

Chapter: Training and Staff Development
Title: Training Necessary for Correctional Staff

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New

ACA Standard(s): 4-JCF-3B-04

Texas Juvenile Justice Department (TJJD) employees in positions responsible for the care, treatment, or control of youth are considered correctional staff. Correctional staff may not be given responsibility for sole-supervision of any youth unless they have successfully completed all required training. Initial pre-service training and specific subsequent training are required. Correctional staff positions fall into categories defined in the TJJD Agency Training Requirements Manual.

Certain positions categorized as “essential qualified” must meet specific successful completion requirements. The requirements and procedures that must be followed if an employee fails to successfully complete a training program are contained in PRS.39.21.

Human Resources officers, hiring officers, management staff, and each employee is responsible for ensuring that training is available and is received. Staff must review requirements found in:

- (1) Agency Training Requirements Manual; and
 - (2) PRS.39.21.
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