	
EMAIL ADDRESS		STATE	EXPIRATION DATE		
TELEPHONE NO.		TYPE	TELEPHONE NO.	TYPE	TELEPHONE NO.
INSTITUTION OF HIGHER EDUCATION NAME		CAMPUS	CITY	<input type="checkbox"/> WORKER	<input type="checkbox"/> STUDENT
NEAREST RELATIVE NAME (LAST, FIRST)		TELEPHONE NO.			
RELATIVE'S ADDRESS STREET NO.		STREET NAME	CITY	STATE/COUNTRY ZIP	
CAUTION / MEDICAL CONDITIONS					
<input type="checkbox"/> ALCOHOLIC	<input type="checkbox"/> DIABETIC	<input type="checkbox"/> EXPLOSIVE EXPERTISE	<input type="checkbox"/> INTERNATIONAL FLIGHT RISK	<input type="checkbox"/> MEDICATION REQUIRED	
<input type="checkbox"/> ALLERGIES	<input type="checkbox"/> EPILEPSY	<input type="checkbox"/> HEART CONDITION	<input type="checkbox"/> KNOWN TO ABUSE DRUGS	<input type="checkbox"/> SUICIDAL	
<input type="checkbox"/> ARMED & DANGEROUS	<input type="checkbox"/> ESCAPE RISK	<input type="checkbox"/> HEMOPHILIC	<input type="checkbox"/> MARTIAL ARTS EXPERT	<input type="checkbox"/> VIOLENT TENDENCIES	
Review the information provided prior to signing this form. Making a false entry on a governmental record is a crime and could result in criminal charges being filed. By signing this form, I verify the above information is complete and accurate. I have been notified and understand I have a duty to register as a sex offender in Texas. Failure to abide by these requirements could subject me to criminal prosecution, pursuant to Texas Code of Criminal Procedure, Chapter 62.					
Probation / Parole Officer (Please Print)		Probation / Parole Telephone No.	Registrant's Signature		<input type="checkbox"/> Unable to sign
Authority for Campus Security Agency ORI		Authority for Campus Security Telephone No.	Date		
TX					
Authority for Campus Security Official's Name (Please Print)		Authority for Campus Security Official's Signature			

INSTITUTION OF HIGHER EDUCATION NOTIFICATION

CR-35 IHE (Rev. 3/16)

KEEP THIS FORM FOR YOUR FILES. DO NOT FORWARD THIS FORM TO DPS.

Check for Possible Errors

Registration Duties

Registration: I am required to register with the local law enforcement authority in any municipality (office of the chief of police) where I reside or intend to reside for more than seven days. If my residence is not in a municipality, I must register with the local law enforcement authority of the county (office of the sheriff) where I reside or intend to reside for more than seven days. If my residence is in a county with a centralized registration authority designated by the commissioners court of that county, I must register with the centralized registration authority where I reside or intend to reside for more than seven days. Registration must be completed not later than the 7th day after the date of arrival in the municipality or county. The local law enforcement authority in the municipality or county or the centralized registration authority I reside in will be my primary registration authority. The duration of my duty to register is for the period of time designated by Chapter 62, Texas Code of Criminal Procedure.

Periodic Verification of Registration: I must personally appear at the local law enforcement authority designated as my primary registration authority and verify my registration information annually, every 90 days, or every 30 days, as designated by Chapter 62, Texas Code of Criminal Procedure.

Additional Information as required by the Department: I am required to report to my local law enforcement authority any additional information required by the Texas Department of Public Safety.

Change of Address: Not later than the 7th day before I move to a new residence in this state or another state, I must report in person to the local law enforcement authority designated as my primary registration authority and to any community supervision and corrections department officer, juvenile probation officer, or parole officer supervising me and inform that authority and officer of my intended move. If my new residence is located in this state, not later than the 7th day after changing my address, I must report in person and register with the local law enforcement authority in the municipality or county where my new residence is located. If my new residence is located in another state, not later than the 10th day after the date I arrive in the other state, I must register with the law enforcement agency that is identified by the Texas Department of Public Safety as the agency designated by that state to receive registration information. If I do not move to an intended residence, not later than the 7th day after my anticipated move date, I shall report to the local law enforcement authority designated as my primary registration authority and to any supervising officer supervising me.

Lack of Address: If I lack a physical address assigned by a governmental entity, I must provide to the local law enforcement authority a detailed description of the geographical location where I reside or intend to reside for more than 7 days. I must report in person to the local law enforcement authority not less than once in each 30 day period to confirm my location until a physical address can be provided.

