

Chapter: First Aid	<b>Effective Date: 4/15/17</b>
<b>Title: First-Aid Kits</b>	Page: 1 of 1
	Replaces: HHS.45.05, 07/15/11

(a) **Standard.**

Halfway houses maintain first-aid kits on-site and in transport vehicles.

(b) **General Requirements.**

- (1) The Texas Juvenile Justice Department medical director approves the contents of first-aid kits.
- (2) First-aid kits are labeled, locked with disposable locks, and restocked after each use.
- (3) First-aid kits must include, at a minimum, the following items:
  - (A) two cardiopulmonary resuscitation (CPR) pocket masks;
  - (B) six pairs of gloves;
  - (C) 12 4x4 gauze pads;
  - (D) one large abdominal bandage (i.e., ABD gauze pad);
  - (E) one roll of tape; and
  - (F) 12 adhesive bandages (six 1x3 bandages and six 2x4 bandages).

(c) **Procedures.**

- (1) The **superintendent** or **human services specialist (HSS)** designates an on-site storage area for the locked first-aid kit that is easily accessible to staff but not youth.
  - (2) The **superintendent** or **HSS** ensures a locked first-aid kit is maintained in each youth transport vehicle.
  - (3) The **HSS** ensures the first-aid kit contents are listed on the outside of the container.
  - (4) When a first-aid kit has been opened:
    - (A) the **staff member who opened the first-aid kit** documents on the [Treatment and Intervention Record, HLS-505](#), the contents used, the reason(s) for use, and nurse notification, if applicable; and
    - (B) the **HSS**:
      - (i) restocks the first-aid kit and documents the contents added on the [First-Aid Kit Restocking Log, HLS-842](#);
      - (ii) replaces the previous disposable lock with a new one; and
      - (iii) returns the first-aid kit to the designated area on-site or in the transport vehicle.
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