

BOARD MEETINGS

AUGUST 8-9, 2019

Austin, Texas



TEXAS
JUVENILE  JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES



TEXAS
JUVENILE JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Board Meeting

11209 Metric Boulevard, Building H, Ste. A
Lone Star Conference Room
Austin, TX 78758
Friday, August 9, 2019 – 9:00 a.m.

1. Call to order
Chairman Wes Ritchey
2. Prayer
Harriet Brodie
3. Pledge
Chairman Wes Ritchey
4. Discussion, consideration, and possible approval regarding excused absences (Action)
Chairman Wes Ritchey
5. Discussion, consideration, and possible approval regarding the June 14, 2019 Board meeting minutes (Action)
Chairman Wes Ritchey / Page 17
6. Report from the chairman
Chairman Wes Ritchey
7. Public comments
Chairman Wes Ritchey
8. Report from the executive director
Camille Cain
9. Report from The Advisory Council on Juvenile Services
Ed Cockrell, Advisory Council Chair / Page 35
10. Report from the chief inspector general
Forrest Mitchell / Page 39
11. Report from the Executive Committee
Chairman Wes Ritchey

12. Report from the Trust Committee
Jimmy Smith
13. Discussion, consideration, and possible approval of the FY 2020 Trust Fund Budgets and Investment Strategy (Action)
Emily Anderson / Page 59
14. Report from the Finance and Audit Committee
Chief Scott Matthew
15. Discussion, consideration, and possible approval of the agency's FY 2020 Operating Budget (Action) **Emily Anderson / Page 65**
16. Discussion, consideration, and possible approval regarding acknowledgment of gifts (Action)
Emily Anderson / Page 69
17. Discussion, consideration, and possible approval to issue change orders for the HVAC replacement project at the McLennan County State Juvenile Correctional Facility (Action)
Steven Vargas / Page 71
18. Discussion, consideration, and possible approval regarding new contracts requiring board approval pursuant to GAP.385.1101 (Action)
Christina Garcia / Page 73
19. Discussion, consideration, and possible approval regarding contract renewals requiring board approval pursuant to GAP.385.1101 (Action)
Christina Garcia / Page 77
20. Discussion, consideration, and possible approval regarding the Ethics Audit Report (Action)
Eleazar Garcia / Page 81
21. Report from the Programs Committee
Chief Pama Hencerling
22. Report from the Safety and Security Committee
Judge Lisa Jarrett
23. Discussion, consideration, and possible approval to publish a proposed repeal of 37 TAC §343.610, relating to Classification Plan--Segregation, in the *Texas Register* for a 30-day public comment period and possible conditional approval to adopt the final repeal (Action)
Sean Grove / Page 99
24. Discussion, consideration, and possible approval to publish revisions to 37 TAC §380.9955 (Staffing Requirements for Juvenile Correctional Officers) in the *Texas Register* for a 30-day public comment period and possible conditional approval to adopt the final rule (Action)
Sean Grove / Page 105

25. Discussion, consideration, and possible approval of revisions to General Administrative Policy 05.03, relating to OIG Mission, Authority, and Responsibilities (Action)

Forrest Mitchell / Handout

26. Discussion, consideration, and possible approval regarding the discipline of certified officers- Agreed Orders (Action)

Jenna Malsbary / Page 111

- a. Nehru Kelly, Certification No. 31039, 19-31039-190181 (Dallas)
- b. David Scott, Certification No. 20025, 19-20025-190109 (Harris)

27. Discussion, consideration, and possible approval regarding the discipline of certified officers- Default Orders (Action) **Jenna Malsbary / Page 121**

- a. Eugene Stearns, Certification No. 32488, 19-32488-190013 (Bell)
- b. Michael A. Leal, Certification No. 30592, 19-30592-190138 (Bexar)
- c. Cailey Laughard, Certification No. 33676, 19-33676-IG1921110 (Brown)
- d. Joe Smith, Certification No. 28933, 19-28933-190130 (Floyd)
- e. Amanda Guzman, Certification No. 29551, 19-29551-190115 (Garza)
- f. Matthew Sportini, Certification No. 33783, 19-33783-190126 (Harris)
- g. Miranda Jimenez, Certification No. 33968, 19-33968-190197 (Hays)
- h. Ashley Girard, Certification No. 28811, 19-28811-190065 (McLennan)
- i. James Arnes Castaneda, Certification No. 32152, 19-32152-190060 (Midland)
- j. Brenda De Santiago, Certification No. 33689, 19-33689-190060 (Midland)
- k. Jeanette Gonzalez, Certification No. 28571, 19-28571-190089 (Nueces)
- l. Joshua Munoz, Certification No. 32406, 19-32406-190089 (Nueces)
- m. Junior Flores, Certification No. 30795, 19-30795-190174 (Tarrant)

28. Closed Session – Executive Session

Chairman Wes Ritchey

- a. Government Code §551.071 Consultation with attorney regarding litigation (see footnote)
- b. Government Code §551.072 Deliberation regarding real property (John C. Wende and Parrie Haynes trusts)
- c. Government Code §551.074 Discussion regarding personnel matters

29. Reconvene in Open Session

Chairman Wes Ritchey

30. Discussion, consideration, and possible approval regarding the proposed salary of the executive director (Action)

Chairman Wes Ritchey / Handout

31. Adjourn

Chairman Wes Ritchey

- The Texas Juvenile Justice Board reserves the right to limit the time and scope of public comments as deemed appropriate by the Board.
- The Texas Juvenile Justice Board reserves the right to take formal Board action on any posted agenda item if necessary.
- Items may not necessarily be considered in the order in which they appear on the agenda.
- The Texas Juvenile Justice Board may go into closed session with respect to any item as authorized by the Texas Open Meetings Act, as codified in Texas Government Code Section 551.071.
- If ADA accommodations are needed, please contact Jeannette Cantu at 512.490.7004 or Jeannette.Cantu@tjd.texas.gov
- The Texas Juvenile Justice Board reserves the right to broadcast its meeting live.



TEXAS
JUVENILE JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Executive Committee Meeting

11209 Metric Boulevard, Building H, Ste. A
Lone Star Conference Room
Austin, TX 78758
Thursday, August 8, 2019 – 9:00 a.m.

Executive Committee: Wes Ritchey – Chair, Jimmy Smith, Edeska Barnes, Lisa Jarrett, Scott Matthew

1. Call to order
Chairman Wes Ritchey
2. Discussion, consideration, and possible approval regarding excused absences (Action)
Chairman Wes Ritchey
3. Discussion, consideration, and possible approval regarding the June 13, 2019 meeting minutes (Action)
Chairman Wes Ritchey / Page 191
4. Discussion, consideration, and possible approval regarding the proposed salary of the executive director (Action)
Chairman Wes Ritchey
5. Adjourn
Chairman Wes Ritchey

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TEXAS
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TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Trust Committee Meeting
11209 Metric Boulevard, Building H, Ste. A
Lone Star Conference Room
Austin, TX 78758
Thursday, August 8, 2019 – 10:00 a.m.

Trust Committee: Jimmy Smith – Chair, James Castro, Ann Lattimore, Allison Palmer, Mona Lisa Chambers

1. Call to order
Jimmy Smith
2. Discussion, consideration, and possible approval regarding excused absences (Action)
Jimmy Smith
3. Discussion, consideration, and possible approval regarding the June 13, 2019, meeting minutes (Action)
Jimmy Smith / Page 193
4. Discussion, consideration, and possible approval of the FY 2020 Trust Fund Budgets and Investment Strategy (Action)
Emily Anderson / Page 59
5. Update on the John C. Wende and Parrie Haynes trust activities
Christina Garcia / Page 203
6. Update on activities involving firearms at the Parrie Haynes Ranch
Christina Garcia / Page 205
7. Adjourn
Jimmy Smith

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TEXAS
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DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Finance and Audit Committee Meeting
11209 Metric Boulevard, Building H, Ste. A
Lone Star Conference Room
Austin, TX 78758
Thursday, August 8, 2019 – 11:00 a.m.

Finance & Audit Committee: Scott Matthew – Chair, Vincent Morales, Jr., Stephanie Moreno, Wes Ritchey, Melissa Martin

1. Call to order
Chief Scott Matthew
2. Discussion, consideration, and possible approval regarding excused absences (Action)
Chief Scott Matthew
3. Discussion, consideration, and possible approval regarding the June 13, 2019, meeting minutes (Action)
Chief Scott Matthew / Page 209
4. Updates from the chief information officer
Virginia Miller / Page 219
5. Updates from the chief financial officer
Emily Anderson / Page 221
6. Discussion, consideration, and possible approval of the agency's FY 2020 Operating Budget (Action) **Emily Anderson / Page 65**
7. Discussion, consideration, and possible approval regarding acknowledgment of gifts (Action)
Emily Anderson / Page 69
8. Discussion, consideration, and possible approval to issue change orders for the HVAC replacement project at the McLennan County State Juvenile Correctional Facility (Action)
Steven Vargas / Page 71
9. Discussion regarding GAP.385.1101 Annual Contract Plan
Christina Garcia / Page 245
10. Discussion, consideration, and possible approval regarding new contracts requiring board approval pursuant to GAP.385.1101 (Action)
Christina Garcia / Page 73

11. Discussion, consideration, and possible approval regarding contract renewals requiring board approval pursuant to GAP.385.1101 (Action)

Christina Garcia / Page 77

12. Discussion, consideration, and possible approval regarding the Ethics Audit Report (Action)

Eleazar Garcia / Page 81

13. Adjourn

Chief Scott Matthew

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DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Programs Committee Meeting

11209 Metric Boulevard, Building H, Ste. A
Lone Star Conference Room
Austin, TX 78758
Thursday, August 8, 2019 – 1:30 p.m.

Programs Committee: Edeska Barnes – Chair, James Castro, Pama Hencerling, Jimmy Smith, Melissa Martin, Mona Lisa Chambers

1. Call to order
Chief Edeska Barnes
2. Discussion, consideration, and possible approval regarding excused absences (Action)
Chief Edeska Barnes
3. Discussion, consideration, and possible approval regarding the March 14, 2019, meeting minutes (Action)
Chief Edeska Barnes / Page 263
4. Discussion, consideration, and possible approval regarding the June 13, 2019, meeting minutes (Action)
Chief Edeska Barnes / Page 271
5. Updates from the deputy executive director for probation services
Lou Serrano / Page 279
6. Updates from the deputy executive director for state services
Shandra Carter & Luther Taliaferro / Page 287
 - Trauma-Informed Classrooms and Texas Model presentation
7. Discussion regarding a potential education committee or sub committee
Christian von Wupperfeld
8. Adjourn
Chief Edeska Barnes

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TEXAS
JUVENILE JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Safety and Security Committee Meeting
11209 Metric Boulevard, Building H, Ste. A
Lone Star Conference Room
Austin, TX 78758
Thursday, August 8, 2019 – 3:00 p.m.

Safety & Security Committee: Lisa Jarrett – Chair, James Castro, Scott Matthew, Stephanie Moreno, Allison Palmer, Pama Hencerling

1. Call to order
Judge Lisa Jarrett
2. Discussion, consideration, and possible approval regarding excused absences (Action)
Judge Lisa Jarrett
3. Discussion, consideration, and possible approval regarding the June 13, 2019, meeting minutes (Action)
Judge Lisa Jarrett / Page 299
4. Updates from the chief inspector general
Forrest Mitchell / Page 39
5. Updates from the Office of the Independent Ombudsman
J.D. Robertson
6. Discussion, consideration, and possible approval to publish a proposed repeal of 37 TAC §343.610, relating to Classification Plan--Segregation, in the *Texas Register* for a 30-day public comment period and possible conditional approval to adopt the final repeal (Action)
Sean Grove / Page 99
7. Discussion, consideration, and possible approval to publish revisions to 37 TAC §380.9955 (Staffing Requirements for Juvenile Correctional Officers) in the *Texas Register* for a 30-day public comment period and possible conditional approval to adopt the final rule (Action)
Sean Grove / Page 105
8. Discussion, consideration, and possible approval of revisions to General Administrative Policy 05.03, relating to OIG Mission, Authority, and Responsibilities (Action)
Forrest Mitchell / Handout
9. Discussion, consideration, and possible approval regarding the discipline of certified officers- Agreed Orders (Action)

Jenna Malsbary / Page 111

- a. Nehru Kelly, Certification No. 31039, 19-31039-190181 (Dallas)
- b. David Scott, Certification No. 20025, 19-20025-190109 (Harris)

10. Discussion, consideration, and possible approval regarding the discipline of certified officers-
Default Orders (Action)

Jenna Malsbary / Page 121

- a. Eugene Stearns, Certification No. 32488, 19-32488-190013 (Bell)
- b. Michael A. Leal, Certification No. 30592, 19-30592-190138 (Bexar)
- c. Cailey Laughard, Certification No. 33676, 19-33676-IG1921110 (Brown)
- d. Joe Smith, Certification No. 28933, 19-28933-190130 (Floyd)
- e. Amanda Guzman, Certification No. 29551, 19-29551-190115 (Garza)
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- g. Miranda Jimenez, Certification No. 33968, 19-33968-190197 (Hays)
- h. Ashley Girard, Certification No. 28811, 19-28811-190065 (McLennan)
- i. James Arnes Castaneda, Certification No. 32152, 19-32152-190060 (Midland)
- j. Brenda De Santiago, Certification No. 33689, 19-33689-190060 (Midland)
- k. Jeanette Gonzalez, Certification No. 28571, 19-28571-190089 (Nueces)
- l. Joshua Munoz, Certification No. 32406, 19-32406-190089 (Nueces)
- m. Junior Flores, Certification No. 30795, 19-30795-190174 (Tarrant)

11. Adjourn

Judge Lisa Jarrett

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TEXAS
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DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Board Meeting

11209 Metric Boulevard, Building H, Ste. A
Lone Star Conference Room
Austin, TX 78758
Friday, June 14, 2019 – 9:00 a.m.

BOARD MEMBERS PRESENT:

Judge Wes Ritchey, Chairman
Judge Lisa Jarrett
Jimmy Smith
Chief Scott Matthew
Chief Pama Hencerling
James Castro
Ann Lattimore
Judge Vincent Morales, Jr.
Chief Edeska Barnes
Allison Palmer
Mona Lisa Chambers
Melissa Martin

BOARD MEMBERS ABSENT:

Stephanie Moreno

EXECUTIVE STAFF PRESENT:

Camille Cain, Executive Director
Eleazar Garcia, Chief Internal Auditor
Seth Christensen, Chief of Staff
Mic Davis, Policy Advisor
Christian von Wupperfeld, General Counsel
Louis Serrano, Deputy Executive Director of Probation
and Community Services

Nathan Jackson, Chief of Operations
Sean Grove, Policy Advisor
Forrest Mitchell, Inspector General
Shandra Carter, Deputy Executive Director of
State Services
Emily Anderson, Chief Financial Officer

Other Guests Present

Cory Burges, Bell Co.
Jenna Malsbary, TJJJ
Scott Friedman, TJJJ
Sheri Short, Navarro College
Wallace Vernon, BGCTX
Xavier Casares, OIG
Ed Cockrell, Jefferson Co.
Christina Garcia, TJJJ

Ryan Bristow, TJJJ
Estela Medina, Travis Co.
Nydia Thomas, TJJJ
Greg Sumpter, Grayson Co.
Matthew Dobbs, Fort Bend Co.
Daniel Guajardo, OIG
Stephanie Valdez, TJJJ
J.D. Robertson, OIO

Kaci Singer, TJJJ
Bennie Medlin, Tarrant Co.
Matt Smith, Williamson Co.
Daniel Hall, BGCTX
Brad Slater, Fort Bend Co.
Kevin DuBose, OIG
Luke Taliaferro, TJJJ

Call to order

Chairman Ritchey called the meeting to order at 9:00 a.m.

Prayer

Amy Miller, Director of Probation Services, opened the meeting with a prayer.

Pledge

The Pledge of Allegiance and Pledge to the Texas Flag were recited.

Discussion, consideration and possible approval regarding excused absences

Chief Scott Matthew moved to approve the absence of Judge Stephanie Moreno. Allison Palmer seconded. The motion passed.

Discussion, consideration, and possible approval regarding the March 15, 2019 Board meeting minutes

Jimmy Smith moved to approve the minutes. Commissioner Morales seconded. The motion passed.

Report from the Chairman

Chairman Ritchey thanked Camille Cain and the various staff that worked tirelessly throughout the legislative session on behalf of TJJJ.

Public Comments

There were no public comments.

Report from the Executive Director

Camille Cain, Executive Director, announced some staff changes. Nate Jackson is now the Chief Operating Officer, Seth Christensen is Chief of Staff, Chris Ellison is Director of the Training Academy and Scott LePor is the Medical Director. The five state facilities are now fully staffed with Superintendents.

Ms. Cain noted the legislative session is now over. This is the first time in a long time that there hasn't been a major bill that affects the agency. At this time, we are able to focus on stabilizing the department

as much as we can and over the next year and a half, begin deeper conversations about the future of the organization.

The budget is not yet signed. We will give you a much deeper dive into the budget and what it means and how we will be able to do more with less at a later date. We received 26.9 million in extra funds. Probation got a raise for the first time since TJJJ has been in existence. \$3 million was provided to build out resources around the state for mental healthcare, detention beds, non-secure beds. We will reach out to probation services to find out where this money should be going. During session, we asked for more money to increase our JCO pay. The legislature placed \$8.1 million for this purpose. Juvenile Correctional Officers are now called Youth Development Coaches.

September 1st is the starting line for The Texas Model Implementation, where we will have 70% of all youth in our facilities will be under the Texas Model. September 1st is the date by which we are compliant with all of the requirements of becoming the Texas Model. We believe we will be close to 90% compliant. We have trained over 720 staff in all of the five secure facilities. Ron Jackson, Mart, and Giddings all have stable dorms. Giddings and Evins are also both youth centered. They are no longer living in treatment based dorms. We have issued the Texas Model Handbook to all staff and will soon be rolling out the Texas Model website.

We are also in the midst of transferring our security program. Our policy has been that the use of security is for active risk only. It is not a place for punishment. We know that a large percentage of youth referred to security are sent right back. Jim Elliott has come on board to transfer the use of the security units, training the coaches to calm and deregulate the youth. As soon as a youth is calm, they can go back into their dorms.

Allison Palmer expressed her congratulations for being able to manage the raises for staff. She asked if we have now become PREA compliant. Ms. Cain said no, but we are well on our way. Ms. Palmer asked if staffing has improved. Ms. Cain said that she hopes the raises will help with recruitment and staffing. Ms. Cain said that we are looking at staffing on a weekly basis and she is seeing it edging up consistently.

If you just look at staffing against needs, we look great. If you start looking at the number of people on FMLA and at training, etc., our lowest was 78-79%, based on how many kids in the facility. We're getting better.

Williamson County Residential Programs and Implementation of TBRI Presentation

Chief Scott Matthew introduced Matt Smith from Williamson County Juvenile Probation Department. Mr. Smith provided a presentation on the Williamson County Residential Programs and Implementation of TBRI.

In response to a question by Mr. James Castro, Mr. Smith said they did not have to increase their budget to implement TBRI. He said they used a lot of their training budget to send 9 staff to become practitioners who came back to train other staff. Ms. Cain said that we are doing the same thing. The training aspect is the least of our expenses. The most expensive thing for us is the environmental changes on our dorms – paint, rugs, etc. Over the next several months, we'll get the kids involved in decorating their own spaces.

Mr. Smith added that sending the folks that work on the floor to the training, helped with the culture change.

In response to a question by Mr. James Castro, Ms. Cain said that we will be tracking our progress. Dr. Emily Knox is working with Rice University to track progress. We will be very open and wanting to share results over time.

In response to a question by Ms. Mona Lisa Chambers, Mr. Smith said that culinary is a good example. There have been some restaurants that have provided jobs.

Report from the Advisory Council of Juvenile Services

Ed Cockerell, Advisory Council Chair, stated the Advisory Council last met on April 5th. He discussed the items that were presented during that meeting. The next meeting is scheduled for July 12th.

Report from the inspector general

Forrest Mitchell, Chief Inspector General, provided the board with an update on OIG operations. The Incident Reporting Center operated by the OIG has reported approximately 10% more calls and reports this fiscal year to date as compared to roughly the same time frame last fiscal year. Some of this increase is attributable to an increase in county related calls. In the area of opened criminal investigations, the OIG investigative team has seen an approximately 10% decline in the number of investigations opened between the two reporting periods. We have also seen a 5% decline in the number of closed investigations between the two fiscal year reporting periods.

OIG has seen a nearly 20% reduction in the number of sexual abuse investigations of all types between the reporting years of FY 18 & FY19. We have also seen more than a 10% decline in the number of abuse of office, or excessive use of force investigations. This decline is remarkable considering there has been approximately a 20% increase between fiscal years in the number of investigations involving assaults on staff.

He stated that he briefed the Safety and Security Committee yesterday about the number of absconds from halfway houses and parole. These numbers remain high but are less than what was reported at the same time last year. He recently provided the Executive Director and her staff with three years of data from the Incident Reporting Center, broken down by facility and month. One facility and recent trend of concern is a spike in absconds from the Brownwood Halfway House. As many of these the juvenile offenders at that facility are at a higher or elevated risk of domestic minor sex trafficking, the OIG conducted a more detailed analysis of those incidents, and prepared a response plan. We shared that response plan earlier this week with the Executive Director and her team.

He stated that he also briefed the Safety and Security Committee about OIG arrests, SPU indictments, declinations, dismissals, and convictions. As you can see in your board materials, there have been some differences between fiscal years. Probably most significant is the increase in the number of arrests made by OIG. The OIG investigative team has spent a tremendous amount of time and work on investigations at Gainesville stemming from the disruptive events of November and December last year, as well as earlier this year. I also briefed the committee on four sexual abuse investigations conducted by the OIG criminal and administrative teams resulting that resulted arrest, indictment, and in two of the cases, guilty pleas,

for improper relationships with persons in custody. Three of the four suspects in those investigations were contract care employees, while the fourth was a county juvenile probation department employee from South Texas. In those investigations, OIG works with the local facility leadership, local law enforcement, and local prosecuting attorneys.

He stated that he informed the Safety and Security committee yesterday about some areas of significant OIG collaboration. For the past two months, OIG has been working closely with the Office of General Counsel and the Release and Review Panel on providing them with accurate and up to date information on OIG investigations and criminal cases forwarded for prosecution. Unfortunately, there had been a gap in this information being requested from OIG in some releasing decisions, but OIG has now dedicated a staff member to provide them with the relevant information. Additionally, OIG, OGC, and the Special Prosecution Unit met last week to work on time lines for providing information on indeterminate sentenced offenders on pending cases as well. Another area of collaboration is in the area of juvenile gangs. We are also working more closely with the Department of Public Safety on providing them with juvenile gang intelligence and information developed by OIG personnel. Chief Mitchell will also be presenting at the West Texas Chief's conference in a few weeks on the OIG gang program.

He stated he was also pleased to update the board on the progress of our training provider application status with the Texas Commission on Law Enforcement. We submitted our application yesterday, and will be meeting with members of the commission to go over the requirements. As OIG has grown in numbers and responsibilities, it is our part of our vision to provide that training at the facility and regional level instead of being centralized in Austin. We have another TCOLE advisory board meeting scheduled for the first week in July.

Gatehouse hiring continues to be strong following the equity adjustments in salaries. Some of the facilities have a full crew, while others are nearly a complete staff with good applicants and others in background processing. Though we have hired some security professional with the requisite licensing credentials, we have also hired that needed additional training. OIG is providing that training, and just yesterday four security officers passed their licensing exams at Giddings. This training will be provided locally.

The last week of May was Law Enforcement Memorial Week. OIG was able to honor the late Mr. Richard Hale at two events, one at the state capitol and also in Washington D.C. OIG escorted Mrs. Hale and her family to both events.

Report from the Executive Committee

Christian von Wupperfeld stated that at the board's request, staff has developed some changes to the board governance manual, particularly regarding excused absences. The new policy defines what constitutes an excused absence. Additional changes included miscellaneous clarifications and delegating authority.

Discussion, consideration, and possible approval of revisions to the Board Governance and Policy Manual (Action)

Chief Scott Matthew moved to approve the revisions. Judge Lisa Jarrett seconded. The motion passed.

Report from the Trust Committee

Jimmy Smith, Chair of Trust Committee, stated there was discussion regarding the educational assistance provided by the trusts. There was an update on trust activities as well as a presentation by the Boys and Girls Club of Texas.

Report from the Finance and Audit Committee

Chief Scott Matthew, Chair of the Finance and Audit Committee, stated there were five action items that all received favorable reports.

Discussion, consideration, and possible approval regarding a gift acknowledgement (Action)

Emily Anderson, Chief Financial Officer, stated that items donated by Austin20 donated equipment worth more the \$500.

Chief Pama Hencerling moved to acknowledge the gifts. Commissioner Vincent Morales seconded. The motion passed.

Discussion, consideration, and possible approval regarding State Aid and Targeted Grants Contract update (Action)

Amy Miller, Director of Probation Services, stated that each biennium they update the grants. The Contract and addenda are updated each biennium to incorporate new legislation or provisions in the General Appropriations Act and any other changes necessary to ensure compliance with state requirements and best practices. Highlights of the 2020-2021 biennium proposed updates are shown below.

Significant Changes to the Main Body of the Contract:

- Adds language to incorporate by reference:
 - 37 Texas Administrative Code Chapters 341-359, which sets forth the standards for Juvenile Boards and are used by TJJ to monitor and inspect for compliance.
 - The Uniform Grant Management Standards issued by the Texas Comptroller and adopted pursuant to Texas Government Code, Chapter 783 that set the acceptable costs and other guiding principles for all grant funds from the state of Texas.
- Makes significant changes to the allowable and unallowable cost sections and Appendix I of the contract to delineate the most significant uniform grant management standards now incorporated by reference.
- Adds definitions for the various budgeting and expenditure categories to clarify the uses of grant funds and updates several definitions to mirror definitions provided in TAC standards governing probation departments.
- Clarifies that reimbursements for Juvenile Justice Alternative Education summer school attendance days are incorporated by notification, making amendments to the Contract for this purpose unnecessary.
- Adds language to clearly define the steps a juvenile board must complete to receive grant funds.
- Amends language regarding funds withholding to clarify that the Deputy Executive Director of Probation Services makes initial decisions in these matters, with two levels of appeal to the Executive Director and then the TJJ Board available to a grantee.

Inserts language that juvenile probation departments are allowed to use state funds to provide services to juveniles for up to six months after probation discharge, as allowed by Section 142.007, Human Resources Code.

Significant Changes to the Summary Requirements Attachments:

- Adds language to the Juvenile Justice Alternative Education Reimbursement summary of requirements allowing reimbursements for school attendance days to be incorporated by notification.
- Significantly updates Regional Diversion Alternatives summary requirements to expand the priority population to include youth under the age of 14, those with a clear concern for sex trafficking and those with four or more adverse childhood experiences. These changes were added to be in line with the Texas model. Also clarifies the required documents to be submitted with a grant verification form and adds references to several forms developed for the program during the past contract period.
- Merges the Regional Service Enhancement Project summary of requirements into the Discretionary State Aid (DSA) summary of requirements and clarifies that the DSA is a regionalization grant. Makes the following changes to the previous DSA grant elements:
 - Removes the focus on programs for moderate to high risk juveniles with corresponding treatment needs,
 - adds a focus on keeping juveniles closer to home and as shallow in the juvenile justice system as possible,
 - retains the focus on defined target populations, and
 - retains the requirements that programs and services be research-based, use data to drive program design and result in demonstrable recidivism reduction.

Included in the Board packet are the most updated Contract and summary requirements (in full). The resolution before the Board authorizes TJJD's Executive Director to finalize and execute the State Aid and Targeted Grants Contract, and to craft and execute reasonable and necessary amendments during the course of the fiscal biennium.

Chief Scott Matthew moved to approve. Mr. Jimmy Smith seconded. The motion passed.

Discussion, consideration, and possible approval regarding Probation Funding Proposal for FY 2020

(Action)

Amy Miller, Director of Probation Services, stated staff seeks TJJJ Board approval of proposed Fiscal Year (FY) 2020 probation grant allocations, including State Aid Formula Funding and targeted/competitive grant programs. Specific departmental awards across all grants are shown in the attachments, which are marked “Draft” to indicate that allocations are pending TJJJ Board approval. Departments will be notified that allocations received Board approval as soon as practicable after that occurs. A small amount of funding remains to be allocated under non-reimbursement programs, while reimbursement funding will be allocated to individual departments over the course of the fiscal year. A resolution approving staff’s recommendation and providing necessary funds management flexibility is attached for Board consideration.

STATE AID FORMULA FUNDING

Total SAFF Allocation Methods

During the FY 2020-2021 appropriations process, TJJJ’s funding sources that support the State Aid Formula Funding (SAFF) program were increased by about \$3.7 million for the biennium, or 1.4 percent. Additionally, changes to TJJJ rider language will allow approximately \$3.1 million in refunds over the biennium to be retained and used to support state aid funding strategies, bringing the increase in funds to 2.6% for the biennium. This marks the first increase in state aid formula funding since the FY 2014-2015 biennium. Through FY 2018 and 2019, TJJJ employed certain financial management strategies to phase-in SAFF reductions while staying in alignment with the FY2017-2020 funding formula. Among these strategies was meeting discretionary state aid (DSA) obligations with funds outside of the five appropriation strategies that comprise SAFF. For FY 2020 and beyond staff propose to merge the current DSA and Regional Service Enhancement Project (RSEP) grants into one DSA grant program and permanently fund the program’s obligations from other community juvenile justice appropriation strategies.

With these modifications in place, application of the formula resulted in total allocations of \$131,192,639. This increases funding over FY 2019 levels. Specifically, under the present proposal TJJJ will:

- Award SAFF funding based on juvenile population and referrals, subject to a floor of 90 percent and a ceiling of 105 percent of each department's initial FY 2016 State Aid award;¹
- Continue preventing or capping increases among departments that have expended funds at a level meaningfully below their allocations;
- Designate 25 percent of each department's total allocation as "Flexible Funds" (departments are able to budget these dollars under any component grant of State Aid based on their unique circumstances and needs); and
- Set the aggregate maximum for Basic Probation Supervision to 5 percent above appropriations.²
- Add an element to the formula for FY2020 that brings all departments up to the base allocations they received in FY2019.

Following is a brief summary of the overall impact to funding levels.

- *Relative to FY 2016*, no departments will find themselves at the 90 percent funding floor (10 percent below their initial FY 2016 State Aid award), 31 will be at the 105 percent ceiling, 134 will fall somewhere in between and no departments will be below 96 percent.
- *Relative to FY 2019*, no departments will experience a reduction. A total of 136 departments will experience an increase of approximately 1 percent, while 22 will stay flat or see a lesser increase and 7 will see a greater increase.

TARGETED AND REIMBURSEMENT GRANTS

Staff's proposal for FY 2020 continues the agency's commitments under targeted grants such as Discretionary State Aid (DSA) and Special Needs Diversionary Programs (SNDP). Recommendations also provide an opportunity for additional funding of approximately \$2.5 million to be awarded under DSA, for

¹ The formula also includes an option to "compress" probation allocations to come into balance with appropriations, but this is not needed for FY 2020.

² E.g., in the aggregate, departments may choose to transfer some funds into Basic Probation Supervision from other areas, rather than being capped at appropriations.

a purpose consistent with the agency’s goals of research-driven programs that reduce the risk of commitment to TJJD.

TJJD piloted a new approach to funding the Supplemental & Emergent Needs (S&E) program in FY 2019 whereby probation departments de-obligated funds from the previous year to regional S&E pools to be administered by a lead department in the region with guidance from TJJD. Staff propose to continue the S&E program in this manner in FY 2020 and beyond.

The table below provides program allocations in FY 2019 and FY 2020 for targeted and reimbursement grants. Note that the DSA allocations are separated into funds appropriated by the legislature and those provided through state cost savings. This demonstrates the extent to which Ms. Cain has returned state cost savings from implementation of the regionalization plan back to the probation departments in compliance with Human Resources Code, chapter 223.

Grant Name	Current FY 2019 Allocations	Proposed FY 2020 Allocation
Prevention and Intervention	\$3,012,177	\$3,012,177
Special Needs Diversionary Program	\$1,895,175	\$1,895,175
Border Children’s Justice Project	\$100,000	\$100,000
Harris County Leadership Academy	\$1,000,000	\$1,000,000
Discretionary Juvenile Justice Alternate Education Program	\$250,000	\$250,000
Title IV-E (reimbursement)	\$4,733,329	\$4,733,329
Mandatory Juvenile Justice Alternate Education Program (reimbursement)	\$6,000,000	\$6,000,000
Discretionary State Aid – Legislative Appropriations	\$1,194,300	\$3,142,127
Discretionary State Aid – State Savings	\$3,995,220	\$3,000,000

Discretionary State Aid - Total ³	\$5,189,520 ⁴	\$6,142,127 ⁵
Regional Diversion Alternatives (reimbursement)	\$8,264,405	\$8,264,405
Supplemental and Emergent Needs ⁶	\$0	\$0
Total ⁷	\$30,444,606	\$31,397,213

Chief Scott Matthew moved to approve. Chief Edeska Barnes seconded. The motion passed.

Discussion, consideration, and possible approval regarding the draft Ayres House Audit Report (Action)

Eleazar Garcia, Chief Auditor, stated this is part of the facility audits required by Texas Human Resources Code Section 203.013. The objective is to determine if controls over facility operations are functioning as intended. The scope included review of treatment services, independent living preparation, sex offender registration, business office functions, medical services, and case management. The period reviewed covers September 1, 2018 – April 30, 2019. We noted the following strengths:

- The management action plan for an audit recommendation related to system user access was identified as implemented
- Youth were positive about medical services
- Youth were positive about the grievance process, use of the IRC hotline, and reported feeling safe
- Youth are provided opportunities for High School Equivalency Exam prep and employment with local businesses
- Youth incentives and community service opportunities are provided regularly and youth reported enjoying those experiences.

We noted the following controls could be strengthened to provide more effective practices:

³ See narrative text regarding the recommendation to merge the previous RSEP grant into the DSA grant.

⁴ The initial allocations in FY 2019 were \$319,300 for DSA grants and \$875,000 for RSEP grants. Almost \$4 million in additional funds (\$1,822,424 million in DSA grants and \$2,172,796 million in RSEP grants) was distributed to probation departments from TJJJD state program cost savings.

⁵ \$2.1 of the \$3 million in TJJJD state program cost savings will be used to fund existing DSA grant obligations in FY 2020. The remaining funds will be allocated through new DSA grants.

⁶ See narrative text regarding the recommendation for funding this program.

⁷ Total includes TJJJD state program cost savings. Total legislative appropriations are \$26,449,386 for FY 2019 and \$28,397,213 for FY 2020.

- Agency should strengthen its process for sex offender registration and documentation to include employee training on the process
- Movement of youth from a facility should not be completed until appropriate services are secured/confirmed at the receiving facility
- Implementation of the agency approved Independent Living Preparation program would support youth in their transition upon release
- Oversight of case management activities would enhance services provided to the youth
- Initiating and maintaining contact with family of absconded youth could assist agency with timely apprehension
- Inventory controls for controlled substances can be strengthened to maintain accountability of medications
- Segregation of duties and periodic oversight of the business office would enhance accountability and compliance with policy
- Maintaining separation of responsibilities between agency staff and the volunteer Community Resource councils strengthens accountability and reduces risks

Management concurred with the audit recommendations.

Judge Lisa Jarrett moved to approve. Commissioner Morales seconded. The motion passed.

Discussion, consideration, and possible approval regarding a proposal to amend the FY 2019 Audit Plan

(Action)

Eleazar Garcia, Chief Auditor, stated that the proposed amended audit plan removes the audit of contracts because the State Auditor's Office is currently conducting this audit.

Chief Scott Matthew moved to approve. Chief Pama Hencerling seconded. The motion passed.

Report from the Programs Committee

Chief Pama Hencerling provided an update for this committee as Chief Edeska Barnes, Chair of the committee was excused as absent. Lou Serrano provided an update on the five departments in Probation Services. The regionalization department with diversionary funds had assisted in 8% reduction. Brian Bristow presented data regarding the seven regions and where they fall with their commitments and

diversionary. They updated us on grants regarding the budget tool. They talked to us about JJAEP and how that funding would continue through the end of the year. Progress is being made with counties being on board with the risk assessment tool. Shandra Carter provided an update on state services, including population and staffing. We heard from Thomas Adamski regarding the Texas Model Implementation.

Report from the Safety and Security Committee

Judge Lisa Jarrett, Chair of the Committee, stated that Allison Palmer and Stephanie Moreno were absent. They heard from Jim Elliott regarding re-branding the security unit and key control.

Discussion, consideration, and possible approval regarding the discipline of certified officers-Agreed Orders (Action)

- a. Vernon Cooper, Certification No. 22355, 19-22355-190001 (Dallas)
- b. James Byrd, Certification No. 28378, 19-28378-190038 (Harris)
- c. Jared Warren, Certification No. 29429, 19-29429-190058, 190099 (Harris)
- d. Nickolas Washington, Certification No. 21370, 19-21376-180311 (Harris)
- e. Hassan Wolfe, Certification No. 30616, 19-30616-190036 (Harris)
- f. Edward Johnson, Certification No. 29671, 19-29671-180329 (Jefferson)

Jenna Malsbary, Staff Attorney, asked that the board follow the recommendation of the Safety and Security Committee to approve these agreed orders.

A & F – Judge Lisa Jarrett moved to approve. Allison Palmer seconded the motion passed.

B, C, D & E – Chief Scott Matthew moved to approve. Chief Pama Hencerling seconded. Chief Barnes abstained. The motion passed.

Discussion, consideration, and possible approval regarding the discipline of certified officers-Default Orders (Action)

- a. Kello Kirk, Certification No. 28724, 19-28724-190020 (Bell)
- b. Javier Cardona, Certification No. 32213, 18-32213-180215 (Bexar)

- c. Abel Limon, Certification No. 33182, 19-33182-190098 (Harris)
- d. Isaac Mitchell, Certification No. 32093, 18-32093-180080 (Harris)
- e. Debra Blair, Certification No. 33854, 19-33854-IG1921039 (Hood)
- f. Roberto Rodriguez, Certification No. 30520, 19-30520-180365 (Nueces)
- g. Lauren Cummings Painter, Certification No. 29949, 19-29949-180309, 190014, 190047 (Tom Green)

Jenna Malsbary, Staff Attorney, presented the default orders and asked that the board follow the recommendation of the Safety and Security Committee to approve the orders.

A, E, & F – Chief Scott Matthew moved to approve. Judge Lisa Jarrett seconded. The motion passed.

B – Ms. Allison Palmer moved to approve. Chief Edeska Barnes seconded. Judge Lisa Jarrett abstained. The motion passed.

C, D & G – Judge Lisa Jarrett moved to approve. Mr. Jimmy Smith seconded. Ms. Allison Palmer and Edeska Barnes abstained. The motion passed.

Discussion, consideration, and possible approval regarding the discipline of certified officers – cases conducted by the State Office of Administrative Hearings (Action)

- a. Herbert Young, Certification No. 28537, 18-28537-180221 (Dallas)
- b. Lena LeCompte, Certification No. 30233, 18-30233-180304 (Harris)

Jenna Malsbary, Staff Attorney, presented these orders and asked that the board follow the recommendation by the Safety and Security Committee to approve the orders.

A – Chief Scott Matthew moved to approve. Commissioner Vincent Morales seconded. The motion passed.

B – Judge Lisa Jarrett moved to approve. Chief Pama Hencerling seconded. Chief Edeska Barnes abstained. The motion passed.

Chairman Ritchey recessed the open session for a brief break and then executive session.

Closed Session – Executive Session

- a. **Government Code §551.071 Consultation with attorney (see footnote)**
- b. **Government Code §551.072 Deliberation regarding real property (John C. Wende and Parrie Haynes trusts)**
- c. **Government Code §551.074 Discussion regarding personnel matters**

Reconvene in open session

Chairman Ritchey reconvened in open session.

Adjourn

Chairman Ritchey adjourned the meeting at 11:25 a.m.

Advisory Council on Juvenile Services

Date: August 8, 2019

To: Texas Juvenile Justice Department Board of Directors
Judge Wes Ritchey
Chairman

Chief Edeska Barnes
Chief Pama Hencerling
Ms. Melissa Martin
Judge Stephanie Moreno

Mr. James Castro
Judge Lisa Jarrett
Chief Scott Matthew
Ms. Allison Palmer

Ms. Mona Lisa Chambers
Ms. Ann Lattimore
Comm. Vincent Morales, Jr
Mr. James Smith

From: Edward J. Cockrell, Sr
Chair, Advisory Council on Juvenile Services
Chief Juvenile Probation Officer Jefferson County

RE: Advisory Council on Juvenile Services Update

Meeting Update

The Advisory Council most recently met on July 12, 2019 in Austin at the Texas Juvenile Justice Department. A copy of the meeting agenda is attached for your review. The following is a summary of our meeting.

Kristene Blackstone – Associate Commissioner at CPS

Kristene Blackstone, Associate Commissioner at CPS initiated discussion on how CPS and Juvenile Probation Departments can better coordinate services. Mrs. Blackstone discussed the growing capacity in the juvenile population in the past 3 years. She reported that finding homes and placements for juveniles has become more challenging. She also discussed the need for better transitioning and coordination between agencies and probation departments for juveniles in detention, as well as having better relationships with staff at the different agencies. She reported some of the challenges CPS has when needing to take custody of a youth and the process involved. The AC discussed some of the concerns that probation departments and TJJD institutions have in regards to detaining youth only because there are no parent or relative

willing to take custody of the youth. After further discussion, the AC determined that the best course of action to address these concerns would be to coordinate efforts at the regional level. Each of the TJJD Regional Program Administrators will be working with DFPS to set up meetings with each region to begin discussion about this issue.

TJJD Legislative Update:

Seth Christensen, TJJD Chief of Staff, provided a TJJD Legislative Update. Mr. Christensen reported that TJJD received 37 percent of funding requested. He also reported that probation received an increase in funding for the first time since the TJPC and TYC merger. He reported that we were able to fight off several of the bills that we were against during the session. He is happy about the new plans involved in fixing things on the state side. TJJD will continue to partner with the probation field and TJJD will share any pieces of the Texas Model that the field may want to implement locally or to learn more about. Overall, he felt that the session went well.

TJJD Updates:

Camille Cain, Executive Director, provided an update on TJJD. Mrs. Cain gave an update on the TJJD culture shift to the Texas Model. She reported that they are having some issues with staff having negative feeling about the shift and feeling that it is not working. She reported that she anticipated that it would get worse before it got better due to staff resistance. TJJD has lost staff, both from terminations and resignations, because of the resistance to the change. Mrs. Cain reported that overall most staff are becoming more comfortable with the Texas Model. Staff are asking more questions that are positive about the process.

Lou Serrano, Deputy Executive Director for Probation Services, provided an update on probation services. He reported that as of July 1, 2019, 224 youth was placed during this fiscal year and that 209 diversion youth have been released from placements. He reported that TJJD have received 389 applications submitted by 92 departments. Currently 31 youth have been approved by the regional team and are pending court. He reported that there are 185 diversion youth in placement at this time. Mr. Serrano discussed the Regional Inventory which includes details related to probation services and programming, including referrals, dispositions, available resources and needs across the region. Once regions have reviewed the inventory, they will be forwarded to TJJD leadership so that they can break down the data and use in the development of the statewide regionalization plan.

Mr. Serrano reported that at the end of May 2019, commitments are down 7 percent from last year. He is anticipating that commitments should be in the low seven hundreds this year. He recognized several counties efforts in doing a tremendous job in diverting youth from commitment to TJJD. He reported that TJJD contracts have already been sent out to the counties, budget tools have been released and Grant Manager will be open for counties to enter their budgets by July 19th. He reported that TJJD continue to work on the FLUXX and bringing JCMS in house. The FLUXX is the grants management piece. They have run into a few roadblocks but are working through them. He reported that funding is available for all 166

counties for one risk and needs assessment. This funding is also available for departments that have traditionally paid for risk and needs assessments. Mr. Serrano reported that funding is also available to assist facilities with their second PREA audits. He reported that there are 10 facilities currently not PREA compliant. These facilities are still able to complete the audit if they want to. He reported that some facilities are having concerns of meeting the 1 to 8 supervision ratios. He encourages those facilities to move forward with the audit anyway. Mr. Serrano discussed the Title IV-E program and participation by counties for administrative claims and foster care reimbursements. Due to the reliance on DFPS to evaluate the applications, delays have gotten very long and have caused counties to drop out. TJJJ will be evaluating the IV-E and Medicaid programs. The goal is to maximize the use of federal dollars but the barriers are making it difficult and frustrating for the counties. They will try to resolve some of these issues within the next 30 to 60 days if possible.

Shandra Carter, Deputy Executive Director for State Services, provided an update on the implementation of the Texas Model. She reported that the goal is to be 70 percent engaged into the Texas model by August. She provide the council with two handouts that listed the goals and timelines to meet these goals and the Texas Model Dorm checklist. Mrs. Carter reviewed each of the five facilities and their status on implementing the model. She reported that the process is moving forward well and she anticipate that they could possibly be at 85 percent implemented by the end of August.

TDFPS Updates:

No Report

Sub Committee updates:

Lou Serrano, Deputy Executive Director for Probation Services provided an update on the 353 Substance Abuse Program Workgroup. The group have complete its third meeting. The group have completed all of the definitions and plan to have recommendations complete for the Advisory Council and TJJJ board by this fall.

Chairman Cockrell reported on the status of the Chapter 341 Monitoring Workgroup. He reported that TJJJ will begin pilot monitors this month.

New Business:

Christian Van Wupperfeld, TJJJ General Counsel, reported on the revocation process for youth on parole or in TJJJ institutions. His report focused on the juveniles' right to due process and evidence necessary to establish that the youth is a danger and is in need of rehabilitation. He reported that training will continue with the TJJJ parole divisions and contract counties.

Old Business:

The AC continued the discussion of Livestreaming the AC meetings. Chiefs from the seven regions reported on their regions position on this issue. The seven regions as a whole are opposed to livestreaming. Mrs. Cain reported that there might be legislation that will require the Council to livestream the meetings. Mr. Christensen will research the matter further and report at the next meeting. It was requested that Mr. Christensen forward a copy of the legislation to the AC.

The AC discussed TJJJ Chairman Ritchey's request for probation chiefs to provide areas needed to help do their jobs better on the county level, AC Chairman Cockrell reported that he have received several of the seven regions lists of concerns. Chairman Cockrell requested that the Chiefs on the AC meet to discuss and compile a final list and set up a meeting with TJJJ Chairman Ritchey and TJJJ staff to discuss those issues.

Public Comments:

None

Advisory Council Member Update and Announcements:

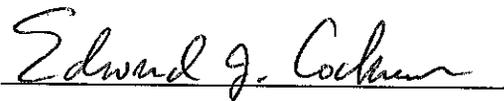
NA

Next Meeting:

The next scheduled meeting of the TJJJ Advisory Council on Juvenile Services is scheduled to be held on Friday, September 6, 2019 at 10:00 a.m. in Austin at the TJJJ offices.

Meeting Adjourn – at 12:00 p.m.

Respectfully Submitted;



Edward J. Cockrell, Sr
Chair, Advisory Council
Chief Juvenile Probation Officer, Jefferson County

CC: Advisory Council Members

FY 19 3rd Qtr.	EVN	GNS	GID	Mart	RJ	Ayres	BWH	Cottrell	McFad	Schf	Tamayo	Wil	Contract	Regional Parole	Probation/ Other/ Blank	Total
Calls received by the IRC	503	654	748	653	553	6	18	11	37	25	15	14	109	161	32	3539
Investigations																
Open	101	127	69	75	193	1	4	5	7	6	10	2	10	91	5	706
Closed	179	226	51	209	220	6	2	6	10	2	4	6	16	70	2	1009
Types of Investigations																
Sexual Abuse	10	10	14	16	6	0	0	0	0	0	0	0	6	0	0	62
Narcotics or Contraband	10	21	0	21	4	0	0	0	1	0	1	0	0	0	0	58
Suicidal Behavior	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Deaths	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Abuse of Office	4	9	11	6	7	0	0	0	2	0	0	0	3	0	0	42
Assaults on other youth	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2
Assaults on employees	35	31	20	19	105	0	2	0	0	0	0	0	0	0	0	212
Escapes / Absconders	1	5	0	0	1	0	2	5	4	5	9	1	0	90	1	124
Gang Intelligence	37	41	21	6	67	0	0	0	0	0	0	1	0	0	3	176
Other:	4	10	3	5	3	1	0	0	0	1	0	0	1	1	1	30

Prosecution Data	Number
Cases submitted for review	130
Special Prosecution Unit	129
District / County Attorney	1
Indictments	43
Convictions	26
Taken Into Consideration	66
Declinations	20
Dismissals	3
Arrest (Non-DTA)	134
Directives to Apprehend issued	118
DTAs apprehended by OIG	10
DTAs apprehended with assistance	4
DTAs apprehended by other LEO	83



Total number, and type, of suspects involved in OIG-CID criminal sexual allegation investigations.