Texas DL/ID Requirement: Not later than the 30th day after the date I am released/placed on community supervision or juvenile probation, I shall apply for the issuance of, as applicable, an annually renewable Texas driver license or personal identification certificate from a Texas Department of Public Safety, Driver License Office. Failure to apply for an annually renewable driver license or personal identification certificate will result in the automatic revocation of any existing license or certificate issued by the Texas Department of Public Safety. I shall maintain an annually renewable driver license or personal identification certificate for as long as I am required to register.

Status Changes: Not later than the 7th day after the date of the change, I shall report to the local law enforcement authority designated as my primary registration authority any change in the following: my name (includes a request for name change and a denial of a request), my physical health (includes hospitalization), job status (includes beginning and leaving employment and changing work locations), and educational status (includes a transfer from one educational facility to another).

Change in Online Identifiers: Not later than the 7th day, I shall report any changes to online identifiers or establishment of any new online identifiers not already included on my registration form to my primary registration authority in the manner prescribed by the authority.

Institutions of Higher Education: If I intend to be employed, carry on a vocation, or be a student at a public or private institution of higher education in this state, I must notify the authority for campus security for the institution and the local law enforcement authority designated as my primary registration authority of that fact not later than the 7th day after the date I begin to work or attend school at the institution. If I stop working or attending school at an institution of higher education, I must report that fact to the authority for campus security and my primary registration authority not later than the 7th day after the day I stop working or attending school at the institution. If the institution of higher education does not have an authority for campus security, I must provide the required notice to the local law enforcement authority (chief of police or sheriff) of the municipality or county in which the institution is located. If the institution of higher education is located in another state, I must notify any authority for campus security for that institution not later than the 10th day after the date I begin to work or attend school.

Workers and Students: If I reside outside of this state and intend to work or attend school in this state, not later than the 7th day after the date I begin to work or attend school, I must register and verify registration with the local law enforcement authority in the municipality or county in which I work or attend school. If I reside in this state and work or attend school in another state, I must register with the law enforcement agency that is identified by the Texas Department of Public Safety as the agency designated by that state to receive registration information not later than the 10th day after the date I begin to work or attend school.

Visiting Locations: If on at least 3 occasions during any month I spend more than 48 consecutive hours in a municipality or county other than the municipality or county in which I am registered, I must report that fact to the local law enforcement authority of the municipality or county I am visiting. This notice must be provided before the last day of the month the visits occur.

Postcard Notification Costs: If I am assigned a High risk level or am civilly committed as a sexually violent predator, I shall reimburse the Texas Department of Public Safety all costs incurred by the Department in providing postcard notification to my community of residence. This is not applicable to an adjudication of delinquent conduct.

Local Law Enforcement Authority Policies: All registrations, verifications, and notifications must be provided in person within the time periods indicated. If I appear within a time period indicated and the local law enforcement authority instructs me that their policy requires me to appear at a later date, I will appear on that later date to register, verify, or to provide a notification, as applicable.

DNA Specimen: A person required to register shall comply with a request for a DNA specimen made by a law enforcement agency under Section 411.1473, Government Code.

Discharge of a Youth With a Duty to Register as a Sex Offender

- When an offender discharges TJJD or community custody/supervision both the law enforcement agency responsible for registration and DPS need to be informed
- Complete a CCF-304 and send to both agencies along with the discharge documents informing them that the youth is no longer being supervised by TJJD or community custody/supervision
- Report this information AT LEAST 7calendar days prior to the discharge of the youth

Movement Processes

- Secure facility to secure facility
 - No registration paperwork required.
- Non secure facility to secure facility
 - Change of status (CCF-304) must be completed to current registering authority.
- Non secure facility to non secure facility
 - Change of status (CCF-304) to current registering authority as well as change of status to receiving law enforcement authority.
- Secure facility to non secure facility or discharge/release
 - Pre release notification(CR-32) to DPS and receiving law enforcement authority if youth is already registered.
 - Registration is required if the youth has a duty to register (CR-35, CR-32, CR-36, RA) Even if the stay is temporary.

Registration Questions

1. How many days do we have to report status changes to law enforcement?
2. How many days does the youth have to report changes to law enforcement?
3. What form do we use to report status changes?
4. What are some examples of status changes that would need to be reported to law enforcement?
5. When is it necessary to complete the CR-32, CR-35 and CR-36 and submit them all together?

