

JCMS – Setting Up Joint and Several Restitution Payments

Set up fee assessments:

These steps assume the Offense/Referral and Complainant information are already entered in both accomplices' records.

Child 1 – George Galindo Jr.

Open Child 1's Folder.

Under Juvenile, select Fees.

Under Current Fee Assessments, click Add New.

Select the Fee Type JOINT RESTITUTION.

Galindo, George JR
Race: **White** Sex: **Male** JCMS: **0010000004** PID: **0010000004** Age: **13yrs 2mos**

Add Fee Assessment

*Fee Type:

*Date Assessed:

*Term:

<input type="radio"/> Total Amount Over Months Total Amount: <input type="text"/> No. of Months: <input type="text"/> First Payment Due: <input type="text"/>	<input type="radio"/> Amount Due Monthly Fee per Mo: <input type="text"/> No. of Months: <input type="text"/> First Payment Due: <input type="text"/>	<input type="radio"/> Lump Sum Lump Sum Amount: <input type="text"/> Due Date: <input type="text"/>
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*Assessed by:

Responsible Party:

*Complainant:

Add Joint Assessments

Select Assessment: [Remove](#)

[Add Another](#)

[Cancel](#)

JCMS – Setting Up Joint and Several Restitution Payments

Enter the fee information.

Fee Type – You must select JOINT RESTITUTION to link restitution to multiple offenders.

Date Assessed – Enter the date the restitution fee was ordered.

Term – Select one of three ways the restitution will be paid.

Total Amount Over Months – JCMS will calculate the monthly payments based on the total amount owed and the number of months entered.

Amount Due Monthly – Enter the fee amount owed each month.

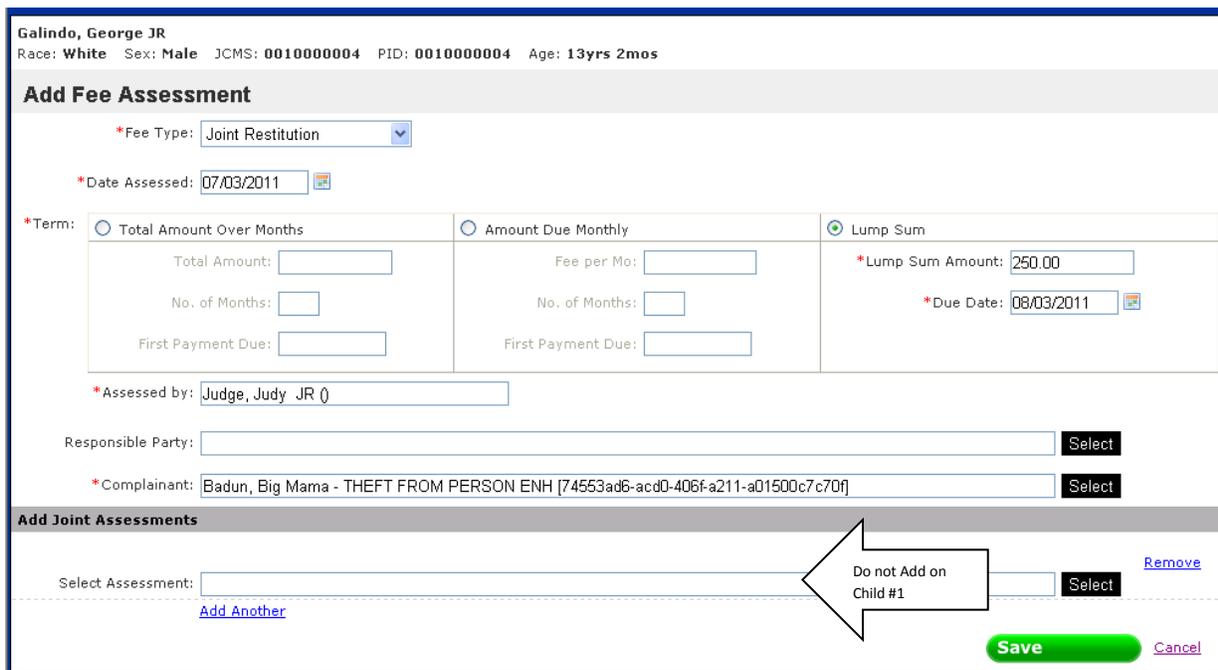
Lump Sum – Enter the total (combined) amount of restitution the juvenile is ordered to pay.