Q3 FY 19 (3/1/2019 to 5/31/2019): 78

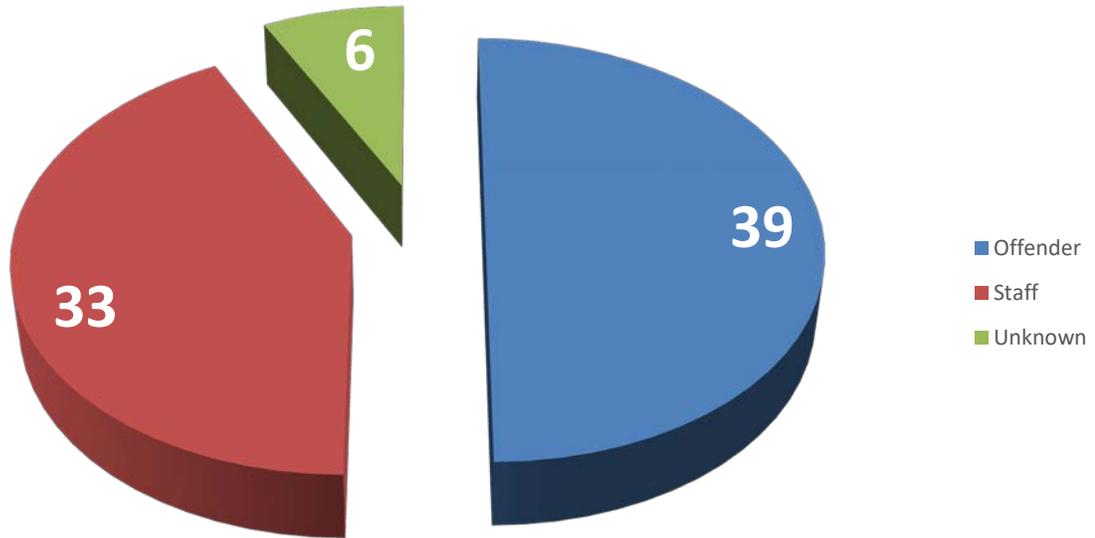


Figure 1 - Sexual Abuse Cases Suspect Types

Total number of arrests made by OIG-CID and stemming from criminal investigations
Q3 FY 19 (3/1/2019 to 5/31/2019): 134

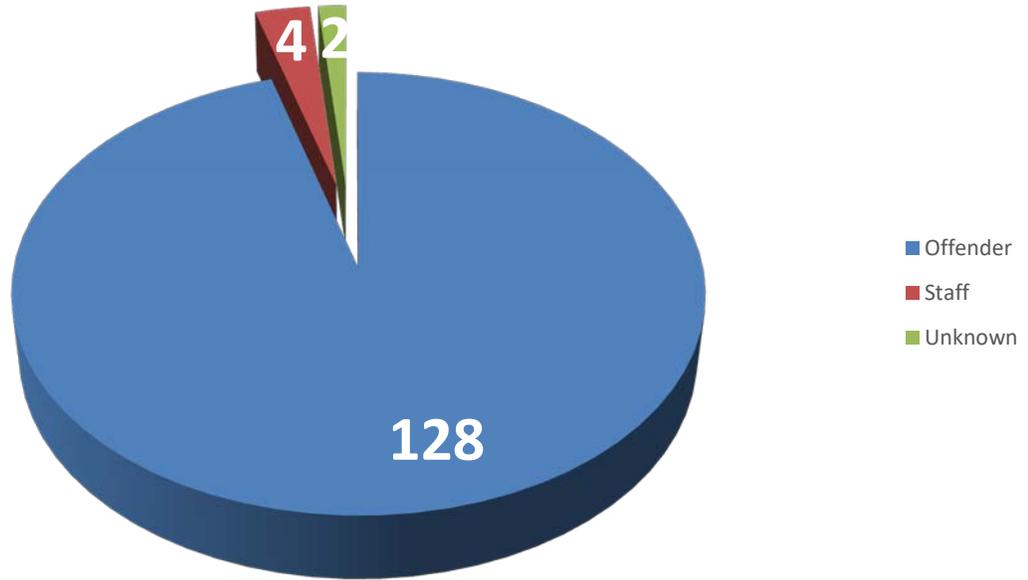


Figure 2 - Arrests by Suspect Type

Total number of arrests of Staff Offenders
made by OIG-CID by offense type
Q3 FY 19 (3/1/2018 to 5/31/2019): 4

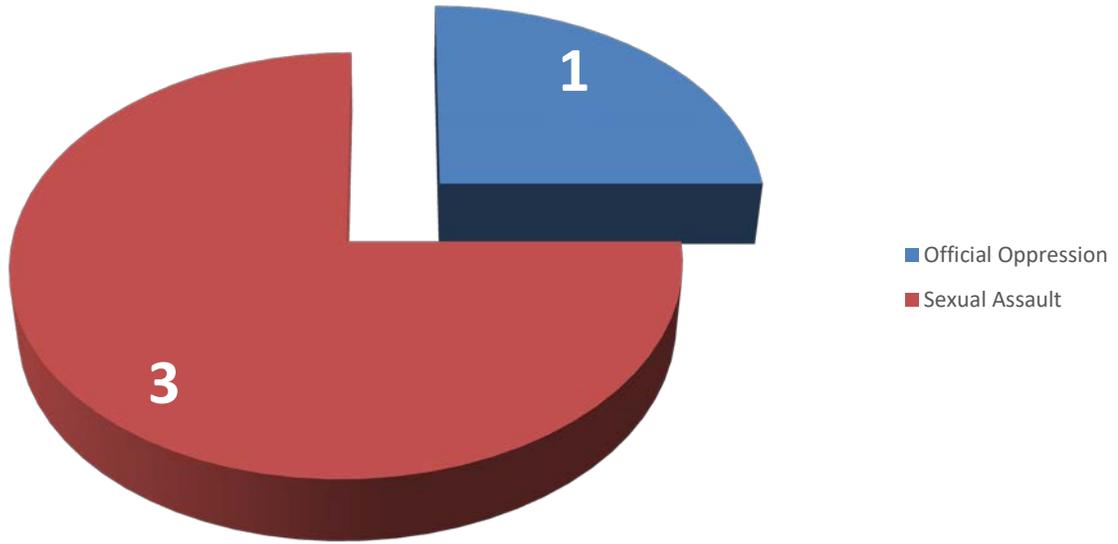


Figure 3 - Cases for Arrested Staff

Total number of arrests Youth Offenders
 made by OIG-CID by offense type
 Q3 FY 19 (3/1/2018 to 5/31/2019): 128

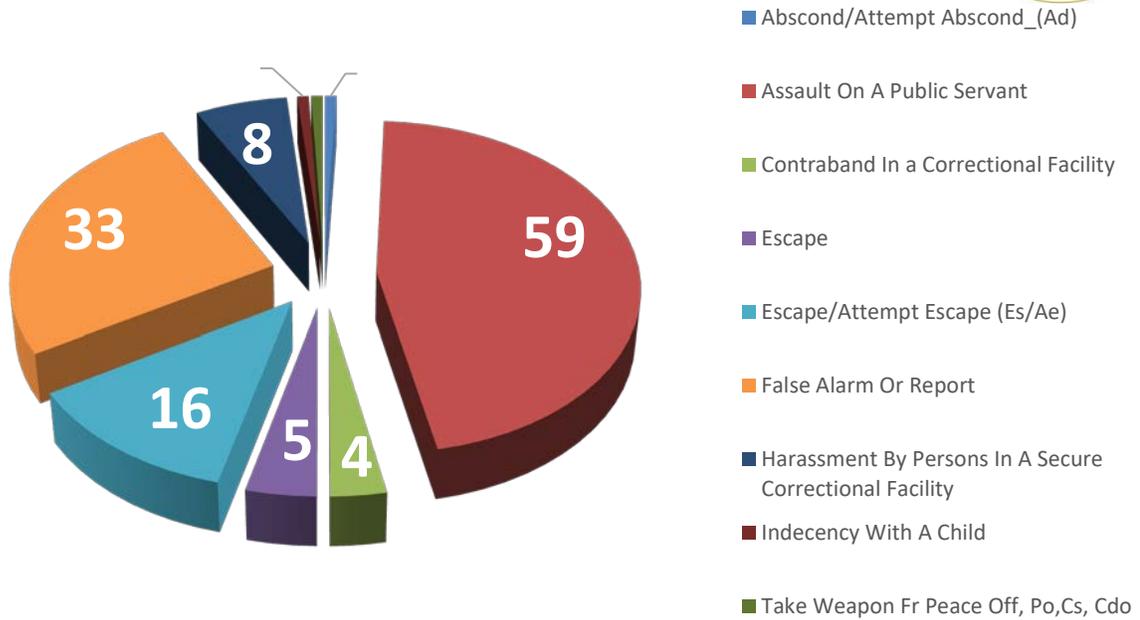


Figure 4 - Cases for Arrested Youth

Facility	New Interview Conducted
Evins	18
Gainesville	27
Giddings	13
Mart	1
Ron Jackson	62
Totals	121

Facility	Current Population	Youth Interviewed	Percent Interviewed	Confirmed	Percent Confirmed
Halfway Houses					
AYRES HOUSE	8	4	50%	1	13%
BROWNWOOD HOUSE	7	4	57%	0	0%
COTTRELL HOUSE	11	7	64%	1	9%
MCFADDEN	20	11	55%	0	0%
SCHAEFFER HOUSE	15	9	60%	2	13%
TAMAYO HOUSE	9	5	56%	3	33%
WILLOUGHBY HOUSE	14	1	7%	0	0%
Secure Facilities					
EVINS REG JUV CNTR	141	100	71%	23	16%
GAINESVILLE	91	76	84%	10	11%
GIDDINGS	216	87	40%	16	7%
MCLENNAN II	147	52	35%	13	9%
MCLENNAN PHOENIX	15	9	60%	2	13%
MCLENNAN RTC	55	13	24%	3	5%
GIDDINGS YOUNG MALE PRGM	11	2	18%	0	0%
RON JACKSON O & A	71	5	7%	3	4%
RON JACKSON SJCC UT1	73	21	29%	1	1%
Contract Care					
AMIKIDS, DBA RIO GRANDE VALLEY	11	4	36%	2	18%
AUSTIN STATE HOSPITAL	2	2	100%	0	0%
GARZA COUNTY REGIONAL JUVENILE CENTER	25	8	32%	0	0%
GULF COAST TRADES CENTER	9	4	44%	0	0%
PEGASUS SCHOOL RTC	2	1	50%	0	0%
RITE OF PASSAGE, INC-FEMALES	5	0	0%	0	0%
RITE OF PASSAGE, INC-MALES	23	10	43%	1	4%
TRUECORE BEHAVIORAL SOLUTIONS	22	9	41%	0	0%
Parole					
REGION CENTRAL	90	58	64%	7	8%
REGION EAST	125	83	66%	12	10%
REGION NORTH	116	89	77%	17	15%
REGION SOUTH	38	31	82%	10	26%
REGION WEST	55	38	69%	1	2%
Totals	1427	743	52%	128	9%

Texas Juvenile Justice Department

Office of the Inspector General

Administrative Investigations - County

Fiscal Year 2019

Reports Received by Report Type*

Report Type	From 3/1/2018 To 6/1/2018	From 3/1/2019 To 6/1/2019
Grievance	734	564
Serious Incidents	246	245
Non-Reportable	146	152
Abuse, Neglect & Exploitation Investigation	92	82
Other	26	33
Complaint	22	20
Non-Jurisdiction	14	18
Duplicate	27	17
Standards Violation	9	6
Total Reports Received	1,316	1,137

Reports Received by Program Type*

Program Type	From 3/1/2018 To 6/1/2018	From 3/1/2019 To 6/1/2019
Pre-Adjudication (Detention)	759	625
Post-Adjudication (Secure)	456	382
Post-Adjudication (Non Secure)	71	94
Probation	9	17
JJAEP	11	12
Unknown	7	6
Day Reporting Program	1	1
Other	2	0
Total Reports Received	1,316	1,137

Texas Juvenile Justice Department

Office of the Inspector General

Administrative Investigations - County

Fiscal Year 2019

ANE Investigations by Type of Complaint and Assessed Date*

Complaint Type	From 3/1/2018 To 6/1/2018	From 3/1/2019 To 6/1/2019
Emotional Abuse	5	0
Exploitation	1	1
Neglect - Medical	2	3
Neglect - Supervisory	14	11
Physical Abuse - Non-Restraint	27	20
Physical Abuse - Physical Restraint	49	49
Serious Physical Abuse	2	3
Sexual Abuse - Contact	12	11
Sexual Abuse - Non-Contact	5	7
Verbal Abuse	2	0
Total Cases Assessed	119	105

Serious Incidents by Type of Complaint and Assessed Date*

Complaint Type	From 3/1/2018 To 6/1/2018	From 3/1/2019 To 6/1/2019
Attempted Escape	5	3
Attempted Suicide	96	122
Escape	11	6
Escape-Furlough	8	5
Reportable Injury	32	33
Youth On Youth Assault - Physical	11	12
Youth on Youth Sexual Conduct	83	64
Total Cases Opened	246	245

Texas Juvenile Justice Department
Office of the Inspector General
Administrative Investigations - County
Fiscal Year 2019

ANE Investigations by TJJD Actions*

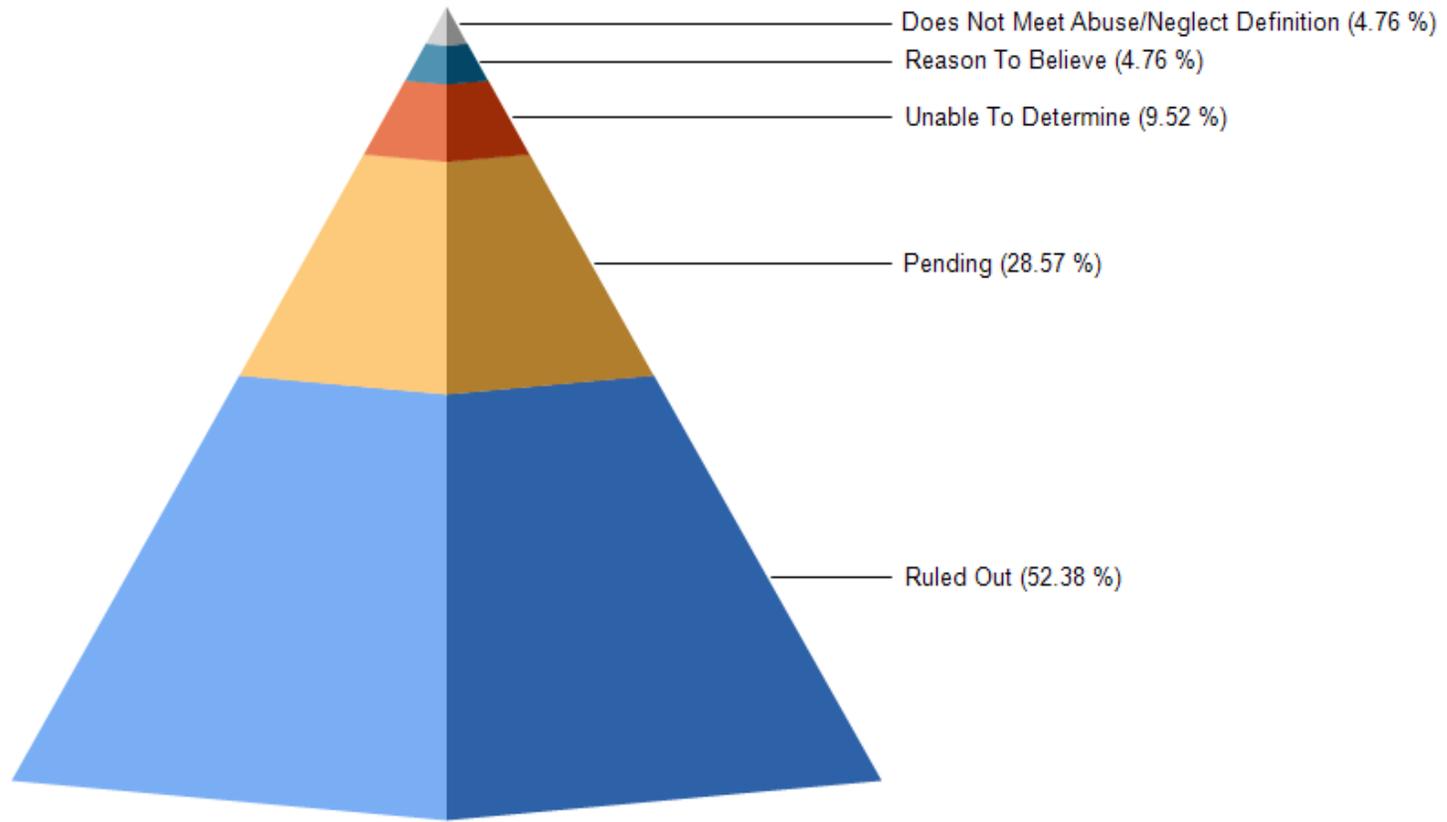
Action	From 3/1/2018 To 6/1/2018	From 3/1/2019 To 6/1/2019
Baseless Allegation	1	0
Concur With Internal Investigation Disp	14	1
Does Not Meet Abuse/Neglect Definition	3	2
Reason To Believe	20	5
Ruled Out	72	33
Unable To Determine	8	2
Unable To Investigate - No Information	1	1
Pending	0	61
Total Cases Opened in Timeframe	119	105
Total Cases Pending	0	61
Total Cases Completed in Timeframe	105	112
Total Cases Opened and Completed in Timeframe	29	21
Average Days to Close	74	102

ANE Investigations by Local Entity Actions*

Action	From 3/1/2018 To 6/1/2018	From 3/1/2019 To 6/1/2019
Administrative Leave	3	2
None	88	39
Probation	1	0
Re-trained	5	2
Reprimanded	10	1
Resigned	2	3
Terminated	10	5
Pending	0	53
Total Cases Opened in Timeframe	119	105

Texas Juvenile Justice Department Office of the Inspector General Administrative Investigations - County Fiscal Year 2019

TJJD Dispositions for Sexual Abuse-Related ANE Investigations



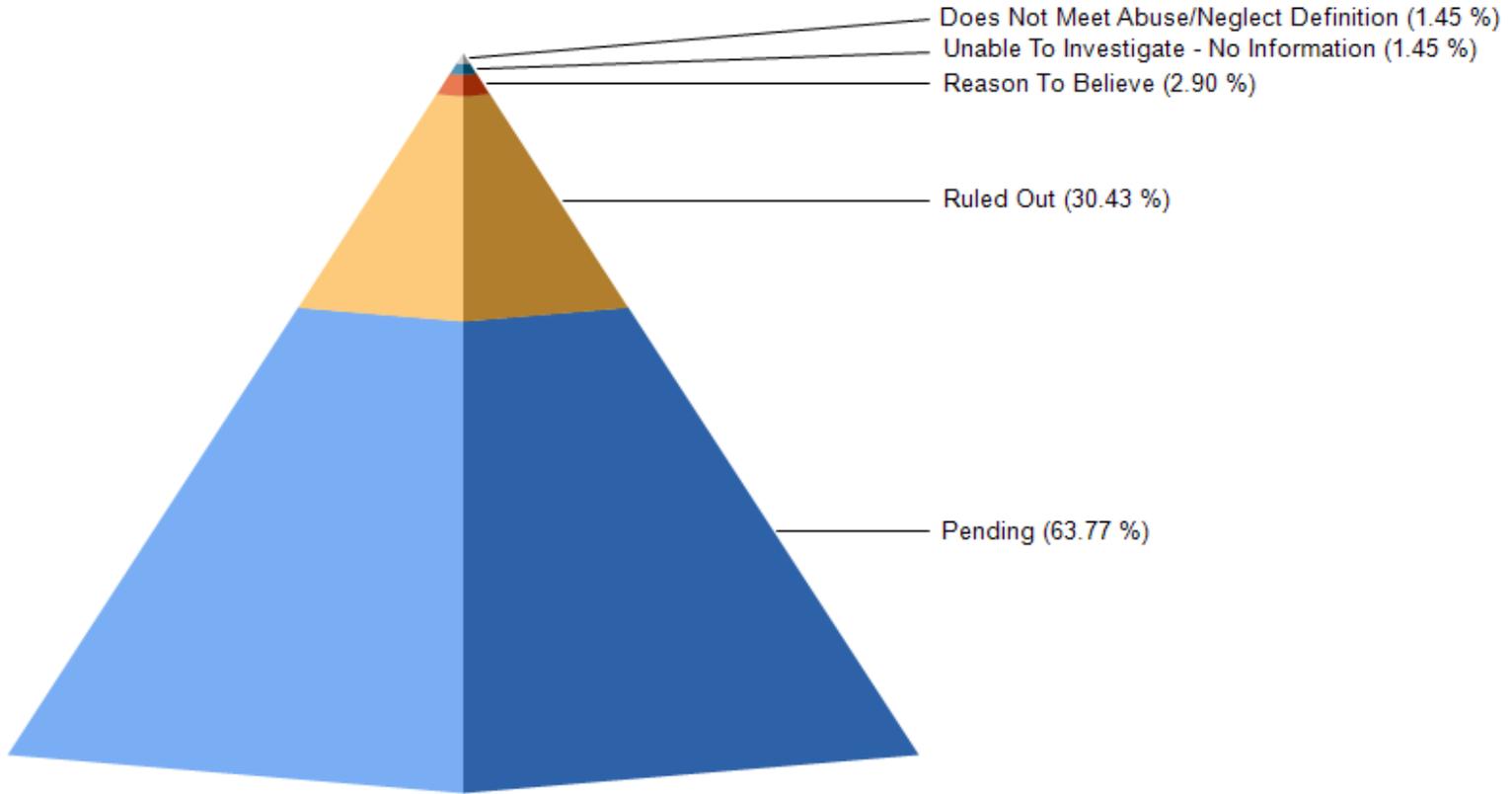
Texas Juvenile Justice Department

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TJJD Dispositions for Physical Abuse-Related ANE Investigations



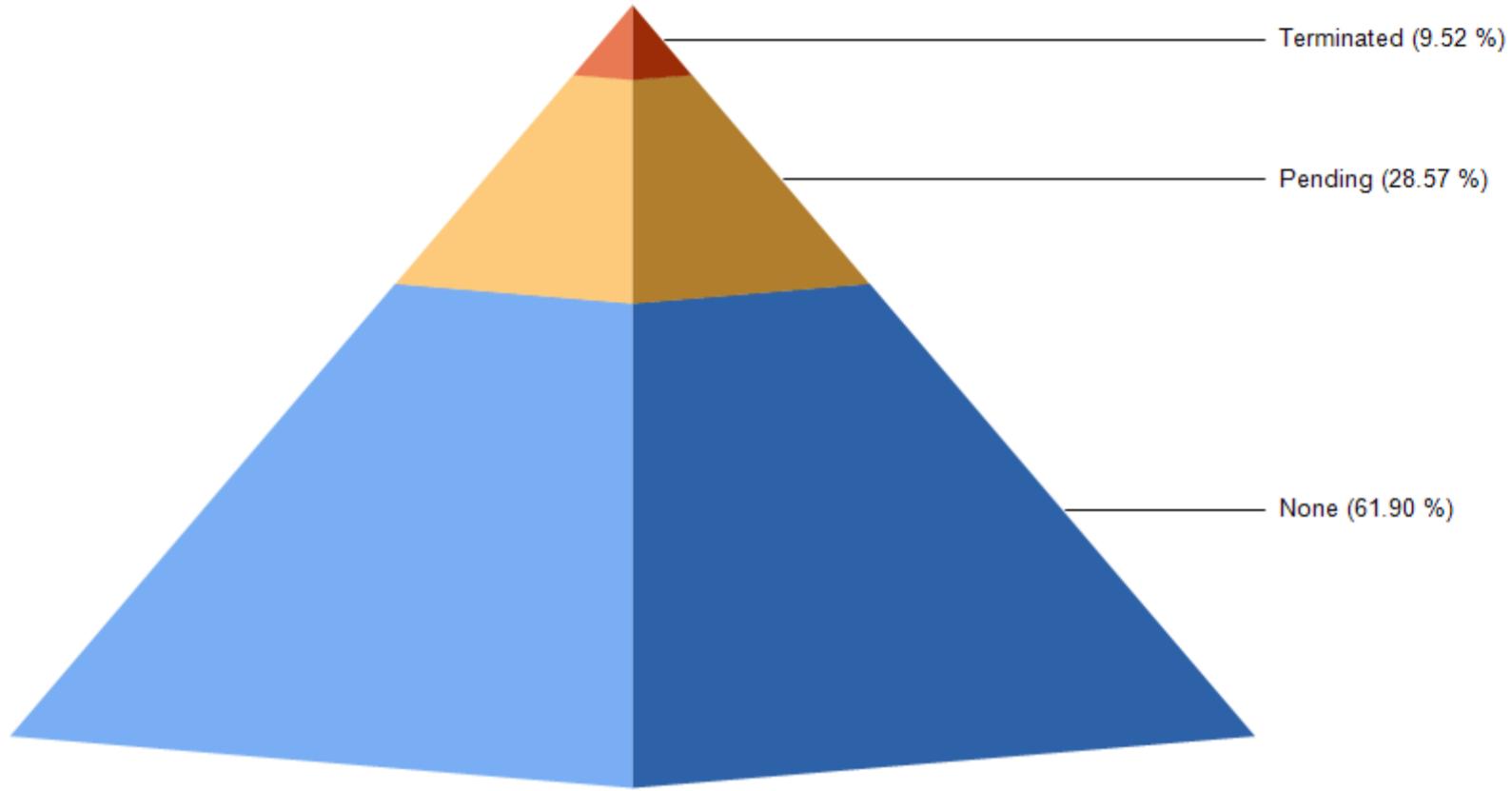
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Local Dispositions for Sexual Abuse-Related ANE Investigations



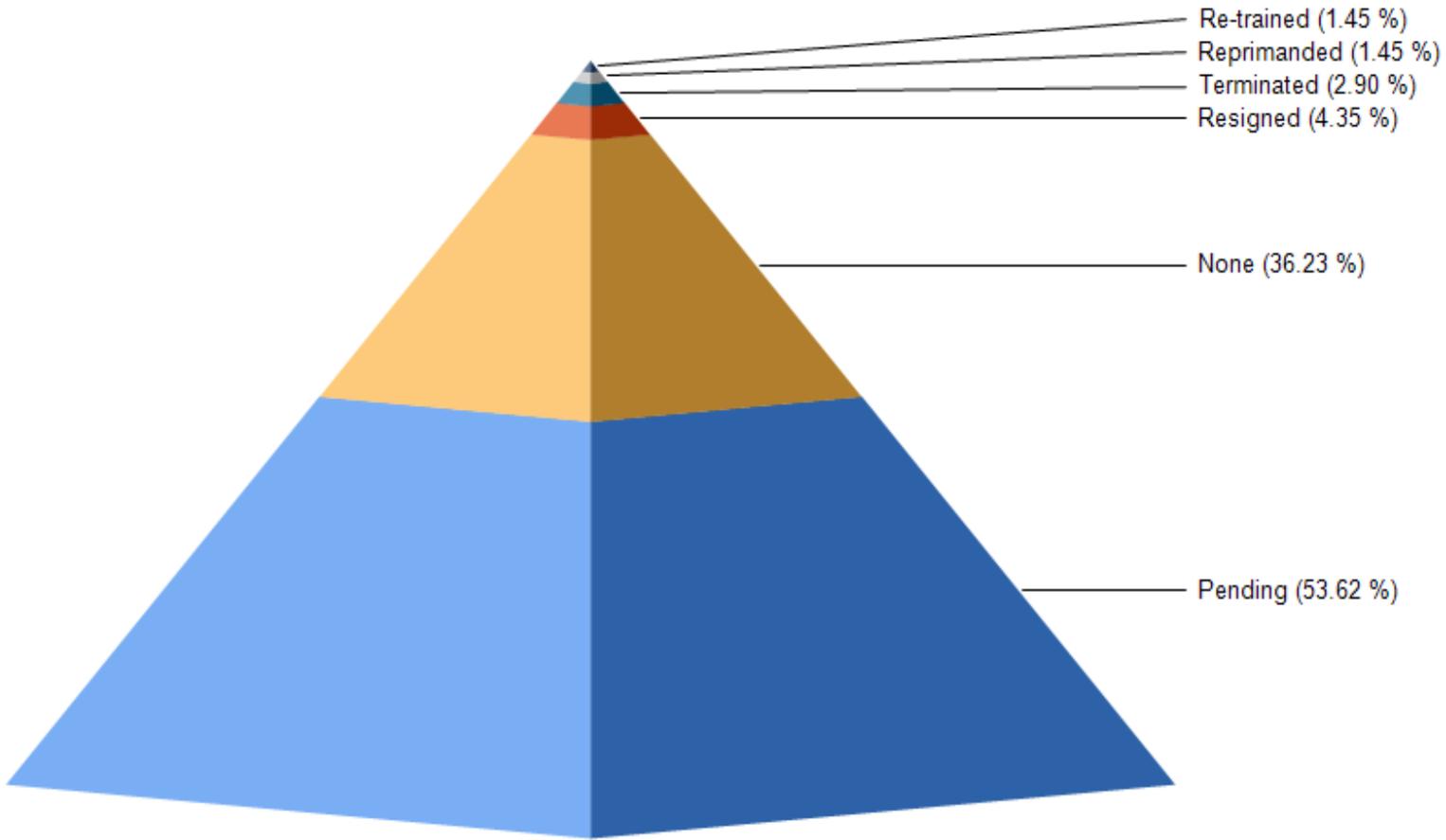
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Local Dispositions for Physical Abuse-Related ANE Investigations



**Texas Juvenile Justice Department
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Reports Received by County and Facility*		Abuse, Neglect, Exploitation	Complaint	Duplicate	Grievance	Non-Jurisdiction	Non-Reportable	Other	Serious Incident	Standards Violation	Total
ANGELINA	ANGELINA COUNTY JUVENILE DETENTION CENTER (11)	0	0	0	1	0	2	0	0	0	3
	Total ANGELINA County	0	0	0	1	0	2	0	0	0	3
ATASCOSA	ATASCOSA COUNTY JUVENILE JUSTICE CENTER (40)	0	0	0	0	2	2	0	0	0	4
	Total ATASCOSA County	0	0	0	0	2	2	0	0	0	4
BELL	BELL COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	1	0	0	0	0	0	0	0	1
	BELL COUNTY JUVENILE SERVICES CENTER (35)	1	0	0	5	0	6	0	6	0	18
	Total BELL County	1	1	0	5	0	6	0	6	0	19
BEXAR	BEXAR COUNTY DAY EDUCATION AND TREATMENT PROGRAM (N/A)	0	0	0	0	0	0	0	1	0	1
	BEXAR COUNTY JUVENILE DETENTION CENTER (278)	9	0	1	40	0	0	2	17	3	72
	CYNDI TAYLOR KRIER JUVENILE CORRECTIONAL TREATMENT (96)	4	0	0	57	0	1	0	8	0	70
	Total BEXAR County	13	0	1	97	0	1	2	26	3	143
BRAZORIA	BRAZORIA COUNTY JJAEP (N/A)	0	0	0	0	0	0	0	1	0	1
	BRAZORIA COUNTY JUVENILE DETENTION CENTER (78)	0	0	1	1	0	0	0	2	0	4
	Total BRAZORIA County	0	0	1	1	0	0	0	3	0	5
BRAZOS	R. J. HOLMGREN JUVENILE JUSTICE CENTER (48)	3	0	0	1	0	17	0	12	0	33
	Total BRAZOS County	3	0	0	1	0	17	0	12	0	33
BROWN	THE OAKS BROWNWOOD (113)	4	0	2	73	2	1	1	5	0	88
	Total BROWN County	4	0	2	73	2	1	1	5	0	88
CALDWELL	CALDWELL COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	0	0	0	1	0	0	0	0	1
	Total CALDWELL County	0	0	0	0	1	0	0	0	0	1
CAMERON	AMADOR R. RODRIGUEZ BOOT CAMP & EDUCATIONAL CENTER (32)	0	0	0	0	0	0	1	0	0	1
	DARRELL B. HESTER JUVENILE JUSTICE CENTER (61)	1	0	0	7	0	0	0	5	0	13
	L.I.F.E. & B.R.A.V.E. RESIDENTIAL PROGRAM (16)	0	0	0	1	0	0	0	3	0	4
	Total CAMERON County	1	0	0	8	0	0	1	8	0	18
COLLIN	JOHN R. ROACH JUVENILE DETENTION CENTER (144)	0	0	0	1	0	0	1	2	0	4
	Total COLLIN County	0	0	0	1	0	0	1	2	0	4
COMAL	COMAL COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	0	0	0	0	1	0	0	0	1
	Total COMAL County	0	0	0	0	0	1	0	0	0	1
DALLAS	DALLAS COUNTY JJAEP (N/A)	2	1	1	0	0	0	0	0	0	4
	DALLAS COUNTY RESIDENTIAL PROGRAMS AND DRUG TREAT (110)	0	0	1	11	0	2	1	7	0	22
	DALLAS COUNTY YOUTH VILLAGE (72)	0	2	0	3	0	3	0	5	0	13
	DR. JEROME MCNEIL JR. DETENTION CENTER (322)	2	3	0	78	0	32	3	18	2	138
	LETOT CENTER (40)	3	0	0	37	0	2	3	5	0	50
	LETOT RESIDENTIAL TREATMENT CENTER (96)	0	0	0	10	0	2	1	2	0	15
	LYLE B. MEDLOCK TREATMENT FACILITY (96)	0	0	0	2	0	4	1	3	0	10
	MARZELLE HILL TRANSITION CENTER (48)	2	0	0	13	0	1	0	0	0	16
	Total DALLAS County	9	6	2	154	0	46	9	40	2	268
DENTON	DENTON COUNTY JJAEP (N/A)	0	0	0	0	0	0	2	0	0	2
	DENTON COUNTY JUVENILE DETENTION CENTER (128)	1	0	0	14	0	3	0	2	0	20
	DENTON COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	0	0	1	0	0	0	0	0	1
	DENTON COUNTY SECURE CORRECTIONAL FACILITY (128)	0	0	0	0	0	3	0	2	0	5
	Total DENTON County	1	0	0	15	0	6	0	6	0	28
DUVAL	JUDGE RICARDO H. GARCIA REGIONAL JUV. DETENTION (50)	0	0	1	2	0	0	0	2	0	5
	Total DUVAL County	0	0	1	2	0	0	0	2	0	5
ECTOR	ECTOR COUNTY YOUTH CENTER (31)	2	1	0	8	0	2	0	2	0	15
	Total ECTOR County	2	1	0	8	0	2	0	2	0	15
EL PASO	Cesar Chavez Academy/Middle School (N/A)	0	0	0	0	0	0	0	1	0	1
	EL PASO COUNTY JUVENILE DETENTION CENTER (62)	1	0	0	0	0	0	1	1	0	3
	SAMUEL F. SANTANA CHALLENGE PROGRAM (48)	0	0	0	0	0	1	1	1	0	3
	Total EL PASO County	1	0	0	0	0	1	2	3	0	7
FORT BEND	FORT BEND COUNTY JUVENILE DETENTION CENTER (80)	0	0	0	1	0	1	0	0	0	2
	Total FORT BEND County	0	0	0	1	0	1	0	0	0	2
GALVESTON	GALVESTON COUNTY JJAEP (N/A)	1	0	0	0	0	0	0	0	0	1
	JERRY J. ESMOND JUVENILE JUSTICE CENTER (10)	2	0	2	19	0	0	0	1	0	24
	Total GALVESTON County	3	0	2	19	0	0	0	1	0	25
GARZA	GARZA COUNTY REGIONAL JUVENILE CENTER (96)	0	0	1	9	0	0	0	0	0	10
	Total GARZA County	0	0	1	9	0	0	0	0	0	10
GRAYSON	GRAYSON COUNTY POST-ADJUDICATION FACILITY (85)	1	0	0	3	0	0	0	1	0	5
	Total GRAYSON County	1	0	0	3	0	0	0	1	0	5
GREGG	GREGG COUNTY JUVENILE DETENTION CENTER (24)	0	1	0	0	0	0	0	1	0	2
	GREGG COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	1	0	0	0	0	0	0	0	1
	Total GREGG County	0	2	0	0	0	0	0	1	0	3
GUADALUPE	GUADALUPE COUNTY JUVENILE DETENTION CENTER (39)	1	0	0	4	0	1	0	0	0	6
	Total GUADALUPE County	1	0	0	4	0	1	0	0	0	6
HARRIS	BBRC DETENTION ANNEX (36)	0	0	0	0	0	0	0	1	0	1
	BURNETT BAYLAND REHABILITATION CENTER (144)	4	1	0	13	0	2	1	14	0	35
	HARRIS COUNTY JJAEP (N/A)	0	0	0	0	1	0	0	0	0	1
	HARRIS COUNTY JUVENILE JUSTICE CENTER (250)	12	0	0	16	0	19	9	26	0	82
	HARRIS COUNTY YOUTH VILLAGE (128)	6	0	0	5	0	5	0	5	0	21
	LEADERSHIP ACADEMY (96)	2	0	2	34	0	5	0	9	0	52
	Total HARRIS County	24	1	2	68	1	31	10	55	0	192
HARRISON	WILLOUGHBY JUVENILE SERVICES (26)	0	0	0	0	0	0	0	3	0	3
	Total HARRISON County	0	0	0	0	0	0	0	3	0	3
HAYS	HAYS COUNTY JUVENILE POST-DETENTION CENTER (114)	0	0	1	5	0	0	0	1	0	7
	HAYS COUNTY JUVENILE PRE-DETENTION CENTER (34)	0	0	1	4	0	2	0	0	0	7
	Total HAYS County	0	0	2	9	0	2	0	1	0	14
HENDERSON	HENDERSON COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	1	0	0	0	0	0	0	0	1
	Total HENDERSON County	0	1	0	0	0	0	0	0	0	1
HIDALGO	JUDGE MARIO E. RAMIREZ JR. JUVENILE JUSTICE CENTER (96)	0	0	0	14	0	0	0	3	0	17
	JUDGE MARIO E. RAMIREZ, JR. JUVENILE JUSTICE CENTE (40)	0	0	0	1	0	3	0	2	0	6
	Total HIDALGO County	0	0	0	15	0	3	0	5	0	23
HOOD	LAKE GRANBURY YOUTH SERVICES (96)	3	1	0	7	0	0	1	1	0	13
	Total HOOD County	3	1	0	7	0	0	1	1	0	13
JASPER	JASPER COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	0	1	0	1	0	0	0	0	2
	Total JASPER County	0	0	1	0	1	0	0	0	0	2
JIM WELLS	JIM WELLS COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	0	0	0	1	0	0	0	0	1
	Total JIM WELLS County	0	0	0	0	1	0	0	0	0	1
LIMESTONE	LIMESTONE COUNTY JUVENILE FACILITY (17)	0	0	0	1	0	0	0	0	0	1
	Total LIMESTONE County	0	0	0	1	0	0	0	0	0	1
LUBBOCK	LUBBOCK COUNTY JJAEP (N/A)	0	0	0	0	0	0	0	2	0	2
	LUBBOCK COUNTY JUVENILE JUSTICE CENTER (49)	0	0	0	10	0	1	0	1	0	12
	Total LUBBOCK County	0	0	0	10	0	1	0	3	0	14
MCLENNAN	BILL LOGUE JUVENILE JUSTICE CENTER (80)	0	0	0	4	3	1	1	7	0	16
	Total MCLENNAN County	0	0	0	4	3	1	1	7	0	16
MIDLAND	BARBARA CULVER JUVENILE DETENTION CENTER (28)	0	0	0	0	0	2	0	0	0	2
	Total MIDLAND County	0	0	0	0	0	2	0	0	0	2
MILAM	ROCKDALE REGIONAL JUVENILE JUSTICE CENTER (N/A)	0	0	0	6	0	0	0	0	0	6
	THE CENTER FOR SUCCESS AND INDEPENDENCE ROCKDALE A (65)	1	0	1	11	0	0	0	6	0	19
	Total MILAM County	1	0	1	17	0	0	0	6	0	25
MONTGOMERY	MONTGOMERY COUNTY JUVENILE DETENTION CENTER (85)	0	0	0	1	0	4	0	3	0	8
	Total MONTGOMERY County	0	0	0	1	0	4	0	3	0	8
NUECES	NUECES COUNTY JUVENILE JUSTICE CENTER/OVERFLOW (60)	0	0	0	0	0	4	0	3	0	7
	ROBERT N. BARNES REGIONAL JUVENILE FACILITY (96)	0	1	0	2	0	1	0	0	0	4
	Total NUECES County	0	1	0	2	0	5	0	3	0	11
POTTER	POTTER COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	0	0	0	0	0	0	1	0	1
	Total POTTER County	0	0	0	0	0	0	0	1	0	1
RANDALL	THE YOUTH CENTER OF THE HIGH PLAINS (48)	6	0	0	4	0	2	1	22	0	35
	Total RANDALL County	6	0	0	4	0	2	1	22	0	35
SAN PATRICIO	SAN PATRICIO COUNTY JUVENILE DETENTION CENTER (20)	1	0	0	1	0	2	1	0	0	5
	Total SAN PATRICIO County	1	0	0	1	0	2	1	0	0	5
SMITH	SMITH COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	0	0	0	1	0	0	0	0	1
	Total SMITH County	0	0	0	0	1	0	0	0	0	1
TARRANT	LYNN W. ROSS JUVENILE DETENTION CENTER (120)	3	0	1	19	0	1	0	2	0	26
	TARRANT COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	1	0	0	1	0	0	0	0	2
	Total TARRANT County	3	1	1	19	1	1	0	2	0	28
TAYLOR	TAYLOR COUNTY JUVENILE DETENTION CENTER (22)	0	1	0	0	0	6	1	1	1	10
	Total TAYLOR County	0	1	0	0	0	6	1	1	1	10
TITUS	TITUS COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	0	0	0	1	0	0	0	0	1
	Total TITUS County	0	0	0	0	1	0	0	0	0	1
TOM GREEN	TOM GREEN COUNTY JUVENILE DETENTION CENTER (25)										

Texas Juvenile Justice Department

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ANE Investigations by County and Facility*		Exploitation	Neglect - Medical	Neglect - Supervisory	Physical Abuse - Non-Restraint	Physical Abuse - Physical Restraint	Serious Physical Abuse	Sexual Abuse - Contact	Sexual Abuse - Non-Contact	Total
BELL	BELL COUNTY JUVENILE SERVICES CENTER (35)	0	0	0	0	2	0	0	0	2
	Total BELL County	0	0	0	0	2	0	0	0	2
BEXAR	BEXAR COUNTY JUVENILE DETENTION CENTER (278)	0	0	0	1	7	0	1	3	12
	CYNDI TAYLOR KRIER JUVENILE CORRECTIONAL TREATMENT (96)	0	0	3	0	2	0	0	1	6
	Total BEXAR County	0	0	3	1	9	0	1	4	18
BRAZOS	R. J. HOLMGREEN JUVENILE JUSTICE CENTER (48)	0	0	3	0	1	0	0	0	4
	Total BRAZOS County	0	0	3	0	1	0	0	0	4
BROWN	THE OAKS BROWNWOOD (113)	0	0	0	0	1	0	1	2	4
	Total BROWN County	0	0	0	0	1	0	1	2	4
CAMERON	DARRELL B. HESTER JUVENILE JUSTICE CENTER (61)	0	0	0	0	0	0	0	1	1
	Total CAMERON County	0	0	0	0	0	0	0	1	1
DALLAS	DALLAS COUNTY JJAEP (N/A)	0	0	0	0	3	0	0	0	3
	DR. JEROME MCNEIL JR. DETENTION CENTER (322)	0	2	0	0	1	0	0	0	3
	LETOT CENTER (40)	0	0	0	0	1	0	1	0	2
	LETOT RESIDENTIAL TREATMENT CENTER (96)	0	0	0	0	0	0	1	0	1
	MARZELLE HILL TRANSITION CENTER (48)	0	1	0	0	1	0	0	0	2
Total DALLAS County	0	3	0	0	6	0	2	0	11	
DENTON	DENTON COUNTY JUVENILE DETENTION CENTER (128)	0	0	0	0	1	0	0	0	1
	Total DENTON County	0	0	0	0	1	0	0	0	1
ECTOR	ECTOR COUNTY YOUTH CENTER (21)	0	0	0	0	2	0	0	0	2
	Total ECTOR County	0	0	0	0	2	0	0	0	2
EL PASO	EL PASO COUNTY JUVENILE DETENTION CENTER (62)	0	0	0	0	2	0	0	0	2
	Total EL PASO County	0	0	0	0	2	0	0	0	2
GALVESTON	GALVESTON COUNTY JJAEP (N/A)	0	0	0	1	0	0	0	0	1
	JERRY J. ESMOND JUVENILE JUSTICE CENTER (29)	0	0	0	0	1	1	0	0	2
	Total GALVESTON County	0	0	0	1	1	1	0	0	3
GRAYSON	GRAYSON COUNTY POST-ADJUDICATION FACILITY (85)	0	0	0	0	0	2	0	0	2
	Total GRAYSON County	0	0	0	0	0	2	0	0	2
GUADALUPE	GUADALUPE COUNTY JUVENILE DETENTION CENTER (39)	0	0	0	1	0	0	0	0	1
	Total GUADALUPE County	0	0	0	1	0	0	0	0	1
HARRIS	BURNETT BAYLAND REHABILITATION CENTER (144)	0	0	1	2	1	0	0	0	4
	HARRIS COUNTY JUVENILE JUSTICE CENTER (250)	1	0	0	8	6	0	4	0	19
	HARRIS COUNTY YOUTH VILLAGE (128)	0	0	1	3	4	0	0	0	8
	LEADERSHIP ACADEMY (96)	0	0	0	1	1	0	0	0	2
	Total HARRIS County	1	0	2	14	12	0	4	0	33
HOOD	LAKE GRANBURY YOUTH SERVICES (96)	0	0	3	0	0	0	1	0	4
	Total HOOD County	0	0	3	0	0	0	1	0	4
MILAM	THE CENTER FOR SUCCESS AND INDEPENDENCE ROCKDALE A (65)	0	0	0	0	1	0	0	0	1
	Total MILAM County	0	0	0	0	1	0	0	0	1
RANDALL	THE YOUTH CENTER OF THE HIGH PLAINS (48)	0	0	0	0	7	0	1	0	8
	Total RANDALL County	0	0	0	0	7	0	1	0	8
SAN PATRICIO	SAN PATRICIO COUNTY JUVENILE DETENTION CENTER (20)	0	0	0	0	1	0	0	0	1
	Total SAN PATRICIO County	0	0	0	0	1	0	0	0	1
TARRANT	LYNN W. ROSS JUVENILE DETENTION CENTER (120)	0	0	0	2	1	0	0	0	3
	Total TARRANT County	0	0	0	2	1	0	0	0	3
TOM GREEN	TOM GREEN COUNTY JUVENILE DETENTION CENTER (25)	0	0	0	1	0	0	0	0	1
	Total TOM GREEN County	0	0	0	1	0	0	0	0	1
TRAVIS	GARDNER-BETTS JUVENILE JUSTICE CENTER (120)	0	0	0	0	1	0	0	0	1
	Total TRAVIS County	0	0	0	0	1	0	0	0	1
WEBB	SOLOMON CASSEB JR. WEBB COUNTY YOUTH VILLAGE (72)	0	0	0	0	0	0	1	0	1
	Total WEBB County	0	0	0	0	0	0	1	0	1
WILLIAMSON	WILLIAMSON COUNTY JUVENILE JUSTICE CENTER (35)	0	0	0	0	1	0	0	0	1
	Total WILLIAMSON County	0	0	0	0	1	0	0	0	1
Total Statewide		1	3	11	20	49	3	11	7	105

