

Underemployed Parent Checklist (TJPC-FED-05-04)

Instructions

PURPOSE OF FORM: This form is used to determine parental deprivation based on the child having an underemployed parent. This form is applicable only when two legal parents live in the home of removal and neither parent is physically or mentally incapacitated. This does not apply when one of the parents is a stepparent.

TIMEFRAME/DEADLINE: This form must be completed and submitted with the Foster Care Assistance Review (FCAR) submitted to TJPC for a re-determination of the child's eligibility.

1. Who is the Primary Wage Earner in the home of removal? Primary Wage Earner (PWE) is defined as the legal parent who has earned the most income in the last two (2) years. Check Father or Mother.

2. Was the PWE unemployed during the entire month of removal (or 12 month review)? If the PWE indicated above was unemployed during the entire month of removal or in which the 12 month review is conducted, check **Yes****. If the PWE indicated above was not unemployed for the entire month, check **No**.

If you check Yes, STOP here. Parental Deprivation exists if the PWE was unemployed during the entire month of removal or in which the review was conducted. Attach this form to the Foster Care Assistance Review (FCAR) and submit to TJPC.**

If you check **No**, CONTINUE.

3. Does the PWE work, on average, less than 100 hours per month? To answer this question, average the hours that the PWE has worked for the last three (3) months. If the average reached is less than 100 hours per month, check **Yes****. If the average reached is greater than 100 hours per month, check **No**.

If you check Yes, STOP here. Parental Deprivation exists if the PWE works, on average, less than 100 hours per month.**

If you check **No**, CONTINUE.

4. If the PWE works, on average, more than 100 hours per month, indicate his/her gross monthly income and refer to the table below to determine if income guidelines to meet deprivation are met: If you have determined that the PWE works, on average, more than 100 hours per month, enter the PWE's gross monthly income in the space provided.

Once you have entered the PWE's gross monthly income, use the chart under **INCOME GUIDELINES FOR UNDEREMPLOYED PARENT** to determine if the PWE meets the income guidelines for Underemployed Parent.

INCOME GUIDELINES FOR UNDEREMPLOYED PARENT

To determine if the Primary Wage Earner (PWE) meets the income guidelines for Underemployed Parent, compare the PWE's monthly gross earned income to the appropriate maximum income limit for the appropriate **Certified Group** size.

The child's **Certified Group** includes (in home at time of removal):

- Eligible child (child being reviewed)
- Legal Parent(s)
- Blood siblings (under 18 years of age, full & half)

The **Certified Group** size is both parents plus the number of dependents in the AFDC Certified Group.

Certified Group Size	Maximum Income Limit
1	-
2	498
3	824
4	925
5	1073
6	1176
7	1319
8	1422

Certified Group Size	Maximum Income Limit
9	1595
10	1698
11	1871
12	1975
13	2147
14	2251
15	2423
For each additional member	173

If the PWE's monthly gross earned income **exceeds** the maximum income limit for the child's **Certified Group** size, then the PWE is **not** considered underemployed. **Deprivation does not exist – Child will no longer be eligible for IV-E.**

For example, if the PWE's gross monthly income is \$900 and the child's **Certified Group** size is 3, **Deprivation does not exist – Child will not be eligible for IV-E.**

If the PWE's monthly gross earned income is **equal to or less** than the maximum income limit for the child's **Certified Group** size, then the PWE is considered underemployed. **Deprivation does exist.**

For example, if the PWE's monthly gross income is \$1200 and the child's **Certified Group** size is 8, then **Deprivation does exist.**