



TEXAS
JUVENILE JUSTICE
DEPARTMENT

Friday, November 3, 2023 – 9:00 A.M.

Via Videoconference

Registration link: <https://attendee.gotowebinar.com/register/6695540263791085144>

100 Wilco Way, Georgetown, TX 78626

1. Call to order
Chairman Scott Matthew
2. Prayer
3. Pledge
Chairman Scott Matthew
4. Discussion, consideration, and possible approval regarding excused absences (Action)
Chairman Scott Matthew
5. Discussion, consideration, and possible approval regarding the August 25, 2023 Board meeting minutes (Action)
Chairman Scott Matthew
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6. Report from the chairman
Chairman Scott Matthew
7. Report from Committee on Executive Administration
Chairman Scott Matthew
8. Update from the Advisory Council on Juvenile Services
Lynn Hadnot
Page 17
9. Report from the executive director
Shandra Carter
10. Report from the chief inspector general
Daniel Guajardo
Page 20
11. Public comments (must email boardmaterials@tjtd.texas.gov by 5:00 p.m. on November 2, 2023 to register for public comment)
Chairman Scott Matthew
12. Discussion, consideration, and possible approval regarding certain proposed school district name change (action)
Shelley McKinley
Page 55
13. Discussion, consideration, and possible approval regarding certain Internal Audit action items, including:
 - the FY 2023 Internal Audit Annual Report 23-3 (Action); Page 57
 - the FY 2024 Internal Audit Charter 23-3 (Action); Page 71
 - the Construction Audit Draft Report 23-7 (Action); separate attachment**Eleazar Garcia**
14. Discussion regarding certain Internal Audit informational items, including:
 - the IT Follow Audit Status Update 24-5; Page 77
 - the FY 2023 Internal Audit Quality Assurance Draft Report 23-3; Page 84**Eleazar Garcia**

15. Discussion, consideration, and possible approval regarding Proposal to Begin Conservation Easement Acquisition Process on the Parrie Haynes Ranch (Action)
Christian von Wupperfeld
Page 95
16. Discussion, consideration, and possible approval regarding:
- increase the NTE of Canon Financial Services--statewide copiers lease;
- increase the NTE of Consolidate Telecom, Inc.—Residential phone service;
All of which requiring board approval pursuant to GAP.385.1101 (Action)
Kellie Love
Page 97
17. Discussion, consideration, and possible acknowledgement of gifts (Action)
Emily Anderson
Page 100
18. Discussion, consideration, and possible approval regarding the request to exceed agency transfer authority (Action)
Emily Anderson
Page 102
19. Discussion, consideration, and possible approval regarding certain rulemaking actions, including approval to publish the following in the Texas Register:
- proposed revisions to the following rule for a public comment period of at least 30 days and possible conditional approval to adopt the final rule: 37 TAC §380.9188 (Suicide Alert for High-Restriction Facilities) (Action); Page 106
 - proposed revisions to the following rule for a public comment period of at least 30 days and possible conditional approval to adopt the final rule: 37 TAC §380.9510 (Intervention Program) (Action); Page 116, and
 - the results of rule review for 37 TAC Chapter 380, Subchapter A (Action); Page 124
- Cameron Taylor**
20. Discussion, consideration, and possible approval regarding the discipline of certified officers - Agreed Orders (Action)
a. Alejandro Rodriguez, Certification No. 37307; Docket No. 24- 37307-230045
Chelsey Oden
Page 127
21. Closed Session – Executive Session
Chairman Scott Matthew
- Government Code §551.071 Consultation with attorney regarding litigation;
 - Government Code §551.072 Deliberation regarding real property; and
 - Government Code §551.074 Discussion regarding personnel matters, including but not limited to the job description for the position of Executive Director.
22. Reconvene in Open Session
Chairman Scott Matthew
23. Adjourn
- The Texas Juvenile Justice Board reserves the right to limit the time and scope of public comments as deemed appropriate by the Board.
 - The Texas Juvenile Justice Board reserves the right to take formal Board action on any posted agenda item if necessary.
 - Items may not necessarily be considered in the order in which they appear on the agenda.
 - The Texas Juvenile Justice Board may go into closed session with respect to any item as authorized by the Texas Open Meetings Act, as codified in Texas Government Code Section 551.071.
 - The Texas Juvenile Justice Board reserves the right to broadcast its meeting live.
 - Videoconference meetings are conducted in accordance with the Open Meetings Act. For such meetings, the location of the meeting will be open to the public during the open portions of the meeting. A member of the Board will be present there to preside over the meeting. If ADA accommodations are needed, please contact Cameron Taylor at 512.701.9146 or Cameron.Taylor@tjjd.texas.gov