Assessed by – Use the drop down menu to select the appropriate response.

Responsible Party (not required) – If someone other than the juvenile is responsible for this juvenile’s restitution order, enter the person here. The Responsible Party must already be entered as an associate to this juvenile (Father, Mother etc). This person is NOT the accomplice.

Complainant – The Select button will only display Offenses in this child’s folder that have a complainant record attached. If, when you click the Select button, not options display, you must exit this screen, open the offense, and insure that complainant information is added.

Select Assessment - **DO NOT** enter information in the Add Joint Assessments Section (Select Assessments). This field will populated automatically when Joint Restitution is set up under Child 2.



Galindo, George JR
Race: White Sex: Male JCMS: 0010000004 PID: 0010000004 Age: 13yrs 2mos

Add Fee Assessment

* Fee Type:

* Date Assessed:

* Term: Total Amount Over Months Amount Due Monthly Lump Sum

Total Amount: <input type="text"/>	Fee per Mo: <input type="text"/>	* Lump Sum Amount: <input type="text" value="250.00"/>
No. of Months: <input type="text"/>	No. of Months: <input type="text"/>	* Due Date: <input type="text" value="08/03/2011"/>
First Payment Due: <input type="text"/>	First Payment Due: <input type="text"/>	

* Assessed by:

Responsible Party:

* Complainant:

Add Joint Assessments

Select Assessment:

[Add Another](#)

Click the green Save box to save and exit this screen.

JCMS – Setting Up Joint and Several Restitution Payments

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Home Search Juvenile ▾

[My JCMS Home Page](#) > [Basic Search](#) > [Search Results](#) > [Juvenile Identification](#) > [Fees](#) >



★ **Galindo, George JR**

Race: **White** Sex: **Male** DOB: **01/10/1999** Age: **13yrs 2mos**
Anderson JCMS: **0010000004** PID: **0010000004** SID:
 Status : File Location:
[Add Alert](#)

PD Assigned: Fitzgerald, Jill
 PD Unit: Court Unit North
 Most Recent Cause No.
[Case History](#)

Fees | [Disbursements](#)

Fees

[Payment](#) Refund [Waiver](#) [Write Off](#) [Transfer](#) [Edit](#) Special Instructions: [Fee Summary](#)

Summary

Type	Assessed Amount	Waived/WO	Amount Paid	Balance	Past Due Amount
Joint Restitution	\$250.00	\$0.00	\$0.00	\$250.00	\$250.00
Total:	\$250.00	\$0.00	\$0.00	\$250.00	\$250.00

Current Fee Assessments

[Add New](#)

	Date Assessed	Next Due Date	Victim	Amount Per Month	Assessed Amount	Balance
VIEW ★	07/03/2011	08/03/2011	Badun, Big Mama	\$0.00	\$250.00	\$250.00

* A slight adjustment to the monthly amount may have occurred during data conversion.

All Transactions

Once the Joint Restitution Fee is added under Current Fee Assessment, a star (picker) appears next to the View option.

Exit Child 1's record and open the record for Child 2 (Carmen Betz).

JCMS – Setting Up Joint and Several Restitution Payments

Set up joint assessments:

Child 2 – Carmen Betz

Open Child 2's Folder.

Under Juvenile, select Fees.

Under Current Fee Assessments, click Add New.

Select the Fee Type JOINT RESTITUTION and enter the restitution information.

Betz, Carmen
Race: White Sex: Male JCMS: 0010000174 PID: 0010000135 Age: 16yrs 2mos

Add Fee Assessment

* Fee Type:

* Date Assessed:

* Term:

<input type="radio"/> Total Amount Over Months	<input type="radio"/> Amount Due Monthly	<input checked="" type="radio"/> Lump Sum
Total Amount: <input type="text"/>	Fee per Mo: <input type="text"/>	* Lump Sum Amount: <input type="text" value="250.00"/>
No. of Months: <input type="text"/>	No. of Months: <input type="text"/>	* Due Date: <input type="text" value="08/03/2011"/>
First Payment Due: <input type="text"/>	First Payment Due: <input type="text"/>	

* Assessed by:

Responsible Party:

* Complainant:

Add Joint Assessments

Select Assessment: [Remove](#)

[Add Another](#)

In the Select Assessment box, use the Select button to select the joint restitution order already created in the accomplice's fee section. You may enter multiple accomplices by using the Add Another button.

