



Child Abuse Registry Check Consent Form

TEXAS
JUVENILE
JUSTICE
DEPARTMENT

In addition to criminal history and driving record checks, the TJJD clearance process for all external applicants being seriously considered for hire includes requesting the Department of Family and Protective Services (DFPS) to conduct a check of the central registry (i.e., the child abuse registry established and maintained by DFPS) for child abuse and neglect cases that have a *reason-to-believe* finding. The child abuse registry check is also part of the clearance process for: (1) employees of a TJJD contractor or subcontractor of a contractor who may have access to youth in TJJD-operated or -contracted facilities; and (2) internal applicants being seriously considered for promotion if the human resources director or designee directs such a check. The child abuse registry check complies with the federal Prison Rape Elimination Act (PREA) standards.

DFPS provides TJJD with confirmation of a negative finding if there is no match in the registry. If TJJD does not receive confirmation of a negative finding: (1) TJJD considers there to be an open child abuse investigation and potential violation of a PREA standard; (2) the applicant is disqualified from the position unless TJJD is provided with sufficient information to allow TJJD to determine that the applicant should not be disqualified from employment (e.g., investigation is closed and the applicant is not listed as a designated perpetrator in the child abuse registry); and (3) TJJD may select another applicant for the position if such sufficient information is not provided in a timely manner. Contact TJJD at the following email address to provide additional information for TJJD's consideration: HRCAR@tjtd.texas.gov

Section I. Identifying Information			
Instructions: Type or print clearly in black ink. Answer each of the following questions by filling in the blank or checking the appropriate box. If questions are not applicable, enter "NA." Do not leave questions blank.			
First Name:		Middle Name:	
Last Name:		Maiden Name:	
Other Names or Spellings Used (previous marriages, surnames, aliases, etc.). List entire name (first, middle, and last):			
Social Security Number:		Date of Birth (mm/dd/yyyy):	
Driver License Number:		Issuing State:	
Section II. Current Residence			
Address:			
City:	County:	State:	Zip Code:
Home Telephone: ()		Alternate Phone: ()	
Personal Email Address:			
Section III. Gender / Ethnicity / Race			
Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male		Ethnicity: <input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic	
Race: <input type="checkbox"/> American Indian / Alaska Native		<input type="checkbox"/> Asian	<input type="checkbox"/> Black <input type="checkbox"/> Hispanic
<input type="checkbox"/> Native Hawaiian / Pacific Islander		<input type="checkbox"/> White	<input type="checkbox"/> Other
Section IV. Certification			
I certify that the above information is correct. I understand that by signing this form I am giving DFPS permission to complete a background check using the information that I provided above. I also understand that if I have any concerns regarding the results of the child abuse registry check, I should contact DFPS.			
Signature:			Date (mm/dd/yyyy):

With few exceptions, you are entitled upon request: (1) to be informed about the information the agency collects about you; and (2) under Sections 552.021 and 552.023 of the Government Code, to receive and review the collected information. Under Section 559.004 of the Government Code, you are also entitled to request, in accordance with the agency's procedures, that incorrect information that the agency has collected about you be corrected.