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Serious Incidents by County and Facility*		Attempted Escape	Attempted Suicide	Escape	Escape- Furlough	Reportable Injury	Youth On Youth Assault - Physical	Youth on Youth Sexual Conduct	Total
BELL	BELL COUNTY JUVENILE SERVICES CENTER (35)	0	4	0	0	0	0	2	6
	Total BELL County	0	4	0	0	0	0	2	6
BEXAR	BEXAR COUNTY DAY EDUCATION AND TREATMENT PROGRAM (N/A)	0	0	0	0	0	1	0	1
	BEXAR COUNTY JUVENILE DETENTION CENTER (278)	0	0	0	0	3	4	10	17
	CYNDI TAYLOR KRIER JUVENILE CORRECTIONAL TREATMENT (96)	0	2	0	2	0	0	4	8
	Total BEXAR County	0	2	0	2	3	5	14	26
BRAZORIA	BRAZORIA COUNTY JJAEP (N/A)	0	1	0	0	0	0	1	2
	BRAZORIA COUNTY JUVENILE DETENTION CENTER (78)	0	1	0	0	0	0	0	1
	Total BRAZORIA County	0	2	0	0	0	0	1	3
BRAZOS	R. J. HOLMGREEN JUVENILE JUSTICE CENTER (48)	0	10	0	0	2	0	0	12
	Total BRAZOS County	0	10	0	0	2	0	0	12
BROWN	THE OAKS BROWNWOOD (113)	0	0	0	0	0	0	5	5
	Total BROWN County	0	0	0	0	0	0	5	5
CAMERON	DARRELL B. HESTER JUVENILE JUSTICE CENTER (61)	0	5	0	0	0	0	0	5
	L.I.F.E. & B.R.A.V.E. RESIDENTIAL PROGRAM (16)	0	1	0	0	2	0	0	3
	Total CAMERON County	0	6	0	0	2	0	0	8
COLLIN	JOHN R. ROACH JUVENILE DETENTION CENTER (144)	0	1	0	0	0	1	0	2
	Total COLLIN County	0	1	0	0	0	1	0	2
DALLAS	DALLAS COUNTY RESIDENTIAL PROGRAMS AND DRUG TREATM (110)	0	5	0	0	0	0	2	7
	DALLAS COUNTY YOUTH VILLAGE (72)	0	0	4	0	1	0	0	5
	DR. JEROME MCNEIL JR. DETENTION CENTER (322)	0	12	0	0	1	0	5	18
	LETOT CENTER (40)	1	0	0	0	0	0	4	5
	LETOT RESIDENTIAL TREATMENT CENTER (96)	0	0	0	0	0	0	2	2
	LYLE B. MEDLOCK TREATMENT FACILITY (96)	0	0	0	0	2	1	0	3
	Total DALLAS County	1	17	4	0	4	1	13	40
DENTON	DENTON COUNTY JJAEP (N/A)	0	0	0	0	1	0	1	2
	DENTON COUNTY JUVENILE DETENTION CENTER (128)	0	0	0	0	0	0	2	2
	DENTON COUNTY SECURE CORRECTIONAL FACILITY (128)	0	1	0	0	1	0	0	2
	Total DENTON County	0	1	0	0	2	0	3	6
DUVAL	JUDGE RICARDO H. GARCIA REGIONAL JUV. DETENTION (50)	0	1	0	0	0	0	1	2
	Total DUVAL County	0	1	0	0	0	0	1	2
ECTOR	ECTOR COUNTY YOUTH CENTER (21)	0	0	0	0	2	0	0	2
	Total ECTOR County	0	0	0	0	2	0	0	2
EL PASO	Cesar Chavez Academy/Middle School (N/A)	0	0	0	0	1	0	0	1
	EL PASO COUNTY JUVENILE DETENTION CENTER (62)	0	0	0	0	0	0	1	1
	SAMUEL F. SANTANA CHALLENGE PROGRAM (48)	0	0	0	1	0	0	0	1
	Total EL PASO County	0	0	0	1	1	0	1	3
GALVESTON	JERRY J. ESMOND JUVENILE JUSTICE CENTER (29)	0	0	0	0	1	0	0	1
	Total GALVESTON County	0	0	0	0	1	0	0	1
GRAYSON	GRAYSON COUNTY POST-ADJUDICATION FACILITY (85)	0	0	0	0	0	1	0	1
	Total GRAYSON County	0	0	0	0	0	1	0	1
GREGG	GREGG COUNTY JUVENILE DETENTION CENTER (24)	1	0	0	0	0	0	0	1
	Total GREGG County	1	0	0	0	0	0	0	1
HARRIS	BBRC DETENTION ANNEX (36)	0	0	0	0	0	0	1	1
	BURNETT BAYLAND REHABILITATION CENTER (144)	0	8	0	0	1	1	4	14
	HARRIS COUNTY JUVENILE JUSTICE CENTER (250)	1	20	0	0	2	2	1	26
	HARRIS COUNTY YOUTH VILLAGE (128)	0	1	1	1	1	0	1	5
	LEADERSHIP ACADEMY (96)	0	8	0	0	1	0	0	9
	Total HARRIS County	1	37	1	1	5	3	7	55
HARRISON	WILLOUGHBY JUVENILE SERVICES (26)	0	3	0	0	0	0	0	3
	Total HARRISON County	0	3	0	0	0	0	0	3
HAYS	HAYS COUNTY JUVENILE POST-DETENTION CENTER (114)	0	0	0	0	1	0	0	1
	Total HAYS County	0	0	0	0	1	0	0	1
HIDALGO	JUDGE MARIO E. RAMIREZ JR. JUVENILE JUSTICE CENTER (96)	0	1	0	0	0	0	2	3
	JUDGE MARIO E. RAMIREZ, JR. JUVENILE JUSTICE CENTE (40)	0	1	0	1	0	0	0	2
	Total HIDALGO County	0	2	0	1	0	0	2	5
HOOD	LAKE GRANBURY YOUTH SERVICES (96)	0	0	0	0	1	0	0	1
	Total HOOD County	0	0	0	0	1	0	0	1
LUBBOCK	LUBBOCK COUNTY JJAEP (N/A)	0	0	0	0	0	0	2	2
	LUBBOCK COUNTY JUVENILE JUSTICE CENTER (49)	0	0	0	0	0	0	1	1
	Total LUBBOCK County	0	0	0	0	0	0	3	3
MCLENNAN	BILL LOGUE JUVENILE JUSTICE CENTER (80)	0	6	0	0	1	0	0	7
	Total MCLENNAN County	0	6	0	0	1	0	0	7
MILAM	THE CENTER FOR SUCCESS AND INDEPENDENCE ROCKDALE A (65)	0	0	0	0	1	1	4	6
	Total MILAM County	0	0	0	0	1	1	4	6
MONTGOMERY	MONTGOMERY COUNTY JUVENILE DETENTION CENTER (85)	0	1	0	0	2	0	0	3
	Total MONTGOMERY County	0	1	0	0	2	0	0	3
NUECES	NUECES COUNTY JUVENILE JUSTICE CENTER/OVERFLOW (60)	0	2	0	0	1	0	0	3
	Total NUECES County	0	2	0	0	1	0	0	3
POTTER	POTTER COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	0	1	0	0	0	0	1
	Total POTTER County	0	0	1	0	0	0	0	1
RANDALL	THE YOUTH CENTER OF THE HIGH PLAINS (48)	0	21	0	0	0	0	1	22
	Total RANDALL County	0	21	0	0	0	0	1	22
TARRANT	LYNN W. ROSS JUVENILE DETENTION CENTER (120)	0	1	0	0	1	0	0	2
	Total TARRANT County	0	1	0	0	1	0	0	2
TAYLOR	TAYLOR COUNTY JUVENILE DETENTION CENTER (22)	0	0	0	0	1	0	0	1
	Total TAYLOR County	0	0	0	0	1	0	0	1
TOM GREEN	TOM GREEN COUNTY JUVENILE DETENTION CENTER (25)	0	2	0	0	0	0	0	2
	Total TOM GREEN County	0	2	0	0	0	0	0	2
TRAVIS	GARDNER-BETTS JUVENILE JUSTICE CENTER (120)	0	1	0	0	0	0	5	6
	MEURER INTERMEDIATE SANCTIONS CENTER (118)	0	0	0	0	1	0	0	1
	Total TRAVIS County	0	1	0	0	1	0	5	7
Unknown	(N/A)	0	2	0	0	0	0	0	2
	Total Unknown County	0	2	0	0	0	0	0	2
VICTORIA	VICTORIA COUNTY JUVENILE JUSTICE CENTER (72)	0	0	0	0	0	0	1	1
	Total VICTORIA County	0	0	0	0	0	0	1	1
WILLIAMSON	WILLIAMSON COUNTY CORE RESIDENTIAL TREATMENT PROGR (55)	0	0	0	0	0	0	1	1
	WILLIAMSON COUNTY JUVENILE JUSTICE CENTER (35)	0	0	0	0	1	0	0	1
	Total WILLIAMSON County	0	0	0	0	1	0	1	2
Total Statewide		3	122	6	5	33	12	64	245

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*The number of "cases" opened or reports received may not match the number of ANE investigations and/or dispositions as investigations and dispositions are reported by perpetrator a

Texas Juvenile Justice Department
Office of the Inspector General
Administrative Investigations - County
Fiscal Year 2019

ANE Investigations by County, Complaint, and TJJD Disposition Action*			Concur With Internal Investigation Disp	Does Not Meet Abuse/Neglect Definition	Reason To Believe	Ruled Out	Unable To Determine	Unable To Investigate - No Information	Total
BELL	BELL COUNTY JUVENILE SERVICES CENTER (35)	Physical Abuse-Related	0	0	0	0	0	0	0
	Total BELL County		0	0	0	0	0	0	0
BEXAR	BEXAR COUNTY JUVENILE DETENTION CENTER (278)	Physical Abuse-Related	0	0	0	4	0	1	5
		Sexual Abuse-Related	0	0	0	4	0	0	4
	CYNDI TAYLOR KRIER JUVENILE CORRECTIONAL TREATMENT (96)	Neglect-Related	0	0	2	0	0	0	2
		Physical Abuse-Related	0	0	0	2	0	0	2
		Sexual Abuse-Related	0	0	0	1	0	0	1
Total BEXAR County		0	0	2	11	0	1	14	
BRAZOS	R. J. HOLMGREEN JUVENILE JUSTICE CENTER (48)	Neglect-Related	0	0	0	0	0	0	0
		Physical Abuse-Related	0	0	0	0	0	0	0
	Total BRAZOS County		0	0	0	0	0	0	0
BROWN	THE OAKS BROWNWOOD (113)	Physical Abuse-Related	0	0	1	0	0	0	1
		Sexual Abuse-Related	0	0	0	0	1	0	1
	Total BROWN County		0	0	1	0	1	0	2
CAMERON	DARRELL B. HESTER JUVENILE JUSTICE CENTER (61)	Sexual Abuse-Related	0	0	1	0	0	0	1
	Total CAMERON County		0	0	1	0	0	0	1
DALLAS	DALLAS COUNTY JJAEP (N/A)	Physical Abuse-Related	0	0	0	3	0	0	3
	DR. JEROME MCNEIL JR. DETENTION CENTER (322)	Neglect-Related	0	0	0	0	0	0	0
		Physical Abuse-Related	0	0	0	0	0	0	0
	LETOT CENTER (40)	Physical Abuse-Related	0	0	0	0	0	0	0
		Sexual Abuse-Related	0	0	0	0	1	0	1
	LETOT RESIDENTIAL TREATMENT CENTER (96)	Sexual Abuse-Related	0	0	0	1	0	0	1
	MARZELLE HILL TRANSITION CENTER (48)	Neglect-Related	0	0	0	0	0	0	0
	Physical Abuse-Related	0	0	0	0	0	0	0	
Total DALLAS County		0	0	0	4	1	0	5	
DENTON	DENTON COUNTY JUVENILE DETENTION CENTER (128)	Physical Abuse-Related	0	0	0	0	0	0	0
Total DENTON County		0	0	0	0	0	0	0	
ECTOR	ECTOR COUNTY YOUTH CENTER (21)	Physical Abuse-Related	0	1	0	0	0	0	1
Total ECTOR County		0	1	0	0	0	0	1	
EL PASO	EL PASO COUNTY JUVENILE DETENTION CENTER (62)	Physical Abuse-Related	0	0	0	0	0	0	0
Total EL PASO County		0	0	0	0	0	0	0	
GALVESTON	GALVESTON COUNTY JJAEP (N/A)	Physical Abuse-Related	0	0	0	0	0	0	0
	JERRY J. ESMOND JUVENILE JUSTICE CENTER (29)	Physical Abuse-Related	0	0	0	0	0	0	0
		Sexual Abuse-Related	0	1	0	0	0	0	1
Total GALVESTON County		0	1	0	0	0	0	1	
GRAYSON	GRAYSON COUNTY POST-ADJUDICATION FACILITY (85)	Sexual Abuse-Related	0	0	0	0	0	0	0
Total GRAYSON County		0	0	0	0	0	0	0	
GUADALUPE	GUADALUPE COUNTY JUVENILE DETENTION CENTER (39)	Physical Abuse-Related	0	0	0	0	0	0	0
Total GUADALUPE County		0	0	0	0	0	0	0	
HARRIS	BURNETT BAYLAND REHABILITATION CENTER (144)	Neglect-Related	0	0	0	0	0	0	0
		Physical Abuse-Related	0	0	0	0	0	0	0
	HARRIS COUNTY JUVENILE JUSTICE CENTER (250)	Exploitation	0	0	0	1	0	0	1
		Physical Abuse-Related	0	0	0	7	0	0	7
		Sexual Abuse-Related	0	0	0	4	0	0	4
	HARRIS COUNTY YOUTH VILLAGE (128)	Neglect-Related	1	0	0	0	0	0	1
		Physical Abuse-Related	0	0	1	0	0	0	1
LEADERSHIP ACADEMY (96)	Physical Abuse-Related	0	0	0	1	0	0	1	
Total HARRIS County		1	0	1	13	0	0	15	
HOOD	LAKE GRANBURY YOUTH SERVICES (96)	Neglect-Related	0	0	0	0	0	0	0
		Sexual Abuse-Related	0	0	0	0	0	0	0
Total HOOD County		0	0	0	0	0	0	0	
MILAM	THE CENTER FOR SUCCESS AND INDEPENDENCE ROCKDALE A (65)	Physical Abuse-Related	0	0	0	0	0	0	0
Total MILAM County		0	0	0	0	0	0	0	
RANDALL	THE YOUTH CENTER OF THE HIGH PLAINS (48)	Physical Abuse-Related	0	0	0	3	0	0	3
		Sexual Abuse-Related	0	0	0	1	0	0	1
Total RANDALL County		0	0	0	4	0	0	4	
SAN PATRICIO	SAN PATRICIO COUNTY JUVENILE DETENTION CENTER (20)	Physical Abuse-Related	0	0	0	0	0	0	0
Total SAN PATRICIO County		0	0	0	0	0	0	0	
TARRANT	LYNN W. ROSS JUVENILE DETENTION CENTER (120)	Physical Abuse-Related	0	0	0	1	0	0	1
Total TARRANT County		0	0	0	1	0	0	1	
TOM GREEN	TOM GREEN COUNTY JUVENILE DETENTION CENTER (25)	Physical Abuse-Related	0	0	0	0	0	0	0
Total TOM GREEN County		0	0	0	0	0	0	0	
TRAVIS	GARDNER-BETTS JUVENILE JUSTICE CENTER (120)	Physical Abuse-Related	0	0	0	0	0	0	0
Total TRAVIS County		0	0	0	0	0	0	0	
WEBB	SOLOMON CASSEB JR. WEBB COUNTY YOUTH VILLAGE (72)	Sexual Abuse-Related	0	0	0	0	0	0	0
Total WEBB County		0	0	0	0	0	0	0	
WILLIAMSON	WILLIAMSON COUNTY JUVENILE JUSTICE CENTER (35)	Physical Abuse-Related	0	0	0	0	0	0	0
Total WILLIAMSON County		0	0	0	0	0	0	0	
Total Statewide			1	2	5	33	2	1	44

**Texas Juvenile Justice Department
Office of the Inspector General
Administrative Investigations - County
Fiscal Year 2019**

ANE Investigations by County, Complaint, and Local Disposition Action*

			Administrative Leave	None	Reprimanded	Resigned	Re-trained	Terminated	Total
BELL	BELL COUNTY JUVENILE SERVICES CENTER (35)	Physical Abuse-Related	0	1	0	0	0	0	1
	Total BELL County		0	1	0	0	0	0	1
BEXAR	BEXAR COUNTY JUVENILE DETENTION CENTER (278)	Physical Abuse-Related	0	6	0	0	0	0	6
		Sexual Abuse-Related	0	4	0	0	0	0	4
	CYNDI TAYLOR KRIER JUVENILE CORRECTIONAL TREATMENT (96)	Neglect-Related	2	0	0	0	0	0	2
		Physical Abuse-Related	0	2	0	0	0	0	2
		Sexual Abuse-Related	0	1	0	0	0	0	1
Total BEXAR County		2	13	0	0	0	0	15	
BRAZOS	R. J. HOLMGREEN JUVENILE JUSTICE CENTER (48)	Neglect-Related	0	0	0	0	0	1	1
		Physical Abuse-Related	0	0	0	0	0	0	0
Total BRAZOS County		0	0	0	0	0	0	1	
BROWN	THE OAKS BROWNWOOD (113)	Physical Abuse-Related	0	0	1	0	0	0	1
		Sexual Abuse-Related	0	0	0	0	0	1	1
Total BROWN County		0	0	1	0	0	0	1	
CAMERON	DARRELL B. HESTER JUVENILE JUSTICE CENTER (61)	Sexual Abuse-Related	0	0	0	0	0	1	1
		Total CAMERON County		0	0	0	0	0	1
DALLAS	DALLAS COUNTY JJAEP (N/A)	Physical Abuse-Related	0	3	0	0	0	0	3
		Neglect-Related	0	0	0	0	0	0	0
	DR. JEROME MCNEIL JR. DETENTION CENTER (322)	Physical Abuse-Related	0	0	0	0	0	0	0
		Sexual Abuse-Related	0	1	0	0	0	0	1
	LETOT CENTER (40)	Physical Abuse-Related	0	0	0	0	0	0	0
		Sexual Abuse-Related	0	1	0	0	0	0	1
	LETOT RESIDENTIAL TREATMENT CENTER (96)	Sexual Abuse-Related	0	1	0	0	0	0	1
	MARZELLE HILL TRANSITION CENTER (48)	Neglect-Related	0	0	0	0	0	0	0
Physical Abuse-Related		0	0	0	0	1	0	1	
Total DALLAS County		0	5	0	0	1	0	6	
DENTON	DENTON COUNTY JUVENILE DETENTION CENTER (128)	Physical Abuse-Related	0	0	0	0	0	0	0
		Total DENTON County		0	0	0	0	0	0
ECTOR	ECTOR COUNTY YOUTH CENTER (21)	Physical Abuse-Related	0	1	0	1	0	0	2
		Total ECTOR County		0	1	0	1	0	2
EL PASO	EL PASO COUNTY JUVENILE DETENTION CENTER (62)	Physical Abuse-Related	0	0	0	0	0	0	0
		Total EL PASO County		0	0	0	0	0	0
GALVESTON	GALVESTON COUNTY JJAEP (N/A)	Physical Abuse-Related	0	0	0	1	0	0	1
		Physical Abuse-Related	0	0	0	0	0	0	0
		Sexual Abuse-Related	0	1	0	0	0	0	1
Total GALVESTON County		0	1	0	1	0	0	2	
GRAYSON	GRAYSON COUNTY POST-ADJUDICATION FACILITY (85)	Sexual Abuse-Related	0	0	0	0	0	0	0
		Total GRAYSON County		0	0	0	0	0	0
GUADALUPE	GUADALUPE COUNTY JUVENILE DETENTION CENTER (39)	Physical Abuse-Related	0	0	0	0	0	1	1
		Total GUADALUPE County		0	0	0	0	0	1
HARRIS	BURNETT BAYLAND REHABILITATION CENTER (144)	Neglect-Related	0	0	0	0	0	0	0
		Physical Abuse-Related	0	0	0	0	0	0	0
	HARRIS COUNTY JUVENILE JUSTICE CENTER (250)	Exploitation	0	1	0	0	0	0	1
		Physical Abuse-Related	0	7	0	0	0	0	7
		Sexual Abuse-Related	0	4	0	0	0	0	4
	HARRIS COUNTY YOUTH VILLAGE (128)	Neglect-Related	0	0	0	0	1	0	1
		Physical Abuse-Related	0	0	0	0	0	1	1
	LEADERSHIP ACADEMY (96)	Physical Abuse-Related	0	1	0	0	0	0	1
Total HARRIS County		0	13	0	0	1	1	15	
HOOD	LAKE GRANBURY YOUTH SERVICES (96)	Neglect-Related	0	0	0	0	0	0	0
		Sexual Abuse-Related	0	0	0	0	0	0	0
Total HOOD County		0	0	0	0	0	0	0	
MILAM	THE CENTER FOR SUCCESS AND INDEPENDENCE ROCKDALE A (65)	Physical Abuse-Related	0	0	0	0	0	0	0
		Total MILAM County		0	0	0	0	0	0
RANDALL	THE YOUTH CENTER OF THE HIGH PLAINS (48)	Physical Abuse-Related	0	2	0	1	0	0	3
		Sexual Abuse-Related	0	1	0	0	0	0	1
Total RANDALL County		0	3	0	1	0	0	4	
SAN PATRICIO	SAN PATRICIO COUNTY JUVENILE DETENTION CENTER (20)	Physical Abuse-Related	0	0	0	0	0	0	0
		Total SAN PATRICIO County		0	0	0	0	0	0
TARRANT	LYNN W. ROSS JUVENILE DETENTION CENTER (120)	Physical Abuse-Related	0	2	0	0	0	0	2
		Total TARRANT County		0	2	0	0	0	2
TOM GREEN	TOM GREEN COUNTY JUVENILE DETENTION CENTER (25)	Physical Abuse-Related	0	0	0	0	0	0	0
		Total TOM GREEN County		0	0	0	0	0	0
TRAVIS	GARDNER-BETTS JUVENILE JUSTICE CENTER (120)	Physical Abuse-Related	0	0	0	0	0	0	0
		Total TRAVIS County		0	0	0	0	0	0
WEBB	SOLOMON CASSEB JR. WEBB COUNTY YOUTH VILLAGE (72)	Sexual Abuse-Related	0	0	0	0	0	0	0
		Total WEBB County		0	0	0	0	0	0
WILLIAMSON	WILLIAMSON COUNTY JUVENILE JUSTICE CENTER (35)	Physical Abuse-Related	0	0	0	0	0	0	0
		Total WILLIAMSON County		0	0	0	0	0	0
Total Statewide			2	39	1	3	2	5	52

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*The number of "cases" opened or reports received may not match the number of ANE investigations and/or dispositions as investigations and dispositions are reported by perpetrator a

SERIOUS INCIDENT & SEXUAL ABUSE DEFINITIONS

Attempted Escape--Committing an act that amounts to more than mere planning but that fails to affect an escape.

Attempted Suicide--Any voluntary and intentional action that could likely result in taking one's own life

Escape--The unauthorized departure of a juvenile who is in custody or the failure of a juvenile to return to custody following an authorized temporary leave.

Medical Treatment--Medical care, processes, and procedures that are performed by a physician, physician assistant, licensed nurse practitioner, emergency medical technician (EMT), paramedic, or dentist. Diagnostic procedures are excluded from this definition unless intervention beyond basic first aid is required.

Reportable Injury--Any injury sustained by a juvenile accidentally, intentionally, recklessly, or otherwise that:

(A) does not result from a personal, mechanical, or chemical restraint and requires medical treatment; or

(B) results from a personal, mechanical, or chemical restraint and is a substantial injury.

Sexual Abuse--Conduct committed by an employee, volunteer, or other individual working under the auspices of a facility or program against a juvenile that includes sexual abuse by contact or sexual abuse by non-contact. A juvenile, regardless of age, may not consent to the acts as defined in paragraphs (24) and (25) of this section under any circumstances.

Sexual Abuse by Contact--Any physical contact with a juvenile that includes:

(A) contact between the penis and the vulva or the penis and the anus, including penetration, however slight;

(B) contact between the mouth and the penis, vulva, or anus;

(C) contact between the mouth and any body part with the intent to abuse, arouse, or gratify sexual desire;

(D) penetration of the anal or genital opening of another person, however slight, by a hand, finger, object, or other instrument, that is unrelated to official duties or where the actor has the intent to abuse, arouse, or gratify sexual desire;

(E) any other intentional contact, either directly or through the clothing, of or with the genitalia, anus, groin, breast, inner thigh, or the buttocks, that is unrelated to official duties or where the actor has the intent to abuse, arouse, or gratify sexual desire; and

(F) any attempt to engage in the activities described in subparagraphs (A) – (E) of this paragraph.

Sexual Abuse by Non-Contact--Any sexual behavior, conduct, harassment, or actions other than those defined as sexual abuse by contact, which are exhibited, performed, or simulated in the presence of a juvenile or with reckless disregard for the presence of a juvenile, including but not limited to:

(A) any threat or request for a juvenile to engage in the activities described in paragraph (24) of this section;

(B) any display of uncovered genitalia, buttocks, or breasts in the presence of a juvenile;

(C) voyeurism, which means an invasion of privacy of a juvenile for reasons unrelated to official duties, such as peering at a juvenile who is using a toilet to perform bodily functions; requiring a juvenile to expose his or her buttocks, genitals, or breasts; or taking images of all or part of a juvenile's naked body or of a juvenile performing bodily functions; and

(D) sexual harassment, which includes repeated verbal comments or gestures of a sexual nature, including demeaning references to gender, sexually suggestive or derogatory comments about body or clothing, or obscene language or gestures.

Youth-on-Youth Physical Assault--A physical altercation between two or more juveniles that results in any of the involved parties sustaining an injury that requires medical treatment.

Youth Sexual Conduct--Conduct between two or more juveniles, regardless of age, that is Sexual Abuse by Contact and Sexual Abuse by Non-Contact, regardless of whether the juveniles consented to the conduct.

DISPOSITION DEFINITIONS

County Investigation Unit Definitions

Baseless – Clear and convincing evidence confirms that the allegation is spurious or patently without factual basis or that the conduct, which formed the basis of an allegation of abuse, neglect, or exploitation, did not occur.

Concur – A preponderance of evidence obtained during TJJJ’s investigation, which is in part supported by the internal investigation, determines that an incident occurred; however, the evidence is not necessarily definitive as to whether or not elements of the incident meet the statutory definition of abuse, neglect or exploitation.

Does Not Meet the Statutory Definition – A preponderance of evidence determines the conduct that formed the basis of the allegation does not meet the statutory definition of abuse, neglect or exploitation.

Non-Reportable – Incidents not statutorily required to be reported to the TJJJ, but which are received from the counties and documented by TJJJ.

Previously Investigated – The alleged incident was previously investigated by the TJJJ and therefore, further investigation by the TJJJ is unwarranted.

Reason to Believe – A preponderance of evidence substantiates that an incident that meets the statutory definitions of abuse, neglect or exploitation occurred.

Referred – The case is referred to the government entity with investigative jurisdiction when a preponderance of evidence confirms:

- The TJJJ does not have investigative jurisdiction;
- Law enforcement is conducting a criminal investigation; or
- Criminal prosecution is pending.

Ruled Out – A preponderance of evidence does not substantiate that an incident, which meets the statutory definition of abuse, neglect or exploitation, occurred.

Unable to Determine – A preponderance of evidence does not exist to substantiate that abuse, neglect or exploitation occurred; nor does a preponderance of evidence exist to rule out that abuse, neglect or exploitation did not occur.

Unable to Investigate – The TJJJ’s investigation cannot proceed because:

- The persons involved in the alleged incident cannot be identified or located;
- The persons involved in the alleged incident refuse to cooperate with the investigation;
- There is insufficient information to proceed with the investigation; or
- Evidence essential to the investigation is no longer obtainable.

To: TJJJ Board Members

From: Camille Cain, Executive Director

Emily Anderson, Chief Financial Officer

Subject: Discussion, consideration, and possible approval of the FY 2020 Trust Fund Budgets and Investment Strategy (Action)

Date: July 23, 2019

By virtue of the agency's history with the State Orphans' Home at Corsicana, TJJJ Board Members are trustees of this charitable trust for orphans bequeathed in 1953. These charitable trust funds are administered to provide educational support to eligible youth and to offer support to eligible young parents. TJJJ Trust Fund Administrators coordinate with other TJJJ staff, including educational reentry liaisons, school principals, parole officers and case managers to identify eligible youth, ensure their access to the funds and monitor appropriate use of the funds.

The TJJJ trust fund Investment Officer provides support in preparing the budget and expenditure reports and managing appropriate investments pursuant to the direction of the Trustees. The Internal Audit Department audits these funds to ensure that the use and accounting of the funds are consistent with the expectations of the Trustees.

As reflected in the attachment, the FY2020 proposed budget for the John C Wende Trust Fund totals \$161,500 and the FY2020 proposed budget for the Parrie Haynes Trust Fund totals \$113,000. The John C. Wende Trust budget for Fiscal Year 2020 contains expenditure projections that exceed the revenues for the next fiscal year. The Parrie Haynes Trust budget for FY2020

contains expenditure projections that exceed the revenues for the next fiscal year. For the John C. Wende Trust, available cash balances at August 31, 2019, in addition to the next fiscal year revenues, will be sufficient to support the projected expenditures for Fiscal Year 2020. For the Parrie Haynes Trust, available cash balances at August 31, 2019, in addition to the next fiscal year revenues, will be sufficient to support the projected expenditures for Fiscal Year 2020. The Texas Juvenile Justice Department staff recommends the board's approval of the annual budget for the John C. Wende and Parrie Haynes Trust Funds for FY2020.

INVESTMENT STRATEGY FOR FY 2020

The Parrie Haynes Trust budget for Fiscal Year 2020 contains expenditure projections that exceed the revenues for the next fiscal year. The John C. Wende Trust budget for Fiscal Year 2020 contains expenditure projections that exceed the revenues for the next fiscal year. For the Parrie Haynes Trust, available cash balances at August 31, 2019, in addition to the next fiscal year revenues, will be sufficient to support the projected expenditures for Fiscal Year 2020. For the John C. Wende Trust, available cash balances at August 31, 2019, in addition to the next fiscal year revenues, will be sufficient to support the projected expenditures for Fiscal Year 2020.

The Parrie Haynes Trust and the John C. Wende Trust have additional funds invested in Certificates of Deposit that maintain a short to mid-term investment position for liquidity. While the federal funds rate is at an historic low in the current market, a short to mid-term investment position is recommended for an improved opportunity to generate higher interest income in the future.

Also, in order to maintain safety of principal, each Certificate of Deposit must be maintained in a different financial institution at a level not to exceed \$250,000 to ensure total Federal Deposit Insurance Corporation or National Credit Union Share Insurance Fund coverage.

Therefore, the Parrie Haynes Trust and the John C. Wende Trust additional funds are invested in Certificates of Deposit having maturity dates of twelve months. The maturity dates are staggered to provide the trusts better liquidity without penalties.

**PARRIE HAYNES TRUST FUND
FY 2020 PROPOSED BUDGET**

	<u>FY 2019 Estimated</u>	<u>FY 2020 Proposed</u>
CASH BALANCES		
Beginning cash balance	\$ 180,455	\$ 160,977
REVENUES		
Lease & Rental Income	62,395	63,000
Interest Income	16,481	16,000
Other Income	-	-
<i>Subtotal, Revenues</i>	<u>78,876</u>	<u>79,000</u>
<u>TOTAL, REVENUE AND BALANCES</u>	<u>\$ 259,331</u>	<u>\$ 239,977</u>
EXPENDITURES		
Insurance Premiums	\$ 6,155	\$ 7,000
Fees & Other Charges	1,768	2,000
Educational Assistance	92,468	100,500
Young Parent Assistance	-	-
Other Operating	-	3,500
<u>TOTAL, EXPENDITURES</u>	<u>\$ 100,391</u>	<u>\$ 113,000</u>

**JOHN C. WENDE TRUST FUND
FY 2020 PROPOSED BUDGET**

	<i>FY 2019 Estimated</i>	FY 2020 Proposed
CASH BALANCES		
Beginning cash balance	\$ 180,928	\$ 261,277
REVENUES		
Lease & Rental Income	144,595	150,000
Interest Income	13,257	13,000
Other Income	-	-
<i>Subtotal, Revenues</i>	157,851	163,000
<u>TOTAL, REVENUE AND BALANCES</u>	\$ 338,779	\$ 424,277
EXPENDITURES		
Insurance Premiums	\$ 4,982	\$ 5,500
Fees & Other Charges	1,493	1,800
Educational Assistance	91,011	150,000
Young Parent Assistance	-	1,400
Other Operating	-	2,800
<u>TOTAL, EXPENDITURES</u>	\$ 97,487	\$ 161,500



**Texas Juvenile Justice Department
RESOLUTION**

A RESOLUTION FOR APPROVAL OF PARRIE HAYNES AND JOHN C. WENDE TRUST FUND FY 2020 BUDGETS

On this **9th day of August 2019**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales, Jr.					
Stephanie Moreno					
Allison Palmer					
Wes Ritchey					
Jimmy Smith					
Motion:		Second:			

where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, TJJD Board members are trustees of the Parrie Haynes and John C. Wende charitable trust funds bequeathed to the State; and

WHEREAS, the staff has proposed budgets for the trust funds for FY 2020 and investment policies and strategies consistent with the last will and testaments of Parrie Haynes and John C. Wende;

NOW, THEREFORE BE IT RESOLVED THAT the Board authorizes the Parrie Haynes and John C. Wende budgets for FY 2020 as proposed.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 9th day of August 2019.

Texas Juvenile Justice Board

The Honorable Wesley C. Ritchey, Chairman

To: TJJ Board Members

From: Camille Cain, Executive Director

Emily Anderson, Director of Fiscal Affairs and Budget

Subject: Discussion, consideration, and possible approval of the agency's FY 2020 Operating Budget (Action)

Date: July 23, 2019

Staff requests TJJ Board consideration and approval of the proposed fiscal year (FY) 2020 Operating Budget (attached). Recommendations operationalize agency appropriations based on projected expenditures and updated estimates of non-General Revenue funding sources. The proposed budget is consistent with requirements and priorities of the *General Appropriations Act for the 2020-2021 Biennium* (GAA) and the agency's Strategic Plan. As dictated by the structure of appropriations, the Office of the Independent Ombudsman (OIO) is included despite its nature as a separate entity.

The table below compares the proposed FY 2020 budget with TJJ's current FY 2019 budget.¹

	FY 2019 Amended Budget	FY 2020 Proposed Budget*	Change (\$)	Change (%)
Probation	\$154.00	\$157.00	\$3.00	1.95%
State Programs	\$144.10	\$144.50	\$0.40	0.28%
Parole	\$3.70	\$3.70	\$0.00	0.00%
Independent Ombudsman	\$0.98	\$0.97	(\$0.01)	-1.02%
Training/Monitoring/ICJ	\$5.30	\$3.95	(\$1.35)	-25.47%
Indirect Administration	\$16.80	\$14.28	(\$2.52)	-15.00%
TOTAL: TJJ and OIO	\$324.88	\$324.40	(\$0.48)	-0.15%

*Excludes probation grant refunds and certain federal appropriation authority.

¹ Budgeted and actual expenditures will vary from appropriations each fiscal year based on operational needs. A comparison of the proposed FY 2020 budget to the agency's current FY 2019 budget provides the most updated point of comparison for the Board's consideration.

The total FY 2020 operating budget is \$324.4 million, of which \$309.2 million is General Revenue. This is a decrease of \$0.48 million (0.48 percent) compared to the FY 2019 amended operating budget. Although the overall budget decreased slightly, there is a \$5.46 million increase in general revenue funding. The decrease in funding occurs in non-General Revenue methods of finance. Not included in the FY 2020 totals are probation grant refunds that will be added to the budget as they are received.

Appropriations for probation grant programs are fully allocated. Changes in available probation funding compared to FY 2019 include an increase of \$3.0 million in General Revenue. This increase was driven by population-based increase to the Basic Probation Supervision strategy as well as additional funding for mental health services and regionalization. The overall funding level was accounted for in FY 2020 probation funding allocations approved by the Board in June.

Excluding capital budget items, the proposed budget for state programs and facilities is basically the same as the current FY 2019 budget. This is the net impact of population-based reductions and increases in funding to support direct care staff salary increases and funding to support body worn cameras. In operational areas funding is essentially flat with FY 2019; however, residential population expectations in the GAA (1,209) are above levels that appropriations can support, particularly for contract residential placements. Accordingly, resources are allocated based on an internal population target of 1,041 to align operations with available funding. As of the writing of this memo, the fiscal year-to-date state residential population for 2019 was 1,067 but the on-hand population was about 968. Ongoing regional commitment diversion efforts and state residential population control measures will be critical to the agency meeting its internal population target.

Allocations for Parole Programs and Services did not see a change in FY 2020 as compared to FY 2019. Allocations for system-wide activities such as training and monitoring and inspections decreased in FY 2020 by \$1.35 million due to the movement of appropriated funds for administrative investigations to the Office of Inspector General. Funding for indirect administration activities also decreased significantly from FY 2019. Over the 2018 – 2019 biennium, the executive team dedicated a great amount of time in identifying efficiencies in non-direct care activities and reallocated funding to support the programs and services for youth as part of the Texas Model implementation.

The proposed budget works within available funding to continue the mission of the agency, maintain maximized support of local probation departments, operate safe facilities with effective programs, and preserve excellent customer service. Although funding isn't as tight as it has been in the past, prudence would suggest the agency continue to identify efficiencies and reallocations of funding, reorganization of duties, and other changes in operations from the recommended budget to guard against unforeseen needs.

A resolution approving the proposed FY 2020 Operating Budget and granting authority to the Executive Director to make reasonable and necessary adjustments for the fulfillment of the mission of TJJJ, the maintenance of a balanced budget, and the management of appropriations, is attached.

Summary Table: FY 2020 Budget by Strategy/Method of Finance

Budget Strategy/Goal	General Revenue	Federal Funds	Interagency Contracts	Other State Funds	Total All Funds
A.1.1-Prevention & Intervention	\$ 3,012,177	\$ -	\$ -	\$ -	\$ 3,012,177
A.1.2-Basic Probation Supervision	\$ 36,651,788	\$ -	\$ -	\$ -	\$ 36,651,788
A.1.3-Community Programs	\$ 38,796,567	\$ 4,733,329	\$ -	\$ 1,150,000	\$ 44,679,896
A.1.4-Pre & Post Adjudication Facilities	\$ 24,782,157	\$ -	\$ -	\$ -	\$ 24,782,157
A.1.5-Commitment Diversion Initiatives	\$ 19,492,500	\$ -	\$ -	\$ -	\$ 19,492,500
A.1.6-Juvenile Justice Alt Edu Program	\$ -	\$ -	\$ 6,250,000	\$ -	\$ 6,250,000
A.1.7-Mental Health Services Grants	\$ 14,178,351	\$ -	\$ -	\$ -	\$ 14,178,351
A.1.8-Regional Diversion Alternatives	\$ 10,792,981	\$ -	\$ -	\$ -	\$ 10,792,981
A.1.9-Probation System Support	\$ 3,100,257	\$ 125,685	\$ -	\$ -	\$ 3,225,942
<i>Subtotal, Goal A (Community Juvenile Justice)</i>	<i>\$ 150,806,778</i>	<i>\$ 4,859,014</i>	<i>\$ 6,250,000</i>	<i>\$ 1,150,000</i>	<i>\$ 163,065,792</i>
B.1.1-Assessment, Orientation, Placement	\$ 1,822,773	\$ -	\$ -	\$ -	\$ 1,822,773
B.1.2-Institutional Operations and Overhead	\$ 17,654,634	\$ -	\$ -	\$ -	\$ 17,654,634
B.1.3-Institutional Supervision and Food Service	\$ 56,190,978	\$ 1,762,450	\$ -	\$ -	\$ 57,953,428
B.1.4-Education	\$ 7,858,113	\$ 2,080,318	\$ 3,996,603	\$ -	\$ 13,935,034
B.1.5-Halfway House Operations	\$ 8,929,855	\$ 203,500	\$ -	\$ -	\$ 9,133,355
B.1.6-Health Care	\$ 8,131,027	\$ -	\$ -	\$ -	\$ 8,131,027
B.1.7-Psychiatric Care	\$ 942,670	\$ -	\$ -	\$ -	\$ 942,670
B.1.8-Integrated Rehabilitation Treatment	\$ 11,096,813	\$ -	\$ 691,000	\$ -	\$ 11,787,813
B.1.9-Contract Residential Placements	\$ 8,085,190	\$ 200,000	\$ -	\$ -	\$ 8,285,190
B.1.10-Residential System Support	\$ 2,972,527	\$ -	\$ -	\$ -	\$ 2,972,527
B.2.1-Office of Inspector General	\$ 5,628,870	\$ -	\$ -	\$ -	\$ 5,628,870
B.2.2-Health Care Oversight	\$ 959,941	\$ -	\$ -	\$ -	\$ 959,941
B.3.1-Construct and Renovate Facilities	\$ 5,290,667	\$ -	\$ -	\$ -	\$ 5,290,667
<i>Subtotal, Goal B (State Services and Facilities)</i>	<i>\$ 135,564,058</i>	<i>\$ 4,246,268</i>	<i>\$ 4,687,603</i>	<i>\$ -</i>	<i>\$ 144,497,929</i>
C.1.1-Parole Direct Supervision	\$ 2,297,213	\$ -	\$ -	\$ -	\$ 2,297,213
C.1.2-Parole Programs and Services	\$ 1,356,375	\$ -	\$ -	\$ -	\$ 1,356,375
<i>Subtotal, Goal C (Parole)</i>	<i>\$ 3,653,588</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 3,653,588</i>
D.1.1-Office of the Independent Ombudsman	\$ 970,727	\$ -	\$ -	\$ -	\$ 970,727
<i>Subtotal, Goal D (Office of Independent Ombudsman)</i>	<i>\$ 970,727</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 970,727</i>
E.1.1-Training & Certification	\$ 1,931,186	\$ -	\$ -	\$ -	\$ 1,931,186
E.1.2-Monitoring & Inspections	\$ 1,801,381	\$ -	\$ -	\$ -	\$ 1,801,381
E.1.3-Interstate Agreement	\$ 220,858	\$ -	\$ -	\$ -	\$ 220,858
<i>Subtotal, Goal E (Juvenile Justice System)</i>	<i>\$ 3,953,425</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 3,953,425</i>
F.1.1-Central Administration	\$ 8,679,781	\$ -	\$ -	\$ -	\$ 8,679,781
F.1.2-Information Resources	\$ 5,601,731	\$ -	\$ -	\$ -	\$ 5,601,731
<i>Subtotal, Goal F (Indirect Administration)</i>	<i>\$ 14,281,512</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 14,281,512</i>
Grand Total	\$ 309,230,088	\$ 9,105,282	\$ 10,937,603	\$ 1,150,000	\$ 330,422,973



**Texas Juvenile Justice Department
RESOLUTION**

**A RESOLUTION FOR APPROVAL TO ACKNOWLEDGE ADOPTION OF THE FISCAL YEAR 2020 OPERATING BUDGET
FOR THE TEXAS JUVENILE JUSTICE DEPARTMENT**

On this **9th day of August 2019**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, TJJD staff has proposed an operating budget for fiscal year (FY) 2020; and

WHEREAS, the proposed operating budget is balanced and laid out in the TJJD budget structure effective September 1, 2019; and

NOW, THEREFORE BE IT RESOLVED THAT the Board authorizes the operating budget for FY 2020 and authorizes the Executive Director to make reasonable adjustments to the operating budget for FY 2020 as necessary for the fulfillment of the mission of TJJD and the maintenance of a balanced budget; and

BE IT FURTHER RESOLVED THAT the Board authorizes the Executive Director to make adjustments between the appropriation line items and capital budget items in accordance with the General Appropriations Act for the 2020-2021 biennium that are appropriate and necessary to implement the FY 2020 operating budget.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 9th day of August 2019.

Texas Juvenile Justice Board

The Honorable Wesley C. Ritchey, Chairman

To: TJJJ Board Members

From: Camille Cain, Executive Director

Emily Anderson, Chief Financial Officer

Subject: Discussion, consideration, and possible approval regarding acknowledgment of gifts

Date: July 25, 2019

Texas Government Code, Chapter 575, provides that for gifts with a value of \$500 or more:

A state agency, that has a governing board, may accept a gift only if the agency has the authority to accept the gift and a majority of the board, in an open meeting, acknowledges the acceptance of the gift no later than the 90th day after the date the gift is accepted.

The Government Code also provides that a state agency may not accept a gift from a person who is a party to a contested case before the agency. TJJJ policy (GAP.385.8170) Acceptance of Gifts of \$500 or more implements these provisions.

- Fringe Sport donated eleven pair of tennis shoes with an estimated value over \$500 for youth to participate in exercises as part of Trauma Based Relational Interventions (TBRI).

Following the Board's approval, a letter will be sent to the Fringe Sport to notify them of the acknowledgement and to express appreciation for their support of the Texas Juvenile Justice Department.

Staff recommends acknowledgement of this gift pursuant to the provisions of the Government Code and TJJJ policy.



**Texas Juvenile Justice Department
RESOLUTION**

A RESOLUTION FOR APPROVAL TO ACKNOWLEDGE THE ACCEPTANCE OF GIFTS FOR THE TEXAS JUVENILE JUSTICE DEPARTMENT

On this **9th day of August 2019**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, the Texas Government Code requires a majority of the Board to acknowledge, in an open meeting, gifts with an actual, or estimated, value of \$500 or more; and

WHEREAS, TJJD received eleven pair of tennis shoes with an estimated value over \$500 from Fringe Sport for youth to participate in exercises as part of Trauma Based Relational Interventions (TBRI).

NOW, THEREFORE BE IT RESOLVED THAT the Board authorizes the acknowledgement of the donation and formally accepts this generous gift in support of the Texas Juvenile Justice Department.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 9th day of August 2019.

Texas Juvenile Justice Board

The Honorable Wesley C. Ritchey, Chairman

Memorandum

To: TJJJ Board Members

From: Camille Cain, Executive Director

Steven Vargas, Director of Construction

Subject: Discussion, consideration, and possible approval to issue change orders for the HVAC replacement project at the McLennan County State Juvenile Correctional Facility (Action)

Date: July 22, 2019

Per General Administrative Policy, GAP § 385,1101, paragraph d.1.B, requires a majority of the Board to approve, in an open meeting, all change orders for a construction contract with expected values exceeding \$150,000.00 and any other contract deemed appropriate for board approval, as determined by the Executive Director.

TJJJ was authorized by the Board to award a contract to HCS, Inc. to replace HVAC equipment at the McLennan County Juvenile Correctional Facility at the January 2019 Board meeting for \$4,842,595.00. Staff has so far approved a change order to the existing contract totaling \$139,760.25 however there are additional pending change orders that will exceed the \$150,000.00 threshold. These pending change orders will total an additional \$377,999.24: (a) \$104,854.80 for to replace eighty (80) exhaust fans, (b) \$255,294.44 for replace incompatible controls, (c) \$17,850 to reroute 15 water lines in 5 buildings.

This project will be funded from capital project appropriations for Repairs and Renovation of Existing TJJJ Facilities, 85th Legislature. Authority for the agency's use of these funds will expire on August 31, 2019. The Board's approval of this request will ensure full utilization of these funds for the appropriated purpose.

Therefore, staff respectfully requests consideration and approval for the Executive Director and construction staff to award these change orders that will exceed \$150,000.00 for the HVAC replacement project at the McLennan County Juvenile Correctional Facility.



**Texas Juvenile Justice Department
RESOLUTION**

**A RESOLUTION FOR APPROVAL TO ISSUE A REQUEST FOR PROPOSAL FOR THE HVAC REPLACEMENT PROJECT
AT THE McLENNAN COUNTY REGIONAL JUVENILE CORRECTIONAL FACILITY**

On this 9th day of August 2019, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Anne Lattimore					
Melissa Martin					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, the Board Governance Manual and GAP § 385.1101, paragraph d.1(D), requires a majority of the Board to approve, in an open meeting, all construction contract change orders with expected values exceeding \$150,000, and any other contract deemed appropriate for Board approval, as determined by the Executive Director, and

WHEREAS, TJJD staff have provided information regarding the following FY 2019 contract:

Change Order to Construction Contract for HVAC Replacement at Mart

- **Additional \$377,999.24**

NOW, THEREFORE BE IT RESOLVED THAT the Board authorizes the Texas Juvenile Justice Department’s Executive Director to award a change order to construction contract at McLennan County State Juvenile Correctional Facility for FY 2019.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 9th day of March 2019.

