



TEXAS  
JUVENILE JUSTICE  
DEPARTMENT

Friday, August 25, 2023 – 9:00 A.M.

1601 Congress Ave.

Austin, TX 78711, Room 2.035

1. Call to order  
**Chairman Scott Matthew**
2. Prayer
3. Pledge  
**Chairman Scott Matthew**
4. Discussion, consideration, and possible approval regarding excused absences (Action)  
**Chairman Scott Matthew**
5. Discussion, consideration, and possible approval regarding the June 23, 2023 Board meeting minutes (Action)  
**Chairman Scott Matthew**  
Page 11
6. Acknowledgement of TJJD staff tenure and/or retirements  
**Chairman Scott Matthew**
7. Report from the chairman  
**Chairman Scott Matthew**
8. Reports from committees
  - **Executive Administration, Chairman Scott Matthew**
  - **Finance and Audit, Chairman Scott Matthew**
  - **Mental Health, James Castro**
9. Report from the executive director  
**Shandra Carter**
10. Discussion of TJJD staffing strength and impacts on the county waitlist  
**Noah Wright**  
Page 29
11. Report from the chief inspector general  
**Daniel Guajardo**  
Page 47
12. Public comments (must email [Cameron.Taylor@tjjd.texas.gov](mailto:Cameron.Taylor@tjjd.texas.gov) by 5:00 p.m. on August 24, 2023 to register for public comment)  
**Chairman Scott Matthew**

13. Discussion, consideration, and possible approval regarding the Due Process Hearings Audit (23-9) (Action)

**Eleazar Garcia**

Page 84

14. Discussion, consideration, and possible approval regarding the Internal Audit Annual Risk Assessment and FY 2024 Audit Plan (23-4) (Action)

**Eleazar Garcia**

Page 106

15. Discussion, consideration, and possible approval regarding:

- Five new architectural or engineering service contracts:
  - DBR Engineering Consultants, Inc.
  - Halff Associates, Inc.
  - Johnston, LLC
  - Lockwood, Andrews and Newman, Inc., and
  - Parkhill, Smith & Cooper.
- Two new construction contracts for roofing repair or replacement:
  - Alto Vista Roofing for Ron Jackson, and
  - United Roofing and Sheet Metal for Giddings;
- New contract for risk management - State Office of Risk Management (SORM);
- New contract for healthcare services for the youth - Univ. of Texas Medical Branch
- Increase the NTE of Noble Software Group, LLC, contact - Juvenile Assessment System;
- Increase the NTE of South New Braunfels 47 LTD, - Ayers HWH;

All of which requiring board approval pursuant to GAP.385.1101 (Action)

**Kellie Love**

Page 115

16. Updates from the deputy executive director - support operations and finance

**Emily Anderson**

Page 123

17. TJJJ financial report

**Emily Anderson**

Page 126

18. Discussion, consideration, and possible approval regarding the Fiscal Year 2024 operating budget (Action)

**Emily Anderson**

Page 146

19. Discussion, consideration, and possible acknowledgement of gifts (Action)

**Emily Anderson**

Page 149

20. Discussion, consideration, and possible approval regarding the the Parrie Haynes and John C. Wende trust fund FY 2024 operating budgets (Action)

