

Delta Boot Camp Program

D-2008-09 Biennium

Effective date 09/01/2007

Latest Revision 09/01/2007

I. GRANT DESCRIPTION.

- A. The Delta Boot Camp Program of the Harris County Juvenile Probation Department provides a highly structured environment utilizing military methodologies to instill juvenile discipline, enhance academic performance, build self-esteem and reduce recidivism. The focus of the program is to redirect the thinking and behavior patterns of juveniles by instilling a healthy self-concept, a respect for others and a respect for authority and personal accountability. The program provides a safe, secure environment with zero tolerance for abuse of any kind while maximizing opportunities for development of body, mind and spirit. The centerpiece of drill ceremony and physical training functions is an avenue for teaching and learning opportunities.

II. GRANT SPECIFIC DEFINITIONS.

- A. **Discipline, Accountability, Redirection and Transition System (DART System).** The DART System is a multi-phase disciplinary and merit system utilized in the Delta Boot Camp Program in which a juvenile advances from a highly structured orientation phase to the final phase of reintegration into the community.

III. PERFORMANCE MEASURES.

- A. **Goal.** The goal of the Delta Boot Camp Program is to reduce delinquency, increase offender accountability and rehabilitate juvenile offenders through a comprehensive, coordinated, community-based juvenile probation system.
- B. **Program Objective.** The objective of the Delta Boot Camp Program is to impact the thinking and behavior patterns of juveniles through a rigorous disciplinary and merit system therapeutically designed to successfully reintegrate juveniles back into the community.
- C. **Program Performance.** Grantee performance under the grant shall be determined using the following measures:
1. Total number of juveniles entering the Delta Boot Camp Program during each fiscal year of the grant period;
 2. Total number of juveniles exiting the Delta boot Camp program during each fiscal year of the grant period;
 3. Number and percentage of juveniles exiting the Delta Boot Camp Program who successfully complete the program;
 4. Number and percentage of juveniles exiting from the Delta Boot Camp Program for behavioral reasons; and
 5. Number and percent of juveniles who have a subsequent referral to the juvenile probation department within one year of exiting the Delta Boot Camp Program.

IV. PROGRAMMATIC COMPONENTS.

- A. **Eligibility/Target Population.** The target population of juveniles served through this program shall be:
1. Male juveniles who meet the definition of "child" under the Texas Family Code Section 51.02(2); and
 2. Juveniles who have been adjudicated by the juvenile court and placed on court-ordered probation.
- B. **Program Description/Required Program Components.** The Grantee shall operate the Delta Boot Camp Program using the DART System and the applicable phases:
1. **Phase I-Discipline.** A structured orientation phase, which focuses on strict, paramilitary discipline while learning the rules, procedures and programs of the placement. Maximum time is spent learning rules, responsibilities, values, clarification and education. A merit system of earned achievement is utilized to measure each level of advancement;

Summary of Grant Requirements

Delta Boot Camp Program

D-2008-09 Biennium

Effective date 09/01/2007

Latest Revision 09/01/2007

2. **Phase II-Accountability.** The juvenile will recognize and take responsibility for his actions, behavior and any areas identified in his accountability plan. The parent and juvenile are expected to participate in this phase. Therapeutic intervention is a key component. Casework duties and responsibilities work congruently with the therapeutic process;
 3. **Phase III-Redirection.** The focus changes to a leadership model emphasizing achievement, appropriate decision-making skills and leadership behavior. Reunification of the family component occurs with parent and juvenile working together. Collaboration continues between therapist, family and juvenile; and
 4. **Phase IV-Transition.** Emphasis placed on reintegrating the juvenile into the community beginning with a pre-release staffing followed by graduation.
- C. **Aftercare Supervision.** Aftercare supervision shall be provided to juveniles upon exit from the Delta Boot Camp to assist in reintegration into the community, family and school. Aftercare supervision includes intensive supervision by juvenile probation officers from the Community Unit Probation Service 7 (CUPS 7) field office and may include participation in Saturday programs, drug testing, electronic monitoring, parent-education workshops and Reality Orientation through Physical Experiences (ROPES) courses. Older juveniles may participate in special programming that prepares them for careers and independent living. The duration of aftercare shall extend through the time the juvenile remains under probation supervision in the community.
- V. **PROGRAMMATIC REPORTING.**
- A. **Annual Reports.** See Also General Grant Requirements.
 1. The Grantee shall submit to the Commission the Delta Boot Camp Annual Report which shall detail the compliance with the performance measures in Section III (C) of this grant. The Grantee shall submit the annual report within 45 calendar days after the end of each fiscal year of the grant period.
 - B. **Quarterly Reports.** None.
 - C. **Monthly Reports.** None.
 - D. **Other Periodic Reports.** See General Grant Requirements.
- VI. **PROGRAMMATIC MONITORING.**
- A. **On-Site Monitoring Visits.** See General Grant Requirements.
 - B. **Unannounced On-Site Monitoring Visits.** See General Grant Requirements.
 - C. **Desk Audits.** See General Grant Requirements.
 - D. **Other.** None.
- VII. **APPLICABLE LAW, POLICY AND PROCEDURE.** The Grantee shall comply with the following applicable state laws, federal laws, standards, policies and procedures as they currently exist or as amended, revised or enacted during the term of this Contract:
- A. **Applicable Standards.**
 1. **Texas Administrative Code (TAC) Title 37 Public Safety and Corrections.**
 - a. Chapter 341 – Texas Juvenile Probation Commission.
 - b. Chapter 342 – Housing Non-Texas Juveniles in Texas Detention and Correctional Facilities.
 - c. Chapter 343 – Secure Juvenile Pre-Adjudication Detention and Post-Adjudication Correctional Facilities.
 - d. Chapter 349 – General Administrative Standards.

