

Chapter: Organization and Administration	<b>Effective Date: 7/1/13</b>
<b>Title: Internal Review and Quality Assurance</b>	Page: 1 of 2
ACA: 4-JCF-4C-39	Replaces: HSP.01.07, 6/1/09

(a) **Standard.**

The interagency Youth Health Services Leadership Council maintains a comprehensive Quality Improvement/Quality Management (QIQM) program to review and monitor health care services. The final authority and ultimate responsibility for the integrated and comprehensive QIQM plan rest with the UTMB and TJJD medical directors. The QIQM program implementation at the Central Office and facility level will be in accordance with the UTMB-CMC Quality Improvement Plan for Youth Services. The oversight of the QIQM program is the responsibility of the TJJD medical director.

(b) **Procedures.**

- (1) The necessary elements of the QIQM program include:
  - (A) an annual review by the UTMB and TJJD medical directors of each policy and procedure in the health care delivery system and revision, if necessary;
  - (B) a review and evaluation of medical data;
  - (C) a review and evaluation of health records, including:
    - (i) prescription and medication administration practices;
    - (ii) complaints and grievances;
    - (iii) outcome measures and statistical reports;
    - (iv) contagious disease management;
    - (v) suicides attempts or suicide; and
    - (vi) death;
  - (D) development and implementation of a multi-disciplinary quality improvement committee;
  - (E) creation of corrective action plans based on the findings to address and resolve identified problems and concerns, including educational and training activities;
  - (F) re-evaluating problems or concerns to determine whether the corrective measures have achieved and sustained the desired results; and
  - (G) issuing a quarterly report to the superintendent of the findings of health care review activities.
- (2) The interagency Youth Health Services Leadership Council consists of at a minimum, the following individuals:
  - (A) TJJD and UTMB medical directors;
  - (B) UTMB dental director;
  - (C) UTMB psychiatric director;
  - (D) UTMB director of clinical and administrative programs for youth services;
  - (E) UTMB program manager – nursing and compliance for youth services, and
  - (F) TJJD director of nursing.
- (3) The **Youth Health Services Leadership Council** meets at least quarterly to review statistical reports, special cases, and quality improvement activities.

- (4) The **Youth Health Services Leadership Council** prepares written reports regarding its quality improvement activities.
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