



## Transmittal Memo

**TO:** TJJJ Staff  
**FROM:** Office of the General Counsel, Policy and Standards Section  
**SUBJECT:** GAP Transmittal  
**DATE:** June 16, 2022

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Please be advised that changes have been made to the General Administrative Policy (GAP) Manual. These changes will go into effect on **June 20, 2022**.

### ***Summary of Changes***

**GAP.380.9501 Behavior Management System Overview -- REPEAL**

- Repealed, with some content consolidated into the new 380.9502.

**GAP.380.9502 Positive Reinforcement and Privilege System -- REPEAL**

- Repealed, with some content consolidated into the new 380.9502.

**GAP.380.9502 Behavior Management System Overview -- NEW**

- Includes portions of the former 380.9501 and 380.9502.
- Explains the basic principles and requirements of TJJJ's system for positive reinforcement, engagement, and disciplinary consequences.
- Focuses on engagement strategies rather than intervention strategies.
- No longer includes the requirement to provide and document daily feedback on ratings of youth performance on certain behavioral expectations (i.e., the "five rules").