JCMS – Setting Up Joint and Several Restitution Payments

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Home Search Juvenile ▾

[My JCMS Home Page](#) > [Basic Search](#) > [Search Results](#) >

Results Showing 1 - 1 of 1 Results Results Per Page: 1

[Go To Advanced Search](#)

▼ ID Numbers:
Number:
Type: PID ▾

▼ Name:
Last: galindo
First:
Middle:
Alias Name:

▼ Demographics:

 **Galindo, George JR** ★
Anderson
DOB: 01/10/1999 (13yrs 2mos)
Male, White, Non-Hispanic
Aliases: Galindo, George
2 Association(s): [\[Show\]](#)

Cause No:
JCMS: 0010000004
PID: 0010000004
SID:

[Open](#)

Juvenile not listed [Add New](#)

◀ Previous 1 Next ▶

PLEASE NOTE: You are **not** selecting the accomplice. You are selecting the **joint restitution fee setup** inside the accomplice's folder. To make the appropriate selection, do the following:

- Click Select. This will take you to the Search section.
- Enter the accomplice's name. For our example, we are using George Galindo Jr. as our accomplice. DO NOT click the star (picker) by his name.
- Click the green Open button to open George Galindo's folder.
- Click Juvenile and select Fees.
- Under Current Fee Assessment, click the star (picker) next to Joint Restitution to be linked to Child 2 (Carmen Betz).

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Home Search Juvenile ▾

[My JCMS Home Page](#) > [Basic Search](#) > [Search Results](#) > [Juvenile Identification](#) > [Fees](#) >

 ★ **Galindo, George JR** PD Assigned: Fitzgerald, Jill
Race: White Sex: Male DOB: 01/10/1999 Age: 13yrs 2mos PD Unit: Court Unit North
Anderson JCMS: 0010000004 PID: 0010000004 SID: Most Recent Cause No.
Status: File Location: [Case History](#)
[Add Alert](#)

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Fees

[Payment](#) Refund [Waiver](#) [Write Off](#) [Transfer](#) [Edit](#) Special Instructions: [Fee Summary](#)

Summary

Type	Assessed Amount	Waived/WO	Amount Paid	Balance	Past Due Amount
Joint Restitution	\$250.00	\$0.00	\$0.00	\$250.00	\$250.00
Total:	\$250.00	\$0.00	\$0.00	\$250.00	\$250.00

Current Fee Assessments

[Add New](#)

Type	Date Assessed	Next Due Date	Victim	Amount Per Month	Assessed Amount	Balance
VIEW ★ Joint Restitution	07/03/2011	08/03/2011	Badun, Big Mama	\$0.00	\$250.00	\$250.00

* A slight adjustment to the monthly amount may have occurred during data conversion.

All Transactions

JCMS – Setting Up Joint and Several Restitution Payments

Betz, Carmen
Race: White Sex: Male JCMS: 0010000174 PID: 0010000135 Age: 16yrs 2mos

Add Fee Assessment

* Fee Type: Joint Restitution

* Date Assessed: 07/03/2011

* Term: Total Amount Over Months Amount Due Monthly Lump Sum

Total Amount: <input type="text"/>	Fee per Mo: <input type="text"/>	* Lump Sum Amount: 250.00
No. of Months: <input type="text"/>	No. of Months: <input type="text"/>	* Due Date: 08/03/2011
First Payment Due: <input type="text"/>	First Payment Due: <input type="text"/>	

* Assessed by: Judge, Judy JR ()

Responsible Party: Select

* Complainant: Badun, Big Mama - THEFT FROM PERSON ENH [388bd1a4-b40a-430f-b9e4-a01500c8677] Select

Add Joint Assessments

Select Assessment: Galindo, George JR - 05/01/2011 - (ATT) THEFT FROM PERSON ENH [c9fd3988-71c3-4ada-8aea-a01500cfecd9] Select [Remove](#)

[Add Another](#)

Save [Cancel](#)

Clicking the star (picker) will fill in the Select Assessment field on both Carmen Betz and George Galindo Jr.'s Joint Restitution Fee Assessment screens.

