

Chapter: Organization and Administration	Effective Date: 7/1/13
Title: Health Services Administrative Meetings	Page: 1 of 1
ACA: 4-JCF-4C-37	Replaces: HSP.01.05, 6/1/09

(a) **Standard.**

Health care services are effectively delivered and areas needing improvement are identified and addressed.

(b) **Procedures.**

- (1) The Facility Health Services Administrative Meeting is held once per month and consists of the superintendent, health services administrator (HSA), and TJJD regional nurse manager. The medical provider and dental provider participate at least quarterly to discuss statistical information, environmental concerns (including communicable disease management and infection control activities) and general information about the health service delivery system. TJJD correctional staff attend quarterly to participate in the discussion of communicable disease and infection control management.
 - (2) Any condition that poses a danger to staff or youth health and safety is reported immediately to the superintendent.
 - (3) The **HSA** sends an Institution Health Services Administrative Report to the superintendent and TJJD regional nurse manager following each meeting.
 - (4) The **Facility Health Services Administrative Committee** monitors healthcare on a continuous basis at the facility level to determine that adequate, cost effective health care is delivered in a timely manner.
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