



## Transmittal Memo

**TO:** TJJJ Staff  
**FROM:** Office of the General Counsel, Policy and Standards Section  
**SUBJECT:** GAP Transmittal  
**DATE:** October 13, 2022

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Please be advised that changes have been made to the General Administrative Policy (GAP) Manual. These changes will go into effect on **October 18, 2022**.

### **Summary of Changes**

#### **GAP.380.9504 Rules and Consequences for Youth on Parole**

- Clarified that the definition of the term *Possession* does not require that the item be on or about the youth's person.
- Added *Failure to Report an Arrest or Citation* as a parole rule violation.
- Added *Photos, Videos, or Social Media Posts with Weapon, Ammunition, or Unauthorized Substance* as a parole rule violation.
- Revised the wording of the violation *Use of Unauthorized Substances* to clarify that it includes, possessing, ingesting, inhaling, or otherwise consuming the substance or related paraphernalia.
- Removed the reference requiring youth to be underage to commit the violation of possession or use of tobacco due to recent law changes increasing the age to 21, thereby making all youth under TJJJ jurisdiction too young to possess or use tobacco.
- Added a statement that, when assigning consequences, staff should use evidence-based interventions that relate to the youth's risk, needs, and responsivity when appropriate.
- Added *Possessing, Selling, or Attempting to Purchase Ammunition* as a parole rule violation.
- Modified the definition of *Possession of a Weapon* to include selling or attempting to purchase a weapon.
- Removed *Escape* from the list of parole rule violations.
- Added *Unauthorized Absence* as a parole rule violation, which means leaving a medium-restriction facility without permission or failing to return from an authorized leave.
- Added a definition of the term *Possession*.
- Clarified that two violations contain the element that the youth intentionally *or* knowingly (rather than intentionally *and* knowingly) engaged in the prohibited conduct.
- Modified the definition of *Use of Unauthorized Substances* to include the use of paraphernalia such as that used to deliver or make any prohibited substance.
- Removed a reference to whether a verbal reprimand is considered a less severe disciplinary consequence for purposes of parole revocation.