CCS 547

Current Location: RN1-REGION NORTH

Youth Reported: 04/01/20 **PSW Verifying:** D FAUVER

Annual Updates:

- PSW Verifying:**
- PSW Verifying:**
- PSW Verifying:**

E-mail comments to: M204help@tjtd.texas.gov

Registration/Verification/Change of Status Information

Type	Date	Event Type	Agency	Official	
	04/01/2020	CHANGE OF STATUS	HOOD CO SO GRANBURY TX1110000	MILLER,JOHNNY 817 579-3316	Modify
	03/16/2020	CHANGE OF STATUS	FLOWER MOUND PD FLOWER MOUND TX0611200	SALSMAN,BRETT 972 874-3390	Modify
	01/07/2020	VERIFICATION	FLOWER MOUND PD FLOWER MOUND TX0611200	SALSMAN,BRETT 972 874-3390	Modify
	12/05/2019	REGISTRATION	TX JUVENILE JUSTICE DEPT - BROWNWOOD TX025015C	CABLER,ASHTON 325 641-4200	Modify

Other Dispositions of Registration

In addition to registration orders that impose either a public or non-public registration duty, there are some additional dispositions that we deal with as well.

- Exempt – this is exactly what it sounds like. The court has the jurisdiction to excuse or exempt registration entirely. That means that to youth that was adjudicated will not have a duty to register at all for that particular offense. However, the court can withdraw this if another conviction or adjudication for a reportable offense is received
- Deferred – deferred registration orders can be written in a couple of different ways, and the language that is in the order is very important. Every order that has a registration deferral will have a caveat written in to it
- “sex offender registration is deferred until further order of the court”
- “sex offender registration is deferred until.....”

Deferred Until Further Order of the Court

This type of court order essentially leaves the court with the option to impose an obligation to register at any time during the term of the youth's sentence. And many times there will be language added that says that the "court maintains the authority to impose or excuse registration at any time during the term of this sentence".

This type of order is essentially a carrot being dangled in front of a youth that is for instance on probation. Basically what it is saying is that as long as the youth abides by the conditions of supervision and stays out of trouble they will not have an obligation to register imposed. But, if the youth doesn't stay clean and out of trouble, a registration obligation can be imposed. And yes that does happen. I recently had a kid with this type order that escaped from one of our secure facilities and the court is going to impose registration when he goes to court.

Deferred Until-----

This type of court order is one that we have to pay extra attention to and carefully read the language. This type of order can have a number of different things tied to it, and this is just a sample of some I have seen:

- Until successful completion of court ordered treatment
- Until the age of 19
- Pending successful completion of probation
- Until a psychological evaluation can be performed

The court has a great deal of latitude when they use this language in a deferral order, and we have to pay attention to what that language is, and how it affects registration. If the youth does not complete the obligation that was assigned to them in this type of order, the court has the option to impose a duty to register. And it is up to us to inform the court of the outcome so that they can make a determination of whether there will or will not be a registration order imposed.

Youth Registration Responsibilities

The majority of the responsibility for lawful registration falls on the youth and includes, isn't limited to the following;

- Verification of registration within 7 days of release
- Provide all information requested/required by DPS or law enforcement
- Apply for Texas DL or ID within 30 days of release

Youth Responsibilities after Registration

Once the youth has successfully verified their registration for the first time, the real gravity of their responsibilities will begin to surface in their every day life. And although all of these responsibilities are addressed on the CR-32 and the CR-35, the youth still have to be reminded of these responsibilities, some times frequently. We are going to go over a list of the things that the youth has to be aware of, and the things they have to be responsible for.

- Failure to comply with registration requirements is **NOT** a joke and this needs to be made very clear to the youth. “Failure to Register”/”Failure to Comply” offenses are 3rd degrees felony offenses. And courts typically do not hold back when it come to sentencing for these offenses.

Youth Responsibilities after Registration

- Prohibited Employment – Youth who have an adjudication for an offense in which the victim is younger than 14 are prohibited from certain types of employment. These include working in a profession that provide service in another persons home while unsupervised, working in an amusement park/carnival, circus, etc., working in an occupation that requires them to work as a driver (shuttle service etc.)
- Prohibited Location of Residence – Youth may NOT live on the campus of an IHE unless they have an RA score of low and have received express permission from the IHE to live there.
- Changing residence/moving - If a youth moves or intends to move to a new address in this state they must notify local law enforcement of that intention 7 days prior to the move. Once they have moved, they have 7 days to report to law enforcement in the new jurisdiction to verify their new residence. If they move out of state they have **10 days** from the arrival in the new state to verify their residence. This HAS to be done in person.

Youth Responsibilities after Registration

- If choosing to attend classes or work on the campus of an IHE youth must inform campus security within 7 days of starting classes or work. If the youth discontinues attendance or work they must report that information to campus security within 7 days of the change
- Report changes in ANY on line identifiers or the creation of ANY new social media accounts. If they change their account name on Twitter, or create a new Tik-Tok account they have 7 days from the date of the change to report it
- Again, it is the youth's responsibility to be aware of these responsibilities. Failure to comply with registration requirements IS a 3rd degree felony offense

Youth Responsibilities after Registration

- If the youth spends more than 48 consecutive hours in a different jurisdiction 3 or more times per month, they must alert the registering authority in that jurisdiction. For instance, if a kid lives in Kerrville but their non-custodial parent lives in Giddings and they go to Giddings to spend the weekend 3 or more times per month, the Lee County Sheriff's Department (that is the registering authority in Lee County) must be informed.
- Youth are responsible for scheduling and making sure they attend their annual registration verification appointment.
- Youth are responsible for providing verification to supervision staff that they have kept their registration verification appointment.
- Again, **ANY** failure to comply with the requirements of sex offender registration is a 3rd degree felony offense.