Texas Juvenile Justice Board

The Honorable Wesley C. Ritchey, Chairman

To: TJJJ Board Members

From: Camille Cain, Executive Director

Christina Garcia, Staff Attorney & Contracts Supervisor

Subject: Discussion, consideration, and possible approval regarding new contracts requiring board approval pursuant to GAP.385.1101 (Action)

Date: August 1, 2019

TJJJ General Administrative Policy, 385.1101 (GAP.385.1101), paragraph (d)(1), requires TJJJ staff to present certain contracts to the Board for approval, among those are any contract exceeding \$500,000. TJJJ staff is requesting Board approval of the following new contracts categorized below that exceed \$500,000.

1. TJJJ staff requests approval to enter into the following new contract with a new provider for a one-year term to begin in August 2019 at the listed not-to-exceed (NTE) amount:

PROVIDER FOR NEW ONE-YEAR CONTRACT	YEAR 1 NTE	TOTAL CONTRACT NTE
<i>Provider Currently Being Solicited*</i> – TJJJ Statewide Fiber Optic Plant Upgrade and Enhancement Project	\$1,500,000	\$1,500,000

*The solicitation for this contract is in process and has not been awarded as of the date of this memorandum. TJJJ staff is in the process of awarding a Best Value contract with a NTE amount of \$1,500,000.00.

2. TJJJ staff requests Board approval to enter into the following new two-year interagency cooperation contracts for fiscal year (FY) 2020 and 2021 with the current agency provider at that listed not-to-exceed (NTE) amounts:

AGENCY FOR NEW TWO-YEAR INTERAGENCY AGREEMENT	FY 2020 NTE	FY 2021 NTE	TOTAL CONTRACT NTE
University of Texas Medical Branch at Galveston – Healthcare Services for TJJJ Youth	\$10,533,396	\$10,533,396	\$21,066,792
State Office of Risk Management – Workers’ Compensation Coverage	\$3,755,546	\$3,755,546	\$7,511,092
TOTALS:	\$14,288,942	\$14,288,942	\$28,577,884

TJJJ staff respectfully requests Board consideration and approval of the proposed new contracts and approval of Executive Director execution of same.



**Texas Juvenile Justice Department
RESOLUTION**

**A RESOLUTION FOR APPROVAL TO EXECUTE NEW CONTRACTS REQUIRING BOARD APPROVAL PURSUANT TO
TEXAS JUVENILE JUSTICE DEPARTMENT GENERAL ADMINISTRATIVE POLICY 385.1101**

On this **9th day of August 2019**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, Texas Juvenile Justice Department General Administrative Policy 385.1101(d)(1) requires TJJD staff to present any contracts exceeding \$500,000 to the Board for approval and new contracts categorized below exceed \$500,000; and

WHEREAS, TJJD staff requests approval to enter into the following new contract with a new provider for a one-year term to begin in August 2019 at the listed not-to-exceed (NTE) amount:

PROVIDER FOR NEW ONE-YEAR CONTRACT	YEAR 1 NTE	TOTAL CONTRACT NTE
<i>Provider Currently Being Solicited*</i> – TJJD Statewide Fiber Optic Plant Upgrade and Enhancement Project	\$1,500,000	\$1,500,000

*The solicitation for this contract is in process and has not been awarded as of the date of this resolution. TJJD staff is in the process of awarding a Best Value contract with a NTE amount of \$1,500,000.00.

; and

WHEREAS, TJJD staff requests Board approval to enter into the following new two-year interagency cooperation contracts for fiscal year (FY) 2020 and 2021 with the current agency provider at that listed not-to-exceed (NTE) amounts:

AGENCY FOR NEW TWO-YEAR INTERAGENCY AGREEMENT	FY 2020 NTE	FY 2021 NTE	TOTAL CONTRACT NTE
University of Texas Medical Branch at Galveston – Healthcare Services for TJJD Youth	\$10,533,396	\$10,533,396	\$21,066,792
State Office of Risk Management – Workers’ Compensation Coverage	\$3,755,546	\$3,755,546	\$7,511,092
TOTALS:	\$14,288,942	\$14,288,942	\$28,577,884

NOW, THEREFORE BE IT RESOLVED THAT the Board authorizes the Texas Juvenile Justice Department Executive Director to execute the new contracts listed above.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 9th day of August 2019.

Texas Juvenile Justice Board

The Honorable Wesley C. Ritchey, Chairman

To: TJJJ Board Members

From: Camille Cain, Executive Director

Christina Garcia, Staff Attorney & Contracts Supervisor

Subject: Discussion, consideration, and possible approval regarding contract renewals requiring board approval pursuant to GAP.385.1101 (Action)

Date: July 29, 2019

TJJJ General Administrative Policy 385.1101 (GAP.385.1101), paragraph (d)(1), requires TJJJ staff to present certain contracts to the Board for approval, among those are any contract exceeding \$500,000. TJJJ staff is therefore requesting Board approval of the contract renewals and an extension categorized below, each with a total contract value exceeding \$500,000.

1. TJJJ staff requests Board approval to renew the following contract with the existing provider for a one-year term at the listed not-to-exceed (NTE) amount for fiscal year (FY) 2020:

PROVIDER FOR ONE-YEAR CONTRACT RENEWAL	FY 2020 NTE AMOUNT	TOTAL CONTRACT VALUE (INCLUDING RENEWAL)
Noble Software Group – Software License and Services (CON0000188)	\$265,000	\$824,684

2. TJJJ staff requests Board approval to renew the following contracts with the existing provider for a two-year term at the listed not-to-exceed (NTE) amount for fiscal year (FY) 2020 and 2021:

PROVIDER FOR TWO-YEAR CONTRACT RENEWAL	FY 2020 NTE AMOUNT	FY 2021 NTE AMOUNT	TOTAL CONTRACT VALUE (INCLUDING RENEWAL)
Associated Marine Institute Kids – Residential Services (CON0000301)	\$671,976	\$671,976	\$6,096,345

Cornerstone Programs, Inc. – Residential Services (CON0000309)	\$2,201,271	\$2,201,271	\$13,143,310
Gulf Coast Trades Center – Residential Services (CON0000296)	\$727,315	\$727,315	\$7,876,717
Rite of Passage, Inc. – Residential Services (CON0000505)	\$2,189,412	\$2,189,412	\$11,754,452
Pegasus Schools, Inc. – Residential Services (CON0000348)	\$262,203	\$262,203	\$9,566,516
TrueCore Behavioral Solutions, LLC – Residential Services (CON0000310)	\$2,608,848	\$2,608,848	\$15,634,212
Texas Department of Information Resources (Interagency) – Data Center Services (CON0000170)	\$1,498,198	\$1,756,829	\$18,876,173
Texas Star Security – Security Services for Central Office (CON0000477)	\$111,921	\$111,921	\$783,447
TOTALS	\$10,271,144	\$10,529,775	\$83,731,172

3. TJJJ staff requests Board approval to renew the following lease with the existing lessor for up to a five-year term at the listed not-to-exceed (NTE) amount:

PROVIDER FOR FIVE-YEAR LEASE RENEWAL	YEARLY NTE AMOUNT	FIVE YEAR NTE AMOUNT	TOTAL CONTRACT VALUE (INCLUDING RENEWAL)
Bill Burns – Edna Tamayo Halfway House (CON0000271)	\$69,876	\$349,380	\$ 2,355,384

4. TJJJ staff requests Board approval for a 90-day extension of the following contract at the listed not-to-exceed (NTE) amount:

PROVIDER FOR 90-DAY EXTENSION	90-DAY NTE AMOUNT	TOTAL CONTRACT VALUE (INCLUDING EXTENSION)
Consolidated Telecom, Inc. – Residential Telephone Services (CON0000311)	\$57,500	\$3,609,146

TJJJ staff respectfully requests Board consideration and approval of the proposed contract renewals and extension, and approval of Executive Director execution of same.



**Texas Juvenile Justice Department
RESOLUTION**

**A RESOLUTION FOR APPROVAL TO EXECUTE CONTRACT RENEWAL AND EXTENSION AMENDMENTS
REQUIRING BOARD APPROVAL PURSUANT TO TEXAS JUVENILE JUSTICE DEPARTMENT GAP.385.1101**

On this **9th day of August 2019**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, Texas Juvenile Justice Department General Administrative Policy 385.1101(d)(1) requires TJJ staff to present any contracts exceeding \$500,000 to the Board for approval and the contract renewals and an extension categorized below have total contract values exceeding \$500,000; and

WHEREAS, TJJ staff requests Board approval to renew the following contract with the existing provider for a one-year term at the listed not-to-exceed (NTE) amount for fiscal year (FY) 2020:

PROVIDER FOR ONE-YEAR CONTRACT RENEWAL	FY 2020 NTE AMOUNT	TOTAL CONTRACT VALUE (INCLUDING RENEWAL)
Noble Software Group – Software License and Services (CON0000188)	\$265,000	\$824,684

; and

WHEREAS, TJJ staff requests Board approval to renew the following contracts with the existing provider for a two-year term at the listed not-to-exceed (NTE) amount for fiscal year (FY) 2020 and 2021:

PROVIDER FOR TWO-YEAR CONTRACT RENEWAL	FY 2020 NTE AMOUNT	FY 2021 NTE AMOUNT	TOTAL CONTRACT VALUE (INCLUDING RENEWAL)
Associated Marine Institute Kids – Residential Services (CON0000301)	\$671,976	\$671,976	\$6,096,345
Cornerstone Programs, Inc. – Residential Services (CON0000309)	\$2,201,271	\$2,201,271	\$13,143,310

Gulf Coast Trades Center – Residential Services (CON0000296)	\$727,315	\$727,315	\$7,876,717
Rite of Passage, Inc. – Residential Services (CON0000505)	\$2,189,412	\$2,189,412	\$11,754,452
Pegasus Schools, Inc. – Residential Services (CON0000348)	\$262,203	\$262,203	\$9,566,516
TrueCore Behavioral Solutions, LLC – Residential Services (CON0000310)	\$2,608,848	\$2,608,848	\$15,634,212
Texas Department of Information Resources (Interagency) – Data Center Services (CON0000170)	\$1,498,198	\$1,756,829	\$18,876,173
Texas Star Security – Security Services for Central Office (CON0000477)	\$111,921	\$111,921	\$783,447
TOTALS	\$10,271,144	\$10,529,775	\$83,731,172

; and

WHEREAS, TJJD staff requests Board approval to renew the following lease with the existing lessor for up to a five-year term at the listed not-to-exceed (NTE) amount:

PROVIDER FOR FIVE-YEAR LEASE RENEWAL	YEARLY NTE AMOUNT	FIVE YEAR NTE AMOUNT	TOTAL CONTRACT VALUE (INCLUDING RENEWAL)
Bill Burns – Edna Tamayo Halfway House (CON0000271)	\$69,876	\$349,380	\$2,355,384

; and

WHEREAS, TJJD staff requests Board approval for a 90-day extension of the following contract at the listed not-to-exceed (NTE) amount:

PROVIDER FOR 90-DAY EXTENSION	90-DAY NTE AMOUNT	TOTAL CONTRACT VALUE (INCLUDING EXTENSION)
Consolidated Telecom, Inc. – Residential Telephone Services (CON0000311)	\$57,500	\$3,609,146

NOW, THEREFORE BE IT RESOLVED THAT the Board authorizes the Texas Juvenile Justice Department Executive Director to execute contract renewal and extension amendments for the above listed contracts.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 9th day of August 2019.

Texas Juvenile Justice Board

The Honorable Wesley C. Ritchey, Chairman



TEXAS
JUVENILE JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

BOARD MEMBERS

The Honorable Wes Ritchey, Chair
Dalhart, Texas

Edeska Barnes
Jasper, Texas

James Castro
Bergheim, Texas

The Honorable Lisa Jarrett
San Antonio, Texas

Pama Hencerling
Victoria, Texas

David "Scott" Matthew
Georgetown, Texas

Mona Lisa Chambers
Houston, Texas

The Honorable Stephanie Moreno
Beeville, Texas

Allison Palmer
San Angelo, Texas

James Smith
Midland, Texas

Melissa Martin
Deer Park, Texas

The Honorable Vincent Morales, Jr.
Rosenberg, Texas

Ann Lattimore
Cedar Park, Texas

EXECUTIVE DIRECTOR

Camille Cain

Chief Auditor

Eleazar Garcia, CIA, CRMA

www.tjtd.texas.gov

Ethics Program Audit

Project 19-5

August 2019

Internal Audit Mission

To enhance and protect organizational value by providing risk-based and objective assurance, advice, and insight.

Internal Audit Team Members

Jose Dominguez, CIA

Denise Campbell, CIA

Stephanie Valdez, CGAP – Deputy Chief Auditor

Eleazar Garcia, CIA, CRMA – Chief Auditor

For additional copies contact:

Texas Juvenile Justice Department

Office of Internal Audit

P.O. Box 12757

Austin, TX 78711

512-490-7190



Memorandum

To: TJJJ Board Members
Camille Cain, Executive Director

From: Eleazar Garcia, Chief Auditor

Subject: Ethics Program Audit 19-5

Date: August 9, 2019

Attached for your review and approval is our draft report on the internal audit of the agency's Ethics Program. This is a limited scope audit and is part of the Fiscal Year 2019 audit plan.

The overall objective for this audit was to evaluate the agency's Ethics Program and compare it to established best practices. The scope included a follow up to the Ethics Audit Report 13-8; review of policies and procedures; review of relevant documentation; interviews with management and staff; an agency-wide employee survey; and visiting the five state operated secure facilities. In addition, we assessed the maturity of the TJJJ Ethics Program using a maturity model with levels progressing from "Initial" (Level 1) to "Optimized" (Level 5). The period for the audit covered September 1, 2015 to July 12, 2019. The audit work included control and compliance tests related to the ethics policies and procedures.

Recommendations to strengthen controls and improve accountability were provided to management. Management concurs with the results of the work and responses to the recommendations are included at the end of the report. We appreciate the cooperation and assistance provided throughout the audit.

cc Seth Christensen, Chief of Staff
Christian von Wupperfeld, General Counsel (Ethics Officer)
Executive Management

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EXECUTIVE SUMMARY

This report presents the results of the Texas Juvenile Justice Department’s (TJJD) Ethics Program audit, which is included as a limited scope audit in the fiscal year (FY) 2019 Audit Plan. The audit objective is to evaluate the agency’s Ethics Program and compare it to established best practices.

Strengths identified were as follows.

- The agency has established standards and procedures to prevent and detect unethical conduct.
- The agency takes reasonable steps to respond to unethical conduct.
- The agency uses reasonable efforts to avoid employing individuals with a history of ethical misconduct.
- Agency employees are generally compliant with ethics training courses.
- The governing board members are compliant with Ethics training.

Controls could be strengthened to provide more effective practices.

- Performance of a periodic review of compliance with TJJD’s Ethics Program would support the agency in its communication and enforcement of the program, including:
 - Compliance with providing copy of Texas Government Code 572.051 Subchapter C. Standards of Conduct and Conflict of Interest Provisions.
 - Conducting reference checks with prior employers.
 - Improve communication and visibility of the Ethics Program.
 - Approvals for exempting parties and/or Divisions from training compliance, specifically, ethics.
 - Completing of Conflict of Interest (COI) statement certifications for all required parties.
 - Restricting access to agency data.
 - Improving agency’s maturity assessment rating from “Defined” to “Optimized”.

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BACKGROUND

This report presents our audit of the Texas Juvenile Justice Department’s (TJJD) Ethics Program. Overall, the objective is to evaluate the agency’s Ethics Program and compare it to established best practices. To accomplish the objective, the following resources were utilized in conducting this audit:

- Texas Government Code, Ethics, Chapter 572, Subchapter C. Standards of Conduct and Conflicts of Interest Provisions.
- Institute of Internal Auditors (IIA) Case Study 2: “Auditing the Compliance and Ethics Program”, Internal Auditing: Assurance and Advisory Services, 4th Edition (2017)
- IPPF Practice Guide: “Evaluating Ethics-Related Programs and Activities” (June 2012)
- Federal Sentencing Guidelines Manual: Chapter 8 – Effective Compliance and Ethics Program (2012)

The case study conducted through the Institute of Internal Auditors Research Foundation references the Federal Sentencing Guidelines (Chapter 8: Effective Compliance and Ethics Program) as a basis when evaluating an organization’s Ethics Program. These guidelines explain that “in order to have an effective compliance and Ethics Program, an organization shall exercise due diligence to prevent and detect criminal conduct, and promote an organizational culture that encourages ethical conduct and a commitment to compliance with the law”. The Federal Sentencing Guidelines outline seven criteria that an organization shall meet in order to have an effective compliance and Ethics Program. These criteria, along with guidance from the Institute of Internal Auditors Case Study 2, were used to establish the audit objectives as follows:

1. To determine if the agency has established standards and procedures to prevent and detect unethical conduct.
2. To determine if the agency’s governing authority exercises reasonable oversight of the compliance and Ethics Program.
3. To determine if the agency uses reasonable efforts to avoid employing individuals with a history of ethical misconduct.
4. To determine if the agency conducts training on ethics standards and procedures.
5. To determine if the agency monitors to detect ethical misconduct and if a system exists to allow for reporting of potential unethical conduct.
6. To determine if the agency’s Ethics Program is promoted and enforced consistently throughout the organization.
7. To determine if the agency takes reasonable steps to respond to unethical conduct.
8. To determine the maturity level of the agency’s Ethics Program.

The scope included a follow up to the Ethics Audit Report 13-8; a review of policies and procedures; a review of relevant documentation; interviews with management, staff, and the Board Chair; an agency-wide employee ethics survey; and visiting the five state operated secure facilities. In addition, we assessed the maturity of the TJJD Ethics Program using a maturity model with levels progressing from “Initial” (Level 1) to “Optimized” (Level 5). The scope period for the audit covered September 1, 2015 to July 12, 2019.

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The methodologies used consist of researching laws and regulations, reviewing agency’s policies and procedures, analyzing data and reports, identifying and collecting information, conducting interviews, assessing system and process controls, and evaluating test results.

This audit was conducted in conformance with the *International Standards for the Professional Practice of Internal Auditing* and *Generally Accepted Government Auditing Standards*. These standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objective. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

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RESULTS

Controls could be strengthened to provide more effective practices.

Performance of a periodic review and report of TJJD’s Ethics Program would support the agency in its communication and enforcement of the program.

Per the Texas Ethics Commission, an Ethics Program provides standards of conduct and disclosure of requirements to be observed by persons owing a responsibility to the people and government in performance of their official duties. The program serves as a basis for discipline of those who refuse to abide by its terms. TJJD’s Ethics Program consist of policies addressing annual ethics training requirements; compliance with related administrative rules and laws; reporting requirements for potential unlawful and/or unethical conduct; periodic review and updating of ethics-related training materials and policies; and a completion of an annual ethics audit.

An annual audit of the Ethics Program is not conducted as required by policy. There is no evidence of an external or internal audit of the Ethics Program being requested or completed since policy was updated on February 2014 to require an annual audit. The most recent audit of the Ethics Program was completed by the Internal Audit department in August 2013.

A copy of Texas Government Code 572.051 Subchapter C. Standards of Conduct and Conflict of Interest Provisions is not provided to employees. A review of the NEO Handbook reflected a copy of the subchapter is not included in the Employee Handbook provided to new employees during New Employee Orientation (NEO). Government Code Subchapter 572.051 (c) requires a copy of the subchapter be provided to employees not later than the third business day after the date the person begins employment with the agency.

The process of reporting to the Governing Board on the Ethics Program and related issues could be formalized by establishing regular reporting requirements. While the Board may maintain oversight and keep a perspective on ethics through reports and Board presentations on the various matters that come to their attention, they may not be fully cognizant about the content and operation of the agency’s Ethics Program. The Board Chair has indicated it would be beneficial to periodically receive briefings on ethics as part of the Executive Committee.

The agency has established standards and procedures to prevent and detect unethical conduct.

- Analysis of the five standards of conduct as provided in the Texas Ethics Commission Section 572.051 reflected both the Personnel Policy and Procedure Manual (PRS) 02.03 and the Employee Handbook cover all five elements of the Standards of Conduct as outlined in Section 572.051:
 - Accepting or soliciting gifts/benefits that might reasonably tend to influence the officer or employee in the discharge of official duties.
 - Accepting other employment that may require disclosure of confidential information.
 - Accepting other employment that could impair independence.

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- Making personal investments that could reasonably be expected to create a substantial conflict between the officer's or employee's private interest and the public interest.
 - Intentionally or knowingly solicit, accept, or agree to accept any benefit for having exercised the officer's or employee's official powers or performed the officer's or employee's official duties in favor of another.
- Analysis of the six typical elements of a well-structured code of ethics per the IIA's case study reflected both PRS.02.03 and the Employee Handbook provide coverage for the four of the six (67%) elements presented in the IIA case study and indirectly cover the remaining two.
 - Core Values and Responsibilities
 - Compliance with the Law
 - Customer and Supplier Relations
 - Conflicts of Interest
 - Protection and Use of Assets
 - Valuing Individual Diversity

The agency takes reasonable steps to respond to unethical conduct.

- Review of both the internal and public websites reflects that the agency provides means to communicate fraud, waste, or abuse of State resources to the State Auditor's Office and the Office of Inspector General.
- The Office of Inspector General performs responsibilities of investigating (1) crimes committed by TJJJ employees, (2) crimes and delinquent conduct committed at a facility operated by TJJJ or at a residential facility operated by another entity under contract with TJJJ. Additionally, the OIG manages the Incident Reporting Center (IRC) 24/7 hotline.
- Disciplinary actions are documented within appropriate Human Resources records.

The agency uses reasonable efforts to avoid employing individuals with a history of misconduct.

Employee files for thirty-five new hires and three interns from the Austin office and the five secure facilities reflected compliance with fingerprint and background checks, New Employee Orientation Summary (HR-014), Employee Handbook Receipt (HR-051), and Training Requirements Employment Agreement (HR-004).

Prior employment reference checks were not always conducted. Three (30%) of 10 Austin Office files did not contain evidence of a prior Applicant's Employment Reference (HR-015b) check.

Employee Ethics Survey

Responses and comments by employees on the ethics survey reflect a need to improve communication and visibility of the Ethics Program. As part of the audit, a survey was sent to all agency employees in regards to ethics. The number of respondents differed for some of the questions.

- While 80% of the respondents agreed the Ethics training by the agency is sufficient in guiding their decisions and conduct in relation to work, 18% of the respondents indicated more training could

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be provided on Standards of Conduct; 14% on Ethics Policy; 13% on Ethics Related Statutes; and 12% on Conflicts of Interest.

- Less than one fourth of survey respondents correctly identified the Department’s Ethics Officer. Results indicated that only 22.5% of the respondents selected the appropriate response of General Counsel as the Ethics Officer. Whereas, 30.7% selected the Director of Human Resources, and 26.9% selected the Chief Inspector General. Respondents also commented it is difficult to research information on the Ethics Officer as it is not included in agency training.
- Responses with percentages less than 80% certainty included familiarity with the State's government code specific to the standards of conduct and conflict of interest provisions (73%); reporting fraud, waste, abuse (79.8%); reporting ethics concerns (77.7%); and coverage of ethics during the new employee orientation (65.8%).
- Employee comments in the survey suggested training needs on ethics, retaliation, nepotism, standards of conduct, and conflicts of interest. One respondent stated there is a need for training on data ethics and integrity, as they believe there are employees unaware of how to handle confidential information.

Ethics Training

Agency employees and the governing Board are compliant with ethics training courses. The agency requires hazard-duty employees to complete an initial ethics training course (NHC 0300-23 Professional Ethics and Reporting) as well as an annual ethics training course (ANR 0500-23 Professional Ethics and Reporting). All other employees are required to take a separate annual ethics training course (AR300-9 ECourse: Ethics). Additionally, TJJ Board Members are required to take a one-time ethics training within six months of appointment.

- Of the employees listed as required to take the initial ethics training course for hazard duty pay, 100.0% (1586/1586) are listed as compliant.
- In analyzing the two annual recurring ethics training courses, the total combined compliance for Hazard and Non-Hazard pay employees is 91%.
 - 89.7% of 1586 hazard-duty employees required to take Professional Ethics and Reporting are compliant.
 - 93.7% of 438 non hazard-duty employees required to take the annual ethics course are compliant.
- 100% of the governing board members were found to be compliant with ethics training.

Approvals for exempting parties and/or Divisions from training compliance, specifically, ethics and statutorily required courses, should be formalized into policy.

- Employees in one division are not required to take the annual ethics training. Management is in the process of finalizing their training requirements.

Conflict of Interest (COI) documents should be completed by all parties involved in the procurement of services.

Per the State of Texas Procurement and Contract Management Guide, each state agency employee or official who is involved in procurement or in contract management for a state agency shall disclose to the

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agency any potential conflict of interest specified by state law or agency policy that is known by the employee or official with respect to any contract with a private vendor or bid for the purchase of goods or services from a private vendor by the agency.

Contracts did not contain completed COI documentation for agency employees involved in the procurement process.

- Ten (100%) contracts reviewed did not include a COI document for the TJJJ employees identifying and those approving the provider for the services.
- Three (30%) of 10 contracts did not have fully completed COI memorandums for agency management approving the contract requisition in the Centralized Payroll and Personnel System (CAPPS).

Inappropriate access privileges to data by employees may violate confidentiality requirements.

During the period FY 2016 through March 2019, Internal Audit conducted user access control tests for twenty-four IT applications. Fifteen (63%) of 24 user access control tests reflected inappropriate access privileges. Management is working to address access control findings through prior audit recommendations.

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Maturity Assessment Rating Definitions and Results

The agency’s Ethics Program meets the Defined maturity assessment rating.

The maturity assessment rating and definitions were derived and adapted from review of maturity models across various sources, including the Institute of Internal Auditors (IIA) Practice Guide - Evaluating Ethics-Related Programs and Activities (June 2012). The assessment ratings are as follows: Initial, Repeatable/Emerging, Defined, Managed/Monitored, and Optimized.

Rating Results: Level 3 Defined. The agency has an Ethics Program stated in policy and means to communicate management's expectations through this policy and ongoing training. Approximately 93% respondents to the employee survey reflected they are familiar with TJJJ’s Standards of Conduct and Ethics, 86% indicated familiarity with where to locate information about the Standards of Conduct and Ethics, and over 90% of employees reflect compliance with taking the annual recurring ethics training courses. An external hotline is in place to which employees or outsiders can report suspected fraud, waste, or abuse of state resources. Unethical conduct is investigated and disciplinary actions are taken.

Maturity Assessment Ratings				
Level 1	Level 2	Level 3	Level 4	Level 5
Initial	Repeatable	Defined	Managed/Monitored	Optimized
A rating level of 1, also known as an initial or ad-hoc process level , is defined as a standardized process has not been developed and an ad hoc approach is being used when issues arise.	A rating level of a 2, also known as repeatable process level , is defined as having developed a process where several employees follow similar procedures, but the results may not be consistent. The process is not documented and has not been sufficiently evaluated to address risks.	A rating level of a 3, also known as a defined process level , is defined as having a standardized, documented, communicated, and followed process. The process, however, may not detect any deviation due to the process not being sufficiently evaluated to address risks.	A rating level of a 4, also known as a managed and monitored process level , is defined as having a standardized, documented, communicated, and followed process. Management monitors and measures compliance with process. Process is under constant improvement and provides good practice.	A rating level of a 5, also known as optimized level , is defined as having a good process (e.g., standardized, documented, communicated, and followed process) as a result of continuous improvement and the use of technology.

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RECOMMENDATIONS

RECOMMENDATION	MGT RESPONSE CURRENT STATUS PROJ. COMPLETION DATE
<p>1. General Counsel should:</p> <p>A. Amend PRS.02.03 to change annual audit to an annual review of the Ethics Program.</p> <p>B. Perform a periodic review for compliance to the Ethics Program.</p> <p>C. Collaborate with the Board Chair to implement formal ethics reporting to an appropriate Board committee and/or full Board.</p>	<p>CONCUR Planned January 31, 2020</p> <p>OGC will prepare an update to PRS.02.03 modifying the requirement of an annual audit of the Department’s ethics program to an annual review. OGC will coordinate with the Board Chair to include a formal ethics report to the Board Executive Committee on at least an annual basis. OGC will coordinate with the HR Director to ensure a copy of Subchapter 572.051(c) of the Texas Government Code is included in the Employee Handbook and provided to all Department employees not later than the third business day after the date the person begins employment with the Department.</p>
<p>2. The Director of Human Resources should ensure a copy of Texas Government Code Chapter 572, Subchapter C: Standards of Conduct and Conflict of Interests Provisions is delivered to agency employees upon 3 days of hiring.</p>	<p>CONCUR Underway August 1, 2019</p> <p>A copy of Government Code Chapter 572, Subchapter C was sent to HR staff on 7/11/2019 to be included in the Employee Handbook that new hires receive during the New Employee Orientation.</p>
<p>3. General Counsel should ensure that information on ethics policies and laws is readily available to employees.</p>	<p>CONCUR Planned October 31, 2019</p> <p>Once the new Department website is implemented, OGC will ensure that an ethics tab is placed prominently on the home page. This updated ethics page will provide information on ethics, including the identity and contact information for the Department’s Chief Ethics Officer; information on key elements of State ethics laws; and resources for individuals seeking additional ethics training for information on State ethics laws.</p>

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| <p>4. The Director of Human Resources should:</p> <p>A. Evaluate and document into policy if exceptions to performing prior employment reference checks is allowable or</p> <p>B. If current policy remains in force, ensure completion of the HR-024 documents completion of reference checks prior to hiring applicants.</p> | <p style="text-align: center;">CONCUR
Management Reports Implemented
July 16, 2019</p> <p>We feel that there are processes in place to ensure reference checks are conducted prior to job offer. No exceptions are allowed without written authorization from the executive director. The three cases identified were processed in error and without request for exception from the executive director. There is a checklist (HR-024) that includes all forms required prior to job offer which we will enforce the completion of prior to any future offer.</p> |
| <p>5. General Counsel should coordinate with the Training Division on:</p> <p>A. Required approvals for exempting from agency required ethics training to any divisions that do not have an expressed granting of authority to develop their own training.</p> <p>B. Periodic review and updating of ethics training courses.</p> <p>C. Periodic reporting on ethics training compliance.</p> <p>D. Identifying and following up with employees not currently compliant with ethics training.</p> | <p style="text-align: center;">CONCUR
Underway
January 31, 2020</p> <p>OGC is in the process of reviewing the current ethics training program and identifying suitable replacement resources that cover the required topics. Once a new training program has been identified, OGC will collaborate with the Training Division to implement the new training curriculum. OGC will also coordinate with the Training Division on the tracking of employee compliance to take ethics training annually. We anticipate that this will be accomplished using the Training Division’s existing compliance tracking resources. OGC will ensure that any Divisions with the Department that receive an exemption from the Department’s standard ethics training provide their staff with a training that covers all required areas. Absent an express granting of authority to develop their own training, Divisions desiring to develop their own training program must receive approval from the ED and do so in coordination with the Department’s Chief Ethics Advisor.</p> |
| <p>6. The Chief Inspector General should evaluate if specific training courses should be developed for OIG personnel regarding ethics that cover the state employee expectations set forth in Texas Government Code 572.051.</p> | <p style="text-align: center;">CONCUR
Underway
September 1, 2019</p> <p>The OIG is separate and independent from TJJJ. OIG’s training compliance is audited by the Texas Commission on Law Enforcement (TCOLE). The Chief Inspector General is authorized by the board under current existing policy (G.A.P. 05.03) OIG Mission, Authority, and Responsibilities to do the following:</p> |
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- (1) Oversee the development, implementation, and evaluation of program goals, objectives, operational policies and procedures, and public reports for departments of the OIG.
- (2) Oversee operational, training, and equipment requirements, and the development of justifications to address these needs within available resources for the departments of OIG.

The Chief Inspector General has already directed the OIG staff to develop an OIG course on Ethics. This will include a lesson plan, training objectives, and evaluation tool specifically for OIG personnel based on the principals found in the Texas Ethics Commission training as well as in the 4 hours TCOLE Course 3925. All training hours are documented in the TCOLE Training database and can be provided upon request.

7. General Counsel should implement a periodic review to ensure:
 - A. Employees who identify and those who approve providers for services also complete a Conflict of Interest form in the contract management process.
 - B. All parties approving the contract also sign off on the Conflict of Interest Memorandum for contracts.

CONCUR
Underway

December 1, 2019

The Conflict of Interest Memorandum language has been incorporated into the contract information submitted in the Contract Approval Workflow (Workflow) indicating that approving the contract also certifies that the Contract Approver does not have a conflict of interest. Additionally, the individual submitting a requisition in CAPPS (Requester) is to identify the employee who identified and/or approved the provider (Submitter) for contract services in the Workflow contract information. The Requester is also to certify that he or she does not have a conflict of interest in the Workflow contract information submitted as well. If the Submitter is not the Requestor or a Contract Approver in the Workflow and therefore does not have opportunity to certify no conflict of interest through the normal process, the contract specialist assigned to the contract will obtain email certification from the Submitter that there is no conflict of interest. If the Submitter is not identified in the Workflow contract information, the contract specialist will identify the Submitter and obtain email certification. The contract specialist will also obtain email

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certification from the Requester if not already submitted in the Workflow contract information. There is training to be done on this process.

8. As part of the periodic ethics review, the Texas Ethics Officer should ascertain with the Chief Information Officer IT access reviews are completed.

CONCUR

Underway

August 31, 2019

OGC has contacted the Chief Information Office to confirm that IT access reviews are being conducted and to inquire as to the frequency of same. If such reviews are not being conducted regularly, OGC will coordinate with the CIO to begin this process.

STATUS OF RECOMMENDATION

PLANNED: Management concurs with the recommendation but actual implementation of the recommendation has not begun.

UNDERWAY: The implementation process of the recommendation has been started.

MANAGEMENT REPORTS IMPLEMENTED: All new procedures, policies, systems, processes, related documents, and other elements relevant to the audit recommendation have been prepared, approved, and put into operation.

FACTORS PREVENT IMPLEMENTATION: Management concurs with the recommendation; however, due to resource constraints and competing priorities is not able to implement or can only partially implement the recommendation.



**Texas Juvenile Justice Department
RESOLUTION**

A RESOLUTION FOR APPROVING THE ETHICS PROGRAM AUDIT REPORT

On this 9th day of August 2019, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:		Second:			

where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, the Texas Internal Auditing Act (Government Code, Chapter 2102) requires Board reviews of audit reports submitted by the Office of Internal Audit; and

WHEREAS, an audit report must be filed with the Sunset Advisory Commission, Governor’s Office of Budget, Planning, and Policy, the State Auditor’s Office, and the Legislative Budget Board not later than the 30th day after the date the report was submitted to the Board;

NOW, THEREFORE BE IT RESOLVED THAT the Board acknowledges receipt and review and endorses the distribution of the Office of Internal Audit’s report on the Ethics Program Audit as required by statute.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 9th day of August 2019.

Texas Juvenile Justice Board

The Honorable Wesley C. Ritchey, Chairman

To: TJJJ Board Members

From: Camille Cain, Executive Director

Sean Grove, Policy Advisor

Subject: Discussion, consideration, and possible approval to publish a proposed repeal of 37 TAC §343.610, relating to Classification Plan--Segregation, in the *Texas Register* for a 30-day public comment period and possible conditional approval to adopt the final repeal (Action)

Date: July 22, 2019

The TJJJ staff is proposing a repeal of 37 TAC §343.610 (Classification Plan--Segregation).

The staff requests the board's approval to publish the proposed repeal in the *Texas Register* for a 30-day public comment period.

The staff also requests the board's approval to adopt the final repeal after the public comment period has ended, but only if the conditions listed in the accompanying resolution are met.

Attached to this memo please find:

- the text of the repealed rule; and
- a resolution for board action.

§343.610 Classification Plan--Segregation

Summary of Contents

This rule explains that a classification plan must require physical segregation of residents assigned to progressive sanction levels 5 and below from those assigned to levels 6 and 7.

Summary of Key Change

- Repeal of the rule.

Texas Administrative Code

Title 37 Public Safety and Corrections
 Part 11 Texas Juvenile Justice Department

Chapter 343 Secure Juvenile Pre-Adjudication Detention and Post-Adjudication Correctional Facilities

Draft 7/22/19

<p style="text-align: center;">Subchapter A</p> <p style="text-align: center;">Definitions, Applicability, and General Documentation Requirements</p> <p>§343.100 Definitions</p> <p>§343.102 Interpretation and Applicability</p> <p>§343.104 Waivers and Variances</p> <p>§343.108 Document Retention</p> <p>§343.110 Observation Records</p> <p style="text-align: center;">Subchapter B</p> <p style="text-align: center;">Pre-Adjudication and Post-Adjudication Secure Facility Standards</p> <p>§343.200 Authority to Operate Secure Juvenile Facility</p> <p>§343.202 Acceptance of Residents</p> <p>§343.204 Facility Governing Board</p> <p>§343.206 Certification and Registration of Facility</p> <p>§343.208 Policy, Procedure, and Practice</p> <p>§343.210 Designation of Facility Administrator</p> <p>§343.212 Duties of Facility Administrator</p> <p>§343.214 Data Collection</p> <p>§343.218 Location and Operations</p> <p>§343.220 Population</p> <p>§343.222 Heating, Cooling, and Ventilation</p> <p>§343.224 Alternate Power Source</p> <p>§343.226 Lighting</p> <p>§343.228 Dining Area</p> <p>§343.230 Specialized Housing</p> <p>§343.232 Housing for Residents with Physical Disabilities</p> <p>§343.234 Program Areas</p> <p>§343.236 Secure Storage Areas</p> <p>§343.238 Hazardous Materials</p> <p>§343.240 Safety Codes</p> <p>§343.242 Fire Safety Plan</p> <p>§343.244 Fire Safety Officer</p> <p>§343.246 Fire Drills</p> <p>§343.248 Non-Fire Emergency Preparedness Plan</p> <p>§343.249 Internal Security</p>	<p>§343.250 External and Perimeter Security</p> <p>§343.260 Resident Searches</p> <p>§343.262 Hygiene Plan</p> <p>§343.264 Resident Showers</p> <p>§343.266 Bedding</p> <p>§343.268 Towels</p> <p>§343.270 Clothing</p> <p>§343.272 Facility Maintenance, Cleanliness, and Appearance</p> <p>§343.274 Resident Discipline Plan</p> <p>§343.276 Formal Disciplinary Reviews for Major Rule Violations</p> <p>§343.280 Formal Disciplinary Review Process</p> <p>§343.282 Resident Appeals</p> <p>§343.284 Disciplinary Review Log</p> <p>§343.285 Disciplinary Seclusion</p> <p>§343.286 Room Restriction</p> <p>§343.287 Resident-Initiated Separation</p> <p>§343.288 Safety-Based Seclusion</p> <p>§343.289 Safety-Based Seclusion Reviews</p> <p>§343.290 Protective Isolation</p> <p>§343.294 Separation Status Log</p> <p>§343.300 Nutritional Requirements</p> <p>§343.302 Menu Plans</p> <p>§343.306 Modified Diets</p> <p>§343.308 Mealtime Prohibitions</p> <p>§343.310 Staff Meals</p> <p>§343.312 Daily Meal Schedule</p> <p>§343.314 On-Site Food Preparation</p> <p>§343.316 Off-Site Food Preparation</p> <p>§343.320 Health Service Authority</p> <p>§343.322 Health Service Plan</p> <p>§343.324 Health Services Coordinator</p> <p>§343.326 Medical Referral</p> <p>§343.328 Consent for Medical Treatment</p> <p>§343.330 Medical Treatment for Victims of Abuse</p> <p>§343.332 Behavioral Health Care Services for Sexual Abuse Victims</p> <p>§343.334 Confidentiality</p> <p>§343.336 Medication Administration</p>	<p>§343.338 Medical Isolation</p> <p>§343.340 Suicide Prevention Plan</p> <p>§343.342 Review and Dissemination of Suicide Prevention Plan</p> <p>§343.346 Mental Health Referral of High-Risk Suicidal Youth</p> <p>§343.348 Supervision of High-Risk Suicidal Youth</p> <p>§343.350 Supervision of Moderate-Risk Suicidal Youth</p> <p>§343.351 Suicidal Youth Log</p> <p>§343.352 Visitation</p> <p>§343.354 Limitations on Visitation</p> <p>§343.356 Access to Attorney</p> <p>§343.358 Telephone</p> <p>§343.360 Mail</p> <p>§343.362 Limitations on Mail</p> <p>§343.364 Legal Correspondence</p> <p>§343.366 Inspection of Mail</p> <p>§343.368 Illegal Discrimination</p> <p>§343.370 Prohibited Supervision</p> <p>§343.372 Work by Residents</p> <p>§343.374 Experimentation and Research Studies</p> <p>§343.376 Resident Grievance Process</p> <p>§343.378 Grievance Appeals</p> <p>§343.380 Grievance Officer</p> <p>§343.382 Grievance Documentation</p> <p>§343.384 Religious Services</p> <p>§343.386 Volunteers and Interns</p> <p style="text-align: center;">Subchapter C</p> <p style="text-align: center;">Secure Pre-Adjudication Detention Facility Standards</p> <p>§343.400 Intake and Admission</p> <p>§343.402 Assessment Isolation</p> <p>§343.404 Mental Health Screening and Referral</p> <p>§343.406 Health Screening</p> <p>§343.407 Health Assessment</p> <p>§343.408 Personal Hygiene</p> <p>§343.410 Personal Property</p> <p>§343.412 Orientation</p> <p>§343.414 Behavioral Screening</p> <p>§343.416 Classification Plan</p>
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Texas Administrative Code

<p>§343.418 Admission Records</p> <p>§343.420 Format and Maintenance of Records</p> <p>§343.422 Content of Resident Records</p> <p>§343.424 Housing Records</p> <p>§343.426 Release Procedures</p> <p>§343.428 Qualifications to Provide Resident Supervision</p> <p>§343.429 Additional Training Required for Certified Officers Hired by a Different Department</p> <p>§343.430 Minimum Facility Supervision</p> <p>§343.432 Gender Supervision Requirement</p> <p>§343.434 Facility-Wide Ratio</p> <p>§343.435 On-Premises Supervision Requirements</p> <p>§343.436 Supervision Ratio--SOHU</p> <p>§343.438 Level of Supervision--SOHU</p> <p>§343.440 Supervision Ratio--MOHU</p> <p>§343.442 Level of Supervision--MOHU</p> <p>§343.444 Off-Premises Supervision Requirements</p> <p>§343.446 Exceptions to Requirement to be Supervised by Juvenile Supervision Officer</p> <p>§343.448 Primary Control Room</p> <p>§343.450 Use and Design--SOHU</p> <p>§343.452 Spatial Requirements--SOHU</p> <p>§343.454 Shower Facilities--SOHU</p> <p>§343.456 Toilet Facilities--SOHU</p> <p>§343.458 Washbasin Requirements--SOHU</p> <p>§343.460 Drinking Fountain--SOHU</p> <p>§343.461 Applicability of Standards--MOHU</p> <p>§343.462 Pre-Assignment Screening Process--MOHU</p> <p>§343.464 Administrative Approval--MOHU</p> <p>§343.468 Classification Plan--MOHU</p> <p>§343.470 Eligibility Criteria--MOHU</p> <p>§343.472 Use and Design--MOHU</p> <p>§343.474 Spatial Requirements--MOHU</p> <p>§343.476 Shower Facilities--MOHU</p> <p>§343.478 Toilet Facilities--MOHU</p> <p>§343.480 Washbasin Requirements--MOHU</p> <p>§343.482 Drinking Fountain--MOHU</p> <p>§343.484 Exercise and Common Activity Areas</p> <p>§343.486 Program Hours</p>	<p>§343.488 Educational Program</p> <p>§343.490 Instructional Days</p> <p>§343.491 Special Education</p> <p>§343.492 Educational Space</p> <p>§343.493 Orientation for Educational Staff</p> <p>§343.494 Supervision During Educational Program</p> <p>§343.496 Reading Materials</p> <p>§343.498 Recreation and Exercise</p> <p style="text-align: center;">Subchapter D</p> <p style="text-align: center;">Secure Post-Adjudication Correctional Facility Standards</p> <p>§343.600 Required Pre-Admission Records</p> <p>§343.602 Intake and Admission</p> <p>§343.604 Health Screening</p> <p>§343.606 Orientation</p> <p>§343.608 Classification Plan</p> <p>§343.610 Classification Plan--Segregation</p> <p>§343.612 Admission Records</p> <p>§343.614 Format and Maintenance of Records</p> <p>§343.616 Content of Resident Records</p> <p>§343.618 Housing Records</p> <p>§343.620 Release Procedures</p> <p>§343.622 Qualifications to Provide Resident Supervision</p> <p>§343.623 Additional Training Required for Certified Officers Hired by a Different Department</p> <p>§343.624 Minimum Facility Supervision</p> <p>§343.626 Gender Supervision Requirement</p> <p>§343.628 Facility-Wide Ratio</p> <p>§343.629 On-Premises Supervision Requirements</p> <p>§343.630 Supervision Ratio</p> <p>§343.632 Level of Supervision--SOHU</p> <p>§343.634 Level of Supervision--MOHU</p> <p>§343.636 Off-Premises Supervision Requirements</p> <p>§343.638 Exceptions to Requirement to be Supervised by Juvenile Supervision Officer</p> <p>§343.640 Primary Control Room</p> <p>§343.642 Use and Design--SOHU</p> <p>§343.644 Spatial Requirements--SOHU</p> <p>§343.646 Shower Facilities--SOHU</p> <p>§343.648 Toilet Facilities--SOHU</p>	<p>§343.650 Washbasin Requirements--SOHU</p> <p>§343.652 Drinking Fountain--SOHU</p> <p>§343.654 Use and Design--MOHU</p> <p>§343.656 Spatial Requirements--MOHU</p> <p>§343.658 Shower Facilities--MOHU</p> <p>§343.660 Toilet Facilities--MOHU</p> <p>§343.662 Washbasin Requirements--MOHU</p> <p>§343.664 Drinking Fountain--MOHU</p> <p>§343.666 Exercise and Day Room Areas</p> <p>§343.668 Program Hours</p> <p>§343.670 Educational Program</p> <p>§343.672 Instructional Days</p> <p>§343.673 Special Education</p> <p>§343.674 Educational Space</p> <p>§343.675 Orientation for Educational Staff</p> <p>§343.676 Supervision During Educational Program</p> <p>§343.677 Vocational Training Program</p> <p>§343.678 Reading Materials</p> <p>§343.680 Recreation and Exercise</p> <p>§343.686 Rehabilitative Services</p> <p>§343.688 Case Plan Coordination</p> <p>§343.700 Physical Training Program</p> <p>§343.702 Governing Board Approval</p> <p>§343.704 Pre-Admission Requirements</p> <p>§343.706 Physical Training Program Plan</p> <p>§343.708 Injury and Illness</p> <p>§343.710 Disciplinary Sanctions</p> <p>§343.712 Physical Fitness Screening Tool</p> <p style="text-align: center;">Subchapter E</p> <p style="text-align: center;">Restraints</p> <p>§343.800 Definitions</p> <p>§343.802 Requirements</p> <p>§343.804 Prohibitions</p> <p>§343.806 Documentation</p> <p>§343.808 Personal Restraint</p> <p>§343.810 Mechanical Restraint</p> <p>§343.812 Non-Ambulatory Mechanical Restraints</p> <p>§343.816 Chemical Restraints</p> <p>§343.818 Preventative Mechanical Restraints</p>
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Texas Administrative Code

§343.610 Classification Plan—Segregation

Effective Date: 1/1/10

~~The classification plan shall require that residents assigned to progressive sanctions level 5 and below be physically segregated from residents assigned to progressive sanctions levels 6 and 7.~~



**Texas Juvenile Justice Department
RESOLUTION**

A RESOLUTION FOR APPROVAL TO PUBLISH A PROPOSED REPEAL OF 37 TAC §343.610, RELATING TO CLASSIFICATION PLAN--SEGREGATION, IN THE *TEXAS REGISTER* FOR A 30-DAY PUBLIC COMMENT PERIOD AND FOR CONDITIONAL APPROVAL TO ADOPT THE FINAL REPEAL

On this **9th day of August 2019**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, Section 221.002(a)(4), Human Resources Code, requires the Board to adopt reasonable rules that provide minimum standards for public and private juvenile post-adjudication secure correctional facilities; and

WHEREAS, the staff has proposed a repeal of §343.610, concerning Classification Plan--Segregation; and

WHEREAS, Government Code §2001.023 and §2001.029 require a state agency to give at least 30 days’ notice of its intention to adopt a rule and to allow all interested persons a reasonable opportunity to submit data, views, or arguments orally or in writing;

NOW, THEREFORE BE IT RESOLVED THAT for the above-referenced rule, the Board grants approval to publish the proposed repeal in the *Texas Register* for a 30-day public comment period; and

BE IT FURTHER RESOLVED THAT for the above-referenced rule, the Board grants approval to adopt the final repeal after the comment period has ended if: (1) no public comments are received; and (2) the board has not otherwise directed that final adoption of the repeal must occur in a subsequent board meeting.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 9th day of August 2019.