Click Save to save and exit the screen. This process links George Galindo Jr. and Carmen Betz to the same order of Restitution (\$250 to be paid to Big Mama Badun).

JCMS – Setting Up Joint and Several Restitution Payments

View the joint assessments:

Select to View the Joint Restitution in Carmen Betz' Fee section.

[My JCMS Home Page](#) > [Basic Search](#) > [Search Results](#) > [Juvenile Identification](#) > [Fees](#) > [Fee Details](#) >



★ **Betz, Carmen**

Race: **White** Sex: **Male** DOB: **12/20/1995** Age: **16yrs 2mos**
Anderson JCMS: **0010000174** PID: **0010000135** SID:
 Status : File Location:
[Add Alert](#) [Pre-Court Monitor until 05/31/2011](#)

PO Assigned: Intake Officer, Irene JR
 PO Unit: Intake
[In Detention since 05/01/2011](#) |
 Most Recent Cause No. [Case History](#)

Fee Assessments

[Edit](#)

Fee Type: **Joint Restitution**
 Date Assessed: **07/03/2011**

Term: **Lump Sum**
 Lump Sum Amount: **\$250.00**
 Due Date: **08/03/2011**
 Balance: **\$250.00**

Assessed By: **Judge, Judy JR**

Responsible Party:
 Offense: **(ATT) THEFT FROM PERSON ENH PC 31.03(f) F***

Joint Restitution

Total Amount: \$250.00

Co-Responsible Juvenile	Responsible Party	Paid
Galindo, George JR THEFT FROM PERSON ENH PC 31.03(f) F3 [23990168]		\$0.00
Betz, Carmen THEFT FROM PERSON ENH PC 31.03(f) F3 [23990168]		\$0.00
Balance:		\$250.00

JCMS – Setting Up Joint and Several Restitution Payments

Posting Payments of Joint and Several Restitution:

George Galindo paid \$50 toward restitution to Big Mama Badun.
 Open George's Folder.
 Select the Fee Screen.
 Select Payment.



★ Galindo, George JR

Race: **White** Sex: **Male** DOB: **01/10/1999** Age: **13yrs 2mos**
 Anderson JCMS: **0010000004** PID: **0010000004** SID:
 Status : File Location:
[Alert](#)

PO Assigned: Fitzgerald, Jill
 PO Unit: Court Unit North
 Most Recent Cause No.
[Case History](#)

Fees | [Disbursements](#)

Fees

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[Edit](#)
Special Instructions:
[Fee Summary](#)

Summary

Type	Assessed Amount	Waived/WO	Amount Paid	Balance	Past Due Amount
Joint Restitution	\$250.00	\$0.00	\$0.00	\$250.00	\$250.00
Total:	\$250.00	\$0.00	\$0.00	\$250.00	\$250.00

Current Fee Assessments

[Add New](#)

	Type	Date Assessed	Next Due Date	Victim	Amount Per Month	Assessed Amount	Balance
VIEW ★	Joint Restitution	07/03/2011	08/03/2011	Badun, Big Mama	\$0.00	\$250.00	\$250.00

* A slight adjustment to the monthly amount may have occurred during data conversion.

All Transactions

Details	Date	Type	Received By	Receipt #	Amount
* denotes transaction disbursed among two or more assessments					

JCMS – Setting Up Joint and Several Restitution Payments

Enter a payment:

Enter a payment of \$50 and save the screen.

Betz, Carmen
Race: **White** Sex: **Male** JCMS: **0010000174** PID: **0010000135** Age: **16yrs 2mos**

Payment

Payment

Special Instructions:

*Payment Date:

*Payment Type: Cash Check Money Order Credit Card Cashier's Check Pass Through Check
 Pass Through Money Order Non-Deposit Check

*Payment #:

For example: Check #, Money Order # or Cashier's Check #

*Total:

Distribution

Type	Assessment Date	Victim	Term	Balance	Distribution
Joint Restitution	07/03/2011	Badun, Big Mama	\$250.00	\$200.00	<input type="text" value="50.00"/>
				Amount Remaining:	\$0.00

[Save](#) [Cancel](#)

View the transactions:

Under the Current Fee Assessment section, select View beside Joint Restitution.

