

Chapter: Volunteer Management	Effective Date: 6/1/22
Title: Special Event Visitors	Page: 1 of 1
Implements: GAP.385.8181	Replaces: VLS.01.04, 10/7/08

(a) **Standard.**

Visitors may participate in special events without enrolling as volunteers.

(b) **Procedures.**

- (1) An approved individual may participate in up to four events during any 12-month period without completing volunteer enrollment procedures.
 - (2) Approved special event visitors:
 - (A) must remain under constant, direct supervision of a TJJD staff member or enrolled volunteer while on TJJD premises;
 - (B) may not have access to youth unless under constant, direct supervision by a TJJD staff member;
 - (C) may not access youth records or be provided confidential youth information; and
 - (D) will not share any information about a youth that the youth provides to the visitor, except as otherwise provided by law (e.g., report of abuse).
 - (3) Prior to approving an individual as a special event visitor, TJJD conducts a criminal history check on that individual.
 - (4) The superintendent has final approval authority for special events and must approve or deny access for each special event visitor by signing the [Special Event Visitor Access Agreement, VLS-205](#).
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