Texas Juvenile Justice Board

The Honorable Wesley C. Ritchey, Chairman

To: TJJJ Board Members

From: Camille Cain, Executive Director

Sean Grove, Policy Advisor

Subject: Discussion, consideration, and possible approval to publish revisions to 37 TAC §380.9955 (Staffing Requirements for Juvenile Correctional Officers) in the *Texas Register* for a 30-day public comment period and possible conditional approval to adopt the final rule (Action)

Date: July 25, 2019

The TJJJ staff is proposing changes to 37 TAC §380.9955 (Staffing Requirements for Juvenile Correctional Officers). The staff requests the board's approval to publish the proposed revisions in the *Texas Register* for a 30-day public comment period.

The staff also requests the board's approval to adopt the final rule after the public comment period has ended, but only if the conditions listed in the accompanying resolution are met.

Attached to this memo please find:

- the text of the proposed rule; and
- a resolution for board action.

37 TAC §380.9955 Staffing Requirements for Juvenile Correctional Officers

Summary of Contents

This policy establishes the requirements for scheduling station assignments for TJJJ juvenile correctional officers.

Summary of Key Changes

- Changed the term "juvenile correctional officer (JCO)" to "youth development coach."
- Removed the definitions for "extended period of time," "station," and "regular interval."
- Added that the executive director or designee ensures assignments are rotated such that youth development coaches do not supervise the same youth for an extended period of time.
- Removed the provision that defined when a wing or pod of a dormitory may be considered a station.

- Removed the provision that prohibited a youth development coach from returning to a previously assigned station until that coach has served at least one regular interval at another station or unless given approval by the division director over residential facilities or designee.

Draft 07/24/19

Chapter: Rules for State-Operated Programs and Facilities	Effective Date: 4/15/16
Subchapter: General Provisions	Page: 1 of 2
Division: Juvenile Correctional Officers	Replaces: GAP.380.9955, 4/15/16 6/1/09
Rule: Staffing Requirements for <u>Youth Development Coaches</u> [Juvenile Correctional Officers]	
[ACA: _____ N/A]	
Statutes: Human Resources Code §242.009	

RULE

(a) Purpose.

This rule establishes requirements for scheduling station assignments for youth development coaches ~~[juvenile correctional officers (JCOs)]~~ employed by the Texas Juvenile Justice Department (TJJD).

(b) Applicability.

This rule applies to high-restriction facilities operated by TJJD.

~~[(c) Definitions.]~~

~~[(1) **Extended Period of Time**—more than 24 months.]~~

~~[(2) **Station**—any JCO duty assignment at a facility.]~~

~~[(3) **Regular Interval**—12 months, or other interval less than an extended period of time if approved by the division director over residential facilities or his/her designee.]~~

~~[(c)](d) General Provisions.~~

(1) **[JCO] Rotation of Youth Development Coaches.**

(A) ~~The executive director or designee ensures that assignments are rotated such that coaches do not supervise [JCOs rotate station assignments at regular intervals so that a JCO is not assigned to the same custodial supervision of]~~ the same youth for an extended period of time.

(B) The rotation of staff is scheduled to ensure continuity in the delivery of specialized treatment programs.

~~[(C) A wing or pod of a dormitory may be considered a station if the population of that wing or pod does not routinely interact with the population of the other wings or pods during activities occurring at the dormitory.]~~

~~[(D) Except as approved by the division director over residential facilities or his/her designee, a JCO must not return to a previously assigned station until he/she has served at least one regular interval at another station.]~~

(2) **[JCO] Three-Year Age Differential for Youth Development Coaches.**

Youth development coaches [JCOs] are assigned to dormitory stations in a manner that provides for at least a three-year age differential between the staff and the youth they supervise. When it is not practical to meet the three-year age differential for an individual youth development coach [JCO] station assignment, justification for the assignment must be documented and approved in accordance with agency policy and procedures.

(3) **[JCO] Staffing Schedules for Youth Development Coaches.**

- (A) Staffing [JCO-staffing] schedules provide for at least one youth development coach [JCO] to be stationed to supervise in or near any classroom or other location in which youth receive education services or training at the time the youth are receiving the education services or training.
- (B) Staffing [JCO-staffing] schedules for each facility provide for a ratio of at least one youth development coach [JCO] performing direct supervisory duties for every 12 youth committed to the facility.
- (C) A youth development coach [JCO] who does not meet the requirements for sole supervision as defined in §380.9951 of this title may be included in the ratio described in subparagraph (B) of this paragraph if he/she has completed the following minimum training requirements:
 - (i) appropriate restraint techniques; and
 - (ii) first aid and cardiopulmonary resuscitation.

See INS.15.05 for procedures relating to the three-year age differential.
See INS.15.07 for procedures relating to the youth development coach [JCO] rotation plan.



**Texas Juvenile Justice Department
RESOLUTION**

A RESOLUTION FOR APPROVAL TO PUBLISH PROPOSED REVISIONS TO 37 TAC §380.9955, RELATING TO STAFFING REQUIREMENTS FOR JUVENILE CORRECTIONAL OFFICERS, IN THE *TEXAS REGISTER* FOR A 30-DAY PUBLIC COMMENT PERIOD AND FOR CONDITIONAL APPROVAL TO ADOPT THE FINAL RULE

On this **9th day of August 2019**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, Human Resources Code §242.003 requires the Board to adopt rules appropriate to properly accomplish TJJD’s functions and to adopt rules for governing TJJD schools, facilities, and programs; and

WHEREAS, Human Resources Code §242.009 establishes staffing requirements for juvenile correctional officers and requires the Board to adopt rules to administer these requirements; and

WHEREAS, the staff has proposed changes to §380.9955, concerning Staffing Requirements for Juvenile Correctional Officers; and

WHEREAS, Government Code §2001.023 and §2001.029 require a state agency to give at least 30 days’ notice of its intention to adopt a rule and to allow all interested persons a reasonable opportunity to submit data, views, or arguments orally or in writing;

NOW, THEREFORE BE IT RESOLVED THAT for the above-referenced rule, the Board grants approval to publish the proposed revisions in the *Texas Register* for a 30-day public comment period; and

BE IT FURTHER RESOLVED THAT for the above-referenced rule, the Board grants approval to adopt the final rule text after the comment period has ended if: (1) no public comments are received; (2) any additional revisions to the rule text are limited to technical, stylistic, or grammar changes or corrections of typographical errors; and (3) the board has not otherwise directed that final adoption must occur in a subsequent board meeting.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 9th day of August 2019.

Texas Juvenile Justice Board

The Honorable Wesley C. Ritchey, Chairman

To: Texas Juvenile Justice Board Members

From: Camille Cain, Executive Director

Jenna Malsbary, Staff Attorney

Subject: Discussion, consideration, and possible approval regarding the discipline of certified officers- Agreed Orders (Action)

Date: July 25, 2019

The Texas Juvenile Justice Department (TJJD) has statutory authority to reprimand, suspend, or revoke the TJJD-issued certification of a certified juvenile probation or supervision officer under Section 222.053 of the Texas Human Resources Code. The officer is entitled to a hearing before the State Office of Administrative Hearings (SOAH) if revocation or suspension is requested. Agency administrative rules found in Texas Administrative Code, Title 37, Chapter 349 allow TJJD to dispose of certain disciplinary cases without referring the cases to SOAH.

The rules require TJJD to give the certified officer a statement of facts or conduct alleged to warrant an adverse certification action as well as notice of the discipline sought to be imposed. The notice must invite the officer to show compliance with all requirements of law for the retention of the certification, give notice that the officer must file a written answer to the formal charges in compliance with TJJD administrative rules found in Chapter 349, and give notice that a failure to file a written answer may result in the alleged conduct being admitted as true and the relief sought being granted by default. The notice must be sent via certified mail, return receipt requested to the certified officer's most recent address of record with TJJD.

The rules allow a resolution to be negotiated informally between certified officers and TJJD through an agreed order. Attached for your review are the Agreed Order(s) and the Resolution for approval to issue a Final Agreed Order related to the disciplinary cases of certified juvenile officer(s). TJJD and the certified officer(s) have agreed to the discipline indicated.

DOCKET NO. 19-31039-190181

IN THE MATTER OF	§	BEFORE THE
	§	
NEHRU KELLY	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 31039	§	JUSTICE BOARD

AGREED ORDER

At its scheduled board meeting, the Texas Juvenile Justice Board (the Board) considered the matter of the certification of Nehru Kelly (Respondent).

This Agreed Order is executed pursuant to Texas Government Code, Section 2001.056, which authorizes the informal disposition of contested cases. In order to conclude this matter without further delay and expense, the Texas Juvenile Justice Department (TJJD) and Respondent agree to resolve this matter by this Agreed Order. The Respondent agrees to this disposition for the purpose of resolving this proceeding only and without admitting or denying the Findings of Fact and Conclusions of Law set out in this Agreed Order.

The Board makes the following Findings of Fact and Conclusions of Law and enters this Agreed Order:

FINDINGS OF FACT

1. On or about January 28, 2019, Respondent held a juvenile supervision officer certification with TJJD.
2. On or about January 28, 2019, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in Chapter 222 of the Texas Human Resources Code and Chapters 341-359 of the Texas Administrative Code, Title 37.
3. A Petition for Disciplinary Action was mailed to Respondent on June 24, 2019, and Respondent was provided with the opportunity to respond to the charges stated in the petition and to show compliance with the relevant TJJD standards, rules, and regulations.

4. The Petition for Disciplinary Action alleged the following:
 - a. On or about January 28, 2019, Respondent violated 37 TAC §345.310(c)(2)(J) when Respondent pushed juvenile T.M. against a wall with unnecessary force during a restraint.

CONCLUSIONS OF LAW

1. Respondent is subject to the jurisdiction of TJJJ and is required to comply with all TJJJ standards, rules, and regulations including Chapters 341-359 of Texas Administrative Code, Title 37, and all state and federal laws.
2. Texas Administrative Code, Title 37, Chapter 349 provides for the disciplining of a certified juvenile probation or juvenile supervision officer whose acts or omissions violate the law, including TJJJ standards, rules, and regulations.
3. Respondent's conduct is a violation of 37 TAC §345.310(c)(2)(J).

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Board of the Texas Juvenile Justice Department that:

1. The certification of Nehru Kelly as a juvenile supervision officer is a six-month suspension and such suspension is probated beginning on the date the Resolution regarding Agreed Orders is signed by the Board and such probation term shall expire six months from the date of the signed Resolution.
2. Upon approval of the Board, the Executive Director of TJJJ is authorized to sign this order on behalf of the Board.
3. By signing this Agreed Order, Respondent waives the right to a formal hearing and any right to judicial review of this Agreed Order.

I, NEHRU KELLY, RESPONDENT, HAVE READ AND UNDERSTAND THE FOREGOING AGREED ORDER. I UNDERSTAND THAT BY SIGNING THIS AGREED ORDER, I WAIVE CERTAIN RIGHTS. I SIGN IT VOLUNTARILY, WILLINGLY, AND KNOWINGLY. I UNDERSTAND THIS AGREED ORDER CONTAINS THE ENTIRE AGREEMENT AND THERE IS NO OTHER AGREEMENT OF ANY KIND, VERBAL, WRITTEN, OR OTHERWISE.

DATED: 2/9, 2019

[Signature]
Nehru Kelly

STATE OF TEXAS §
COUNTY OF Tarrant §

Before me, the undersigned notary public on this day personally appeared Nehru Kelly, known to me (or proved to me on the oath of _____), or through _____ (description of identity card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.



[Signature]
Notary Public in and for the State of Texas

My Commission Expires: July 30, 2022

Approved by the duly authorized designee of the Texas Juvenile Justice Board on _____, 2019.

[Signature]
Camille Cain,
Executive Director

DOCKET NO. 19-20025-190109

IN THE MATTER OF	§	BEFORE THE
	§	
DAVID SCOTT	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 20025	§	JUSTICE BOARD

AGREED ORDER

At its scheduled board meeting, the Texas Juvenile Justice Board (the Board) considered the matter of the certification of David Scott (Respondent).

This Agreed Order is executed pursuant to Texas Government Code, Section 2001.056, which authorizes the informal disposition of contested cases. In order to conclude this matter without further delay and expense, the Texas Juvenile Justice Department (TJJD) and Respondent agree to resolve this matter by this Agreed Order. The Respondent agrees to this disposition for the purpose of resolving this proceeding only and without admitting or denying the Findings of Fact and Conclusions of Law set out in this Agreed Order.

The Board makes the following Findings of Fact and Conclusions of Law and enters this Agreed Order:

FINDINGS OF FACT

1. On or about December 5, 2018 and March 21, 2019, Respondent held a juvenile supervision officer certification with TJJD.
2. On or about December 5, 2018 and March 21, 2019, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in Chapter 222 of the Texas Human Resources Code and Chapters 341-359 of the Texas Administrative Code, Title 37.
3. A Petition for Disciplinary Action was mailed to Respondent on June 14, 2019, and Respondent was provided with the opportunity to respond to the charges stated in the petition and to show compliance with the relevant TJJD standards, rules, and regulations.

4. The Petition for Disciplinary Action alleged the following:

- a. On or about December 5, 2018, Respondent violated TEX. FAM. CODE 261.405 when Respondent grabbed juvenile B.R. during a restraint and caused them both to fall to the ground.
- b. On or about December 5, 2018, Respondent violated 37 TAC §345.310(c)(2)(J) when Respondent grabbed juvenile B.R. during a restraint and caused them both to fall to the ground.
- c. On or about March 21, 2019, Respondent violated 37 TAC §345.310(c)(2)(G) when Respondent was designated as a perpetrator in a TJJD abuse, neglect, and exploitation investigation.

CONCLUSIONS OF LAW

1. Respondent is subject to the jurisdiction of TJJD and is required to comply with all TJJD standards, rules, and regulations including Chapters 341-359 of Texas Administrative Code, Title 37, and all state and federal laws.
2. Texas Administrative Code, Title 37, Chapter 349 provides for the disciplining of a certified juvenile probation or juvenile supervision officer whose acts or omissions violate the law, including TJJD standards, rules, and regulations.
3. Respondent's conduct is a violation of TEX. FAM. CODE 261.405, 37 TAC §345.310(c)(2)(J) and 37 TAC §345.310(c)(2)(G).

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Board of the Texas Juvenile Justice Department that:

1. The certification of David Scott as a juvenile supervision officer is a six-month suspension and such suspension is probated beginning on the date the Resolution regarding Agreed Orders is signed by the Board and such probation term shall expire six months from the date of the signed Resolution.
2. Upon approval of the Board, the Executive Director of TJJD is authorized to sign this order on behalf of the Board.
3. By signing this Agreed Order, Respondent waives the right to a formal hearing and any right to judicial review of this Agreed Order.

I, DAVID SCOTT, RESPONDENT, HAVE READ AND UNDERSTAND THE FOREGOING AGREED ORDER. I UNDERSTAND THAT BY SIGNING THIS AGREED ORDER, I WAIVE CERTAIN RIGHTS. I SIGN IT VOLUNTARILY, WILLINGLY, AND KNOWINGLY. I UNDERSTAND THIS AGREED ORDER CONTAINS THE ENTIRE AGREEMENT AND THERE IS NO OTHER AGREEMENT OF ANY KIND, VERBAL, WRITTEN, OR OTHERWISE.

DATED: 7/15/, 2019

[Handwritten Signature]

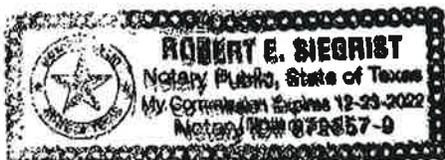
David Scott

STATE OF TEXAS §
COUNTY OF HARRIS §

Before me, the undersigned notary public on this day personally appeared David Scott, known to me (or proved to me on the oath of _____), or through TEXAS DRIVER LICENSE (description of identity card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

[Handwritten Signature]

Notary Public in and for the State of Texas



My Commission Expires: 12/23/2022

Approved by the duly authorized designee of the Texas Juvenile Justice Board on _____, 2019.

[Handwritten Signature]

Camille Cain,
Executive Director



Texas Juvenile Justice Department RESOLUTION

A RESOLUTION FOR APPROVAL OF AGREED ORDER(S) RELATED TO DISCIPLINARY CASES OF CERTIFIED JUVENILE PROBATION OFFICERS OR JUVENILE SUPERVISION OFFICERS OR COMMUNITY ACTIVITIES OFFICERS

On this the **9th day of August 2019**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit and where, among other matters, came up for consideration and adoption the following Agreed Order(s) in the following matter(s) related to the discipline of certified juvenile probation officers, juvenile supervision officers or community activities officer(s):

ITEM	DOCKET NUMBER	NAME, CERTIFICATION NUMBER AND LOCATION	RECOMMENDED DISCIPLINE			COUNTY						
a.	19-31039-190181	Nehru Kelly, # 31039 Dallas County Residential Programs and Drug	8 mons. Suspension, probated			Dallas						
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	
Edeska Barnes, Jr.						Scott Matthew						
James Castro						Vincent Morales Jr.						
Mona Lisa Chambers						Stephanie Moreno						
Pama Hencerling						Allison Palmer						
Lisa Jarrett						Wesley C. Ritchey						
Ann Lattimore						Jimmy Smith						
Melissa Martin						Motion:						Second:

ITEM	DOCKET NUMBER	NAME, CERTIFICATION NUMBER AND LOCATION	RECOMMENDED DISCIPLINE			COUNTY					
b.	19-20025-190109	David Scott, # 20025 Harris County Juvenile Justice Center	6 mons. Suspension, probated			Harris					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:					

WHEREAS, the Board has jurisdiction over these actions pursuant to Texas Human Resources Code §222.053 and Texas Administrative Code, Title 37, §349.305 et seq. and authority to enter an Agreed Order under Texas Administrative Code, Title 37, §349.360, pursuant to Texas Government Code §2001.056; and

WHEREAS, the Board considered each matter and a motion to adopt the recommended findings and facts and conclusions of law as set forth in each Agreed Order was lawfully moved, duly seconded, and approved by a majority of the present and voting members of the Texas Juvenile Justice Board; and

NOW, THEREFORE BE IT RESOLVED THAT the Board approves the Agreed Order(s) in each matter and that a copy of this Resolution shall be affixed to each Order.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this the 9th day of August 2019.

Texas Juvenile Justice Board

The Honorable Wes Ritchey, Chairman

To: Texas Juvenile Justice Board Members

From: Camille Cain, Executive Director

Jenna Malsbary, Staff Attorney

Subject: Discussion, consideration, and possible approval regarding the discipline of certified officers-
Default Orders (Action)

Date: July 22, 2019

The Texas Juvenile Justice Department (TJJD) has statutory authority to reprimand, suspend, or revoke the TJJD-issued certification of juvenile probation, juvenile supervision officers and community activities officers under Texas Human Resources Code §222.053. The officer is entitled to a hearing before the State Office of Administrative Hearings if revocation or suspension is requested.

The Administrative Procedures Act (Tex. Gov. Code §2001.056) provides that cases may be disposed by default if agency rules allow it. TJJD rules allow for a default order to be issued by the Texas Juvenile Justice Board upon the recommendation of the Executive Director if there is proof of proper notice to the certified officer when the officer fails to respond to the formal charges. The default order is to be based on the factual allegations and the sanctions recommended in the formal charges (37 TAC §349.340.)

Proper notice is notice sufficient to comply with Tex. Gov. Code §2001.054 and 37 TAC §349.320, which require TJJD to provide the certified officer written notice that:

1. was addressed to the certified officer and sent by certified mail, return receipt requested, to the certified officer's most recent address of record with TJJD;
2. contained a statement of facts or conduct alleged to warrant an adverse certification action;
3. invited the certified officer to show compliance with all requirements of law for the retention of the certification;

4. included in capital letters in 12-point boldface type the following statement: “FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT;” and
5. stated that within 20 days of receipt of the notice, the certified officer shall file a written answer to the formal charge(s) that meets the requirements of 37 TAC §§349.340 and 349.370.

Notice is effective and service complete when the notice is sent by regular or certified mail, return-receipt requested. Notice is presumed received three days after mailing if the wrapper containing the documents is not returned to the Department.

In the case of a default, the certified officer will be deemed to have:

1. admitted all of the factual allegations in the formal charges;
2. waived the opportunity to show compliance with the law;
3. waived the opportunity for a hearing on the formal charges; and
4. waived objection to the sanction(s) recommended in the formal charges.

The Texas Juvenile Justice Board, after consideration of the case, may:

1. enter a default order under Texas Government Code §2001.056 or
2. order the matter set for a hearing at SOAH.

We respectfully request that the Board grant the Default Order(s) in the requested case(s). Attached for your review is the Affidavit of Attorney for each case. The Affidavit explains the notice given, the lack of response, the alleged conduct and violations, and the requested sanction(s). A proposed Default Order for each case is also attached.

DOCKET NO. 19-32488-190013

IN THE MATTER OF	§	BEFORE THE
	§	
EUGENE STEARNS	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 32488	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of Texas Juvenile Justice Department’s staff attorney, which were submitted pursuant to Texas Administrative Code Title 37, Section 349.340. The documents indicate sufficient proof that proper notice was provided to Eugene Stearns (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Texas Human Resources Code, Section 222.053, Texas Government Code, Section 2001.056, and Texas Administrative Code, Title 37, Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about September 10, 2018, Respondent held a juvenile supervision officer certification with Texas Juvenile Justice Department (TJJD).
2. On or about September 10, 2018, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in Texas Human Resources Code, Chapter 222 and Texas Administrative Code, Title 37, Chapters 341-359.
3. 37 TAC §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 TAC §345.310(c)(2)(J) provides that juvenile justice professionals must not utilize unnecessary force or violence and shall only use the amount of force reasonably necessary and appropriate when justified to ensure the security of juveniles, the facility, program or department.
5. On or about September 10, 2018, Respondent took juvenile R.L. to the ground with unnecessary force.
6. 37 TAC §345.310(c)(1)(J) provides juvenile justice professionals must treat all juveniles and their families with courtesy, consideration, and dignity.
7. On or about September 10, 2018, Respondent made inappropriate comments to juvenile R.L.

8. TJJJ effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested and first class mail on June 24, 2019.
9. More than twenty days have elapsed since June 27, 2019, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1-3, TJJJ has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated 37 TAC §345.310(c)(2)(J).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 TAC §345.310(c)(1)(J).
4. As evidenced by Findings of Facts 8-10, the requirements as provided by Texas Government Code, §2001.056 and 37 TAC §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. The certification of Eugene Stearns as a juvenile supervision officer suspended for eight-months and that such suspension period is probated.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJJ's order. A party is presumed to have been notified of TJJJ's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJJ. Pursuant to Texas Government Code Section 2001.146(e), the time allotted for TJJJ action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated August 9, 2019

AFFIDAVIT OF JENNA MALSARY

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Jenna Malsbary. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Eugene Stearns, was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on June 24, 2019, to the most recent address of record for Eugene Stearns as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by regular mail has not been returned.
3. The wrapper sent by certified mail, return receipt requested was returned marked unclaimed by United States Postal Service.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about September 10, 2018, Respondent violated 37 TAC §345.310(c)(2)(J), to wit: Respondent took juvenile R.L. to the ground with unnecessary force.
6. The written notice and petition indicated that on or about September 10, 2018, Respondent violated 37 TAC §345.310(c)(1)(J), to wit: Respondent made inappropriate comments to juvenile R.L.
7. The written notice and petition informed Respondent that TJJD was seeking an eight-month suspension of Respondent's certification and that such suspension period be probated.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
10. Twenty days have elapsed since June 27, 2019, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

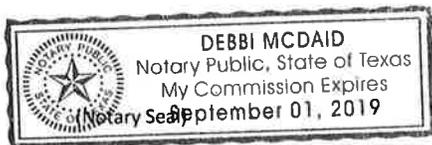
Signed this the 19th day of July 2019.

Jenna Malsbary

Jenna Malsbary, Attorney

Before me, the undersigned authority, on this day personally appeared Jenna Malsbary, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this the 19th day of July 2019.



Debbi McDaid

Notary Public in and for the State of Texas

My Commission expires: 9.1.19

DOCKET NO. 19-30592-190138

IN THE MATTER OF	§	BEFORE THE
	§	
MICHAEL A. LEAL	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. # 30592	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of Texas Juvenile Justice Department’s staff attorney, which were submitted pursuant to Texas Administrative Code Title 37, Section 349.340. The documents indicate sufficient proof that proper notice was provided to Michael A. Leal (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Texas Human Resources Code, Section 222.053, Texas Government Code, Section 2001.056, and Texas Administrative Code, Title 37, Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about January 3, 2019, Respondent held a juvenile supervision officer certification with Texas Juvenile Justice Department (TJJD).
2. On or about January 3, 2019, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in Texas Human Resources Code, Chapter 222 and Texas Administrative Code, Title 37, Chapters 341-359.
3. 37 TAC §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 TAC §345.310(c)(2)(J) provides that juvenile justice professionals must not utilize unnecessary force or violence and shall only use the amount of force reasonably necessary and appropriate when justified to ensure the security of juveniles, the facility, program or department.
5. On or about January 3, 2019, Respondent pushed juvenile, D.F., while Respondent was horse playing with juvenile D.F.
6. 37 TAC §345.310(c)(1)(J) provides juvenile justice professionals must treat all juveniles and their families with courtesy, consideration, and dignity.
7. On or about January 3, 2019, Respondent made inappropriate and unprofessional comments towards juvenile D.F.

8. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested and first class mail on June 24, 2019.
9. More than twenty days have elapsed since June 27, 2019, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1-3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated 37 TAC §345.310(c)(2)(J).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 TAC §345.310(c)(1)(J).
4. As evidenced by Findings of Facts 8-10, the requirements as provided by Texas Government Code, §2001.056 and 37 TAC §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. The certification of Michael A. Leal as a juvenile supervision officer suspended for one-year and that such suspension period is probated.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to Texas Government Code Section 2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated August 9, 2019

AFFIDAVIT OF JENNA MALSARY

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Jenna Malsbary. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

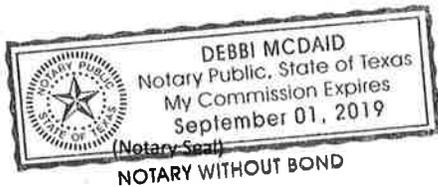
1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Michael A. Leal, was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on June 24, 2019, to the most recent address of record for Michael A. Leal as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by regular mail has not been returned.
3. The wrapper sent by certified mail, return receipt requested was returned marked unclaimed by United States Postal Service.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about January 3, 2019, Respondent violated 37 TAC §345.310(c)(2)(J), to wit: Respondent pushed juvenile, D.F., while Respondent was horse playing with juvenile D.F.
6. The written notice and petition indicated that on or about January 3, 2019, Respondent violated 37 TAC §345.310(c)(1)(J), to wit: Respondent made inappropriate and unprofessional comments towards juvenile D.F.
7. The written notice and petition informed Respondent that TJJD was seeking a one-year suspension of Respondent's certification and that such suspension period be probated.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
10. Twenty days have elapsed since June 27, 2019, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

Signed this the 19th day of July 2019.

Jenna Malsbary
Jenna Malsbary, Attorney

Before me, the undersigned authority, on this day personally appeared Jenna Malsbary, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this the 19th day of July 2019.



Debbi McDaid
Notary Public in and for the State of Texas

My Commission expires: 9-1-19

DOCKET NO. 19-33676-IG1921110

IN THE MATTER OF	§	BEFORE THE
	§	
CAILEY LAUGHARD	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 33676	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, which were submitted pursuant to 37 TAC §349.340. The documents indicate sufficient proof that proper notice was provided to Cailey Laughard (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to TEX. HUM. RES. CODE, §222.053, TEX. GOV’T. CODE, §2001.056, and 37 TAC Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about January 5, 2019, Respondent held a juvenile supervision officer certification with the Texas Juvenile Justice Department (TJJD).
2. On or about January 5, 2019, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in TEX. HUM. RES. Code, Chapter 222 and 37 TAC Chapters 341-359.
3. 37 TAC §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. Pursuant to TEX. FAM. CODE §261.405(a)(1), Abuse means an intentional, knowing, or reckless act or omission by an employee, volunteer, or other individual working under the auspices of a facility or program that causes or may cause emotional harm or physical injury to, or the death of, a child served by the facility or program as further described by rule or policy.

5. 37 TAC §345.310(c)(2)(D) provides juvenile justice professionals must not maintain or give the appearance of maintaining an inappropriate relationship with a juvenile, including, but not limited to, bribery or solicitation or acceptance of gifts, favors, or services from juveniles or their families.
6. Pursuant to TEX. FAM. CODE §261.001(1)(K), abuse includes the following act or omission by a person causing, permitting, encouraging, engaging in, or allowing a sexual performance by a child as defined by Section 43.25, Penal Code.
7. On or about January 5, 2019, Respondent performed oral sex on juvenile A.B. and juvenile T. G.
8. TJJJ effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first class mail on June 24, 2019.
9. More than twenty days have elapsed since June 27, 2019, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJJ has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 7, Respondent's actions violated TEX. FAM. CODE §261.405(a)(1).
3. As evidenced by Findings of Facts 5 and 7, Respondent's actions violated 37 TAC §345.310(c)(2)(D).
4. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated TEX. FAM. CODE 261.001(1)(K).
5. As evidenced by Findings of Facts 8 through 10, the requirements as provided by TEX. Gov'T Code, §2001.056 and 37 TAC §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. The certification of Cailey Laughard as a juvenile supervision officer is permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to TEX. GOV'T CODE §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated August 9, 2019

AFFIDAVIT OF JENNA MALSARY

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Jenna Malsary. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Cailey Laughard (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on June 24, 2019, to the most recent address of record for Cailey Laughard as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by regular mail has not been returned.
3. The wrapper sent by certified mail, return receipt requested was returned marked unclaimed by United States Postal Service.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about January 5, 2019, Respondent violated TEX. FAM. CODE §261.405(a)(1), to wit: Respondent performed oral sex on juvenile A.B. and juvenile T.G.
6. The written notice and petition indicated that on or about January 5, 2019, Respondent violated 37 TAC §345.310(c)(1)(D), to wit: Respondent performed oral sex on juvenile A.B. and juvenile T.G.
7. The written notice and petition indicated that on or about January 5, 2019, Respondent violated TEX. FAM. CODE 261.001(1)(K), to wit: Respondent performed oral sex on juvenile A.B. and juvenile T.G.
8. The written notice and petition informed Respondent that TJJD was seeking revocation of Respondent’s certification as a juvenile supervision officer.
9. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’

10. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.

11. Twenty days have elapsed since June 27, 2019, the effective date of notice, and Respondent has failed to file a written response to the formal charges."

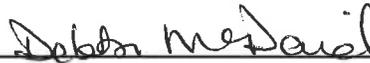
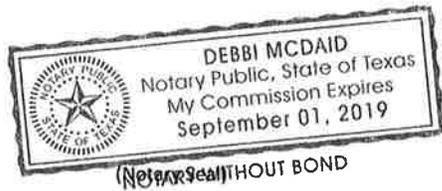
Signed this the 19th day of July 2019.



Jenna Malsbary, Attorney

Before me, the undersigned authority, on this day personally appeared Jenna Malsbary, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this the 19th day of July 2019.



Notary Public in and for the State of Texas

My Commission expires: 9-1-19

DOCKET NO. 19-28933-190130

IN THE MATTER OF	§	BEFORE THE
	§	
JOE SMITH	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 28933	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of Texas Juvenile Justice Department’s staff attorney, which were submitted pursuant to Texas Administrative Code Title 37, Section 349.340. The documents indicate sufficient proof that proper notice was provided to Joe Smith (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Texas Human Resources Code, Section 222.053, Texas Government Code, Section 2001.056, and Texas Administrative Code, Title 37, Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about December 14, 2018 and May 2, 2019, Respondent held a juvenile supervision officer certification with Texas Juvenile Justice Department (TJJD).
2. On or about December 14, 2018 and May 2, 2019, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in Texas Human Resources Code, Chapter 222 and Texas Administrative Code, Title 37, Chapters 341-359.
3. 37 TAC §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. Pursuant to TEX. FAM. CODE §261.405(a)(5), neglect means a negligent act or omission by an employee, volunteer, or other individual working under the auspices of a facility or program, including failure to comply with an individual treatment plan, plan of care, or individualized service plan, that causes or may cause substantial emotional harm or physical injury to, or the death of, a child served by the facility or program as further described by rule or policy.
5. On or about December 14, 2018, Respondent fell asleep during his shift and allowed two youth to engage in sexual acts.
6. 37 TAC §345.310(c)(2)(K) provides that juvenile justice professionals must not falsify or make material omissions to governmental records.

7. On or about December 14, 2018, Respondent falsified room checks by indicating he had performed them when he had not.
8. 37 TAC §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Texas Family Code Chapter 261 and Texas Administrative Code Chapter 350.
9. On or about May 2, 2019, Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
10. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested and first class mail on June 24, 2019.
11. More than twenty days have elapsed since June 27, 2019, the date Respondent is presumed to have received notice of the formal charges.
12. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated TEX. FAM. CODE §261.405(a)(5).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 TAC §345.310(c)(2)(K).
4. As evidenced by Findings of Facts 8 and 9, Respondent's actions violated 37 TAC §345.310(c)(2)(G).
5. As evidenced by Findings of Facts 10 through 12, the requirements as provided by Texas Government Code, §2001.056 and 37 TAC §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. The certification of Joe Smith as a juvenile supervision officer suspended for one-year with thirty-days of the suspension period active and the remainder of the suspension period be probated.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJJ's order. A party is presumed to have been notified of TJJJ's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJJ. Pursuant to Texas Government Code Section 2001.146(e), the time allotted for TJJJ action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition

Master Order dated August 9, 2019

AFFIDAVIT OF JENNA MALSBARY

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Jenna Malsbary. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Joe Smith, was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on June 24, 2019, to the most recent address of record for Joe Smith as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by regular mail has not been returned.
3. The wrapper sent by certified mail, return receipt requested was returned marked unclaimed by United States Postal Service.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about December 14, 2018, Respondent violated TEX. FAM. CODE §261.405(a)(5), to wit: Respondent fell asleep during his shift and allowed two youth to engage in sexual acts.
6. The written notice and petition indicated that on or about December 14, 2018, Respondent violated 37 TAC §345.310(c)(2)(K), to wit: Respondent falsified room checks by indicating he had performed them when he had not.
7. The written notice and petition indicated that on or about May 2, 2019, Respondent violated 37 TAC §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
8. The written notice and petition informed Respondent that TJJD was seeking a one-year suspension of Respondent's certification with thirty-days of the suspension period active and the remainder of the suspension period be probated.
9. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
10. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.

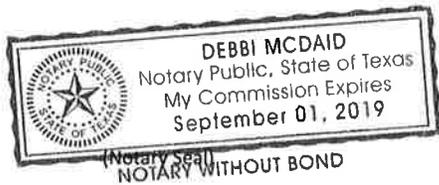
11. Twenty days have elapsed since June 27, 2019, the effective date of notice, and Respondent has failed to file a written response to the formal charges."

Signed this the 19th day of July 2019.

Jenna Malsbary
Jenna Malsbary, Attorney

Before me, the undersigned authority, on this day personally appeared Jenna Malsbary, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this the 19th day of July 2019.



Debbi McDavid
Notary Public in and for the State of Texas

My Commission expires: 9.1.19

DOCKET NO. 19-29551-190115

IN THE MATTER OF	§	BEFORE THE
	§	
AMANDA GUZMAN	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 29551	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, which were submitted pursuant to 37 TAC §349.340. The documents indicate sufficient proof that proper notice was provided to Amanda Guzman (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to TEX. HUM. RES. CODE, §222.053, TEX. GOV’T. CODE, §2001.056, and 37 TAC Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about November 25, 2018 and March 26, 2019, Respondent held a juvenile supervision officer certification with the Texas Juvenile Justice Department (TJJD).
2. On or about November 25, 2018 and March 26, 2019, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in TEX. HUM. RES. Code, Chapter 222 and 37 TAC Chapters 341-359.
3. 37 TAC §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. Pursuant to TEX. FAM. CODE §261.405(a)(5), Neglect means a negligent act or omission by an employee, volunteer, or other individual working under the auspices of a facility or program, including failure to comply with an individual treatment plan, plan of care, or individualized service plan, that causes or may cause substantial emotional harm or physical injury to, or the death of, a child served by the facility or program as further described by rule or policy.

5. 37 TAC §345.310 (c)(2)(K) provides that juvenile justice professionals must not falsify or make material omissions to governmental records.
6. On or about November 25, 2018, Respondent falsified eight room checks by indicating she had performed them when she had not.
7. 37 TAC §345.310 (c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Texas Family Code Chapter 261 and Texas Administrative Code Chapter 350.
8. On or about March 26, 2019, Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
9. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first class mail on June 24, 2019.
10. More than twenty days have elapsed since June 27, 2019, the date Respondent is presumed to have received notice of the formal charges.
11. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 6, Respondent's actions violated TEX. FAM. CODE §261.405(a)(5).
3. As evidenced by Findings of Facts 5 and 6, Respondent's actions violated 37 TAC §345.310 (c)(2)(K).
4. As evidenced by Findings of Facts 7 and 8, Respondent's actions violated 37 TAC §345.310 (c)(2)(G).
5. As evidenced by Findings of Facts 8 through 11, the requirements as provided by TEX. Gov't Code, §2001.056 and 37 TAC §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. The certification of Amanda Guzman as a juvenile supervision officer is permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to TEX. GOV'T CODE §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated August 9, 2019

AFFIDAVIT OF JENNA MALSBARY

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Jenna Malsbary. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Amanda Guzman (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on June 24, 2019, to the most recent address of record for Amanda Guzman as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by regular mail has not been returned.
3. The wrapper sent by certified mail, return receipt requested has not been returned.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about November 25, 2018, Respondent violated TEX. FAM. CODE §261.405(a)(5), to wit: Respondent falsified eight room checks by indicating she had performed them when she had not.
6. The written notice and petition indicated that on or about November 25, 2018, Respondent violated 37 TAC §345.310(c)(2)(K), to wit: Respondent falsified eight room checks by indicating she had performed them when she had not.
7. The written notice and petition indicated that on or about March 26, 2019, Respondent violated 37 TAC §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
8. The written notice and petition informed Respondent that TJJD was seeking revocation of Respondent’s certification as a juvenile supervision officer.
9. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’

10. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.

11. Twenty days have elapsed since June 27, 2019, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

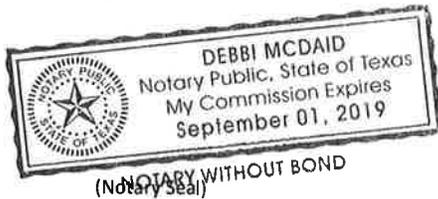
Signed this the 19th day of July 2019.

Jenna Malsbary

Jenna Malsbary, Attorney

Before me, the undersigned authority, on this day personally appeared Jenna Malsbary, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this the 19th day of July 2019.



Debbi McDavid

Notary Public in and for the State of Texas

My Commission expires: 07.19

DOCKET NO. 19-33783-190126

IN THE MATTER OF	§	BEFORE THE
	§	
MATTHEW SPORTINI	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 33783	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, which were submitted pursuant to 37 TAC §349.340. The documents indicate sufficient proof that proper notice was provided to Matthew Sportini (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to TEX. HUM. RES. CODE, §222.053, TEX. GOV’T. CODE, §2001.056, and 37 TAC Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about December 22, 2018 and May 30, 2019, Respondent held a juvenile supervision officer certification with the Texas Juvenile Justice Department (TJJD).
2. On or about December 22, 2018 and May 30, 2019, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in TEX. HUM. RES. CODE, Chapter 222 and 37 TAC Chapters 341-359.
3. 37 TAC §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. Pursuant to TEX. FAM. CODE §261.405(a)(1), Abuse means an intentional, knowing, or reckless act or omission by an employee, volunteer, or other individual working under the auspices of a facility or program that causes or may cause emotional harm or physical injury to, or the death of, a child served by the facility or program as further described by rule or policy.

5. 37 TAC §345.310(c)(2)(J) provides that juvenile justice professionals must not utilize unnecessary force or violence and shall only use the amount of force reasonably necessary and appropriate when justified to ensure the security of juveniles, the facility, program or department.
6. On or about December 22, 2018, Respondent put juvenile J.M. in a chokehold on the ground.
7. 37 TAC §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Texas Family Code Chapter 261 and Texas Administrative Code Chapter 350.
8. On or about May 30, 2019, Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
9. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first class mail on June 24, 2019.
10. More than twenty days have elapsed since June 27, 2019, the date Respondent is presumed to have received notice of the formal charges.
11. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 6, Respondent's actions violated TEX. FAM. CODE §261.405(a)(1).
3. As evidenced by Findings of Facts 5 and 6, Respondent's actions violated 37 TAC §345.310(c)(2)(J).
4. As evidenced by Findings of Facts 7 and 8, Respondent's actions violated 37 TAC §345.310(c)(2)(G).
5. As evidenced by Findings of Facts 9 through 11, the requirements as provided by TEX. Gov't Code, §2001.056 and 37 TAC §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. The certification of Matthew Sportini as a juvenile supervision officer is permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJJ's order. A party is presumed to have been notified of TJJJ's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJJ. Pursuant to TEX. GOV'T CODE §2001.146(e), the time allotted for TJJJ action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated August 9, 2019

AFFIDAVIT OF JENNA MALSARY

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Jenna Malsbary. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Matthew Sportini (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on June 24, 2019, to the most recent address of record for Matthew Sportini as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by regular mail has not been returned.
3. The wrapper sent by certified mail, return receipt requested has not been returned.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about December 22, 2018, Respondent violated TEX. FAM. CODE §261.405(a)(1), to wit: Respondent put juvenile J.M. in a chokehold on the ground.
6. The written notice and petition indicated that on or about December 22, 2018, Respondent violated 37 TAC §345.310(c)(2)(J), to wit: Respondent put juvenile J.M. in a chokehold on the ground.
7. The written notice and petition indicated that on or about May 30, 2019, Respondent violated 37 TAC §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
8. The written notice and petition informed Respondent that TJJD was seeking revocation of Respondent’s certification as a juvenile supervision officer.
9. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’

10. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.

11. Twenty days have elapsed since June 27, 2019, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

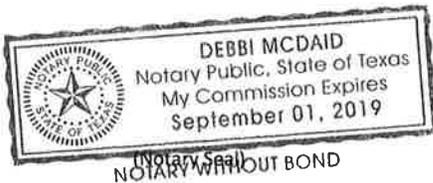
Signed this the 19th day of July 2019.

Jenna Malsbary

Jenna Malsbary, Attorney

Before me, the undersigned authority, on this day personally appeared Jenna Malsbary, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this the 19th day of July 2019.



Debbi McDavid
Notary Public in and for the State of Texas

My Commission expires: 9.1.19

DOCKET NO. 19-33968-190197

IN THE MATTER OF	§	BEFORE THE
	§	
MIRANDA JIMENEZ	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 33968	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of Texas Juvenile Justice Department’s staff attorney, which were submitted pursuant to Texas Administrative Code Title 37, Section 349.340. The documents indicate sufficient proof that proper notice was provided to Miranda Jimenez (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Texas Human Resources Code, Section 222.053, Texas Government Code, Section 2001.056, and Texas Administrative Code, Title 37, Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about February 24, 2019 and March 29, 2019, Respondent held a juvenile supervision officer certification with Texas Juvenile Justice Department (TJJD).
2. On or about February 24, 2019 and March 29, 2019, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in Texas Human Resources Code, Chapter 222 and Texas Administrative Code, Title 37, Chapters 341-359.
3. 37 TAC §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. Pursuant to TEX. FAM. CODE §261.405(a)(5), neglect means a negligent act or omission by an employee, volunteer, or other individual working under the auspices of a facility or program, including failure to comply with an individual treatment plan, plan of care, or individualized service plan, that causes or may cause substantial emotional harm or physical injury to, or the death of, a child served by the facility or program as further described by rule or policy.
5. On or about February 24, 2019, Respondent negligently left a cleaning closet door unlocked, which enabled juvenile C.C. to access and drink chemicals.

6. 37 TAC §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Texas Family Code Chapter 261 and Texas Administrative Code Chapter 350.
7. On or about March 29, 2019, Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
8. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested and first class mail on June 24, 2019.
9. More than twenty days have elapsed since June 27, 2019, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated the TEX. FAM. CODE §261.405(a)(5).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 TAC §345.310(c)(2)(G).
4. As evidenced by Findings of Facts 8 through 10, the requirements as provided by Texas Government Code, §2001.056 and 37 TAC §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. The certification of Miranda Jimenez as a juvenile supervision officer suspended for six-months and that such suspension period is probated.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to Texas Government Code Section 2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition

Master Order dated August 9, 2019

AFFIDAVIT OF JENNA MALSBARY

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Jenna Malsbary. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

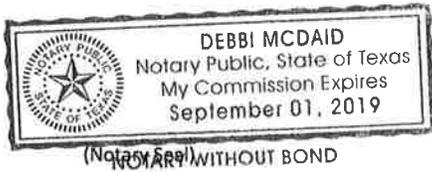
1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Miranda Jimenez, was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on June 24, 2019, to the most recent address of record for Miranda Jimenez as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by regular mail has not been returned.
3. The wrapper sent by certified mail, return receipt requested indicates this item was delivered on June 28, 2019.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about February 24, 2019, Respondent violated the TEX. FAM. CODE §261.405(a)(5), to wit: Respondent negligently left a cleaning closet door unlocked which enabled juvenile C.C. to access and drink chemicals.
6. The written notice and petition indicated that on or about March 29, 2019, Respondent violated 37 TAC §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
7. The written notice and petition informed Respondent that TJJD was seeking an six-month suspension of Respondent's certification and that such suspension period be probated.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
10. Twenty days have elapsed since June 28, 2019, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

Signed this the 19th day of July 2019.

Jenna Malsbary
Jenna Malsbary, Attorney

Before me, the undersigned authority, on this day personally appeared Jenna Malsbary, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this the 18th day of July 2019.



Debbi McDaid
Notary Public in and for the State of Texas

My Commission expires: 9.1.19

DOCKET NO. 19-28811-190065

IN THE MATTER OF	§	BEFORE THE
	§	
ASHLEY GIRARD	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. # 28811	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of Texas Juvenile Justice Department’s staff attorney, which were submitted pursuant to Texas Administrative Code Title 37, Section 349.340. The documents indicate sufficient proof that proper notice was provided to Ashley Girard (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to Texas Human Resources Code, Section 222.053, Texas Government Code, Section 2001.056, and Texas Administrative Code, Title 37, Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about October 19, 2018 and April 9, 2019, Respondent held a juvenile supervision officer certification with Texas Juvenile Justice Department (TJJD).
2. On or about October 19, 2018 and April 9, 2019, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in Texas Human Resources Code, Chapter 222 and Texas Administrative Code, Title 37, Chapters 341-359.
3. 37 TAC §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. Pursuant to TEX. FAM. CODE §261.405(a)(1), Abuse means an intentional, knowing, or reckless act or omission by an employee, volunteer, or other individual working under the auspices of a facility or program that causes or may cause emotional harm or physical injury to, or the death of, a child served by the facility or program as further described by rule or policy.
5. On or about October 19, 2018, Respondent gave a prescription pill, namely: Zofran, to juvenile M.C.
6. 37 TAC §345.310 (c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Texas Family Code Chapter 261 and Texas Administrative Code Chapter 350.

7. Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
8. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested and first class mail on May 16, 2019.
9. More than twenty days have elapsed since May 24, 2019, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated TEX. FAM. CODE §261.405(a)(1).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 TAC §345.310(c)(2)(G).
4. As evidenced by Findings of Facts 8-10, the requirements as provided by Texas Government Code, §2001.056 and 37 TAC §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. The certification of Ashley Girard as a juvenile supervision officer suspended for one-year and that such suspension period be active.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to Texas Government Code Section 2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated August 9, 2019

AFFIDAVIT OF JENNA MALSBARY

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Jenna Malsbary. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Ashley Girard, was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on May 16, 2019, to the most recent address of record for Ashley Girard as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by regular mail has not been returned.
3. The wrapper sent by certified mail, return receipt requested indicates this item was delivered on May 24, 2019.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about October 19, 2018, Respondent violated TEX. FAM. CODE §261.405(A)(1), to wit: Respondent gave a prescription pill, namely: Zofran, to juvenile M.C.
6. The written notice and petition indicated that on or about April 9, 2019, Respondent violated 37 TAC §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
7. The written notice and petition informed Respondent that TJJD was seeking a one-year suspension of Respondent's certification and that such suspension period be active.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
10. Twenty days have elapsed since May 24, 2019, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

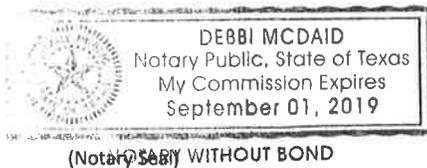
Signed this the 19th day of July 2019.

