

**Chapter: Volunteer Management**  
**Title: Volunteer Benefits**

**Effective Date:** 10/7/08, T-10  
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**Replaces:** VLS.03.21, 11/01/01

**ACA Standard(s):** N/A

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(a) **Policy.**

The Texas Youth Commission (TYC) recognizes the value of volunteers and provides certain benefits as recognition of their contribution.

(b) **Procedures.**

- (1) The community relations coordinator, in consultation with facility managers, will ensure the following are provided to TYC volunteers:
    - (A) free meals while on duty at residential facilities (see PRS.19.17);
    - (B) opportunities to participate in staff training sessions and conferences, as appropriate and as space permits;
    - (C) information regarding tax benefits, gas mileage, out of pocket expenses, and tax deductible donations;
    - (D) annual recognition event or activity at local facility;
    - (E) awards, recognition items, and letters of appreciation and ongoing recognition; and
    - (F) recommendation for President's Volunteer Service Award, once eligible.
  - (2) For awards and recognition items, TYC may expend funds appropriated by the Appropriations Act (IX-53) to purchase certificates, plaques, pins, and other awards to recognize volunteers' special achievements and outstanding service.
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