

Chapter: Mental Health Services	Effective Date: 4/15/17
Title: Mental Health Professionals	Page: 1 of 1
	Replaces: HHS.20.05, 7/15/11

(a) **Standard.**

Youth in Texas Juvenile Justice Department halfway houses receive mental health services, which include services provided by mental health professionals and psychiatric providers (as defined in [GAP.380.9187](#)).

(b) **Procedures.**

- (1) A **staff member** or the **Multi-disciplinary Team** identifies a youth with a mental health need and documents referral of the youth to a mental health professional (MHP) or psychiatric provider in the youth's case plan and on the [Treatment and Intervention Record, HLS-505](#).
 - (2) The **MHP** conducts a mental health assessment and a **halfway house staff member** places the written MHP/chronological report in the Daily Health Records Binder to be scanned into the electronic health record (EHR).
 - (3) If a psychiatric evaluation is indicated, the **human services specialist (HSS)** or a **juvenile correctional officer (JCO)**:
 - (A) collaborates with the assigned institution infirmary to schedule the youth for a psychiatric evaluation; and
 - (B) provides a [Psychiatric Symptom Checklist, CCF-515](#), and/or an [ADHD Rating Scale, CCF-514](#), as ordered, for the psychiatric provider's review during the psychiatric appointment.
 - (4) The **psychiatric provider** documents the psychiatric evaluation directly in the EHR.
 - (5) The **institution nurse**:
 - (A) notifies via email the HSS of any changes to a youth's treatment plan (e.g., medication changes); and
 - (B) scans all referral information and MHP reports into the EHR. (See [HHS.35.05](#)).
 - (6) The **HSS** or a **JCO** schedules a follow-up appointment with the MHP, as directed, or receives notification from the assigned infirmary regarding the date of the next scheduled psychiatric appointment.
 - (7) The **superintendent** ensures youth are referred to the Crisis Stabilization Unit when appropriate, in accordance with [GAP.380.8767](#).
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