★ Galindo, George JR
Race: **White** Sex: **Male** DOB: **01/10/1999** Age: **13yrs 2mos**
Anderson JCMS: **0010000004** PID: **0010000004** SID:
 Status : File Location:
[Add Alert](#)

PO Assigned: Fitzgerald, Jill
 PO Unit: Court Unit North
 Most Recent Cause No. [Case History](#)

Fees | Disbursements

Fees

[Payment](#) [Refund](#) [Waiver](#) [Write Off](#) [Transfer](#) [Edit](#) Special Instructions: [Fee Summary](#)

Summary

Type	Assessed Amount	Waived/WO	Amount Paid	Balance	Past Due Amount
Joint Restitution	\$250.00	\$0.00	\$50.00	\$200.00	\$200.00
Total:	\$250.00	\$0.00	\$50.00	\$200.00	\$200.00

Current Fee Assessments

[Add New](#)

Type	Date Assessed	Next Due Date	Victim	Amount Per Month	Assessed Amount	Balance
VIEW ★ Joint Restitution	07/03/2011	08/03/2011	Badun, Big Mama	\$0.00	\$250.00	\$200.00

* A slight adjustment to the monthly amount may have occurred during data conversion.

All Transactions

Details	Date	Type	Received By	Receipt #	Amount
VIEW	09/05/2011	Payment - Check	Super User, System JR	9	\$50.00

* denotes transaction disbursed among two or more assessments

JCMS – Setting Up Joint and Several Restitution Payments

Payment totals are shown per accomplice:

The View option shows the Joint Restitution Payment totals for each accomplice.



★ Galindo, George JR

Race: **White** Sex: **Male** DOB: **01/10/1999** Age: **13yrs 2mos**
Anderson JCMS: **0010000004** PID: **0010000004** SID:
 Status : File Location:
[Add Alert](#)

PO Assigned: Fitzgerald, Jill
 PO Unit: Court Unit North
 Most Recent Cause No.
[Case History](#)

Fee Assessments

Edit

✕

Fee Type: **Joint Restitution** Assessed By: **Judge, Judy JR**
 Date Assessed: **07/03/2011**

Term: **Lump Sum**
 Lump Sum Amount: **\$250.00**
 Due Date: **08/03/2011**
 Balance: **\$200.00**

Responsible Party:
 Offense: **(ATT) THEFT FROM PERSON ENH PC 31.03(f) F***

Joint Restitution

Total Amount: **\$250.00**

Co-Responsible Juvenile	Responsible Party	Paid
Galindo, George JR THEFT FROM PERSON ENH PC 31.03(f) F3 [23990168]		\$50.00
Betz, Carmen THEFT FROM PERSON ENH PC 31.03(f) F3 [23990168]		\$0.00
Balance:		\$200.00



★ Betz, Carmen

Race: **White** Sex: **Male** DOB: **12/20/1995** Age: **16yrs 2mos**
Anderson JCMS: **0010000174** PID: **0010000135** SID:
 Status : File Location:
[Add Alert](#) [Pre-Court Monitor until 05/31/2011](#)

PO Assigned: Intake Officer, Irene JR
 PO Unit: Intake
[In Detention since 05/01/2011](#) |
 Most Recent Cause No.
[Case History](#)

Fee Assessments

Edit

✕

Fee Type: **Joint Restitution** Assessed By: **Judge, Judy JR**
 Date Assessed: **07/03/2011**

Term: **Lump Sum**
 Lump Sum Amount: **\$250.00**
 Due Date: **08/03/2011**
 Balance: **\$200.00**

Responsible Party:
 Offense: **(ATT) THEFT FROM PERSON ENH PC 31.03(f) F***

Joint Restitution

Total Amount: **\$250.00**

Co-Responsible Juvenile	Responsible Party	Paid
Galindo, George JR THEFT FROM PERSON ENH PC 31.03(f) F3 [23990168]		\$50.00
Betz, Carmen THEFT FROM PERSON ENH PC 31.03(f) F3 [23990168]		\$0.00
Balance:		\$200.00