



TEXAS
JUVENILE JUSTICE
DEPARTMENT

Finance and Audit Committee Meeting
Thursday, August 24, 2023 – 1:30 P.M.
1601 Congress Ave.
Austin, TX 78711, Room 2.035

Finance and Audit Committee: Scott Matthew – Chair, Edeska Barnes, Pat Henry, Melissa Martin, Cyndi Wheless

1. Call to order
Chairman Scott Matthew
2. Discussion, consideration, and possible approval regarding excused absences (Action)
Chairman Scott Matthew
3. Discussion, consideration, and possible approval regarding the June 22, 2023 meeting minutes (Action)
Chairman Scott Matthew
4. Discussion, consideration, and possible approval regarding the Due Process Hearings Audit (23-9) (Action)
Eleazar Garcia
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5. Discussion, consideration, and possible approval regarding the Internal Audit Annual Risk Assessment and FY 2024 Audit Plan (23-4) (Action)
Eleazar Garcia
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6. Discussion regarding the Internal Audit Follow-Up Report (23-2B)
Eleazar Garcia
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7. Discussion, consideration, and possible approval regarding:
 - a. Five new architectural or engineering service contracts:
 - DBR Engineering Consultants, Inc.
 - Half Associates, Inc.
 - Johnston, LLC
 - Lockwood, Andrews and Newman, Inc., and
 - Parkhill, Smith & Cooper.
 - b. Two new construction contracts for roofing repair or replacement:
 - Alto Vista Roofing for Ron Jackson, and
 - United Roofing and Sheet Metal for Giddings;

- c. New contract for risk management - State Office of Risk Management (SORM);
- d. New contract for healthcare services for the youth - Univ. of Texas Medical Branch
- e. Increase the NTE of Noble Software Group, LLC, contact - Juvenile Assessment System;
- f. Increase the NTE of South New Braunfels 47 LTD, - Ayers HWH;

All of which requiring board approval pursuant to GAP.385.1101 (Action)

Kellie Love

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- 8. Discussion, consideration, and possible approval regarding the Fiscal Year 2024 operating budget (Action)

Emily Anderson

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- 9. Discussion, consideration, and possible acknowledgement of gifts (Action)

Emily Anderson

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- 10. Adjourn

Chairman Scott Matthew