



Transmittal Memo

TO: TJJJ Staff
FROM: Office of the General Counsel, Policy and Standards Section
SUBJECT: GAP Transmittal
DATE: April 23, 2021

Please be advised that changes have been made to the General Administrative Policy (GAP) Manual. These changes will go into effect on **May 1, 2021**.

Summary of Changes

GAP.380.9183 Health Care Services for Youth

- Clarified the manner in which youth in halfway houses receive medical care, including that:
 - nurses provide case management;
 - medical, psychiatric, and dental services are completed by providers in the community; and
 - fees for services are covered through Medicaid or by TJJJ.
- Specified that several statements regarding health care arrangements apply to TJJJ institutions but not to TJJJ halfway houses.
- Clarified that procedures for medical care outside of TJJJ's normal criteria must be approved by the TJJJ medical director in consultation with the executive director *or designee*.
- Established that the *facility administrator* (instead of the medical provider or psychiatric provider) may authorize medical and pharmacological intervention when required in a life-threatening situation.
- With regard to medical concerns reported by youth:
 - Clarified that at *TJJJ institutions*, staff contact a nurse if a youth reports a health concern or if the staff is concerned about a youth's health; and
 - Added that, at TJJJ halfway houses, staff call the primary care physician or 911.
- Clarified that TJJJ staff immediately notifies a youth's parent/guardian if *emergency* surgery is recommended.