

Chapter: Rules for State-Operated Programs and Facilities Subchapter: Admission, Placement, Release, and Discharge Division: Commitment and Reception <b>Rule: Legal Requirements for Admission</b>  ACA: 4-JCF-3A-21 Statute(s): <a href="#">HR Code §243.005</a>	<b>Effective Date: 4/1/14</b>  Page: 1 of 1  Replaces: GAP.380.8502, 9/1/09
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**RULE**

- (a) The purpose of this rule is to establish documentation required and requested by the Texas Juvenile Justice Department (TJJD) from each juvenile court committing youth to TJJD.
  - (b) The committing court must submit all documents referenced in Texas Human Resources Code [§243.005](#).
  - (c) TJJD requests the following additional documents from the committing court:
    - (1) detention order(s) (initial and subsequent) for offense(s) that resulted in commitment to TJJD;
    - (2) for sentenced offenders, the amount of time spent in detention in connection with the offense for which the youth was sentenced. It is preferable for the detention information to be included in the Order of Commitment; and
    - (3) education records, including any special education records.
  - (d) No youth, under any circumstance, will be admitted to TJJD without immunization records (except for undocumented foreign national) and a certified copy of the order of commitment. All other documents may be received after admission.
  - (e) Before TJJD admits the youth, TJJD intake staff will review the commitment order to determine if, on its face, it meets all requirements for a proper commitment. TJJD will not look beyond the document itself for determining whether a commitment is proper.
  - (f) Upon a youth's acceptance to TJJD, TJJD will issue a written receipt to the entity delivering the youth.
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