

Chapter: Pharmaceutical and Medical Supplies
Title: Sharps Storage, Inventory, and Disposal

Effective Date: 7/15/11, T-1
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Replaces: HHS.30.35
Dated: 5/1/06

ACA Standard(s): N/A

(a) **Standard.**

All syringes, needles, and medical instruments are maintained in locked cabinets or rooms. Access is limited to authorized staff only. An inventory of needles and syringes shall be maintained onsite only if required for current youth treatment. No unused supplies of needles and syringes shall be maintained onsite.

All staff will receive on-the-job training regarding facility security procedures. Training will include procedures to ensure a safe and secure environment for the youth and staff. Training will be provided during orientation and annually by TYC staff.

(b) **Procedures.**

(1) Maintain needle and syringe count.

Person Responsible: Human Services Specialist (HSS) / Juvenile Correctional Officer (JCO)

(A) A needle and syringe count will be conducted by two (2) staff at each change of shift.

(B) The Needle and Syringe and Sharp Count Control, HLS-840, records will be kept on file for three (3) years

(C) Unused supplies of needles and syringes will be sent with diabetic youth or returned to the assigned institutional medical clinic upon the youth's release.

(2) Verify the sharps/syringe count and document on the Nurse Visit Report during routine visits.

Person Responsible: Nurse

(3) A sharps/biohazard container will be on hand for appropriate and safe disposal of used needles, syringes, lancets, etc.

Person Responsible: Nurse
