

Prevention and Intervention Reminders

The purpose of the prevention and intervention grants is to provide funding for programs and services to prevent or intervene in at-risk behaviors that lead to delinquency, truancy, and later referral to the juvenile justice system. The two TJJD grants include the Prevention and Intervention Demonstration Project (Grant S) and the School Attendance Improvement Project (Grant T). Departments receiving Grant S and/or Grant T need to track youth participating in grant funded prevention and intervention programs.

Please make sure your prevention and intervention program is entered into the TJJD Program & Services Registry and in JCMS. Then add these youth as prevention referrals with corresponding programs in JCMS.

Add Prevention Program into the Registry

All programs funded through Grant S or T must be entered into the TJJD Program & Services Registry. Programs that were previously entered in the Registry may be updated by marking “Grant S” or “Grant T” in the Duration/Funding tab and “At Risk Youth” in the Eligibility tab. You may also add a new program to the registry.

1. Log-in to the [TJJD Program & Services Registry](#).
2. Click “Add New Program”
3. Complete all required fields, following these recommendations:
 - Enter the Program Name Code to *exactly* match the Value entered in JCMS. (If it’s not the exact same four digit code you used in JCMS, the system won’t pick it up.)
 - Enter the Program Type to *exactly* match the Category entered in JCMS
 - In the Duration/Funding tab, check “Grant S” or “Grant T”
 - In the Eligibility tab, check “At Risk Youth”
4. Register your program

Add Prevention Program into JCMS

1. Go to the Maintenance section
2. Select Programs
3. Select “Add New” and complete the requested information. If the program is already entered in the Program & Services Registry be sure that:
 - The Code matches the Program Name Code entered in the Registry
 - The Program Type matches the Program Type entered in the Registry
5. Go back to the Maintenance section
6. Select Program Services Provider and complete requested information

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Add Youth As Prevention and Intervention Referrals

1. Create the child record (first name, last name, race, sex, date of birth)
2. Add a new referral (date/type/intake officer)
 - Select Prevention and Intervention (PI) as the referral type.

Enter Prevention Program Data on PI Youth

1. Attach the prevention and intervention program (assuming you've already entered the program into the Registry)
 - Only the prevention program should be attached to this PI referral.
2. On the program screen, enter the following information:
 - Program Referral Date
 - Program Begin Date
 - Program End Date
 - Program Outcome
 - Funding Source as Grant S or Grant T