Summary of Grant Requirements

Delta Boot Camp Program

D-2008-09 Biennium

Effective date 09/01/2007

Latest Revision 09/01/2007

B. General Statutes.

1. **Federal Law.** See General Grant Requirements.
2. **State Law.** See General Grant Requirements.
 - a. **Texas Family Code, Title III, Juvenile Justice Code.**
 - i. Chapter 60 – Uniform Interstate Compact on Juveniles.
 - b. **Texas General Appropriations Act.**
 - c. **Texas Government Code, Title 7, Uniform Grant and Contract Management.**
 - i. Chapter 783 - Uniform Grant and Contract Management Act.

C. Policy and Procedure.

1. **Texas Juvenile Probation Compliance Resource Manual (CRM), Volume 1 - 2.**

VIII. FINANCIAL COMPONENTS.**A. Allowable Expenditure of Funds.**

1. Grant funds shall only be expended for the reasonable and necessary expenses for the operation of the Delta Boot Camp facility located at the Westside Command Station, 9120 Katy Hockley Road, Katy, Texas.
2. The Grantee shall expend Delta Boot Camp Program funding in the amounts allocated in the three budget categories of staff services, non-residential services and residential services in accordance with the *Annual Budget Application* submitted by the Grantee per fiscal year for the current grant period.

B. Unallowable Expenditure of Funds. See Also General Grant Requirements.

1. All expenditures other than those listed in Section VIII(A) are unallowable.

C. Financial Match Requirements. None.**D. Funding Adjustments.**

1. **Reduction of Grant Payments.** See General Grant Requirements.
2. **Unexpended Balances.** See General Grant Requirements.
3. **Overpayments.** See General Grant Requirements.
4. **Refunds Due.** See General Grant Requirements.

E. Timely Expenditure of Grant Funds. See General Grant Requirements.**F. Audits.** See General Grant Requirements.**G. Financial Assurances.** See General Grant Requirements.**H. Service Provider.** See General Grant Requirements.**Summary of Grant Requirements**

Delta Boot Camp Program

D-2008-09 Biennium

Effective date 09/01/2007

Latest Revision 09/01/2007

IX. FINANCIAL REPORTING.

- A. **Annual Reports.** The Grantee shall submit a completed *Annual Budget Application* concurrent with the submission of the executed State Financial Assistance Contract for the Commission's approval. The *Annual Budget Application* shall be submitted electronically as specified by the Commission per fiscal year for the current grant period.
- B. **Quarterly Reports.** The Grantee shall report the expenditure of all funds received through this grant on the *Quarterly Expenditure Report* and the *Quarterly ISP Placement and Residential Cost Report* [TJPC- FIS-49-04]. Reports shall be received by the Commission no later than January 15, April 15, July 15 and October 15 of the current fiscal year of the biennium, respectively. Funds may be temporarily suspended if a *Quarterly Expenditure Report* and/or a *Quarterly ISP Placement and Residential Cost Report* is not received by the due date.
- C. **Monthly Reports.** None.
- D. **Other Periodic Reports.**
 - 1. **Budget Adjustments.** The Grantee shall submit the *Budget Adjustment Request* [TJPC-FIS-03-04] to the Commission and have received written approval from the Commission prior to expending the funds. The Grantee shall obtain prior written approval from the Commission Contract Administrator when projected expenditures in any budget category reported in the *Annual Budget Application* for this grant exceeds or is expected to exceed the amount budgeted in that category by more than twenty-five percent (25%).

X. FINANCIAL MONITORING.

- A. **Annual Monitoring.** See General Grant Requirements.
- B. **Periodic Monitoring.** See General Grant Requirements.