Jenna Malsbary

Jenna Malsbary, Attorney

Before me, the undersigned authority, on this day personally appeared Jenna Malsbary, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this the 19th day of July 2019.



Debbi McDaid

Notary Public in and for the State of Texas

My Commission expires: 9.1.19

DOCKET NO. 19-32152-190060

IN THE MATTER OF	§	BEFORE THE
	§	
JAMES CASTANEDA	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 32152	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, which were submitted pursuant to 37 TAC §349.340. The documents indicate sufficient proof that proper notice was provided to James Castaneda (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to TEX. HUM. RES. CODE, §222.053, TEX. GOV’T. CODE, §2001.056, and 37 TAC Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about October 18, 2018, Respondent held a juvenile supervision officer certification with the Texas Juvenile Justice Department (TJJD).
2. On or about October 18, 2018, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in TEX. HUM. RES. Code, Chapter 222 and 37 TAC Chapters 341-359.
3. 37 TAC §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 TAC §345.310(c)(2)(K) provides that juvenile justice professionals must not falsify or make material omissions to governmental records.
5. On or about October 18, 2018, Respondent falsified a room check by indicating he had performed a room check when he had not.
6. 37 TAC §345.310(c)(1)(A) provides juvenile justice professionals must abide by all federal laws, guidelines and rules, state laws, and TJJD administrative rules.
7. On or about October 18, 2018, Respondent, failed to perform room checks as required by 37 TAC §343.438.

8. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first class mail on June 24, 2019.
9. More than twenty days have elapsed since June 27, 2019, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated 37 TAC §345.310(c)(2)(K).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 TAC §345.310(c)(1)(A).
4. As evidenced by Findings of Facts 8 through 10, the requirements as provided by TEX. GOV'T CODE, §2001.056 and 37 TAC §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. The certification of James Castaneda as a juvenile supervision officer is permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to TEX. GOV'T CODE §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT
Signatures and date affixed by Default Disposition
Master Order dated August 9, 2019

AFFIDAVIT OF JENNA MALSARY

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Jenna Malsary. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to James Castaneda (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on June 24, 2019, to the most recent address of record for James Castaneda as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by regular mail has not been returned.
3. The wrapper sent by certified mail, return receipt requested indicates this item was delivered on June 27, 2019.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about October 18, 2018, Respondent violated 37 TAC §345.310(c)(2)(K), to wit: Respondent falsified a room check by indicating he had performed a room check when he had not.
6. The written notice and petition indicated that on or about October 18, 2018, Respondent violated 37 TAC §345.310(c)(1)(A), to wit: Respondent, failed to perform room checks as required by 37 TAC §343.438.
7. The written notice and petition informed Respondent that TJJD was seeking revocation of Respondent’s certification as a juvenile supervision officer.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
10. Twenty days have elapsed since June 27, 2019, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

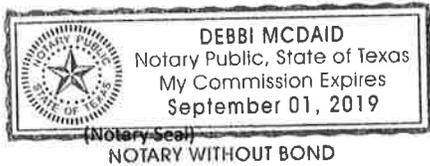
Signed this the 19th day of July 2019.

Jenna Malsbary

Jenna Malsbary, Attorney

Before me, the undersigned authority, on this day personally appeared Jenna Malsbary, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this the 19th day of July 2019.



Debbi McDavid
Notary Public in and for the State of Texas

My Commission expires: 9.1.19

DOCKET NO. 19-33689-190060

IN THE MATTER OF	§	BEFORE THE
	§	
BRENDA DE SANTIAGO	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 33689	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, which were submitted pursuant to 37 TAC §349.340. The documents indicate sufficient proof that proper notice was provided to Brenda De Santiago (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to TEX. HUM. RES. CODE, §222.053, TEX. GOV’T. CODE, §2001.056, and 37 TAC Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about October 18, 2018, Respondent held a juvenile supervision officer certification with the Texas Juvenile Justice Department (TJJD).
2. On or about October 18, 2018, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in TEX. HUM. RES. Code, Chapter 222 and 37 TAC Chapters 341-359.
3. 37 TAC §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. 37 TAC §345.310(c)(2)(K) provides that juvenile justice professionals must not falsify or make material omissions to governmental records.
5. On or about October 18, 2018, Respondent falsified a room check by indicating he had performed a room check when he had not.
6. 37 TAC §345.310(c)(1)(A) provides juvenile justice professionals must abide by all federal laws, guidelines and rules, state laws, and TJJD administrative rules.
7. On or about October 18, 2018, Respondent, failed to perform room checks as required by 37 TAC §343.438.

8. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first class mail on May 16, 2019.
9. More than twenty days have elapsed since May 20, 2019, the date Respondent is presumed to have received notice of the formal charges.
10. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 5, Respondent's actions violated 37 TAC §345.310(c)(2)(K).
3. As evidenced by Findings of Facts 6 and 7, Respondent's actions violated 37 TAC §345.310(c)(1)(A).
4. As evidenced by Findings of Facts 8 through 10, the requirements as provided by TEX. GOV'T CODE, §2001.056 and 37 TAC §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. The certification of Brenda De Santiago as a juvenile supervision officer is permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to TEX. GOV'T CODE §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT
Signatures and date affixed by Default Disposition
Master Order dated August 9, 2019

AFFIDAVIT OF JENNA MALSBAR Y

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Jenna Malsbary. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Brenda De Santiago (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on May 16, 2019, to the most recent address of record for Brenda De Santiago as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by regular mail has not been returned.
3. The wrapper sent by certified mail, return receipt requested indicates this item was delivered on May 20, 2019.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about October 18, 2018, Respondent violated 37 TAC §345.310(c)(2)(K), to wit: Respondent falsified a room check by indicating he had performed a room check when he had not.
6. The written notice and petition indicated that on or about October 18, 2018, Respondent violated 37 TAC §345.310(c)(1)(A), to wit: Respondent, failed to perform room checks as required by 37 TAC §343.438.
7. The written notice and petition informed Respondent that TJJD was seeking revocation of Respondent’s certification as a juvenile supervision officer.
8. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’
9. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
10. Twenty days have elapsed since May 20, 2019, the effective date of notice, and Respondent has failed to file a written response to the formal charges.”

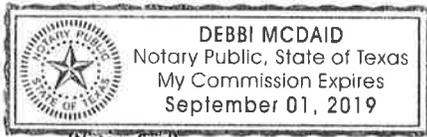
Signed this the 19th day of July 2019.

Jenna Malsbary

Jenna Malsbary, Attorney

Before me, the undersigned authority, on this day personally appeared Jenna Malsbary, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this the 19th day of July 2019.



Debbi McDaid

Notary Public in and for the State of Texas

My Commission expires: 9.1.19

DOCKET NO. 19-28571-190089

IN THE MATTER OF	§	BEFORE THE
	§	
JEANETTE GONZALEZ	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 28571	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, which were submitted pursuant to 37 TAC §349.340. The documents indicate sufficient proof that proper notice was provided to Jeanette Gonzalez (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to TEX. HUM. RES. CODE, §222.053, TEX. GOV’T. CODE, §2001.056, and 37 TAC Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about November 14, 2018 and December 18, 2018, Respondent held a juvenile supervision officer certification with the Texas Juvenile Justice Department (TJJD).
2. On or about November 14, 2018 and December 18, 2018, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in TEX. HUM. RES. Code, Chapter 222 and 37 TAC Chapters 341-359.
3. 37 TAC §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. Pursuant to TEX. FAM. CODE §261.405(a)(5), Neglect means a negligent act or omission by an employee, volunteer, or other individual working under the auspices of a facility or program, including failure to comply with an individual treatment plan, plan of care, or individualized service plan, that causes or may cause substantial emotional harm or physical injury to, or the death of, a child served by the facility or program as further described by rule or policy.

5. 37 TAC §345.310 (c)(2)(K) provides that juvenile justice professionals must not falsify or make material omissions to governmental records.
6. On or about November 14, 2018, Respondent falsified two room checks by indicating she had performed them when she had not.
7. 37 TAC §345.310 (c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Texas Family Code Chapter 261 and Texas Administrative Code Chapter 350.
8. On or about December 18, 2018, Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
9. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first class mail on May 16, 2019.
10. More than twenty days have elapsed since May 18, 2019, the date Respondent is presumed to have received notice of the formal charges.
11. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 6, Respondent's actions violated TEX. FAM. CODE §261.405(a)(5).
3. As evidenced by Findings of Facts 5 and 6, Respondent's actions violated 37 TAC §345.310 (c)(2)(K).
4. As evidenced by Findings of Facts 7 and 8, Respondent's actions violated 37 TAC §345.310 (c)(2)(G).
5. As evidenced by Findings of Facts 8 through 11, the requirements as provided by TEX. Gov't Code, §2001.056 and 37 TAC §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. The certification of Jeanette Gonzalez as a juvenile supervision officer is permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to TEX. GOV'T CODE §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated August 9, 2019

AFFIDAVIT OF JENNA MALSBARY

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Jenna Malsbary. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Jeanette Gonzalez (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on May 16, 2019, to the most recent address of record for Jeanette Gonzalez as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by regular mail has not been returned.
3. The wrapper sent by certified mail, return receipt requested indicates this item was delivered on May 18, 2019.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about November 14, 2018, Respondent violated TEX. FAM. CODE §261.405(a)(5), to wit: Respondent falsified two room checks by indicating she had performed them when she had not.
6. The written notice and petition indicated that on or about November 14, 2018, Respondent violated 37 TAC §345.310(c)(2)(K), to wit: Respondent falsified two room checks by indicating she had performed them when she had not.
7. The written notice and petition indicated that on or about December 18, 2018, Respondent violated 37 TAC §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
8. The written notice and petition informed Respondent that TJJD was seeking revocation of Respondent’s certification as a juvenile supervision officer.
9. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’

10. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
11. Twenty days have elapsed since May 18, 2019, the effective date of notice, and Respondent has failed to file a written response to the formal charges."

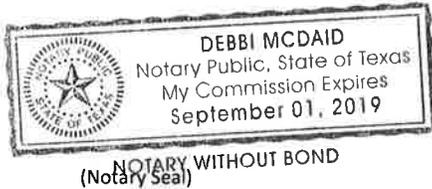
Signed this the 19th day of July 2019.

Jenna Malsbary

Jenna Malsbary, Attorney

Before me, the undersigned authority, on this day personally appeared Jenna Malsbary, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this the 19th day of July 2019.



Debbi McDAID

Notary Public in and for the State of Texas

My Commission expires: 9.1.19

DOCKET NO. 19-32406-190089

IN THE MATTER OF	§	BEFORE THE
	§	
JOSHUA MUNOZ	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 32406	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, which were submitted pursuant to 37 TAC §349.340. The documents indicate sufficient proof that proper notice was provided to Joshua Munoz (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to TEX. HUM. RES. CODE, §222.053, TEX. GOV’T. CODE, §2001.056, and 37 TAC Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about November 14, 2018 and December 18, 2018, Respondent held a juvenile supervision officer certification with the Texas Juvenile Justice Department (TJJD).
2. On or about November 14, 2018 and December 18, 2018, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in TEX. HUM. RES. Code, Chapter 222 and 37 TAC Chapters 341-359.
3. 37 TAC §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. Pursuant to TEX. FAM. CODE §261.405(a)(5), Neglect means a negligent act or omission by an employee, volunteer, or other individual working under the auspices of a facility or program, including failure to comply with an individual treatment plan, plan of care, or individualized service plan, that causes or may cause substantial emotional harm or physical injury to, or the death of, a child served by the facility or program as further described by rule or policy.

5. 37 TAC §345.310 (c)(2)(K) provides that juvenile justice professionals must not falsify or make material omissions to governmental records.
6. On or about November 14, 2018, Respondent falsified two room checks by indicating he had performed them when he had not.
7. 37 TAC §345.310 (c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Texas Family Code Chapter 261 and Texas Administrative Code Chapter 350.
8. On or about December 18, 2018, Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
9. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first class mail on May 16, 2019.
10. More than twenty days have elapsed since June 3, 2019, the date Respondent is presumed to have received notice of the formal charges.
11. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 6, Respondent's actions violated TEX. FAM. CODE §261.405(a)(5).
3. As evidenced by Findings of Facts 5 and 6, Respondent's actions violated 37 TAC §345.310 (c)(2)(K).
4. As evidenced by Findings of Facts 7 and 8, Respondent's actions violated 37 TAC §345.310 (c)(2)(G).
5. As evidenced by Findings of Facts 8 through 11, the requirements as provided by TEX. GOV'T CODE, §2001.056 and 37 TAC §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. The certification of Joshua Munoz as a juvenile supervision officer is permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to TEX. GOV'T CODE §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated August 9, 2019

AFFIDAVIT OF JENNA MALSBARY

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Jenna Malsbary. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Joshua Munoz (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on May 16, 2019, to the most recent address of record for Joshua Munoz as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by regular mail has not been returned.
3. The wrapper sent by certified mail, return receipt requested indicates this item was delivered on June 3, 2019.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about November 14, 2018, Respondent violated TEX. FAM. CODE §261.405(a)(5), to wit: Respondent falsified two room checks by indicating he had performed them when she had not.
6. The written notice and petition indicated that on or about November 14, 2018, Respondent violated 37 TAC §345.310(c)(2)(K), to wit: Respondent falsified two room checks by indicating he had performed them when she had not.
7. The written notice and petition indicated that on or about December 18, 2018, Respondent violated 37 TAC §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
8. The written notice and petition informed Respondent that TJJD was seeking revocation of Respondent’s certification as a juvenile supervision officer.
9. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’

10. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.
11. Twenty days have elapsed since June 3, 2019, the effective date of notice, and Respondent has failed to file a written response to the formal charges."

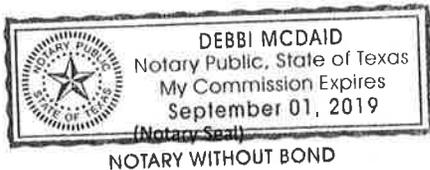
Signed this the 19th day of July 2019.

Jenna Malsbary

Jenna Malsbary, Attorney

Before me, the undersigned authority, on this day personally appeared Jenna Malsbary, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this the 19th day of July 2019.



Debbi McDavid
Notary Public in and for the State of Texas

My Commission expires: 9.1.19

DOCKET NO. 19-30795-190174

IN THE MATTER OF	§	BEFORE THE
	§	
JUNIOR FLORES	§	TEXAS JUVENILE
	§	
CERTIFICATION NO. 30795	§	JUSTICE BOARD

DEFAULT ORDER

The Texas Juvenile Justice Board (Board) considered the recommendation of the Executive Director and the affidavit of the Texas Juvenile Justice Department’s staff attorney, which were submitted pursuant to 37 TAC §349.340. The documents indicate sufficient proof that proper notice was provided to Junior Flores (Respondent) and that appropriate relief, including the imposition of sanctions, was requested. The Board has jurisdiction over and authority to perform this action pursuant to TEX. HUM. RES. CODE, §222.053, TEX. GOV’T. CODE, §2001.056, and 37 TAC Chapter 349.

The Board makes the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. On or about February 4, 2019 and June 13, 2019, Respondent held a juvenile supervision officer certification with the Texas Juvenile Justice Department (TJJD).
2. On or about February 4, 2019 and June 13, 2019, Respondent was required to comply with all relevant TJJD standards, rules, and regulations relating to certified juvenile supervision officers included in TEX. HUM. RES. CODE, Chapter 222 and 37 TAC Chapters 341-359.
3. 37 TAC §349.305 provides that TJJD may initiate disciplinary action when TJJD confirms an officer has violated the Code of Ethics or has confirmed that abuse, neglect, or exploitation has occurred.
4. Pursuant to TEX. FAM. CODE §261.405(a)(1), Abuse means an intentional, knowing, or reckless act or omission by an employee, volunteer, or other individual working under the auspices of a facility or program that causes or may cause emotional harm or physical injury to, or the death of, a child served by the facility or program as further described by rule or policy.

5. 37 TAC §345.310(c)(2)(J) provides that juvenile justice professionals must not utilize unnecessary force or violence and shall only use the amount of force reasonably necessary and appropriate when justified to ensure the security of juveniles, the facility, program or department.
6. On or about February 4, 2019, Respondent grabbed juvenile K.S. during an unnecessary restraint and slammed him to the ground on his back.
7. 37 TAC §345.310(c)(2)(G) provides juvenile justice professionals must not be designated as a perpetrator in an abuse, exploitation and neglect investigation conducted by TJJD under the authority of Texas Family Code Chapter 261 and Texas Administrative Code Chapter 350.
8. On or about June 13, 2019, Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
9. TJJD effectively served Respondent with proper notice of the formal charges and requested discipline through written notice sent via certified mail, return receipt requested, and first class mail on June 25, 2019.
10. More than twenty days have elapsed since June 28, 2019, the date Respondent is presumed to have received notice of the formal charges.
11. To date, Respondent has not filed an answer to the formal charges.

CONCLUSIONS OF LAW

1. As evidenced by Findings of Fact 1 through 3, TJJD has jurisdiction to hear this case and to impose the requested discipline.
2. As evidenced by Findings of Facts 4 and 6, Respondent's actions violated TEX. FAM. CODE §261.405(a)(1).
3. As evidenced by Findings of Facts 5 and 6, Respondent's actions violated 37 TAC §345.310(c)(2)(J).
4. As evidenced by Findings of Facts 7 and 8, Respondent's actions violated 37 TAC §345.310(c)(2)(G).
5. As evidenced by Findings of Facts 9 through 11, the requirements as provided by TEX. Gov't Code, §2001.056 and 37 TAC §349.340 upon which a default order may be granted have been met.

ORDERING PROVISIONS

IT IS THEREFORE ORDERED by the Texas Juvenile Justice Board that:

1. The certification of Junior Flores as a juvenile supervision officer is permanently revoked.
2. All requested Findings of Fact and Conclusions of Law not expressly adopted herein are denied.
3. All pending motions and requests for relief not previously granted or expressly granted in this Order are denied.

This Order shall not be final and effective until twenty-five days after a party is notified of TJJD's order. A party is presumed to have been notified of TJJD's Order three days after the date on which the notice is actually mailed. If a timely motion for rehearing is filed by any party at interest, this Order shall not become final and effective until such motion is overruled, or if such motion is granted, this Order shall be subject to further action by TJJD. Pursuant to TEX. GOV'T CODE §2001.146(e), the time allotted for TJJD action on a motion for rehearing in this case prior to its being overruled by operation of law is hereby extended until one hundred days from the date the parties are notified of the Order.

TEXAS JUVENILE JUSTICE DEPARTMENT

Signatures and date affixed by Default Disposition
Master Order dated August 9, 2019

AFFIDAVIT OF JENNA MALSBARY

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

“My name is Jenna Malsbary. I am of sound mind and capable of making this affidavit. The facts stated in this affidavit are within my personal knowledge and are true and correct.

1. On behalf of the Texas Juvenile Justice Department, written notice of formal charges, addressed to Junior Flores (Respondent) was sent via certified mail, return receipt requested and first-class mail, postage prepaid, on June 25, 2019, to the most recent address of record for Junior Flores as registered with the Texas Juvenile Justice Department.
2. The wrapper sent by regular mail has not been returned.
3. The wrapper sent by certified mail, return receipt requested indicates this item was delivered on June 28, 2019.
4. Notice is presumed received no later than three days after mailing.
5. The written notice and petition indicated that on or about February 4, 2019, Respondent violated TEX. FAM. CODE §261.405(a)(1), to wit: Respondent grabbed juvenile K.S. during an unnecessary restraint and slammed him to the ground on his back.
6. The written notice and petition indicated that on or about February 4, 2019, Respondent violated 37 TAC §345.310(c)(2)(J), to wit: Respondent grabbed juvenile K.S. during an unnecessary restraint and slammed him to the ground on his back.
7. The written notice and petition indicated that on or about June 13, 2019, Respondent violated 37 TAC §345.310(c)(2)(G), to wit: Respondent was designated as a perpetrator in a TJJD abuse, neglect, or exploitation investigation.
8. The written notice and petition informed Respondent that TJJD was seeking revocation of Respondent’s certification as a juvenile supervision officer.
9. The written notice included in capital letters in 12-point boldface type the statement: ‘FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT.’

10. The written notice informed Respondent of the requirement to file a written response within twenty days of receipt of the notice.

11. Twenty days have elapsed since June 28, 2019, the effective date of notice, and Respondent has failed to file a written response to the formal charges."

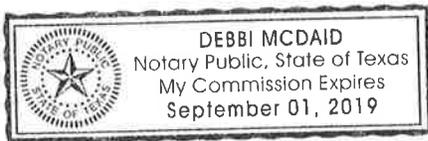
Signed this the 19th day of July 2019.

Jenna Malsbary

Jenna Malsbary, Attorney

Before me, the undersigned authority, on this day personally appeared Jenna Malsbary, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration herein expressed.

Given under my hand and seal of office this the 19th day of July 2019.



NO AFFIDAVIT BOND

Debbi McDaid

Notary Public in and for the State of Texas

My Commission expires: 9-1-19



Texas Juvenile Justice Department
MASTER DEFAULT ORDER

**A MASTER DEFAULT ORDER RELATED TO DISCIPLINARY CASES OF CERTIFIED JUVENILE PROBATION OFFICERS
OR JUVENILE SUPERVISION OFFICERS OR COMMUNITY ACTIVITIES OFFICERS**

On this the 9th day of August 2019, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit and where, among other matters, came up for consideration and adoption the following Default Order(s) in the following matter(s) related to the discipline of certified juvenile probation officer(s), juvenile supervision officer(s) or community activities officer(s):

ITEM	DOCKET NUMBER	NAME, CERTIFICATION NUMBER AND LOCATION	RECOMMENDED DISCIPLINE	COUNTY							
a.	19-32488-190013	Eugene Stearns, # 32488 Bell County Juvenile Services Center	1yr. suspension, probated	Bell							
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME, CERTIFICATION NUMBER AND LOCATION	RECOMMENDED DISCIPLINE	COUNTY							
b.	19-30592-190138	Michael A. Leal, # 30592 Bexar County Juvenile Detention Center	One-year suspension, probated	Bexar							
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:					

ITEM	DOCKET NUMBER	NAME, CERTIFICATION NUMBER AND LOCATION	RECOMMENDED DISCIPLINE	COUNTY
c.	19-33676-IG1921110	Cailey Laughard, # 33676	Revocation	Brown

The Oaks Brownwood TrueCore											
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:					

ITEM	DOCKET NUMBER	NAME, CERTIFICATION NUMBER AND LOCATION	RECOMMENDED DISCIPLINE	COUNTY							
d.	19-28933-190130	Joe Smith, # 28933 Barbara Culver Juvenile Detention Center	1 yr suspension, with 30 days active, remaining probated	Floyd							
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:					

ITEM	DOCKET NUMBER	NAME, CERTIFICATION NUMBER AND LOCATION	RECOMMENDED DISCIPLINE	COUNTY							
e.	19-29551-190115	Amanda Guzman, # 29551 Garza County Regional Juvenile Center	Revocation	Garza							
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:					

ITEM	DOCKET NUMBER	NAME, CERTIFICATION NUMBER AND LOCATION	RECOMMENDED DISCIPLINE	COUNTY							
f.	19-33783-190126	Matthew Sportini, # 33783 Leadership Academy	Revocation	Harris							
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					

Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:					

ITEM	DOCKET NUMBER	NAME, CERTIFICATION NUMBER AND LOCATION					RECOMMENDED DISCIPLINE					COUNTY
g.	19-33968-190197	Miranda Jimenez, # 33968 Hays County Juvenile Pre-Adjudication Detention Center					6 mons. suspension, probated					Hays
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	
Edeska Barnes, Jr.						Scott Matthew						
James Castro						Vincent Morales Jr.						
Mona Lisa Chambers						Stephanie Moreno						
Pama Hencerling						Allison Palmer						
Lisa Jarrett						Wesley C. Ritchey						
Ann Lattimore						Jimmy Smith						
Melissa Martin						Motion:						

ITEM	DOCKET NUMBER	NAME, CERTIFICATION NUMBER AND LOCATION					RECOMMENDED DISCIPLINE					COUNTY
h.	19-28811-190065	Ashley Girard, # 28811 Bill Logue Juvenile Justice Center					1 yr suspension, active					McLennan
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	
Edeska Barnes, Jr.						Scott Matthew						
James Castro						Vincent Morales Jr.						
Mona Lisa Chambers						Stephanie Moreno						
Pama Hencerling						Allison Palmer						
Lisa Jarrett						Wesley C. Ritchey						
Ann Lattimore						Jimmy Smith						
Melissa Martin						Motion:						

ITEM	DOCKET NUMBER	NAME, CERTIFICATION NUMBER AND LOCATION					RECOMMENDED DISCIPLINE					COUNTY
i.	19-32152-190060	James Arnes Castaneda, # 32152 Barbara Culver Juvenile Detention Center					Revocation					Midland
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	
Edeska Barnes, Jr.						Scott Matthew						
James Castro						Vincent Morales Jr.						
Mona Lisa Chambers						Stephanie Moreno						
Pama Hencerling						Allison Palmer						

Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

Wesley C. Ritchey					
Jimmy Smith					
Motion:					

ITEM	DOCKET NUMBER	NAME, CERTIFICATION NUMBER AND LOCATION	RECOMMENDED DISCIPLINE	COUNTY	
j.	19-33689-190060	Brenda De Santiago, # 33689 Barbara Culver Juvenile Detention Center	Revocation	Midland	
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:					

ITEM	DOCKET NUMBER	NAME, CERTIFICATION NUMBER AND LOCATION	RECOMMENDED DISCIPLINE	COUNTY	
k.	19-28571-190089	Jeanette Gonzalez, # 28571 Robert N. Barnes Regional Juvenile Facility	Revocation	Nueces	
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:					

ITEM	DOCKET NUMBER	NAME, CERTIFICATION NUMBER AND LOCATION	RECOMMENDED DISCIPLINE	COUNTY	
l.	19-32406-190089	Joshua Munoz, # 32406 Robert N. Barnes Regional Juvenile Facility	Revocation	Nueces	
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:					

ITEM	DOCKET NUMBER	NAME, CERTIFICATION NUMBER AND LOCATION				RECOMMENDED DISCIPLINE	COUNTY				
m.	19-30795-190174	Junior Flores, # 30795 Lynn W. Ross Juvenile Detention Center				Revocation	Tarrant				
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:					

WHEREAS, the Board has jurisdiction over these actions pursuant to Texas Human Resources Code §222.053 and Texas Administrative Code, Title 37, §349.305 et seq. and authority to enter a Default Order under Texas Administrative Code, Title 37, §349.340, pursuant to Texas Government Code §2001.056; and

WHEREAS, the Board considered each matter and a motion to adopt the recommended findings and facts and conclusions of law as set forth in each Default Order was lawfully moved, duly seconded, and approved by a majority of the present and voting members of the Texas Juvenile Justice Board; and

NOW, THEREFORE BE IT ORDERED THAT the Final Order in each referenced matter and each referenced matter shall become effective as provided therein according to the date this Order is signed and that a copy of this Order shall be affixed to each Final Order.

The foregoing Master Default Order was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this the 9th day of August 2019.

Texas Juvenile Justice Board

The Honorable Wes Ritchey, Chairman



TEXAS
JUVENILE JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Executive Committee Meeting
11209 Metric Blvd., Building H – Lone Star Conference Room
Austin, Texas, 78757
Thursday, June 13, 2019

COMMITTEE MEMBERS PRESENT:

Wes Ritchey, Committee Chair
The Honorable Lisa Jarrett
Chief Scott Matthews
Jimmy Smith

COMMITTEE MEMBERS ABSENT:

Edeska Barnes

OTHER BOARD MEMBERS PRESENT:

Chief Pama Hencerling
Melissa Martin
Mona Lisa Chambers

EXECUTIVE STAFF PRESENT:

Camille Cain, Executive Director
Seth Christensen, Chief of Staff
Christian von Wupperfeld, General Counsel
Jeannette Cantu, Executive Assistant

Call to Order

Chairman Ritchey called the meeting to order at 9:00 a.m.

Discussion, consideration, and possible approval regarding excused absences (Action)

Edeska Barnes was absent. Chief Matthew moved to excuse the absence. Judge Jarrett seconded. The motion passed.

Discussion, consideration, and possible approval of revisions to the Board Governance and Policy Manual (Action)

Chairman Ritchey discussed excused absences and unexcused absences from board meetings. Mr. von Wupperfeld talked about what other boards do for attendance policies. Chairman Ritchey stated that it is his expectation that to be excused for an absence, a board member should notify him or Jeannette Cantu at least one week in advance or as soon as practical. The goal is communication, just call when you are going to be absent.

There was further discussion regarding the Texas Model, Trauma-informed care, and connecting schools with counties.

Chairman Ritchey discussed possibly having an agenda item at the next board meeting to consider raising Ms. Cains' salary to that amount which was capped by the legislature this session.

Adjourn

The meeting was adjourned at 9:50 a.m.



TEXAS
JUVENILE JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Trust Committee Meeting
11209 Metric Blvd., Building H – Lone Star Conference Room
Austin, Texas, 78757
Thursday, June 13, 2019

COMMITTEE MEMBERS PRESENT:

Jimmy Smith, Committee Chair
James Castro
Anne Lattimore

COMMITTEE MEMBERS ABSENT:

Allison Palmer

OTHER BOARD MEMBERS PRESENT:

Pama Hencerling
The Honorable Lisa Jarrett
The Honorable Wes Ritchey
Scott Matthew
Melissa Martin
Mona Lisa Chambers

EXECUTIVE STAFF PRESENT:

Christian von Wupperfeld, General Counsel
Jeanette Cantu, Executive Assistant
Camille Cain, Executive Director
Nate Jackson, Chief Operating Officer
Seth Christensen, Chief of Staff

OTHER STAFF AND GUESTS PRESENT:

Christina Garcia, TJJD
Marqus Butler, TJJD
Janie Zapata, TJJD
Ana Villarreal, TJJD
Steve Manning, Owner of Natural Resources Solutions
Wallace Vernon, Treasurer for the Central Texas Boys and Girls Club
Daniel Hall, Resource Development Director for the Boys and Girls Club
Bradley Ware, member of the public

Call to Order

Chairman Jimmy Smith called the meeting to order at 10:10 a.m.

Discussion, consideration, and possible approval regarding excused absences (Action)

Allison Palmer was absent. James Castro moved to excuse the absence. Anne Lattimore seconded. The motion passed.

Discussion, consideration, and possible approval regarding the March 14, 2019, meeting minutes (Action)

Anne Lattimore moved to approve the minutes. James Castro seconded. The motion passed.

Discussion regarding increasing the number of educational assistance recipients through the John C. Wende and Parrie Haynes trusts

Christina Garcia, Staff Attorney, approached with Marqus Butler, Reentry and Parole Operations Manager, to discuss increasing the pool of recipients for educational assistance, future efforts, and requesting the committee's feedback. Ms. Garcia stated the current process involves reentry into the community, meaning after youth leave the TJJD facility, whether it be through discharge or parole the youth are able to submit an application for educational assistance and will receive it if they are an orphan. An orphan is defined as full orphan, half orphan, or dependent or neglected child with the loss of one or both parents through death, termination of rights, abandonment, or incarceration. This definition is based on the history of the State orphan home for both Trusts.

The idea of increasing recipients has been discussed in prior meetings. In this case, feedback is being solicited to create updated guidelines to present to the committee either at the next meeting or at the following meeting.

The current idea to increase recipients is to allow the applications for educational assistance prior to reentry by allowing educational assistance for GED and other educational related testing, college courses, and training while in TJJD. The Education Department would be assisting in these efforts. While the youth are in our care, it would also flag them as a candidate for educational assistance upon reentry as well.

Another idea is making sure to have a broad reading of the definition of orphan, for example, in the case of abandonment by adopted parents this would be considered orphan as well (this is an instance that has come up in the past). This would be a case by case determination, but the idea would assist as many youth as possible.

Lastly, given the demographic of the youth in our care it is more likely than not that they meet the orphan criteria so we want to encourage applications as much as possible with the presumption that they will qualify and use the information while they are in our care to determine otherwise. We want to ensure that all eligible TJJD youth are receiving Educational assistance. The grand plan would be to open up the application process to include non-TJJD youth, funds and resources permitting.

Marqus Butler discussed the current efforts Reentry Services is making at present and welcomed feedback from the committee after his discussion. Mr. Butler stated the current activities involve an audacious process of trying to increase the number of young people accessing the services and resources. We need to promote it in a more youth friendly manner so we've created a more young adult friendly flyer, in English and Spanish that has been receptive of young people. Since the creation and introduction of the flyer to we have seen a small uptick in the number of young people that are interested in the trust fund resources. We've also collected some success stories that we have printed. It includes examples of young people who have access to trust fund resources and access to various avenues of higher education. Two

examples are a young lady who is pursuing a medical degree and a young man that is going to graduate this summer and obtain his teacher certification.

We are definitely trying to make a push into getting more young people engaged or interested to have more of an interest in a career tech avenue. Similar to welding, cosmetology, and barber school, because not all young people want to go to College and spend four years sitting at a desk and accumulating a large amount of student loans.

Ms. Garcia welcomed ideas from the committee or things they would like to see in terms of guidelines of what TJJD could pursue to increase the Educational assistance to the recipients.

Mr. Smith spoke about a young man who came to speak and had graduated from Navarro College who was going on to finish out his career. He came to thank the board for him being in prison, because it turned his life around and stated this would be beneficial to the youth to see a person as he succeed. In addition, Mr. Smith asked what we would do with this information.

Mr. Butler stated they are currently trying to get young people that have completed the trust fund or have moved on and likes the idea of having them come back and facilitate a discussion with a group of young people.

In response to the information, Mr. Smith stated if the kids have been in those same shoes they know they have a chance and asked if anyone else had any comments.

In response, Ms. Lattimore asked what percentage was being utilized.

In response to the question Ms. Garcia replied at last report, we had expended about fifty percent of the educational assistance budget and stated they are on target in terms of budget. She offered to look up the current numbers.

Ms. Lattimore asked about recent graduations and if any of the youth that just graduated took advantage of the funds?

In response, Mr. Butler stated this would be better answered by Myra because she has seen an uptick in the number of young people interested. There is a nice size pool of young people, if we can figure out the orphan definition. In addition, if we can figure out that group of young people that can potentially access it because what seems to be consistent with that group is at some point, they were orphaned but they were adopted. As a result, the orphan status is unknown and when they got older it becomes a failed adoption. Similarly, the young person comes into our care and then the individual that adopted them doesn't want to have anything to do with them.

Ms. Garcia responded stating essentially, they are orphaned a second time.

Mr. Butler stated Myra Chandler, reentry specialist and Melissa do a great job of identifying the young people as they start the reentry process. Myra looks through youth histories and finds if this young person meets the qualifications.

Ms. Lattimore responded by stating it shouldn't be questioned if they are orphaned. Even if they are teens. She also agreed with allowing them to continue to be identified as orphaned and receive the benefits.

Mr. Smith stated he thinks the Trust committee doubled the budget for this educational assistance.

Ms. Garcia responded with we've met or exceeded the amount for fiscal year 2018 during this year.

Ms. Lattimore asked to what extent will you adjust the language of orphan and asked if she understood the information correctly, you may open it to broaden the definition to where other youth may apply?

Ms. Garcia responded stating the idea is to make sure that the youth in our care, TJJJ youth, as many as possible can utilize the resource do. If the mechanisms are in place then potentially opening it up to other youth that meet the definition of orphan might be available but that is dependent on availability of funds and resources because we don't want to defeat the purpose.

Ms. Latimore stated her concern is taxes.

Mr. Smith closed with thanking everyone and asked for any other comments?

Update on the John C. Wende and Parrie Haynes trust activities

Ms. Garcia approached and spoke about a letter of endorsement from State Senator Dawn Buckingham's Office, Senate District 24, she mentioned the lease extension and how important the Parrie Haynes Trust and the Boys and Girls club are to Bell County and Senate District 24. In addition, she stated the Boys and Girls Club is known for its assistance to Texas children and children throughout the nation. Two handouts were provided to the Trust Committee regarding the Letter from Dawn Buckingham's Office and the Boys and Girls Club program handout.

In addition, Ms. Garcia mentioned the field school program that Dr. Jones from Texas A&M Central Texas wanted to conduct at the Priddy Cabin on the Parrie Haynes Ranch, but didn't meet the class enrollment requirement. It is hopeful it will be conducted next May.

Ms. Garcia informed the Board of the next presentation with some background information stating the Boys and Girls Club as the current lessee, and is collaborating with Natural Resources Solutions (NRS) to make this presentation. The presentation includes using approximately 2,000 acres of the ranch, that is not currently a term mitigation site for the length of the lease for the Boys and Girls Club, which is currently through December of 2030, which may extend through December of 2040, if the renewals are executed. They are seeking approval to have this arrangement under Section 6.02 of the lease. They are here to eventually obtain the Board's consent to complete the arrangement. If a decision were reached, the Boy and Girls Club would enter in an MOU with Texas Watershed Management Foundation who would ultimately oversee the term mitigation. For reference, John Macey, the current biologist has made himself available today to answer any questions.

Presentation by the Boys and Girls Club of Central Texas and Natural Resources Solutions

Wallace Vernon, treasurer of the Central Texas Boys and Girls Club, approached first and spoke. He stated, The Boys and Girls Club handles about 5,700 square miles of Central Texas and provided information to

the Board showing all the cities that are included under the umbrella of Central Texas. Mr. Vernon spoke about relationships and thanked TJD for giving them the lease on the property, approximately three years ago. He stated they have been working diligently to improve the property and have done a lot of deferred maintenance to the property.

Mr. Wallace stated they have established a good relationship with C5 Foundation of Texas, which had the lease before them and they will be using the facility again this summer for their programs. Mr. Vernon stated the friends of Parrie Haynes have been a very participatory entity with the group and some of them have showed today for this meeting. These friends have completed plenty of manual labor on the site, and offered thanks.

Mr. Wallace stated they have good relationships with school districts and local colleges in the area and this has become the focus of the Boys and Girls Club today, is education. He stated many of the kids would qualify as orphans.

A new relationship that started about a year ago has been Natural Resources Solutions. Their goal is the same goal that the Boys and Girls Club of Central Texas has and that is to improve the ranch to its natural state. We want to safeguard the mitigation plan that is in place and the wildlife management plan that is in place, but we also want to take out the remaining invasive plant that is prevalent in Central Texas, Ash Juniper. Moreover, Mr. Vernon mentioned one of the documents that was provided to Ms. Garcia is an audit of the relationship that NRS has with a CPA firm in Waco. He stated he has lots of working relationships with CPA firms in Central Texas. Lastly, he stated he has a good relationship with the firm and introduced Steve Manning.

Steve Manning introduced himself as the owner of the environmental Consultant Firm, NRS and stated they would talk more about the Texas Watershed Management Foundation. Mr. Manning stated NRS is providing some technical support to the foundation for this matter and all board members have a copy of the project maps in front of them, which he will speak from.

Mr. Manning stated Mr. Vernon and his group reached out to him about a year ago looking for ways to find additional resources. Mr. Manning stated there is a lot of work to be done on the Parrie Haynes Ranch. Mr. Manning explained why Mr. Vernon reached out to him and his family has been in the Coryell, Bell County area since the 1850's. In addition, they are very familiar with the ranch because the Fort Hood butts up the northern boundary. Mr. Manning stated he understands the concerns of the community and Mr. Wallace because his family has been in the land owning business for a long time and recognizing the historic value of that property.

Mr. Manning praised the current work of the Parrie Haynes friends and stated there is additional funds and resources that are needed. He stated the major problem is the Ash Juniper. They are trying to get rid of it but putting it back to something that is a little more in balance.

About a year ago we became aware there are a number of projects that are occurring across the state that are in need of water credit. Mr. Manning spoke about the Clean Water Act, and WOTUS water in the U.S. He shared an example of being a developer or building a pipeline and going across from the Permian to the Gulf you are going to hit creeks and streams and you have to have thorough permits to offset, this impacts all this. It creates a good demand for credits for mitigation. In looking at this, we thought about the Parrie Haynes Ranch as a possible mitigation site, because it is already a mitigation site for Warblers and Vireos, an arrangement that was done with TYC and Texas Park and Wildlife Foundation Department, some fourteen, fifteen years ago.

The way this would work let's say there is a developer or impactor that needs a federal permit, coming from the U.S. Army Corps of Engineers, probably out of Fort Worth and they have some project that impacts a creek or stream or something that falls under the jurisdiction of waters in the U.S. What they would typically do is work through the Army Corps and go through the wetlands mitigation bank, a for-profit structure. They would pay lots of money and for credits that would offset their impact and then that wetlands mitigation bank would hold the money and manage that stream for whatever terms is necessary. This would allow the developer to do what they needed to do. Under this scenario which is very common all the funds and risks are transferred to that bank. What we are proposing, which is laid out in the document you have in front of you, instead of a for-profit, the ranch, since it's already acting as a mitigation site for birds. For part of the ranch could provide that same type of service for the part of the ranch that is not being managed for birds that has a lot of different streams and water features on it and do the same thing as an offset.

With this in mind we have been working with Wallace and Ms. Garcia now for five to six months and Ms. Garcia has been very good to look out for the interest and the concerns of the department and the interest of the Trust. We are proposing a structure that would make sure there is no encumbrance or risks to the agency or the trusts, all of that would flow to the foundation. If you look at the proposal in front of you, we lay out a diagram of the structure that is in place now for the bird situation and we copied it. The risks with all the bird mitigation actually resides with the Texas Parks and Wildlife Foundation. Then you all have an agreement with them to manage, so, if something were to happen you would be able to get out of deal. It would be the same kind of proposal being introduced.

Mr. Manning stated if for some reason, Wallace and his group and the trust decides to part ways, whatever commitments would leave with him so everything that we would do will be put under a lease agreement through an MOU. In this case the developer instead of writing a check to wetlands mitigation bank for profit motive. What that money would go to the Trust, the Trust would work with Wallace and his group to make sure any transactions done would first be approved by the Boys and Girls Club. Then whatever parties the Boys and Girls Club brings into that. Mr. Vernon is going to be in very close communication with the Trust and TJJD and all the other stakeholders.

Once those funds are in place then we would go back and identify folks who could do work. There would be a management plan that would work in conjunction with the current management plan so there is no conflict, they would actually support each other. Then working off the management plan, we would

identify people that can come in and then do work. This would be approved by Mr. Vernon and his group for two reasons: One is the primary lessee he should be doing that as a responsibility to you because of the particular nature of the Boys and Girls Club with lots of kids running around. We want to make sure that anyone we bring in, is vetted and approved by his group before they get on his property. We won't know much money it would cost, but our target would be to get enough funds that would bring the property to its natural state. We are talking about a serious amount of money, no encumbrances. The commitments would be five to seven year contracts based off what we do with Army Corps. Anything we do would fit within the amount of time in the lease. We wouldn't do anything to extend past that time.

In response, Ms. Lattimore stated her background is similar and spoke in agreement of removing the Juniper and mesquite because they take up lots of water. She asked what method will be considered to eradicate the Juniper.

Mr. Manning responded to her question by stating Ash Juniper doesn't resprout. You cut it off and get it low enough to the ground it will not come off. Mr. Manning stated they will not be using bull dozers because when you hit the Juniper, it's tied into rock, and creates a mess. For the mechanical side of it, we would use shears, which the Boys and Girls Club, and John use.

We want to bring in folks that have hydraulic sheers on bobcats and cut the larger trees. We may just trim them up and leave them. The smaller stuff take we will take it out, windrow it and allow grass to establish back. For the smaller stuff, the cheapest way to go is through prescribed burning, which Mr. Curtis Hodges who works for NRS, has a prescribed burn license from the State. We would make the money stretch as far as it can. We would go mechanical were we had to and fire where we can.

In response Ms. Lattimore asked if it would take five to seven years to eradicate the Juniper and if this was the timeline?

In response Mr. Manning stated the way they would like to see this work is by the developer has a project and they get their permit and they deposit funds with the foundation. We would like to do the Juniper work as quickly as possible in a five to seven year commitment. The Army Corps is going to be looking for is what's going on with that stream and 50 foot out either side. There are other things we may do, that may require some management in the stream. The bulk of the money would go into Juniper removal, which would help the stream because it would put more water back into it. The Juniper work in a perfect world, the ranch would break down into segments per the map in the proposal. We would break the steams into segments. Remember we are selling credits so every impact or they have 1,000 foot of stream they have impacted and we are off setting that with 1,200 foot of linear stream, whatever segment. We will dedicate for offsets and then the Corps. We will do Juniper management up stream and around, say it's a seven year plan, we may do all mentioned in the first two years. We may do some follow up over the course for agreement.

Mr. Vernon stated he is hopeful this will allow for replanting natural grasses and other shrubs and natural items that was seen back in the 1880s in Texas.

Mr. Smith asked for a better understanding of the picture?

Mr. Manning responded stating the plan is about mitigation and about the stream itself. I think developers will line up and come looking for this because we should be able to offer those credits at a lower price than a for-profit. We are not buying the land we are managing the streams. Second, the end result is the water, the way the Federal Regulatory agency will look at it as a stream. Whatever the body of water is all the way down to a ditch. What we are doing, that developer is impacting something that falls under that Federal Jurisdiction. They have been told by the Army Corps that they have to go to find this many linear feet of something similar to that so will offer that as an offset and agree to manage it for the time the Army Corps determines is necessary to mitigate that offset, typically the arrangements are five to seven years.

Mr. Smith stated this did help him better understand.

Mr. Castro commented stating there are many partners and some direction from the Army Corps of Engineers. Do you see a need or perhaps you already have the Texas Parks and Wildlife involved in this?

Mr. Manning responded by stating some of the information we furnished to Ms. Garcia, you will see that the Foundation has done work with both the Texas Parks and Wildlife Department and Texas Parks and Wildlife Foundation in past projects. Since the Parks and Wildlife Foundation has a role here. We would hope fully be able to coordinate with those folks. They have a management plan for birds so we envision a good bit of coordination with that existing plan. I can't speak for them, but I am going to assume the Parks and Wildlife Department has some insight to that certainly they have well qualified people that are working this. Certainly, the Parks and Wildlife Foundation would be a partner and we would want to be in close coordination with them so that their management requirements and ours actually complement each other rather than conflict in any way.

Mr. Smith asked if any of the mitigation would infringe on the right of the current sub-lessees, of the Boys and Girls Club.

In response, Mr. Manning said no and they are working with Wallace to make sure we are working around everyone else's schedule.

Mr. Vernon stated he has made the friends of Parrie Haynes aware of the possibility and have talked to Ona Trubee who is the sub-lessee with us as well. I has not made connections with C5, but they are somewhat aware of what is going on.

Mr. Manning added he thinks his firm can work around everyone else's scheduled and pick areas to work. The area involves approximately 2,000 acres of land and there is plenty of opportunity there to start and work around everyone else's activities. The last thing I would say is that the process to get permits approved and be able to do this is going to take a little while and we are anxious to get started, right now,

we have an opportunity because there are a lot of pipe lines moving through. We would like to take advantage of that market to be able to get some approval so we can move forward and start making these credits available.

Ms. Lattimore asked if they have worked with the scouts to eradicate the juniper.

In response, Mr. Vernon stated they do have Boys and Girls scouts using the property presently.

Ms. Lattimore responded by stating you will have to wait for approval before you get started, and this would be conservation, getting rid of invasive species.

Mr. Smith asked why the plan has to go the entire time of the lease and what benefits is it to the Boys and Girls Club.

In response, Mr. Vernon stated the primary benefit is to return the area. Education is a big part of our program; we want to get the kids out in nature and any child that has the desire to continue in that regard, to be a biologist. We need opportunities to give our kids hands on training and education and give them some fun and excitement to learning and I think that the most important thing we can do. I tell people often the main reason I participate in Boys and Girls club is so the kids can have a safe place to come and has some fun and we are going to sneak up on them every once in a while to education them. I hope that if we are successfully educating them they will be lifelong learners.

Mr. Manning stated the youth getting access to the property is a concern due to overgrowth. We are trying to create more opportunities for access to the property. As for the time piece, until we get in to start developing a plan and figure out all the things Wallace wants to do on that property I don't know how much time, but it will not take more time than the length of lease that he has. The typical commitment from Federal is five years. I think he has twelve years left on the current lease and an extension piece. I am working off the first lease and doing the math to see what we can do to stay within a five to seven-year limit. Anything that we did will not extend past that first cut off. If we are right in what we think the interest will be most of those commitments will come quick enough that we won't even get to that 31 cutoff date.

