

**Chapter: Agency Supports and Controls**  
**Rule: Monitoring**

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**Replaces:** GAP.05.05

**Dated:** 12/31/96, T-40

**ACA Standard(s):** 3-JTS-1G-02

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**Policy.**

The Texas Youth Commission (TYC) staff monitors programs to ensure that policies and procedures are correctly implemented and that operations comply with executive administration directives, board decisions, and state/federal laws.

- (a) Staff in central office, institutions, halfway houses, and quality assurance service areas routinely monitor TYC staffed programs. For specific monitoring of contract programs see GAP.83.35 Quality Assurance of Contract programs.
  - (b) Monitors shall submit written monitoring reports to the program administrator and responsible central office department director.
  - (c) Monitoring findings require that directors of field programs correct deficiencies.
  - (d) Any corrective action plans are developed mutually by the monitor and program' director. Time frames for completion and implementation are included. Exceptions to this procedure must be approved by the director of contract and support programs, director of juvenile corrections and aftercare, or director of juvenile corrections and halfway houses.
  - (e) Monitors assist program staff with compliance issues by providing technical support and assistance.
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