**Christian von Wupperfeld and Emily Anderson**

Page 151

21. Discussion, consideration, and possible approval for youth hunt at the Parrie Haynes Ranch (Action)  
**Christian von Wupperfeld and Glen Grandy (BGCTX)**  
Page 156
22. Discussion, consideration, and possible approval to adopt, on an emergency basis, proposed revisions within 37 TAC Chapter 344 relating to Employment, Certification, and Training (Action)  
**Kaci Singer and Lou Serrano**  
Page 162
23. Discussion, consideration, and possible approval regarding the rule review plan, including:
- a. Discussion, consideration, and possible approval to publish proposed revisions to the following rules in the Texas Register for a public comment period of at least 30 days and possible conditional approval to adopt the final rule: 37 TAC §385.8181 (Action)
  - b. Discussion, consideration, and possible approval to publish proposed repeal of the following rules in the Texas Register for a public comment period of at least 30 days and possible conditional approval to repeal the rules: §385.8101, 385.8117, 385.8136–385.8141, 385.8153–385.8163, 385.8183, 385.9959, 385.9967, and 385.9993. (Action)
- Cameron Taylor**  
Page 171
24. Discussion, consideration, and possible approval regarding the discipline of certified officers - Agreed Orders (Action)
- a. Steven Muldrew, Certification No. 31905; Docket No. 23-31905-220164
  - b. Jada Singleton, Certification No. 35873; Docket No. 23-35873-220106
  - c. Anthony Beckford, Certification No. 30928; Docket No. 23-30928-220184
  - d. Roxanne Orona, Certification No. 37954; Docket No. 23-37954-230055, 230074
  - e. Chrystal Grove, Certification No. 35864; Docket No. 23-35864-220203
  - f. Marshal Phillips, Certification No. 33396; Docket No. 23-33396-220204
  - g. Richard Votaw, Certification No. 31581; Docket No. 23-31581-230012
  - h. Nancy Pendergrass, Certification No. 37359; Docket No. 22-37359-220158
- Chelsey Oden**  
Page 192
25. Discussion, consideration, and possible approval regarding the discipline of certified officers - Default Orders (Action)
- a. Benjimon Kelly, Certification Number: 36828; Docket No. 23-36828-220115, 230062
  - b. Cory Robinson, Certification Number: 31129; Docket No. 23-31129-230062
  - c. Cameron Smith, Certification Number: 38313; Docket No. 23-38313-230073
  - d. Mercury Byrnum, Certification No. 20091; Docket No. 23-20091-220178
  - e. Dewayne Dodson, Certification No. 38087; Docket No. 23-38087-230048
  - f. Marissa A Fuller, Certification No. 15988; Docket No. 22-15988-210197
  - g. Gerardo Banuelos, Certification No. 31389; Docket No. 23-31389-220197
  - h. Zachary Clifton, Certification No. 38204; Docket No. 23-38204-230084
  - i. Lewis Swink, Certification No. 37159; Docket No. 23-37159-220183
  - j. Alexis Garcia-Chapa, Certification No. 33407; Docket No. 23-33407-220101
  - k. Jahziel Rico, Certification No. 35706; Docket No. 23-35706-220100
  - l. Hezekiah Victoria, Certification No. 37138; Docket No. 23-37138-220081

- m. Aisha Williams, Certification No. 36163; Docket No. 23-36163-220099
- n. Stephan Dube, Certification No. 30197; Docket No. 23-30197-230006
- o. Natalia Gallon, Certification No. 28842; Docket No. 23-28842-230049
- p. Jasmyn Peters, Certification No. 36496; Docket No. 23-36496-220082
- q. Geraldo Lopez, Jr, Certification No. 37134; Docket No. 23-37134-220110

**Chelsey Oden**

Page 221

- 26. Discussion, consideration, and possible approval regarding Motion for Rehearing (Action)
  - a. Jonathan Sweatt, Certification No. 34402; Docket No. 22-34402-210111

**Chelsey Oden**

Page 310

- 27. Closed Session – Executive Session

**Chairman Scott Matthew**

- a. Government Code §551.071 Consultation with attorney regarding litigation;
- b. Government Code §551.072 Deliberation regarding real property; and
- c. Government Code §551.074 Discussion regarding personnel matters, including compensation for the positions of Executive Director, Chief Auditor, and Chief Inspector General

- 28. Reconvene in Open Session

**Chairman Scott Matthew**

- 29. Adjourn

- The Texas Juvenile Justice Board reserves the right to limit the time and scope of public comments as deemed appropriate by the Board.
- The Texas Juvenile Justice Board reserves the right to take formal Board action on any posted agenda item if necessary.
- Items may not necessarily be considered in the order in which they appear on the agenda.
- The Texas Juvenile Justice Board may go into closed session with respect to any item as authorized by the Texas Open Meetings Act, as codified in Texas Government Code Section 551.071.
- If ADA accommodations are needed, please contact Cameron Taylor at 512.701.9146 or Cameron.Taylor@tjjd.texas.gov
- The Texas Juvenile Justice Board reserves the right to broadcast its meeting live.