Staff Registration Responsibilities

Since we as supervising staff are responsible for ensuring the proper registration of youth who have an obligation to register. This ALL on us. The youth has no way that they can ensure that this step is completed correctly.

- We have to confirm the duty to register obligation
- We have to determine the registration type (public or non-public)
- Determine if the youth has previously been registered
- Complete the appropriate packet (initial registration or pre-release) at least 7 days before release
- Inform the youth of the registration requirements, the address of the registration authority, and provide the name of a contact person in the registering agency

Staff Supervision Responsibilities

Once the youth is registered, we then have a responsibility to ensure that we supervise the youth properly as well. And some times we have a tendency to become a little nonchalant about this responsibility

This not only ensures that we are doing our part to protect the public safety of the citizens of the state of Texas, it also ensures that we are doing our part to make sure that the youth is aware of, and abiding by their responsibilities so that they are not subjected to a criminal charge of “Failure to Register”. As was mentioned in the earlier slides, failure to comply is a 3rd degree felony offense.

A “Failure to Register” charge is not a joke. A youth CAN be recommitted to incarceration for a Failure to Register, and we don’t want to be responsible for that happening due to our not taking the time to do our jobs correctly.

Staff Supervision Responsibilities

- Staff are responsible for verifying that youth have kept their initial registration or registration verification appointment
- Staff are responsible for clearly explaining to youth what THEIR responsibilities and expectations are when they have an obligation to register
- Staff are responsible for ensuring that ALL status changes are reported to law enforcement as required by statute.
- With the exception of the status changes listed below, all status changes must be reported within 3 days of the supervision officer becoming aware of the change
- Any change of the youth's status related to employment or attendance at or on the campus of an IHE must be reported within 7 days of the supervising officer becoming aware of the change.
- Staff has the responsibility for ensuring that all reported status changes are updated in the DPS registry within 7 days of them having been reported.
- Verification of status changes should be verified in the DPS registry

Staff Supervision Responsibilities

- Verification of status changes can be confirmed in either the secure or public DPS registry. The secure registry will typically update the information about 3 days before the public registry
- It is our responsibility as a supervising agency that we ensure that the youth that we supervise who have an obligation to register are aware of ALL of their responsibilities, as well ensuring that we do every thing that we can to make sure that the youth are compliant with these requirements.

Registration Review Questions

1. How many days from the date of release does a youth have to verify registration?
2. Who is responsible for completing the initial registration packet?
3. How many days do we have to report a change of status to local law enforcement?
4. What DPS forms are used in the initial registration packet ?
5. What form do we use to report a “change of status” to local law enforcement?
6. What is the length and frequency of verification for Juvenile SO’s?
7. Besides the DPS forms, what other documents do we need to provide with a registration packet?
8. How many days before release does the registration packet need to be completed?
9. What form is used for a youth that wishes to attend an IHE?

Registration Review Questions

10. If a youth moves out of state, how long do they have to report to the registering authority in the new state??
11. How many days after starting to work on or attending classes on the campus of an IHE does a youth have to inform campus security?
12. How many days does a supervising officer have to verify that status changes have been updated in the DPS registry?
13. How does a supervising officer verify that status changes have been updated in the DPS registry?

Performance Objectives

- ✓ Identify offenses that create a duty to register
- ✓ Identify the Obligation to Register
- ✓ Understand how and when registration is initiated
- ✓ Identify all DPS forms that are required to complete registration
- ✓ Understand the difference between initial registration, and verification when a duty to register already exists
- ✓ Become familiar with the responsibilities of both the supervising staff and the youth in the registration and supervision process

Questions ?

Are there any additional questions or thoughts that anyone would like to discuss?

Registration and Supervision Summary

Ensuring that we correctly handle the Sex Offender Registration and supervision duties of our youth who are obligated to register as sex offenders is a very important responsibility. Not only can improper handling of registration cause the youth to be charged with a “Failure to Register” offense, it can also cause a youth to be added to the DPS Sex Offender Registry incorrectly which can have a long term affect on the life of the affected youth, and lastly this type of failure can be a threat to the public safety of the residence of the state of Texas.

Take the responsibility seriously, and if you are unsure, ask.

Frank.perry@tjjd.texas.gov (512) 490-7289