Mr. Vernon asked if there were any more questions and introduced Daniel Hall as the next speaker to talk about summer happenings at the ranch.

Daniel Hall, the Resource Development Director for the Boys and Girls Club approached and reported the first fish of the summer were caught at the Parrie Haynes Ranch. The summer program began last week which transitions from an after school program to a ten hour a day summer program as a safe place for kids. Parrie Haynes Ranch provides opportunities for kids to experience the great outdoors. Last year, we served 735 youth for day camp activities. This year's a goal is to serve 1,000 youth. Day camp activities include archery, expiration of nature center, fishing, canoeing, kayaking, hiking along 31 miles of trail, Texas native plant and wildlife identification, and so much more.

The invasive species that are currently out there prohibit the youth from exploring the natural water ways, Parrie Haynes has amazing stream beds, and natural ponds that can be used as swimming holes, that in a month will be dried up because of the cedar. They are beautiful and flowing now. I am rather new to the organization; I was able to see them for the first time this year because of the rains. If we are able to continue and expand our cedar mitigation, our kids will have the opportunity to realize the true beauty of Parrie Haynes Ranch. The first fish were caught this summer, and hopefully many more, three perch and four bass from six to nine year olds from Killeen, next week the Gatesville kids will come. Throughout the year Marlin, Waco, Georgetown, Taylor, Copperas cove, Gatesville and all the communities in between. The youth of those communities will be able to see the beauty of the Parrie Haynes Ranch. I jokingly say it's a slice of heaven. You feel like you are in a different world. Imagine what a kid that has never left the city limits gets to experience when they see natural wildlife and plants that they have never seen before. What we are asking of you today helps to increase that experience for them.

Mr. Vernon thanked everyone for their attention and time.

Mr. Smith thanked Mr. Vernon and there were no additional comments.

Public Comment

Mr. Bradley Ware made a public comment in reference to the Parrie Haynes property. He stated his ranch is landlocked inside the Parrie Haynes Ranch and agreed they do need help. He stated he is here to talk for Parrie Haynes as a neighbor. The Boys and Girls Club does great with the kids and they need help with land management, which I have witnessed. He asked that the board be cautious in their decision to sign documents and stated an occurrence with Mr. Manning did not end well. Mr. Ware stated they do need the water program, but would ask that other bidders be given a chance to bid. Furthermore, he asked that all the lawyers go through everything and its upsets him when people want to make money out of the ranch instead of giving it to the kids. He asked the Board not to forget Ms. Haynes left the land to the State of Texas and all orphaned children. Lastly, Mr. Bradley thanked Board member Smith.

Adjourn

Mr. Castro asked for motion. Lattimore seconded. The meeting adjourned at 11:04 a.m.

**FY 2019 Educational Assistance
Through the Parrie Haynes and John C. Wende Trusts**

Educational Assistance Provided FY 2019 (As of 7/19/19)	Dollar Amount	FY 19 Educational Assistance Budget	Number of Recipients
Through the Parrie Haynes Trust	\$86,933.30	\$100,500.00	8
Through the John C. Wende Trust	\$88,550.03	\$150,000.00	11
TOTALS	\$175,483.33	\$250,500.00	19

Educational Assistance in Prior Fiscal Year:

Educational Assistance Provided FY 2018	Dollar Amount	FY 18 Educational Assistance Budget	Number of Recipients
Through the Parrie Haynes Trust	\$41,258.00	\$50,500.00	5
Through the John C. Wende Trust	\$39,759.00	\$150,000.00	6
TOTALS	\$81,017.00	\$200,500.00	11

Educational Assistance Since FY 2004:

Educational Assistance Provided from FY 2004 – July 19, 2019	Dollar Amount	Number of Recipients
Through the Parrie Haynes Trust	\$380,040.30	98
Through the John C. Wende Trust	\$1,052,234.03	174
TOTALS	\$1,432,274.33	272

To: TJJ Board Members

From: Camille Cain, Executive Director

Christina Garcia, Staff Attorney

Subject: Update on Activities Involving Firearms at the Parrie Haynes Ranch

Date: July 23, 2019

The Parrie Haynes Trust currently leases the Parrie Haynes Ranch (the Ranch) to the Boys and Girls Club of Central Texas (the Boys and Girls Club). To ensure oversight and prevent unwanted dangerous activities at the Ranch, the lease prohibits activities involving the use or discharge of firearms that have not been approved by the Board. There are two such activities that have received prior Board approval planned for fall/winter 2019/2020.

4th Annual Sporting Clays Fundraiser

In 2016 the Boys and Girls Club sought approval to host a supervised sporting clay shooting event in October of 2016. Tournament Targets, Inc. out of San Antonio, Texas supervised the event and in doing so provided the equipment, expertise, and 20 years of experience in hosting/supervising such events. Similarly, this year the Boys and Girls Club is scheduled to host and Tournament Targets, Inc. scheduled to host/supervise the 4th Annual Sporting Clays Fundraiser on October 19, 2019 (see attached Registration Form).

On April 1, 2016, the Board approved the Boys and Girls Club to host the October 2016 sporting clay shooting event at the Ranch and to host additional sporting clay shooting events from time to time at the Ranch under similar circumstances with prior notice. This update is to serve as the requisite prior notice.

Youth Hunting Events Conducted by the Texas Youth Hunting Program

In 2017 the Boys and Girls Club sought approval to conduct youth hunting events through the Texas Youth Hunting Program (the Program), a mentor based program conducted by the Texas Wildlife Association and the Texas Parks and Wildlife Department. The Program provides

opportunities for youth to learn about hunting wildlife in a safe environment and provides training, mentors, and oversight to ensure the safety of all persons involved. The Program carries its own liability insurance, and upon agreement with the landowner the Program will indemnify the landowner against any claims arising from the hunt for which the Program is liable.

On June 16, 2017, the Board authorized the Boys and Girls Club to host youth hunting events conducted by the Program at the Parries Haynes Ranch. The Boys and Girls Club is scheduled to host two youth hunting events on the weekends of November 30, 2019 and January 4, 2020 (weather permitting) to be conducted by the Program.

Representatives of the Boys and Girls Club, Friends of the Parrie Haynes Ranch, and/or the Texas Parks and Wildlife Department will be present at the Trust Committee Meeting and/or the Board Meeting to answer any questions regarding these activities.

Attachment



Pull for Youth

4TH ANNUAL SPORTING CLAYS FUNDRAISER

EASY REGISTRATION ONLINE AT PULLFORYOUTH.COM

SATURDAY OCTOBER 19TH, 2019 - PARRIE HAYNES RANCH
REGISTRATION & GATES OPEN AT 7AM

SPONSORSHIP FORM	
Name / Business	Contact Person
Mailing Address	
City / State / Zip	Phone Number
Email Address	

SPONSORSHIP OPPORTUNITIES	
<input type="checkbox"/> \$2,500	1st Responder Sponsor: Logo on Shooting Station Sign, team of 4 shooters, recognition on Event banner, 4 silver tickets, and a 1st responder team
<input type="checkbox"/> \$2,000	Flush Station Sponsor: Logo on the Flush Station sign, team of 4 shooters, and recognition on Event banner
<input type="checkbox"/> \$1,000	Pavilion Sponsor: Name on Pavilion banner, 2 individual Shooters
<input type="checkbox"/> \$2,500	Promo Sponsor: Includes name or logo on promotional items given to all participants
<input type="checkbox"/> \$500	Breakfast Sponsor: Includes name on Pavilion Banner 4 Sponsorships Available
<input type="checkbox"/> \$500	Lunch Sponsor: Includes name on Pavilion Banner 4 Sponsorships Available
<input type="checkbox"/> \$500	Team Entry: 4 Shooters
<input type="checkbox"/> \$125	Individual Entry
<input type="checkbox"/> \$ _____	Donation: Unable to attend but support Pull for Youth

BENEFITTING YOUTH OUTDOOR PROGRAMS AT PARRIE HAYNES RANCH



TEAM ENTRY - \$500 - FOUR SHOOTERS
 INDIVIDUAL ENTRY - \$125

TEAMS		
Shooter 1 (Team Captain)	Name	
	Phone #	Shirt Size
	Email	
Shooter 2	Name	
	Phone #	Shirt Size
	Email	
Shooter 3	Name	
	Phone #	Shirt Size
	Email	
Shooter 4	Name	
	Phone #	Shirt Size
	Email	

Tournament Highlights
 Opportunity to purchase raffle tickets, mulligans, & practice rounds (2 Man Flush) will be available at the door.
 (cash, credit cards & check accepted)

Entry Includes

- Breakfast
- Lunch
- Gift

Each Shooter Must Bring

- Your Shotgun & Shells
- Eye and Ear Protection

Schedule

7:00am Registration, Breakfast, & Practice Rounds
 9:00am Competition Begins
 1:00pm Lunch
 Trophy Winners, High-Over-All, & All Raffle/Door Prize Winners

Prizes Awarded per Lewis Class Scoring

EASY REGISTRATION ONLINE AT PULLFORYOUTH.COM

PAYMENT METHOD	
<input type="checkbox"/> Check Enclosed - Total Amount \$ _____ <i>Make checks payable to: BGCTX</i>	
<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard	Name on Card: <i>(please print)</i>
Card Number:	Exp. Date:
Billing Address:	Security Code:
Signature:	

Mail To: BGCTX
 304 E Church Street
 Killeen, Texas 76541

Contact Info: Tony Mino
 254-535-1794
 tmino@bgctx.org

BENEFITTING YOUTH OUTDOOR PROGRAMS AT PARRIE HAYNES RANCH





TEXAS
JUVENILE JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Finance and Audit Committee Meeting

11209 Metric Blvd., Building H,
Austin, Texas 78758
March 14, 2019 – 11:00 a.m.

BOARD MEMBERS PRESENT:

Scott Matthew, Committee Chairman
The Honorable Wes Ritchey, Board Chairman
Commissioner Vincent Morales, Jr., Committee Member
James Castro, (Non-Committee Member)
The Honorable Lisa Jarrett, (Non-Committee Member)
Melissa Martin, (Non-Committee Member)
Pama Hencerling, (Non-Committee Member)
Jimmy Smith (Non-Committee Member)
Ann Lattimore, (Non-Committee Member)
Mona Lisa Chambers (Non-Committee Member)

BOARD MEMBERS ABSENT:

Stephanie Moreno, Committee Member

EXECUTIVE STAFF PRESENT:

Camille Cain, Executive Director
Nate Jackson, Chief Operating Officer
Christian von Wupperfield, General Counsel
Emily Anderson, Chief Financial Officer
Eleazar Garcia, Chief Internal Auditor
Seth Christensen, Chief of Staff

OTHER GUESTS PRESENT:

Deidre Hernandez, TJJD
Jana Johnson, TJJD
Kevin DuBose, TJJD
Luther Taliaferro, TJJD
Stephanie Valdez, TJJD

Steven Vargas, TJJD
Todd Novak, TJJD
Virginia Miller, TJJD
Zach Valdez, TJJD

Call to order

Scott Matthew, Committee Chairman, called the meeting to order at 11:25 a.m.

Discussion, consideration and possible approval regarding excused absences

The Honorable Stephanie Moreno was absent from this meeting. Commissioner Vincent Morales moved to approve the excused absence. The Honorable Wes Ritchey seconded. The motion passed.

Discussion, consideration and possible approval regarding the March 14, 2019 Meeting Minutes

The Honorable Wes Ritchey moved to approve the minutes as is. Commissioner Morales seconded. The motion passed.

Updates from the Chief Informational Officer

Mrs. Virginia Miller, Chief Informational Officer, reported on this informational item. The solicitation for the in house migration of the Juvenile Correctional Management System (JCMS) has been completed and the notice of intent to award has been sent. The project cost came in at \$681,000 and July 5, 2019 is the projected project kick-off date.

The deployment of the major network upgrades have begun at the Mart facility and will soon include a test deployment at the San Antonio District Office and Ayers Halfway House. Once the three sites have been completed a model to implement agency wide will be in place. A work around was created to have what is needed in place until a solicitation for the fiber portion is completed.

The first phase of testing, to extract 100% of data from the Correctional Care System (CCS), has been completed. Further investigation is still in progress relating to the multi-commitment issues however staff feel great progress has been made and will continue to move forward with this effort.

The Body Worn Camera project was still under contract negotiations and close to being finalized to move to the production stage. The schedule for production will begin at Gainesville in July 2019, Evins, Giddings, Ayers and Tamayo projected production date is in September 2019 and the remaining sites to be completed in October 2019.

At the next Board meeting in August additional information on progress of the infrastructure plan upgrade will be provided. Staff had reached out to the Texas Department of Criminal Justice (TDCJ) for assistance and were provided a template the agency might be able to adopt to be more responsive to fiber and infrastructure needs.

Updates from the Chief Financial Officer

Ms. Emily Anderson, Chief Financial Officer, presented this informational item. In June staff from the field and CO will meet to identify best practices that are used and implement standardized processes across Accounts Payable, Fiscal Affairs & Budget, Fleet, Purchasing and Warehouse to create operational efficiencies within the way business operations and financial management is conducted. The Agency has utilized the CAPPS Financial System for approximately 4 years and have identified Subject Matter Expert's in each one of these different departments.

The Legislative Reporting and Research Department provided information used during the legislative session and in the second quarter, completed a resource survey for the calendar year 2018. The information, related to available resources, was provided by the juvenile probation departments and the team received a 92% response rate. The Fiscal Affairs and Budget department recently released the FY 2020 preliminary budgets to each of the agency divisions to identify additional funding needs as they begin to plan for next years programs. The Business Operations department recently initiated the annual inventory process with a projected completion date of July 31, 2019. Results from that process will be presented at the next scheduled board meeting in August 2019..

The financial report expenditures, through February 2019, totaled \$159.2 mil which is approximately 48.4% of the agency's total appropriations and slightly less than 50% which would be expected with half the fiscal year passed. Although the agency's overtime continues to trend higher than in years past staff saw a significant decrease in the overtime hours and attribute this to the scheduling software recently implemented as well as the diligent review and scheduling of overtime hours

In response to a question asked by Judge Ritchey, Ms. Anderson stated the scheduling software has been implemented agency wide and staff have noticed a significant decrease in the payments for overtime from

the highest point in December though the lowest point in April which is approximately a \$130,000 difference.

In response to a question asked by Judge Ritchey, Ms. Cain stated, the scheduling software was not as complicated and received better than what was originally predicted.

Full Time Employee (FTE) usage, through the end of February, was approximately 82% of the agency's appropriated FTE's. Most of this was due to vacancies and identifying areas where non-direct care positions could be consolidated to achieve efficiencies. The Average Daily Population (ADP), through February 2019, was below the appropriated ADP by 110.4 or approximately 9%. Staff are still waiting on the appropriations act to be signed by the Governor and hope to provide an update at the August board meeting.

Discussion, consideration and possible acknowledgement of a gift (Action)

Ms. Emily Anderson, Chief Financial Officer, presented this action item. In accordance with Texas Government Code, Chapter 575, the Board is required to acknowledge donated gifts, to the Agency in a public meeting. The Austin 20, a non-profit organization in the Austin area donated exercise equipment, to be utilized by the youth at the Gainesville State School and the Ron Jackson State Juvenile Correctional Facility, with an estimated value over \$500. Following the board's approval, a letter will be sent to thank them for their generous gift.

The Honorable Wes Ritchey moved to present to the full Board for approval. Commissioner Morales seconded. The motion passed.

Mrs. Amy Miller, Probation Services Director, presented this action item. Every biennium the state aid and targeted grants contract is updated and authorized by the board. This contract governs all the grant services and funds distributed to the probation departments around the state. Out of legal necessity to incorporate new programs, or to improve current practices and procedures, the contract may be amended during the course of the biennium.

Updates included changes to the main body of the contract to incorporate by reference 37 Texas Administrative Code Chapters 341-359, which comprise all the standards that govern the probation

departments. Not all of these chapters were incorporated by reference in the past. Changes were made to the allowable and unallowable cost sections for the purpose of delineating and highlighting significant sections of the uniform grant management standards. Information related to the definitions for the various budget and expenditure categories was included to clarify the use of grant funds. Reimbursements for the JJAEP programs are now incorporated by notification and eliminates the need to amend the contract to authorize summer school for the JJAEP programs around the state.

Language that defines the steps to complete the contract has been added as well as the amended language regarding withholding. This information was added to clarify the deputy executive director of probation services will provide initial approval and the two levels of appeal are to the executive director and the board. The second part of the contract summarizes specific grant programs and updated the regional alternative summary. This will expand the priority population to include youth offenders under the age of 14 which were previously identified under the age of 12. Information with a clear concern for victims of sex trafficking and youth with four or more adverse childhood experiences was also added. This addition will ensure grants are more in line with the TBRI approach as related to the Texas model. Clarification regarding the required documents submitted to the grant verification form and references to forms that have been created in the past biennium has also been included.

The regional service enhancement program summary of requirements will be merged into the discretionary state aid summary of requirements. Information to clarify that DSA is a regionalization grant now and part of that regionalization structure has been included as well as changes to the previous DSA grant elements.

In response to a question asked by Mr. Matthew, Ms. Miller said staff are requesting to approve the action item as it has been presented to the Finance and Audit Committee at the time of this meeting and to grant the executive director authority to make any amendments needed from this point forward.

The Honorable Wes Ritchey moved to present the changes to the State Aid and Targeted Grants contract to the full Board for approval. The Honorable Wes Ritchey seconded. The motion passed.

Commissioner Morales moved to allow the executive director to make any necessary amendments to the State Aid and Targeted Grants contract to the full Board for approval. Commissioner Morales seconded. The motion passed.

Discussion, consideration and possible approval regarding Probation Funding Proposal for FY 2020

(Action)

Mrs. Amy Miller, Probation Services Director, presented this action item. This item was related to the probation grant allocations for FY2020 including all state aid formula funding and target competitive grant programs. These allocations were made with the newly appropriated funding from the legislature as well as additional funds from the state aid savings provided by TJJD.

In response to a question asked by Mr. Matthew, Ms. Miller stated the total percentage of increase in funds, from all strategies to support state aid funding, was a 2.6% across the biennium which is approximately \$1.8 million a year. She then clarified that the \$1.8 million a year represents a 1.4% increase across the biennium, and additional rider language allowing TJJD to keep instead of refunding unused probation funds each year would result in additional funds that are estimated to create a total 2.6% biennial increase.

TJJD's State Aid Grant funding sources were increased by \$3.7 mil for the biennium. Additional changes to TJJD's rider language will allow approximately \$3.1 mil in refunds, over the biennium and the refunds will be retained for state aid funding. In 2018-2019, TJJD deployed financial strategies to phase in state aid formula reductions while staying in alignment with the FY 2017-2020 funding formula. For FY2020, and beyond, staff propose to merge the current DSA and regional service enhancement project grants into one discretionary state aid grant program and permanently fund these obligations outside of the state aid formula funding from other community juvenile justice appropriation strategies. With those modifications in place, the application formula resulted in a total allocation of \$131, 192,639 mil for FY2020.

In response to a question asked by Mr. Matthew, Mrs. Miller stated original discussion led to the formula funding that was created, staff increased that to 25% to give more flexibility to local probation departments.

In response to a question asked by Mr. Matthew, Ms. Emily Anderson stated the funding percentage was established in the agency's appropriation strategies and staff agreed not to exceed the 20% that is mandated by the legislation.

In response to a comment made by Mr. Matthew, Ms. Cain stated staff determined that under the original formula, everyone was at 96 percent as a whole. Staff will go back and restore, to base, across the board for all probation departments for this year. This is the first year since TJJD was created where probation has received any increase. Staff will continue discussion about the formula and what to do with leftover funds and how that will be distributed in a fair and equitable way amongst the juvenile probation departments.

Relative to FY2016, no departments were below 96 percent when compared to 2016. 31 were at the 105 percent ceiling and the other 134 fell somewhere in between. Relative to FY2019, three departments experienced a reduction of approximately 3 %, while three will see a greater reduction and 11 will see a lesser reduction. Those 17 departments along with the additional departments will be brought back to the base line of 2019. A total of 136 departments experienced an increase of approximately 1% while 5 saw a lesser increase and seven saw a greater increase.

The shift in funds were specifically driven by juvenile population, formal referral trends and factors in the formula resulting in more equitable funding rates between departments of similar sizes. The funding formula dictates the total amount allocated to each department while separate methods are used to allocate the total across the component grants of state aid. Staff proposed to allow 25% of each department's total, in the flexible funds category, to give them more opportunity to use their funds as needed. Departments would then be able to choose to budget those funds under any of the component of the state aid grants. The remainder of the departments total is assigned as minimum budgetary thresholds in each of the component grants based on the interplay between the total amount remaining after flexible funds are set aside and budgetary patterns across all departments.

As with 2016 through 2019 each department will be required to submit an initial state aid formula funding budget that will conform to the minimum budgetary thresholds indicated. Once the full budget is in place,

the department may request to shift those funds between categories such that one or more component grants can be budgeted above the department's minimum in that category or to allow them to exceed its basic probation supervision maximum. TJJJ staff will review the requests and approve them to the extent possible to ensure the requests stay in those appropriations transfer limitations in discussion. The other type of flexibility built in is structured such that there are different types of expenditures eligible under various different grant components

Staff proposed to continue the Agency's commitments under targeted grants, such as discretionary state aid and special needs diversionary programs. Staff proposed to provide additional funds of approximately \$2.5 mil to be awarded under discretionary state aid for a purpose consistent with the agency's goals of research driven projects to reduce commitments to TJJJ. A new approach to funding the supplement and emergent needs program was introduced in FY2019, which allowed probation departments to de-obligate funds from the previous year to regional supplemental and emergent pools. These were administered by a lead department within each region and guidance from TJJJ staff. Staff proposed to continue this approach in FY2020 and beyond.

Mr. Matthew commended staff for their time and effort to assist Counties in this endeavor.

Judge Ritchey moved to present to the full Board for approval. Commissioner Matthew seconded. The motion passed.

Discussion, consideration and possible approval regarding the draft Ayres House Audit Report (Action)

Mr. Eleazar Garcia, Chief Internal Auditor, presented this action item. This audit was a part of the facility audits required by the Texas Human Resource Code, Chapter 203. The objective of the audit was to determine whether controls over facility operations are functioning as intended.

The scope included review of :

- Business Office Functions
- Case Management Functions
- Independent Living Preparation
- Medical Services
- Treatment Services
- Sex Offender Registration

The period for this audit covered September 1, 2018 through April 30, 2019. The review of independent living and sex offender registration, included review of all of TJJ's Halfway Houses. Staff noted the following positive outcomes:

- One prior audit recommendation, related to system user access to the Nobel Case Management System, was verified as implemented.
- Youth are provided the opportunity to participate in the High School Equivalency Exam Prep and Employment programs.
- Incentives and Community Service opportunities are available and provided to youth, and youth state they enjoy this opportunity.
- Youth were positive with the Medical Services provided, the Grievance Process, use of the Hot-Line, and overall, reported feeling safe.

Opportunities to improve operations are as follows:

- Sex Offender Registration, and documentation, to include employee training on the requirements.
- While staff determined sex offender treatment was provided in the transition from secure facilities to Ayres house, continuity of services did not continue for mental health.
- Staff found administration of the agency approved independent living preparation program to support youth in their transition, upon release, is not consistent across all facilities.
- Oversight of case management activities to support case managers in their activities.
- Initiate and maintain contact with family of absconded youth to assist in timely apprehension.
- Inventory controls over medications can be enhanced to maintain accountability.
- Segregation of duties, and periodic oversight of the business office, to enhance accountability and compliance.
- Maintaining separation of responsibilities between agency staff and the volunteer community resource councils to improve accountability to reduce risk.

Management concurred with findings and responses are provided in the board materials.

Commissioner Morales moved to present to the full Board for approval. Judge Ritchey seconded. The motion passed.

Discussion, consideration and possible approval regarding a proposal to amend the FY2019 Audit Plan (Action)

Mr. Eleazar Garcia, Chief Internal Auditor, presented this action item. TJJJ's initial audit plan, approved by the board in October 2018, included an audit of the agency's contracts. Subsequent to approval, the State Auditor's Office initiated and conducted an audit over the contract program at TJJJ. Staff proposed to remove the contract audit from the audit plan and use the hours allocated towards other projects on the approved plan.

Judge Ritchey moved to present to the full Board for approval. Commissioner Morales seconded. The motion passed.

Meeting adjourned at 11:50 a.m.

DRAFT

To: TJJJ Board Members

From: Camille Cain, Executive Director
Virginia Miller, Chief Information Officer

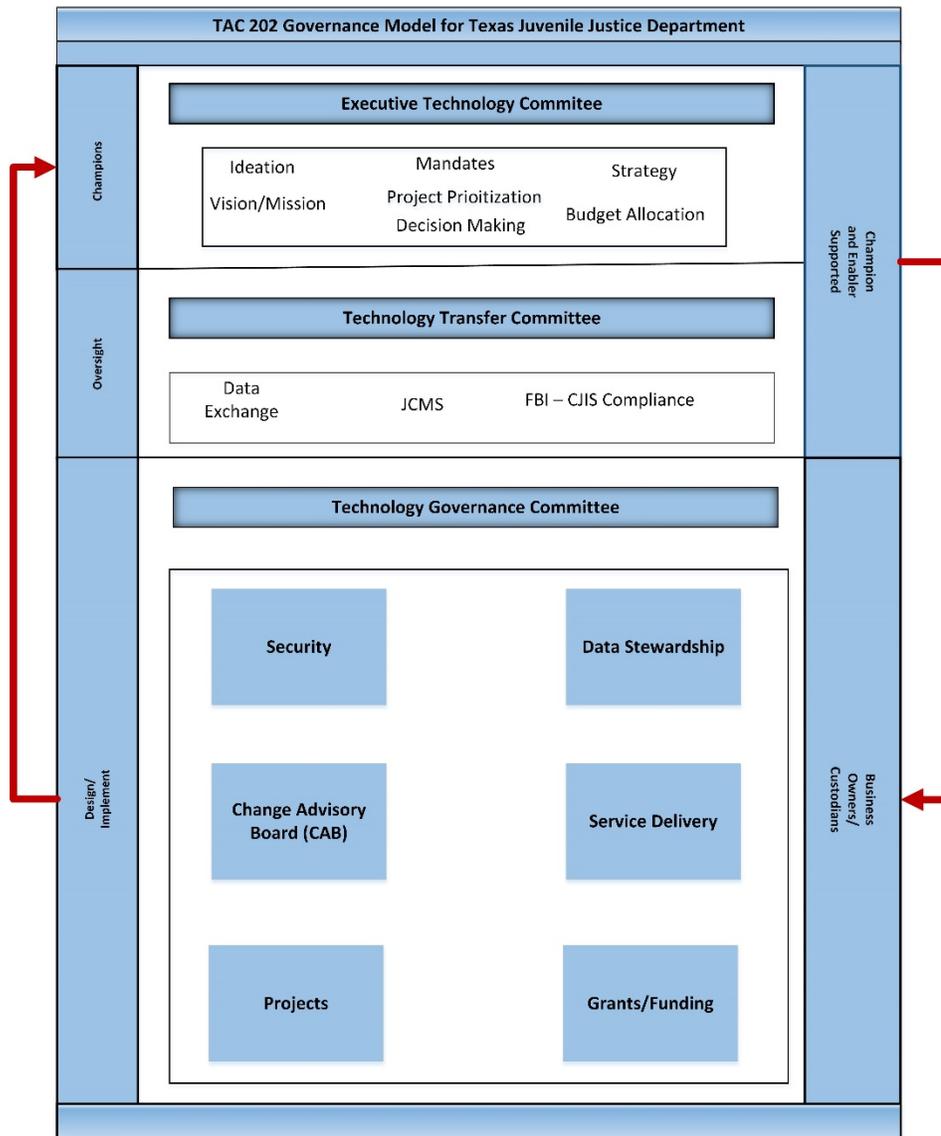
Subject: Updates from the Chief Information Officer

Date: July 30, 2019

Information Technology Update

- 1. Information Technology Organization Redesign** – in coordination with the Chief Operations Officer, Human Resources and Finance, a redesign for Information Technology Services was provided to the Executive Director to address unit alignment with the strategic plan. Highlights of the changes include:
 - a.** Creation of Business Systems Analyst roles in IT to provide more focused support in State Programs and Services, Human Resources, Finances, and Operational technologies. Previously, this level of IT support was only provide for county probation department.
 - b.** Decreased number of staff in the Austin Central Office to allocate resources to secured facility sites. Previously, all IT field staff were designated as some level of Network Specialist and minimal support was provided and coordinated at the field level for enterprise applications.
 - c.** Created a role to centralize commodity service management delivery and monitoring. This effort improves customer service and positions the newly designed IT department to capture metrics to measure performance and customer satisfaction.
 - d.** Governance – includes governance to provide technology transfer support to the county probation departments to support the adoption of the juvenile

information systems and changes to requirements for cybersecurity and criminal justice information systems.



2. The Agency CIO, along with other agencies, has been invited by the State Chief Data Officer, Ed Kelly¹, to participate in the Data Strategic Plan Advisory Committee². She, along with agency staff, have been actively participating in activities to prepare the agency for using the Open Data Portal.

¹ Established in the 86th Session - SB 819.

² Participating agencies include CPA, DIR, DPS, ERS, HHSC, OAG, TDLR, TxDOT, TWDB, and TVC.

To: TJJJ Board Members

From: Camille Cain, Executive Director
Emily Anderson, Chief Financial Officer

Subject: Updates from the Chief Financial Officer

Date: July 23, 2019

Fiscal Year 2019 Expenditures through January

The third quarter financial report is attached. As noted in the summary memo, TJJJ had expended, or disbursed, 73.2 percent of available General Revenue, or 66.3 percent when excluding probation activities. Further highlights from the report will be discussed further at the Finance and Audit Committee Meeting.

Department Updates

Below are several highlights from among recent activities within the Finance Division.

Legislative Reports and Research

- The department has been working collaboratively with the Information Technology Division to provide technical assistance to juvenile probation departments to clean up data entry errors identified in the annual Comprehensive Data Audit. Eighty-nine percent of the department have completed their data corrections by the June 30th deadline.
- Priority projects currently in process include the following:
 - Collaborating with Information Technology Division to improve Youth Development Coash turnover reports.
 - Working on completion of the Annual Statistical Report on juvenile probation referrals, dispositions, supervisions, detentions, and placements. This report is due to the Governor, Lt. Governor, and Speaker of the House on August 15th.

Fiscal Affairs and Budget

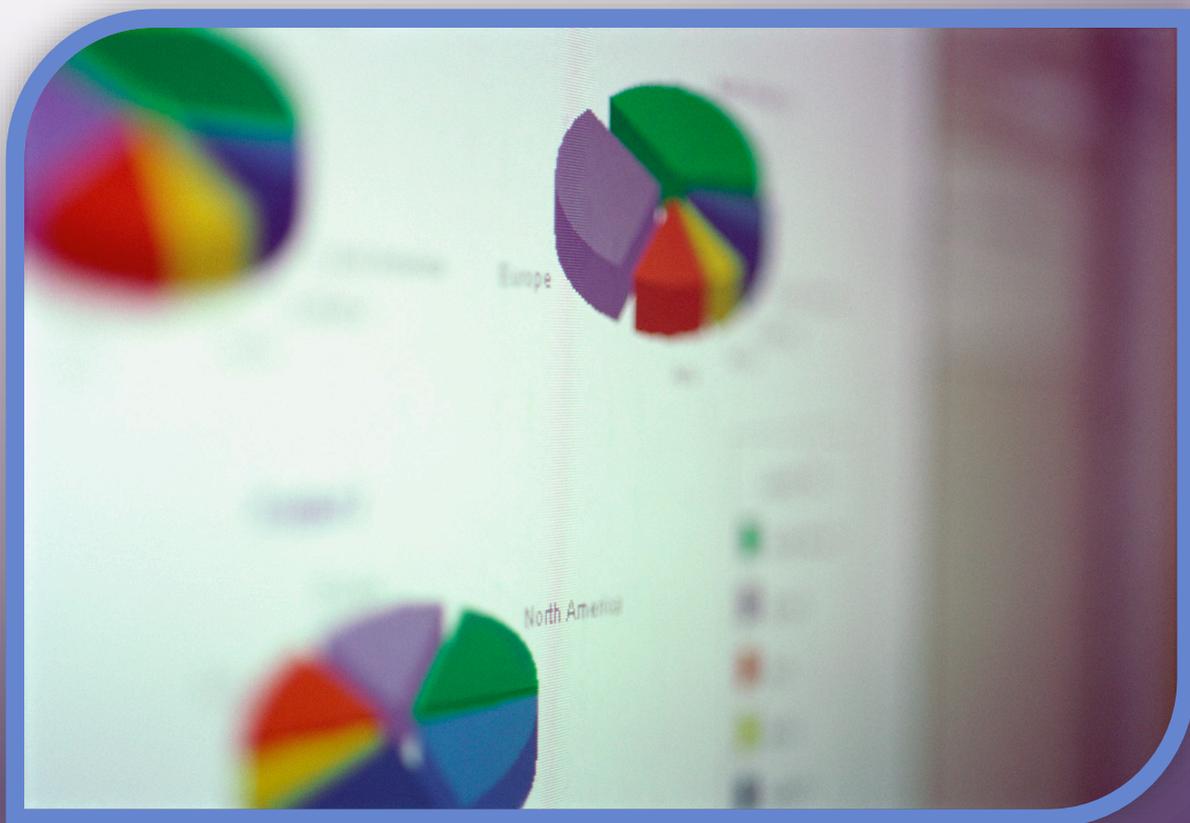
- The general ledger team has started to work on GASB questionnaires and preliminary work for the Annual Financial Report which will be completed by the end of November 2019.
- The fiscal affairs teams continues to provide excellent customer service in areas of accounts payable, accounts receivable, budget and payroll.

Business Operations

- Deidre Hernandez has been selected as the Central Office Purchaser.
- Central Office hosted a Business Operations and Purchasing conference at the end of June.
- Agency purchasing efforts include finalizing year end purchasing and providing assistance to departments and contracts for FY 2020 purchase order renewals.
- The annual inventory for the agency has recently started and is scheduled to be completed in August. Mart has completed their inventory and has reported no missing items this year.

TEXAS JUVENILE JUSTICE DEPARTMENT FINANCIAL REPORT

FISCAL YEAR 2019
THROUGH MAY





Texas Juvenile Justice Department

Financial Status and Performance Measure Highlights

Fiscal Year (FY) 2019 through May 2019

Agency-wide Highlights

- ◆ **Total Expenditures and Disbursements:** TJJD expenditures and grant disbursements through the end of May total \$234.8 million, including \$222.4 million in General Revenue. The following table shows how year-to-date expenditures compare to the agency’s amended budget.

Expenditures as a Percentage of Amended Budget	All Goals	Goals B-F
General Revenue Only	73.2%	66.3%
All Methods of Finance	70.9%	65.2%

If monthly expenditures were even throughout the fiscal year we would expect the figures above to be 75 percent. However, some expenditure areas are loaded more toward the early part of the year, such as probation grant disbursements and State Office of Risk Management payments. Others see a lag in their payment cycle, such as contract residential placement and medical and psychiatric care expenses. Position vacancies, particularly among Youth Development Coaches, continued to impact expenditures during the third quarter of FY 2019.

- ◆ **Staffing Strength:** The total of TJJD’s internal position cap excluding the Office of Independent Ombudsman is 2,631.7 which is 71.6 below the FTE allocation established in the General Appropriations Act. The below table highlights position allocations specific to TJJD, filled positions, and FTE usage as of the end of May 2019.

Program Area	Authorized	Filled	%
Inst. Supervision & Meals	1,244.4	907.5	72.9%
Treatment Programing	250	199	79.6%
All other agency positions	1,076.2	998.6	92.8%
Agency Total	2,631.7	2,106.8	80.1%

Probation Highlights

- ◆ **Regional Diversions:** The Regionalization Diversion Alternatives (RDA) grant is entering the final quarter of its third full fiscal year. Through May 14, 2019, the RDA team has reviewed 312 applications and approved 236, with 188 juveniles entering a placement and successfully diverted from commitment with TJJD. There are currently 186 youth actively in an RDA placement.
- ◆ **Sex Trafficking Screening Instrument:** Progress continues to be made on the implementation of a statewide child sex trafficking screening instrument for the Texas juvenile justice system to have a

more effective early identification of child sex trafficking victims. The “CSE-IT” (screening instrument) was initially released to counties for use in the Fall of 2018. To date, 130 probation departments have been trained and have started using the “CSE-IT” tool. The remaining departments will be trained in the coming months.

- ◆ **Independent Audit Waivers:** TJJJ extended letters of eligibility to waive the independent audit requirement to 72 probation department this year. The waiver will allow probation departments with low risk to the agency to save some of their grant money for services to youth instead of paying for an independent audit every year. Departments eligible for the waiver received \$750,000 or less in state grant funds, had no cited issues on their latest grant monitoring review and completed all required reporting timely. Those that were granted a waiver last year were not eligible again this year.

State Programs Highlights

- ◆ **Population:** The following table compares key ADP figures in the month of February and through the end of February to internal budgeted targets:

	May 2019				Fiscal Year-to-Date		
	Budg. Target	Actual	Over (Under)	Percent	Actual	Over (Under)	Percent
Secure Facilities	950.0	790.5	(159.6)	-16.8%	861.6	(88.4)	-9.3%
Halfway Houses	146.0	102.9	(43.1)	-29.5%	109.1	(36.9)	-25.3%
Contract Care	130.0	115.8	(14.2)	-10.9%	111.7	(18.3)	-14.1%
	1,226.0	1,009.2	(216.8)	-17.7%	1,082.3	(143.7)	-11.7%

Figures are for reference only and should not be interpreted to represent officially reported performance measures. Comparisons are relative to internal targets, not population projections.

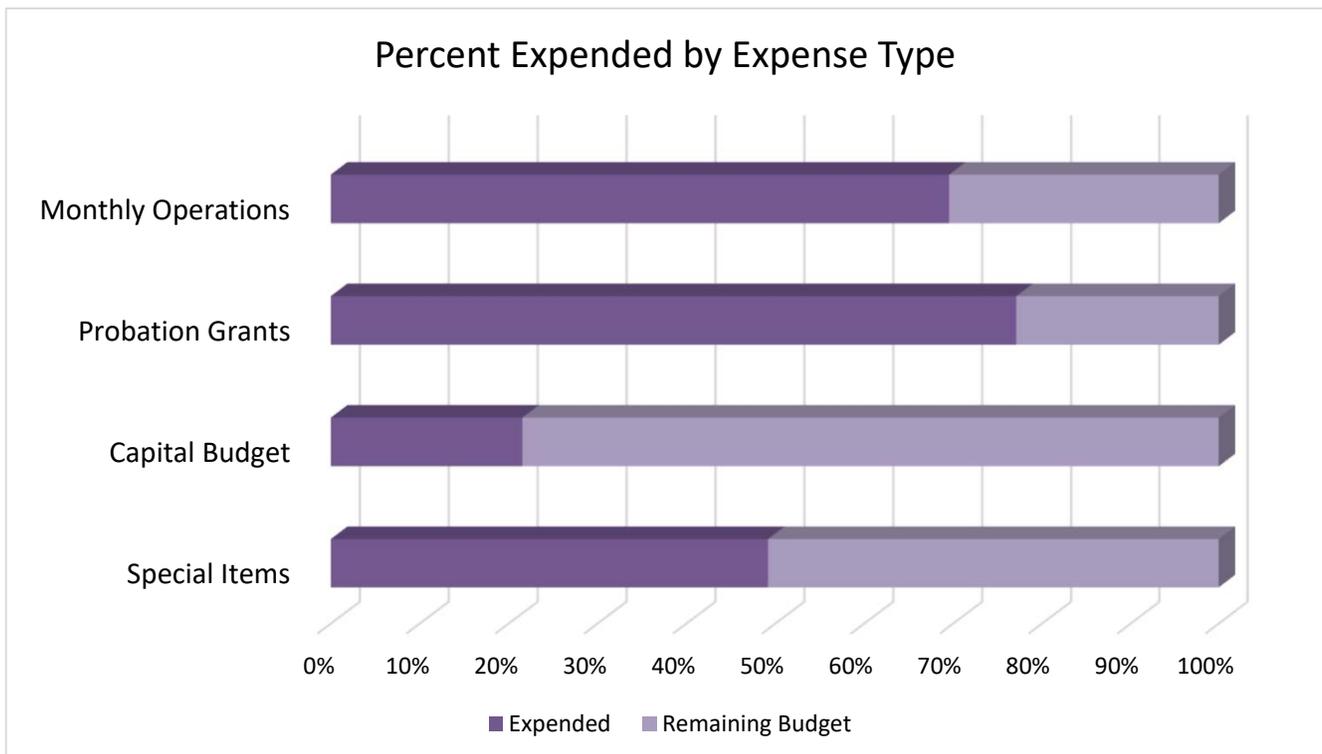
Through parallel efforts of regionalization and TJJJ management’s active steps to reduce the size of the state residential population, the agency has realigned internal budgeted population targets for state facilities below the projections in the General Appropriations Act (GAA). The total projection for all state residential programs was 1,374 in the GAA, compared to TJJJ’s operational target of 1,226. The actual population in secure facilities during the third quarter of FY 2019 was below TJJJ’s internal budgeted population target, and below to a lesser degree on a year-to-date basis.

- ◆ **Overtime:** The State Programs staff continues active management of overtime expenditures. However, due to the high number of Youth Development Coach “Coach” vacancies, the impact of these efforts will be limited. Overtime expenditures in fiscal year (FY) 2018 were approximately \$6.4 million. TJJJ began FY 2019 with about \$4.4 million budgeted for this purpose. Based on year to date expenditures, an additional \$4.0M has been allocated to support overtime costs this fiscal year. Funding to cover the projected overtime has already been moved to the appropriate budget line items. There is ongoing collaboration between the Human Resource Division and facility leadership to monitor overtime hours worked and overtime expenditures.
- ◆ **Construction Projects:** Projects utilizing funding provided by the 83rd Legislature or earlier are very near completion. Projects utilizing funding provided by the 85th Legislature have been identified and

presented to the Joint Oversight Committee on Government Facilities, as well as other state government leadership offices. These projects are in the construction and design phase.

Summary by Expense Type

Expense Type	Budgeted	Expended	%
Monthly Operations			
Salaries & Related	103,787,959	76,983,666	74.2%
Other Operating	42,629,795	24,844,678	58.3%
Subtotal - Monthly Operations	146,417,754	101,828,344	69.5%
Probation Grant Disbursements	156,958,791	121,027,411	77.1%
Capital Budget			
Repairs and Rehabilitation	2,924,455	298,519	10.2%
IR Technologies	1,617,471	248,522	15.4%
Transportation	111,781	19,190	17.2%
DCS	1,740,836	811,242	46.6%
Subtotal - Capital Budget	6,394,543	1,377,473	21.5%
Special Items			
JCMS	1,256,501	977,333	77.8%
Overtime	8,539,603	6,340,807	74.3%
SORM and Unemployment	3,228,203	3,214,029	99.6%
Contingency	8,377,486	(7,890)	-0.1%
Subtotal - Special Items	21,401,793	10,524,279	49.2%
Grand Total	331,172,879	234,757,508	70.9%



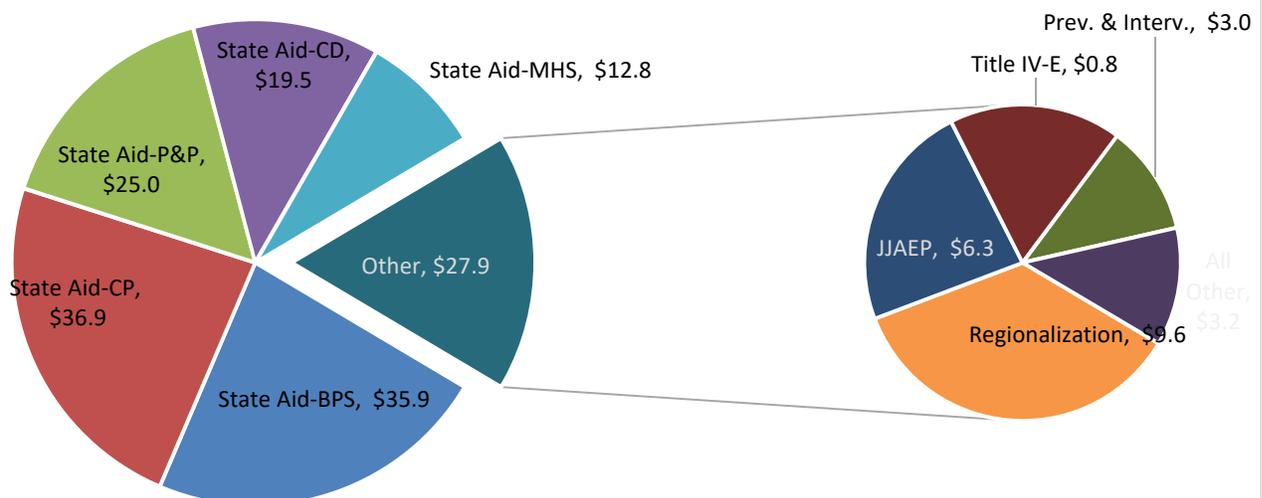
Summary by Program: Funding View

Probation Grants

Program	Budgeted	Expended	%
State Aid			
Basic Probation Supervision	35,915,398	29,533,042	82.2%
Community Programs	36,926,139	30,293,166	82.0%
Pre & Post Adjudication	25,017,157	20,585,661	82.3%
Commitment Diversion	19,492,500	15,872,944	81.4%
Mental Health Services	12,804,748	11,970,376	93.5%
Subtotal - State Aid	130,155,942	108,255,189	83.2%
Targeted Grants			
Special Needs Diversionary Program	1,895,175	1,579,313	83.3%
Reg. Div. Alt. - Regional Projects	816,056	681,099	83.5%
Reg. Div. Alt. - Individual Diversion	8,750,105	2,833,057	32.4%
Prevention & Intervention, "Family"	2,594,432	1,990,433	76.7%
Prevention & Intervention, "School"	417,745	348,121	83.3%
Juvenile Justice Alternative Education	6,250,000	3,404,349	54.5%
Discretionary State Aid	246,007	205,006	83.3%
Legislatively Mandated & Other Grants	1,100,000	916,667	83.3%
Subtotal - Targeted Grants	22,069,520	11,958,045	54.2%
Other Grant Activity			
Probation Grant Unbudgeted & De-Obligations	-	-	0.0%
Supplimental & Emergent Needs	-	-	0.0%
Title IVE Pass Through Funding	4,733,329	814,177	17.2%
Subtotal - Other Grant Activity	4,733,329	814,177	17.2%

Subtotal - Probation Grants	156,958,791	121,027,411	77.1%
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Probation Grants by Program (Budgeted, in \$ mil)



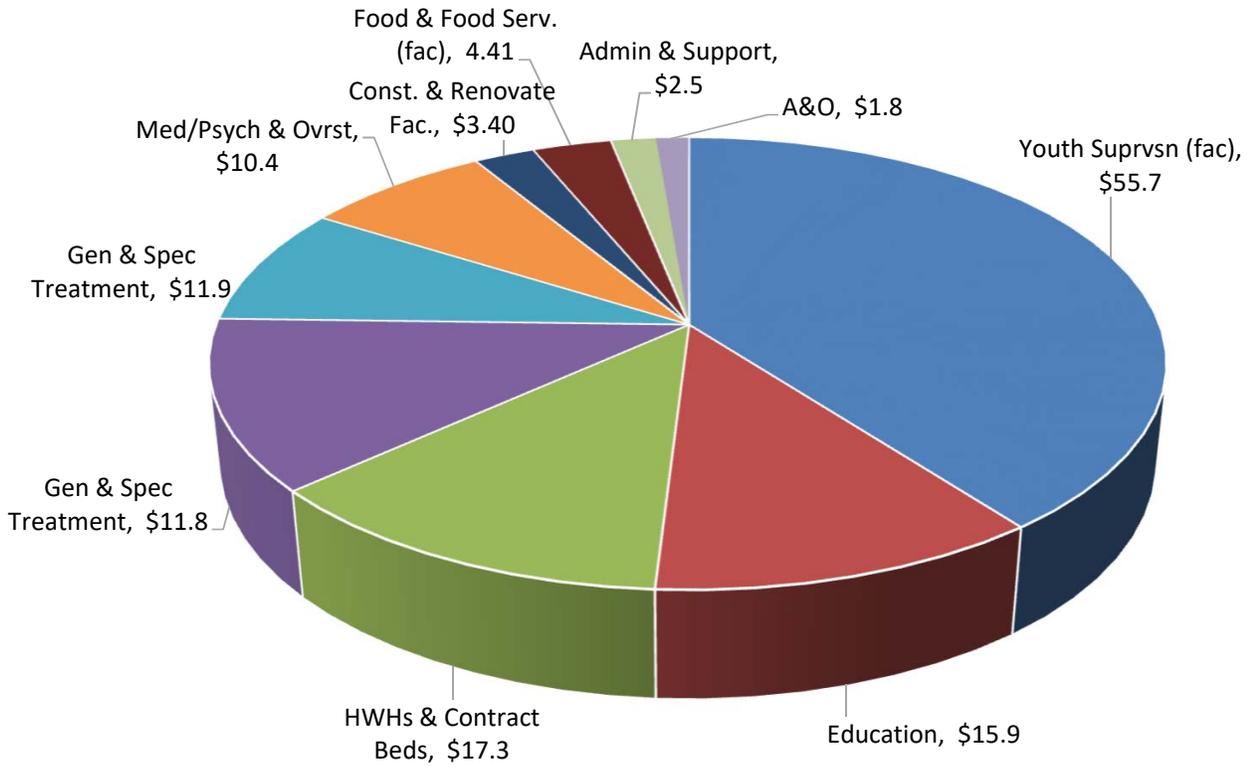
Summary by Program: Funding View (cont.)

