



# Application for a Waiver of the Required 180 Days of Operation by a Juvenile Justice Alternative Education Program

TEXAS  
JUVENILE  
JUSTICE  
DEPARTMENT

Department/JJAEP: \_\_\_\_\_ Chief JPO/Administrator: \_\_\_\_\_

Street Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

City, State, and Zip: \_\_\_\_\_ Fax Number: \_\_\_\_\_

School Year Requested: \_\_\_\_\_ Email: \_\_\_\_\_

*The above referenced department/facility hereby requests a waiver from the Texas Juvenile Justice Department regarding the required 180 days of operation per year (Texas Education Code 37.011(f)) for a Juvenile Justice Alternative Education Program (JJAEP).*

**Instructional Days** - The juvenile board may make application for a waiver of the required 180 days of operation per year for a JJAEP. A waiver will not be granted if the JJAEP has fewer school days than at least one school district in the county.

Why is the JJAEP requesting this waiver?:

Please state the number of days for which you are seeking this waiver: \_\_\_\_\_

Does your JJAEP align its calendar with a particular public school district?  Yes or  No

If yes, which school district? \_\_\_\_\_ (Attach the appropriate school calendar)

If no, only attach your JJAEP calendar.

Attach a daily schedule for each location that operates a JJAEP in your county.

**Early Release** - Allows the JJAEP to conduct school for less than seven (7) hours a day for up to six (6) days to provide additional training in educational methodologies and/or to provide time to meet the needs of students and local communities. Confirmation from the Texas Education Agency (TEA) is required for early release days.

Please state the number of early release days requested. \_\_\_\_\_

Please state the total number of early release hours per day being requested. \_\_\_\_\_

Explain how the waived early release days will be utilized:

**Other/Weather/Unable to hold school** - Allows the JJAEP to match its schedule to the school district whose calendar the JJAEP follows when the JJAEP is unable to have school due to weather or other conditions that limit the ability of the JJAEP or the district to operate school. Please state the number of days (cannot be more than the school district requests) requested. \_\_\_\_\_

Please state the reason for closure:

\_\_\_\_\_  
Chief Juvenile Probation Officer

\_\_\_\_\_  
Date



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Please list the school districts in the county and the number of days they have waived for this school year. TJJD will confirm the approved number of early release days on the TEA website.

District Name	Early Release	District Name	Early Release
1. _____		16. _____	
2. _____		17. _____	
3. _____		18. _____	
4. _____		19. _____	
5. _____		20. _____	
6. _____		21. _____	
7. _____		22. _____	
8. _____		23. _____	
9. _____		24. _____	
10. _____		25. _____	
11. _____		26. _____	
12. _____		27. _____	
13. _____		28. _____	
14. _____		29. _____	
15. _____		30. _____	

After review, the Texas Juvenile Justice Department may grant the requested waiver(s) for a period not to exceed one year.



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## FOR TJJD USE ONLY

**COMMENTS:**

The JJAEP meets the TJJD requirements to waive instructional days for the school year.  NA  YES  NO

The JJAEP meets the TJJD requirements for early release days.  N/A  YES  NO

\_\_\_\_\_  
Education Specialist Signature

\_\_\_\_\_  
Date

## AUTHORIZED APPROVAL

The request for a waiver of the required 180 days of operation per year is:  Approved  Denied

\_\_\_\_\_  
James Williams  
Senior Director of Probation and Community Services

\_\_\_\_\_  
Date