



TEXAS  
JUVENILE JUSTICE  
DEPARTMENT

Friday, December 9, 2022 – 9:00 a.m.

1100 Congress Ave.

Capitol Extension

Room E1.030

Austin, TX 78701

1. Call to order  
**Chairwoman Lisa Jarrett**
2. Prayer
3. Pledge  
**Chairwoman Lisa Jarrett**
4. Discussion, consideration, and possible approval regarding excused absences (Action)  
**Chairwoman Lisa Jarrett**
5. Discussion, consideration, and possible approval regarding the August 26, 2022 Board meeting minutes (Action)  
**Chairwoman Lisa Jarrett**
6. Report from the chairwoman  
**Chairwoman Lisa Jarrett**
7. Report from the interim executive director  
**Shandra Carter**
8. Report from the interim chief inspector general  
**Daniel Guajardo**
9. Report from The Advisory Council on Juvenile Services  
**Lynn Hadnot**
10. Public comments (must email [Jeannette.Cantu@tjjd.texas.gov](mailto:Jeannette.Cantu@tjjd.texas.gov) by 5:00 p.m. on December 8, 2022 to register for public comment)  
**Chairwoman Lisa Jarrett**
11. Report from the Trust Committee  
**Jimmy Smith**
12. Report from the Finance and Audit Committee  
**Chief Scott Matthew**

13. Discussion, consideration, and possible acknowledgement of gifts (Action)  
**Emily Anderson**
14. Discussion, consideration, and possible approval regarding new contracts which requires board approval pursuant to GAP.385.1101 (Action)  
**Christian von Wupperfeld**
15. Discussion, consideration, and possible approval regarding the CJIS Audit Report (Action)  
**Eleazar Garcia**
16. Discussion, consideration, and possible approval regarding the TAC 202 Audit Report (Action)  
**Eleazar Garcia**
17. Discussion, consideration, and possible approval regarding the Risk Assessment and FY 2023 Audit Plan (Action)  
**Eleazar Garcia**
18. Discussion, consideration, and possible approval regarding the FY 2022 TJJJ Internal Audit Annual Report (Action)  
**Eleazar Garcia**
19. Discussion, consideration, and possible approval regarding the FY 2023 Internal Audit Charter (Action)  
**Eleazar Garcia**
20. Discussion of the Sunset Advisory Commission Decisions on the Texas Juvenile Justice Department, and provide guidance to staff on implementing the management actions  
**Sean Grove**
21. Report from the Safety and Security Committee  
**Chief Pama Hencerling**
22. Discussion, consideration, and possible approval for adoption of revisions to 37 TAC §380.9503 (concerning Rules and Consequences for Residential Facilities) (Action)  
**Kaci Singer**
23. Discussion, consideration, and possible approval regarding the discipline of certified officers- Agreed Orders (Action)  
**Chelsey Oden and Ashley DeWeese**
  - a. Robert Cason, Certificate No. 32932; Docket No. 22-32932-220031
  - b. Randy Pol, Certificate No. 12074; Docket No. 22-12074-220079
24. Discussion, consideration, and possible approval regarding the discipline of certified officers- Default Orders (Action)  
**Chelsey Oden and Ashley DeWeese**
  - a. James Dickan, Certification No. 32115; Docket No. 22-32115-220084
  - b. William Burton, Certification No. 33922; Docket No. 22-33922-220018

- c. Devan Denton, Certification No. 33087; Docket No. 22-33087-220137, 221039
- d. Natalie Castilleja, Certification No. 36567; Docket No. 22-36567-220012
- e. Sandra Espinoza, Certification No. 36351; Docket No. 22-36351-220012
- f. Helen Mack, Certification No. 33816; Docket No. 22-33816-220012
- g. Baylea Ford, Certification No. 36375; Docket No. 22-36375-220109
- h. Jazmine Hays, Certification No. 34231; Docket No. 22-34231-220119
- i. Juan Manuel Guerra, Jr., Certification No. 18672; Docket No. 22-18672-220092
- j. Jared Mendez, Certification No. 36861; Docket No. 22-36861-220095
- k. Stacy Colpitts, Certification No. 35283; Docket No. 22-35283-220120, 220123
- l. Zachary Walters, Certification No. 36153; Docket No. 22-36153-220136
- m. Shantel Jones, Certification No. 37357; Docket No. 22-37357-220116
- n. Arnazia Webber, Certification No. 37376; Docket No. 22-37376-220116
- o. George Delcambre III, Certification No. 17811; Docket No. 22-17811-220144

25. Closed Session – Executive Session

**Chairwoman Lisa Jarrett**

- a. Government Code §551.071 Consultation with attorney regarding litigation (see footnote)
- b. Government Code §551.072 Deliberation regarding real property (John C. Wende and Parrie Haynes trusts)
- c. Government Code §551.074 Discussion regarding personnel matters, including appointment to permanently fill TJJJ Executive Director and Chief, Office of the Inspector General, positions.

26. Reconvene in Open Session

**Chairwoman Lisa Jarrett**

27. Discussion, consideration, and possible approval regarding the appointment of Daniel Guajardo as Chief, Office of the Inspector General. (Action)

**Chairwoman Lisa Jarrett**

28. Discussion, consideration, and possible approval regarding the appointment of Shandra Carter as TJJJ Executive Director. (Action)

**Chairwoman Lisa Jarrett**

29. Adjourn

- The Texas Juvenile Justice Board reserves the right to limit the time and scope of public comments as deemed appropriate by the Board.
- The Texas Juvenile Justice Board reserves the right to take formal Board action on any posted agenda item if necessary.
- Items may not necessarily be considered in the order in which they appear on the agenda.
- The Texas Juvenile Justice Board may go into closed session with respect to any item as authorized by the Texas Open Meetings Act, as codified in Texas Government Code Section 551.071.
- If ADA accommodations are needed, please contact Jeannette Cantu at 512.490.7004 or [Jeannette.Cantu@tjjd.texas.gov](mailto:Jeannette.Cantu@tjjd.texas.gov)
- The Texas Juvenile Justice Board reserves the right to broadcast its meeting live.