



JJAEP: MONTHLY ATTENDANCE VOUCHER

Texas
Juvenile
Justice
Department

County name: _____ Date of submission: _____

Regular school year JJAEP will operate: From _____ to _____ (Month/Year)

Actual attendance days should only be counted during the regular school year and should not exceed the 180 days of required operation.

Printed name of program administrator: _____

Signature of program administrator: _____

Month ending: _____

What is the number of actual regular mandated student* attendance days for the month?:

**Mandated student - may only be counted as a student as defined in TJJD's JJAEP Program grant.*

Total of actual mandated students x \$86.00

A signed payment voucher must be submitted to TJJD by the 10th of the following month for the period payment request.

If this a corrected voucher, type Yes.

Corrected voucher - If the total number of actual mandated student attendance days changes for any of the months, please submit a revised voucher to reflect those changes for that month.

Return this Voucher to:

Texas Juvenile Justice Department

Probation & Community Services - JJAEP

P. O. Box 12757

Austin, Texas 78711

Fax: (512) 490-7717

For Agency Use Only:

Amount Paid: _____

Voucher #: _____

Date: _____

By: _____