Agency Operations

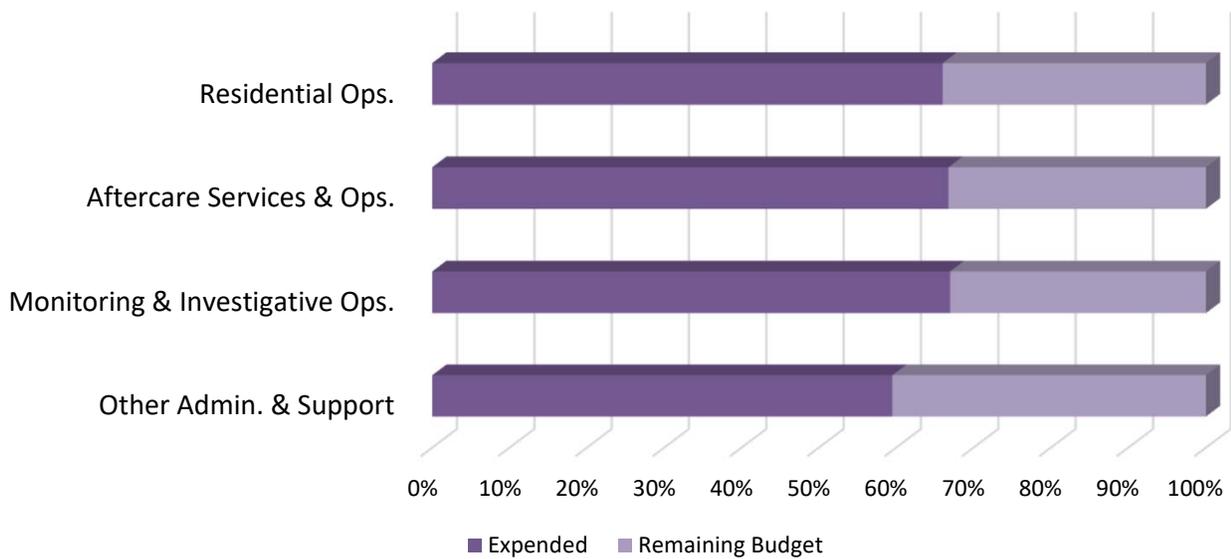
Program	Budgeted	Expended	%
Residential Operations			
System Administration & Support	2,520,498	1,766,446	70.1%
Assessment & Orientation	1,844,433	1,311,574	71.1%
Youth Supervision (facilities)	55,719,084	36,887,718	66.2%
Food and Food Service (facilities)	4,408,561	3,104,189	70.4%
Facility Operations	17,077,354	11,927,214	69.8%
Halfway House Operations	8,847,960	6,434,099	72.7%
Contract Placements & Oversight	8,468,356	4,769,979	56.3%
Education Programs	15,875,839	10,658,853	67.1%
General Rehabilitative Treatment	7,818,432	5,103,513	65.3%
Specialized Treatment	4,093,555	2,755,556	67.3%
Medical/Psychiatric Care & Oversight	10,434,533	7,515,778	72.0%
Construct & Renovate Facilities	3,395,593	534,907	15.8%
<i>Subtotal - Residential Ops.</i>	140,504,198	92,769,826	66.0%
Aftercare Services & Operations			
Parole Supervision, Programs & Services	3,709,816	2,458,890	66.3%
Interstate Agreement	222,172	166,815	75.1%
<i>Subtotal - Aftercare Services & Ops.</i>	3,931,987	2,625,705	66.8%
Monitoring & Investigative Operations			
Monitoring & Inspections	1,848,103	1,265,036	68.5%
Administrative Investigations	1,090,320	801,811	73.5%
Office of Inspector General	4,303,318	2,804,031	65.2%
Office of Independent Ombudsman	988,445	641,398	64.9%
<i>Subtotal - Monitoring & Investigative Ops.</i>	8,230,186	5,512,276	67.0%
Other Operations & Support			
Training & Certification	2,147,317	1,477,868	68.8%
Probation System Support	3,256,230	2,287,502	70.2%
Indirect Administration	16,144,170	9,056,919	56.1%
<i>Subtotal - Other Operations & Support</i>	21,547,718	12,822,289	59.5%
Subtotal - Agency Operations	174,214,089	113,730,097	65.3%
Grand Total	331,172,880	234,757,508	70.9%

Summary by Program: Funding View (cont.)

Residential Operations by Program (Budgeted, in \$ mil)



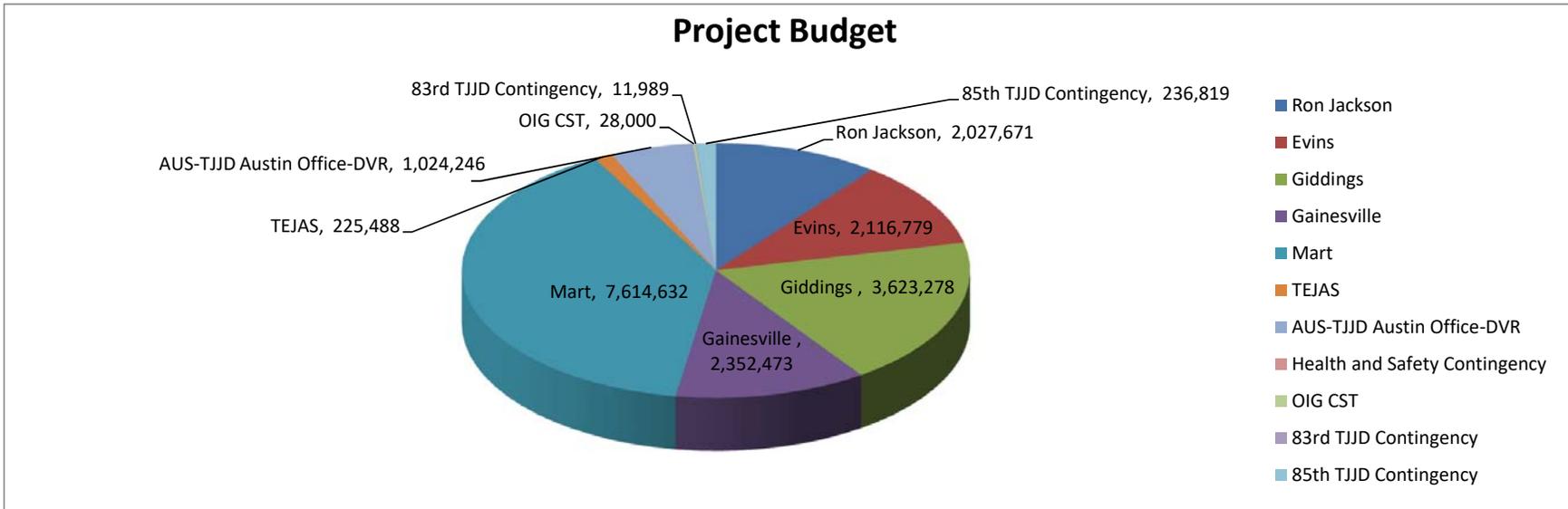
Percent Expended by Program Area



Summary of Construction Activities

Location	Project Budget	Expenditures	Outstanding Work Authorizations	Available Budget
Ron Jackson	2,027,671	871,814	1,120,296	35,561
Evins	2,116,779	1,369,439	545,875	201,465
Giddings	3,623,278	1,764,562	1,565,500	293,215
Gainesville	2,352,473	734,161	1,591,905	26,407
Mart	7,614,632	2,107,059	4,959,631	547,942
TEJAS	225,488	159,219	1,256	65,013
AUS-TJJD Austin Office-DVR	1,024,246	897,842	126,405	-
Health and Safety Contingency	-	-	-	-
OIG CST	28,000	27,057	-	943
83rd TJJD Contingency	11,989	1,172	10,817	-
85th TJJD Contingency	236,819	-	-	236,819
Total	\$ 19,261,375	\$ 7,932,325	\$ 9,921,686	\$ 1,407,365

Fund 0001 Health and Safety/Security	1,661,375.33
83rd General Appropriations Act approved Allocation	5,500,000.00
85th General Appropriations Act approved Allocation	12,100,000.00
	<u>\$ 19,261,375.33</u>

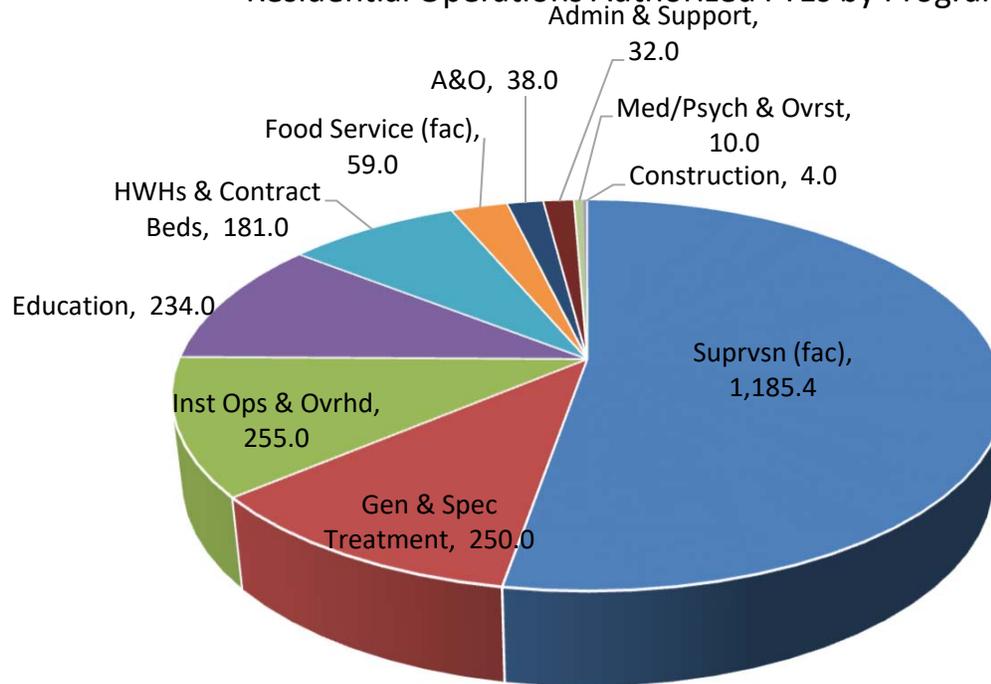


Summary by Program: FTE View

Program	Authorized	Filled	%
Residential Operations			
Administration & Support	32.0	29.0	90.6%
Assessment & Orientation	38.0	32.0	84.2%
Youth Supervision (facilities)	1,185.4	857.0	72.3%
Food & Food Service (facilities)	59.0	50.5	85.6%
Institutional Operations & Overhead	255.0	219.0	85.9%
Halfway House Operations	175.0	146.0	83.4%
Contract Placements & Oversight	6.0	5.0	83.3%
Education Programs	234.0	219.0	93.6%
General Rehabilitative Treatment	164.0	136.0	82.9%
Specialized Treatment	86.0	63.0	73.3%
Medical/Psychiatric Care & Oversight	10.0	9.0	90.0%
Construction & Renovate Facilities	4.0	4.0	100.0%
<i>Subtotal - Residential Ops.</i>	<i>2,248.4</i>	<i>1,769.5</i>	<i>78.7%</i>
Aftercare Services & Operations			
Parole Supervision, Programs & Services	57.0	53.0	93.0%
Interstate Agreement	3.0	3.0	100.0%
<i>Subtotal - Aftercare Services & Ops.</i>	<i>60.0</i>	<i>56.0</i>	<i>93.3%</i>
Monitoring & Investigative Operations			
Monitoring & Inspections	26.0	25.0	96.2%
Administrative Investigations	19.0	17.0	89.5%
Office of Inspector General	100.5	81.5	81.1%
Office of Independent Ombudsman	14.0	13.0	92.9%
<i>Subtotal - Monitoring & Investigative Ops.</i>	<i>159.5</i>	<i>136.5</i>	<i>85.6%</i>
Other Operations & Support			
Training & Certification	32.0	28.0	87.5%
Probation System Support	26.0	24.0	92.3%
Indirect Administration	119.8	105.8	88.3%
<i>Subtotal - Other Operations & Support</i>	<i>177.8</i>	<i>157.8</i>	<i>88.8%</i>
Grand Total	2,645.7	2,119.8	80.1%

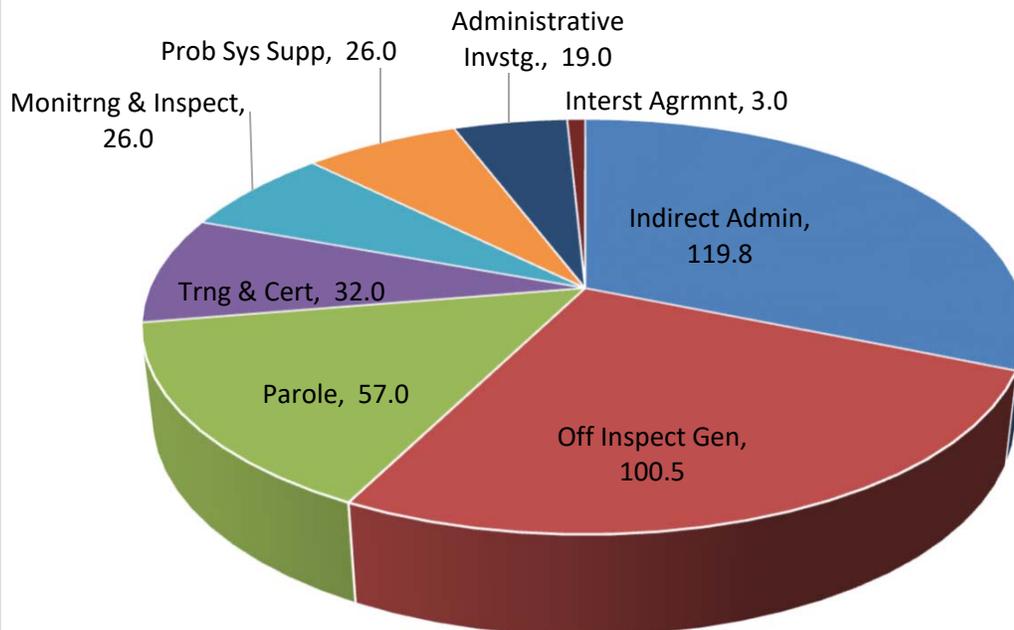
Summary by Program: FTE View (cont.)

Residential Operations Authorized FTEs by Program



All Other TJJD* Authorized FTEs by Program

**Excludes Indep. Ombudsman*

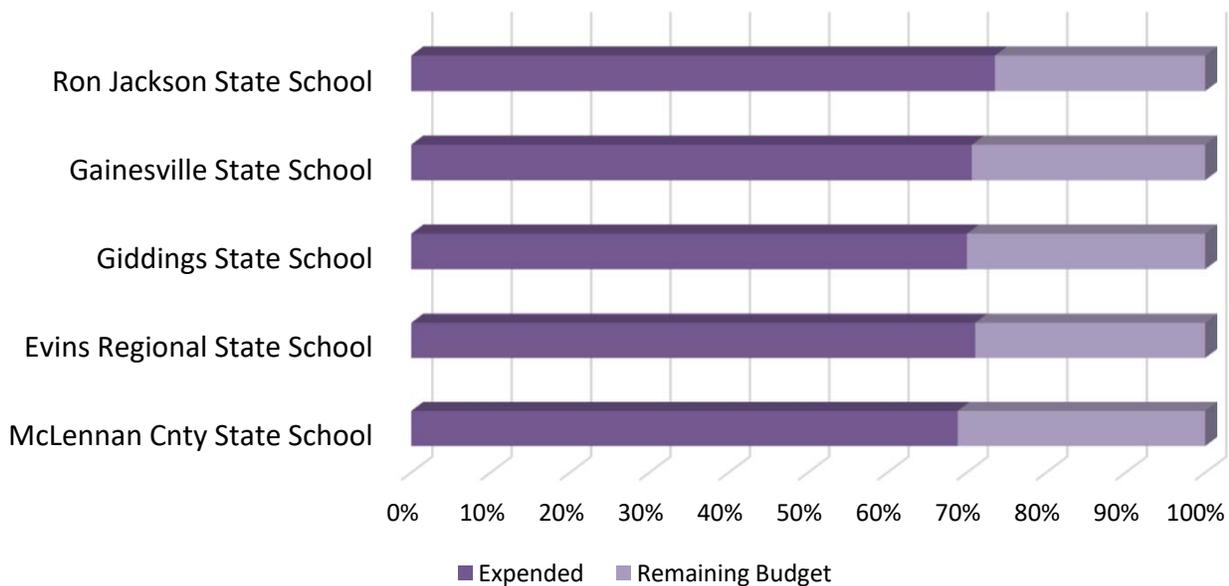


Summary by Location: Funding View

Location	Budgeted	Expended	%
State Residential Locations			
Ron Jackson State School	19,130,163	14,073,534	73.6%
Gainesville State School	19,709,673	13,926,003	70.7%
Giddings State School	22,509,275	15,763,682	70.0%
Evins Regional State School	16,015,096	11,380,625	71.1%
McLennan Cnty State School	29,335,812	20,199,145	68.9%
Halfway Houses	9,696,244	7,022,342	72.4%
Contract Placements & Oversight	8,423,774	4,750,163	56.4%
Subtotal - State Residential Locations	124,820,036	87,115,494	69.8%
Probation Grant Disbursements	156,958,791	121,027,411	77.1%
Other Locations / Multi-Location*	49,394,052	26,614,602	53.9%
Grand Total	331,172,879	234,757,507	70.9%

*Includes district offices, Central Office, and departments split across more than one location.

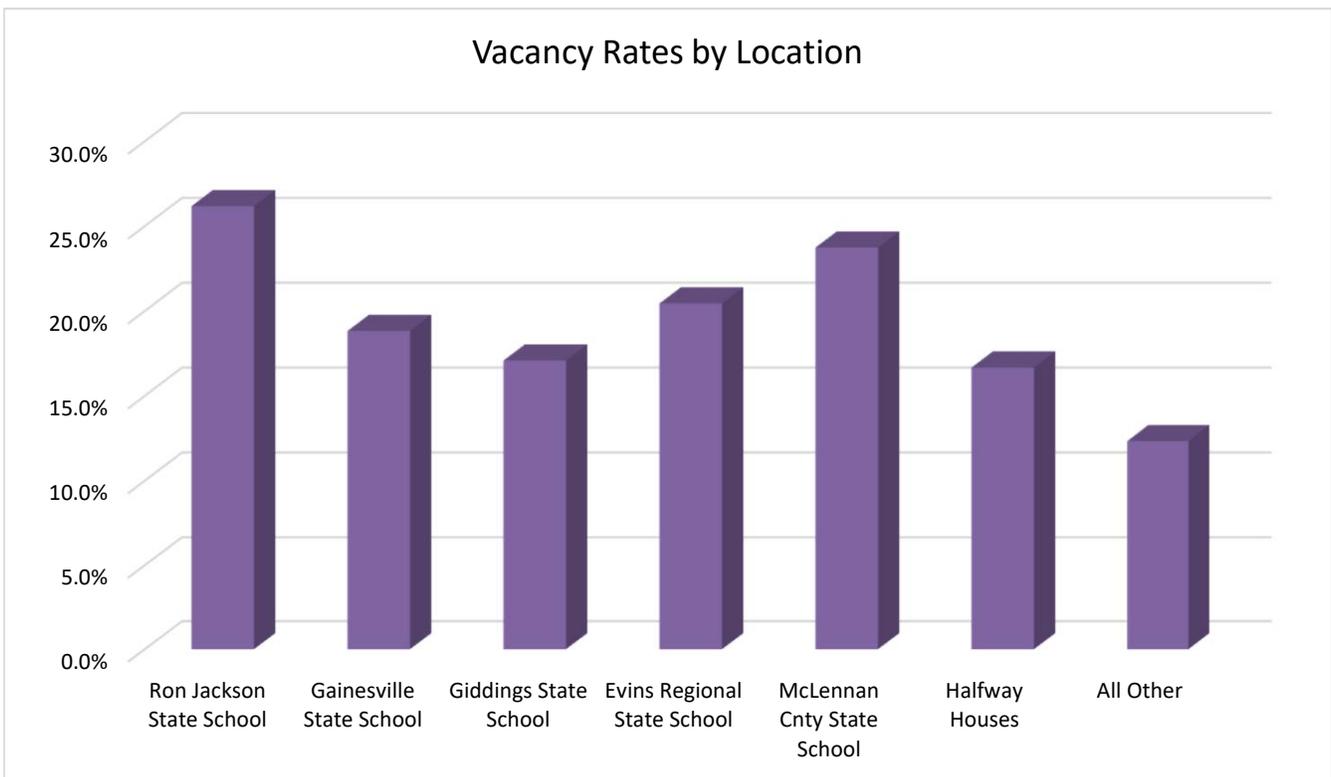
Percent Expended by Location - Secure Facilities



Summary by Location: FTE View

Location	Authorized	Filled	%
State Residential Locations			
Ron Jackson State School	424.0	313.0	73.8%
Gainesville State School	355.4	288.5	81.2%
Giddings State School	439.0	364.0	82.9%
Evins Regional State School	337.5	268.5	79.6%
McLennan Cnty State School	535.0	408.0	76.3%
Halfway Houses	198.0	165.0	83.3%
Contract Placements & Oversight	6.0	5.0	83.3%
Subtotal - State Residential Locations	2,294.9	1,812.0	79.0%
Probation Grant Disbursements	-	-	0.0%
Other Locations / Multi-Location*	350.8	307.8	87.7%
Grand Total	2,645.7	2,119.8	80.1%

*Includes district offices, Central Office, and departments split across more than one location.



Summary by Strategy and Method of Finance

General Revenue

Strategy	Budgeted	Expended	%
Goal A (Comm Juv Just)			
A.1.1 Prevention and Intervention	3,012,177	2,338,554	77.6%
A.1.2 Basic Supervision	35,915,398	29,533,042	82.2%
A.1.3 Community Programs	39,017,321	32,994,152	84.6%
A.1.4 Pre and Post Adjudication Facilities	25,017,157	20,585,661	82.3%
A.1.5 Commitment Diversion Programs	19,492,500	15,872,944	81.4%
A.1.7 Mental Health Services	12,804,748	11,970,376	93.5%
A.1.8. Regional Diversion Alternatives	9,566,161	3,514,156	36.7%
A.1.9. Probation System Support	2,920,297	2,174,993	74.5%
Subtotal - Goal A (Comm Juv Just)	147,745,758	118,983,877	80.5%
Goal B (State Svcs & Fac)			
B.1.1 Assessment & Orientation	1,844,433	1,311,574	71.1%
B.1.2 Institutional Operations and Overhead	17,077,354	11,927,214	69.8%
B.1.3 Institutional Supervision and Food Service	55,392,292	36,966,251	66.7%
B.1.4 Education	8,925,503	6,384,158	71.5%
B.1.5 Halfway House Operations	8,381,916	6,196,154	73.9%
B.1.6 Health Care	8,559,668	6,478,680	75.7%
B.1.7 Mental Health (Psychiatric) Care	867,924	329,060	37.9%
B.1.8 Integrated Rehabilitation Treatment	11,002,530	7,457,076	67.8%
B.1.9. Contract Residential Placements	8,245,700	4,769,979	57.8%
B.1.10. Residential System Support	2,520,498	1,766,446	70.1%
B.2.1 Office of the Inspector General	4,303,318	2,804,031	65.2%
B.2.2 Health Care Oversight	1,006,941	708,039	70.3%
B.3.1 Construct & Renovate Facilities	1,491,297	370,527	24.8%
Subtotal - Goal B (State Svcs & Fac)	129,619,374	87,469,187	67.5%
Goal C (Parole Svcs)			
C.1.1 Parole Direct Supervision	2,321,361	1,607,783	69.3%
C.1.2. Parole Programs and Services	1,388,455	851,107	61.3%
Subtotal - Goal C (Parole Svcs)	3,709,816	2,458,890	66.3%
Goal D (Indep Ombudsman)	988,445	641,398	64.9%
Goal E (Juv Just System)			
E.1.1. Training and Certification	2,024,329	1,474,546	72.8%
E.1.2 Monitoring and Inspections	2,886,262	2,061,037	71.4%
E.1.3 Interstate Agreement	222,172	166,815	75.1%
Subtotal - Goal E (Juv Just System)	5,132,763	3,702,398	72.1%
Goal F (Indirect Admin)			
F.1.1 Central Administration	8,680,926	6,135,426	70.7%
F.1.2 Information Resources	7,894,519	2,969,858	37.6%
Subtotal - Goal F (Indirect Admin)	16,575,445	9,105,284	54.9%
Subtotal - General Revenue	303,771,601	222,361,035	73.2%

Summary by Strategy and Method of Finance (cont.)

Other State Funds

Strategy	Budgeted	Expended	%
Goal A (Comm Juv Just)			
A.1.3 Community Programs	1,150,000	-	0.0%
A.1.6 Juv Just Alt Educ Prog	6,250,000	3,404,349	54.5%
A.1.9. Probation System Support	133,126	23,546	17.7%
Subtotal - Goal A (Comm Juv Just)	7,533,126	3,427,895	45.5%
Goal B (State Svcs & Fac)			
B.1.3 Institutional Supervision and Food Service	54,741	14,761	27.0%
B.1.4 Education	4,014,364	3,108,820	77.4%
B.1.5 Halfway House Operations	3,661	-	0.0%
B.1.8 Integrated Rehabilitation Treatment	1,039,698	531,727	51.1%
B.3.1 Construct & Renovate Facilities	1,904,297	164,380	8.6%
Subtotal - Goal B (State Svcs & Fac)	7,016,761	3,819,687	54.4%
Goal E (Juv Just System)			
E.1.1. Training and Certification	122,988	3,323	2.7%
Subtotal - Goal E (Juv Just System)	122,988	3,323	2.7%
F.1.1 Central Administration	4,142	600	14.5%
F.1.2 Information Resources	247,295	-	0.0%
Subtotal - Goal F (Indirect Admin)	251,437	600	0.2%
Subtotal - Other State Funds	14,924,312	7,251,505	48.6%

Federal Funds

Strategy	Budgeted	Expended	%
Goal A (Comm Juv Just)			
A.1.3 Community Programs	4,733,329	814,177	17.2%
A.1.9. Probation System Support	202,808	88,963	43.9%
Subtotal - Goal A (Comm Juv Just)	4,936,137	903,140	18.3%
Goal B (State Svcs & Fac)			
B.1.3 Institutional Supervision and Food Service	3,867,658	2,832,197	73.2%
B.1.4 Education	2,935,971	1,165,875	39.7%
B.1.5 Halfway House Operations	462,383	237,946	51.5%
B.1.9. Contract Residential Placements	222,656	-	0.0%
Subtotal - Goal B (State Svcs & Fac)	7,488,668	4,236,018	56.6%
Goal E (Juv Just System)			
E.1.2 Monitoring and Inspections	52,161	5,809	11.1%
Subtotal - Goal E (Juv Just System)	52,161	5,809	11.1%
Subtotal - Federal Funds	12,476,966	5,144,967	41.2%

Summary by Strategy and Method of Finance (cont.)

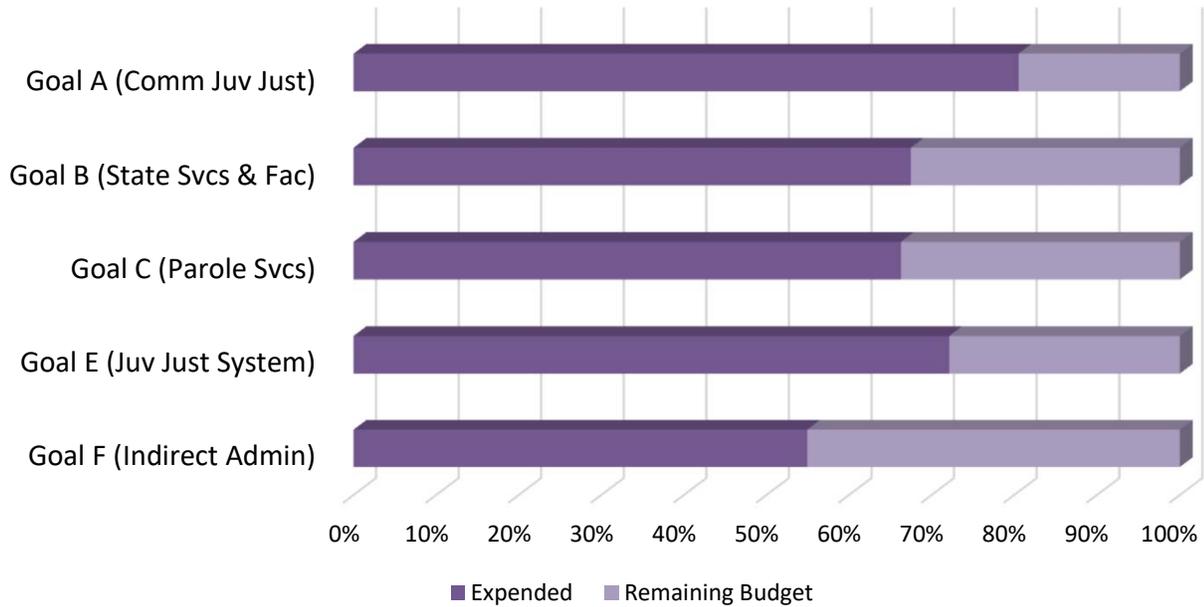
All Methods of Finance

Strategy	Budgeted	Expended	%
Goal A (Comm Juv Just)			
A.1.1 Prevention and Intervention	3,012,177	2,338,554	77.6%
A.1.2 Basic Supervision	35,915,398	29,533,042	82.2%
A.1.3 Community Programs	44,900,650	33,808,329	75.3%
A.1.4 Pre and Post Adjudication Facilities	25,017,157	20,585,661	82.3%
A.1.5 Commitment Diversion Programs	19,492,500	15,872,944	81.4%
A.1.6 Juv Just Alt Educ Prog	6,250,000	3,404,349	54.5%
A.1.7 Mental Health Services	12,804,748	11,970,376	93.5%
A.1.8. Regional Diversion Alternatives	9,566,161	3,514,156	36.7%
A.1.9. Probation System Support	3,256,231	2,287,502	70.2%
Subtotal - Goal A (Comm Juv Just)	160,215,021	123,314,912	77.0%
Goal B (State Svcs & Fac)			
B.1.1 Assessment & Orientation	1,844,433	1,311,574	71.1%
B.1.2 Institutional Operations and Overhead	17,077,354	11,927,214	69.8%
B.1.3 Institutional Supervision and Food Service	59,314,691	39,813,209	67.1%
B.1.4 Education	15,875,839	10,658,853	67.1%
B.1.5 Halfway House Operations	8,847,960	6,434,099	72.7%
B.1.6 Health Care	8,559,668	6,478,680	75.7%
B.1.7 Mental Health (Psychiatric) Care	867,924	329,060	37.9%
B.1.8 Integrated Rehabilitation Treatment	12,042,229	7,988,802	66.3%
B.1.9. Contract Residential Placements	8,468,356	4,769,979	56.3%
B.1.10. Residential System Support	2,520,498	1,766,446	70.1%
B.2.1 Office of the Inspector General	4,303,318	2,804,031	65.2%
B.2.2 Health Care Oversight	1,006,941	708,039	70.3%
B.3.1 Construct & Renovate Facilities	3,395,593	534,907	15.8%
Subtotal - Goal B (State Svcs & Fac)	144,124,803	95,524,892	66.3%
Goal C (Parole Svcs)			
C.1.1 Parole Direct Supervision	2,321,361	1,607,783	69.3%
C.1.2. Parole Programs and Services	1,388,455	851,107	61.3%
Subtotal - Goal C (Parole Svcs)	3,709,816	2,458,890	66.3%
Goal D (Indep Ombudsman)	988,445	641,398	64.9%
Goal E (Juv Just System)			
E.1.1. Training and Certification	2,147,317	1,477,868	68.8%
E.1.2 Monitoring and Inspections	2,938,423	2,066,847	70.3%
E.1.3 Interstate Agreement	222,172	166,815	75.1%
Subtotal - Goal E (Juv Just System)	5,307,911	3,711,530	69.9%
Goal F (Indirect Admin)			
F.1.1 Central Administration	8,685,068	6,136,026	70.7%
F.1.2 Information Resources	8,141,814	2,969,858	36.5%
Subtotal - Goal F (Indirect Admin)	16,826,882	9,105,884	54.1%
Subtotal - All Methods of Finance	331,172,879	234,757,507	70.9%

Summary by Strategy and Method of Finance (cont.)

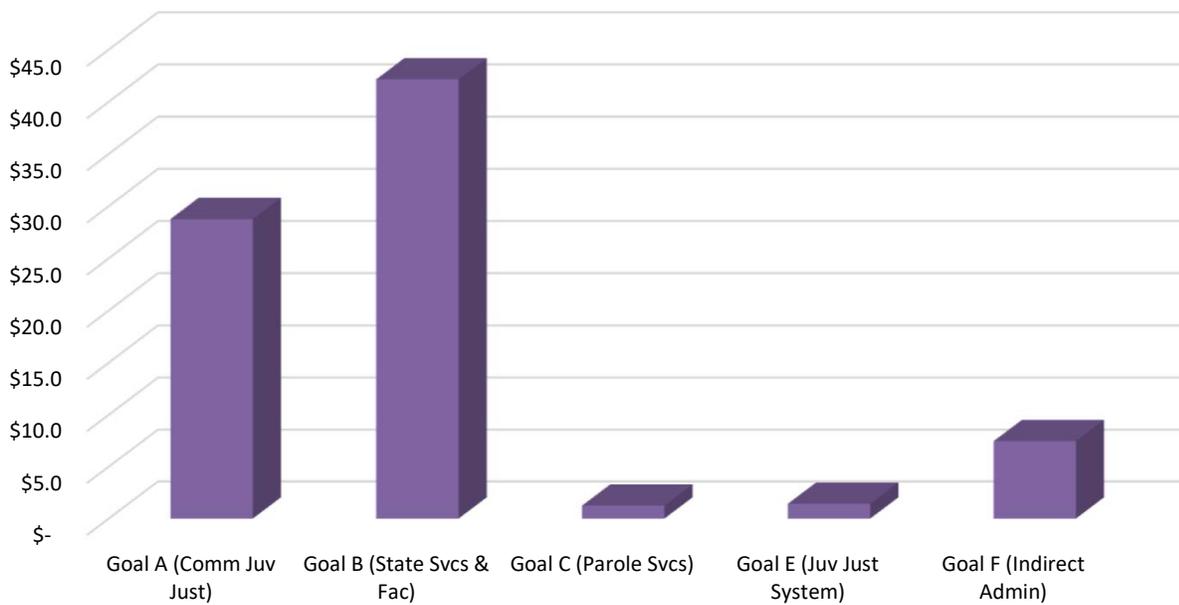
Percent General Revenue Expended by Budget Goal*

*Excludes Independent Ombudsman



Remaining General Revenue by Budget Goal (\$ mil)*

*Excludes Independent Ombudsman



Third Quarter Performance Measure Highlights

Within 5% of GAA target:	Target	Actual	%
Probation			
CPD: Basic Supervision	\$ 4.87	\$ 5.05	103.70%
State Programs			
CPD: Parole	\$ 15.46	\$ 15.91	102.91%
Outside 5% of GAA target	Target	Actual	%
Probation			
ADP: Conditional Release	3,098.00	3,367.91	108.71% ^a
ADP: Deferred Prosecution	5,483.00	6,049.49	110.33% ^b
ADP: Court Ordered Probation	11,624.00	10,937.81	94.10% ^c
ADP: Residential Placement	1,933.00	1,674.49	86.63% ^d
ADP: Commitment Diversion Initiatives	1,348.00	966.47	71.70% ^e
Mandatory Students JJAEP	1,550.00	1,605.00	103.55% ^f
Mandatory Student Attendance Days JJAEP	64,000.00	76,609.00	119.70% ^g
Number of Regional Diversions	150.00	250.00	166.67% ^h
CPD: Residential Placement	\$ 35.12	\$ 39.72	113.10% ⁱ
CPD: Commitment Diversion	\$ 39.62	\$ 48.03	121.23% ^j
State Programs			
ADP: Assessment/Orientation	92.00	71.85	78.10% ^k
ADP: State-Operated Correctional Facility	1,108.00	861.57	77.76% ^l
ADA: JJD Operated Schools	1,064.00	811.19	76.24% ^m
ADP: Halfway House Programs	146.00	109.06	74.70% ⁿ
ADP: General Rehabilitation Treatment	1,158.00	853.53	73.71% ^o
ADP: Specialized Treatment	820.00	704.21	85.88% ^p
ADP: Contract Programs	120.00	111.69	93.08% ^q
ADP: Parole	406.00	370.09	91.16% ^r
CPD: State-Operated Correctional Facility	\$ 153.54	\$ 166.82	108.65% ^s
CPD: Halfway House	\$ 189.28	\$ 215.60	113.91% ^t
CPD: Health Care Services	\$ 20.27	\$ 24.45	120.62% ^u
CPD: Psychiatric Services	\$ 2.35	\$ 1.24	52.77% ^v
CPD: General Rehabilitation Treatment	\$ 17.40	\$ 20.97	120.52% ^w
CPD: Specialized Treatment	\$ 17.79	\$ 15.51	87.18% ^x
CPD: Contracts Program	\$ 134.85	\$ 156.43	116.00% ^y

^a Since the first quarter of fiscal year 2019, there was a 9% increase in admissions to pre-adjudication detention facilities. Due to limited bed space in the detention facilities, the probation departments place more juveniles on conditional pre-disposition supervision rather than holding them in a detention facility.

^b There was an increase in the number of juveniles starting deferred prosecution supervision in the third and fourth quarters of fiscal year 2018. Compared to the third and fourth quarters in fiscal year 2017, there was a 12% increase in juveniles starting deferred prosecution supervision in the third and fourth quarters of fiscal year 2018. Deferred prosecution supervision of a juvenile typically lasts six months. The higher number of juveniles starting deferred prosecution supervision in the last half of fiscal year 2018 were under supervision during the first half of fiscal year 2019, contributing to a higher than targeted average daily population. Additionally, the number of admissions to deferred prosecution supervision increased 49% since the beginning of the fiscal year. During this time-period, referrals disposed to deferred prosecution supervision for felony drug and misdemeanor assaultive offenses increased by 220% and 57%, respectively, contributing to a higher than targeted average daily population.

^c The factors contributing to an increase in the number of juveniles starting deferred prosecution supervision resulted in a decrease in the number of juveniles starting probation supervision during the reporting period. In addition, compared to historical completion rates, a slightly higher proportion of juveniles ending deferred prosecution supervision during the reporting period completed successfully. By completing deferred prosecution supervision successfully, fewer juveniles were adjudicated and placed on probation supervision, thus, contributing to a lower than targeted average daily population for juveniles on probation supervision.

^d The decline of referrals to juvenile probation departments, the availability of community programs, and the increasing cost of residential placement resulted in a lower number of juveniles placed in residential placement facilities during the reporting period. Compared to the first three quarters in fiscal year 2018, there was a 10% decrease admissions to residential placement facilities in the first three quarters of fiscal year 2019. Despite fewer admissions, the average length of stay in residential placement increased over the same time-period. With the availability of regional diversion funds, more departments are using these funds so juveniles can remain in placement longer to complete the treatment dosage they need.

^e In fiscal year 2018, the average daily population of juveniles served in commitment diversion funded programs and placements remained close to 1,050 for each quarter, which was also lower than the 1,336 target. The budget structure implemented in fiscal year 2016 offers juvenile probation departments with additional state aid categories to use and greater flexibility in spending their funds. With the availability of regional diversion funds, more departments are using these funds resulting in a reduction of commitment diversion funded placements and programs. Additionally, the rising costs of residential placements and specialized treatment services contributes to the decline in the number of juveniles served through this strategy.

^f This is a cumulative measure. By the third quarter, it is expected that at least 75% of the target would be served. Additionally, for some JJAEPs, there has been a large increase in expulsions for Felony Drugs, 37.007A3, centered around vaping Tetrahydrocannabinol (THC) oil at school, an offense that has been so prevalent that many more students than expected have been caught on campus, charged, and expelled to JJAEPs. The students' length of expulsion averages 77 – 80 days. Therefore both this measure and MANDATORY STUDENT ATTENDANCE DAYS are impacted and result in higher percentages per quarter for both measures.

^g This is a cumulative measure. By the third quarter, it is expected that mandatory attendance days in JJAEP would be at least 75% of the target. Mandatory attendance days in JJAEP are not evenly distributed through the reporting period, because the measure does not include summer school. Nine out of ten months in the regular school year have been reported and reflected in the third quarter performance measure. Additionally, for some JJAEPs, there has been a large increase in expulsions for Felony Drugs, 37.007A3, centered around vaping Tetrahydrocannabinol (THC) oil at school, an offense that has been so prevalent that many more students than expected have been caught on campus, charged, and expelled to JJAEPs. The students' length of expulsion averages 77 – 80 days. Therefore both this measure and MANDATORY STUDENTS JJAEPs are impacted and result in higher totals and reported percentages per quarter for both measures.

^h This is a cumulative measure. By the third quarter, it is expected that at least 75% of the target would be served. For the first three quarters of fiscal year 2019, the total number of regional diversions was 250, which is 166.67% of the target. However, a higher than targeted number of regional diversions is preferable and indicates the juvenile probation departments are applying for the Regional Diversion Alternatives (RDA) Program grant in an effort to divert more juveniles from commitment to JJD facilities. The reported number of regional diversions reflects the number of applications approved by the agency. The JJD Probation Services Division approves regional diversion applications, but not all juveniles who are approved for diversion are placed. The final disposition remains with the local judiciaries. There were 85 juveniles placed using regional diversion funds in the third quarter of fiscal year 2019. For the first three quarters of fiscal year 2019, there was a total of 208 juveniles placed using regional diversion funds.

ⁱ A lower than targeted average daily population of juveniles in residential placement facilities, an increase in the average length of stay in residential placement, and an increase in the cost of residential placement when DFPS raised their daily rates contributed to a higher than targeted cost per day for residential placement.

^j Juvenile probation departments use Commitment Diversion funds to provide programs and placements to juveniles. In the current reporting period, approximately 64% of Commitment Diversion funds were utilized to pay for residential placements, which are more costly than community-based programs and services. Additionally, the cost of residential placements increased when DFPS raised their daily rates.

^k The ADP of Orientation & Assessment (O&A) is driven by the number of new youth received and the length of time they stay. The ADP of O&A is under target because of lower than expected intakes, due, at least in part, to regionalization efforts to divert youth from TJJD commitment, as well as a nearly 50 percent decrease in new admissions from Harris County compared to this time last fiscal year. Compared to the first three-quarters of FY 2018, TJJD has received 5 percent fewer intakes in FY 2019. The length of stay remained relatively stable since FY 2016.

^l TJJD has focused on reducing the number of youth in state-operated correctional facilities by supporting regional diversion programs and alternative placements outside of TJJD with the lowest structure consistent with youths' needs. Additionally, the agency has closely monitored youth progress through state-operated secure facilities to promote movement to lessor restriction settings as appropriate. As a result, the ADP in state-operated facilities was lower than the target.

^m State-operated secure facility ADP was lower than the target resulting in lower average daily attendance (ADA). Every student assigned to a state-operated facility is required to attend school.

ⁿ For the third quarter in fiscal year 2019, the average daily population of the halfway houses was below target for several reasons. First, the regional diversion efforts have reduced the number of youth committed to TJJD in general and those youth who would be eligible to go to medium secure halfway houses right after orientation in particular. Secondly, many of the juveniles who are committed to TJJD have dual needs, which makes them less eligible for placement in residential alcohol or other drug (AOD) treatment at McFadden Ranch. Third, in the fourth quarter of FY 2018, there was a moratorium on new placements at one of the state-operated halfway houses to improve and enhance training opportunities for new leadership. Now that the moratorium has ended, it has taken time to assign youth back to the facility. Finally, there was increased emphasis on placing youth in contract care placements to better meet youths' needs with a full array of services.

^o The ADP for general rehabilitative treatment is largely a function of the average daily populations of the state-operated correctional facilities and the halfway houses. Both of these ADP's are below target for fiscal year 2019, resulting in an ADP for general rehabilitative treatment below target.

^p The ADP for specialized treatment is largely a function of the average daily populations of the state-operated correctional facilities and the halfway houses. Both of these ADP's are below target for fiscal year 2019, resulting in an ADP for specialized rehabilitative treatment below target.

^q TJJD has a continued focus on growing alternative placement options that can provide specialized rehabilitative services able to meet the individual needs of the TJJD youth population. The third quarter's ADP is within the target range. It took longer than desired to match enough youth with the appropriate contract placement during previous quarters.

^r The target parole ADP for fiscal year 2019 was based on anticipated increases in the overall residential population; many youth in residential programs will eventually be released on parole. However, the anticipated growth in the residential population did not occur, resulting in a parole ADP that was below target.

^s The ADP for state-operated correctional facilities was more than 246 under target; that is 22% below target. Because many of the costs associated with correctional facilities are fixed, this shortage causes the cost per day to rise above the target.

^t The ADP for halfway houses was more than 36 under target; that is 25% below target. Because many of the costs associated with running halfway houses are fixed, this shortage causes the cost per day to rise above the target.

^u Contracted health care includes both fixed and variable costs (such as staff salaries) usually accounting for a significant majority of the cost. As the average daily population eligible for health care declines, the fixed cost per juvenile day is increasing.

^v Psychiatric Services met the target in the third quarter of fiscal year 2019. TJJD's psychiatric services contractor, the University of Texas Medical Branch (UTMB), has had half of the full time equivalent (FTE) positions assigned to the contract be vacant. This has led to fewer hours being billed, which has led to the budgeted costs being under target. When UTMB is fully staffed, it is anticipated that the cost per day will be higher in future quarters.

^w The ADP for general rehabilitative treatment was 304 under target; that is 26% below target. Because many of the costs associated with general rehabilitative treatment are fixed, this shortage causes the cost per day to rise above the target.

^x The ADP for specialized treatment was 116 under target; that is 14% below target. The reduced ADP combined with a number of staff vacancies has led to a cost per day lower than the target.

^y In the third quarter of fiscal year 2019, over 80 percent of contract residential placements were in secure facilities. A higher level of supervision and services was needed to meet the needs of the youth population; therefore, secure programs were utilized more than non-secure during the fiscal year. Secure contract residential providers have a flat daily rate of \$162.00 for boys and \$172.00 for girls. The flat cost per day rate not only allows for consistency and fairness in youth care rates for programs offering the same level and type of service, but also gets the agency closer to the standard rates identified by the Health & Human Services Commission. However, these flat rates resulted in a higher-than-target cost per day.

To: TJJJ Board Members

From: Camille Cain, Executive Director

Christina Garcia, Staff Attorney & Contracts Supervisor

Subject: Discussion regarding GAP.385.1101 Annual Contract Plan

Date: July 29, 2019

TJJJ General Administrative Policy 385.1101(f) (GAP.385.1101 (f)), requires TJJJ staff to present an annual plan that outlines TJJJ's anticipated contracting actions for the next fiscal year for Board review. Attached for Board review is the **FY 2020 Annual Contract Plan (Plan)**.

Additionally, Texas Administrative Code, Title 34, Part 1, Chapter 20, Subchapter D, Division 1, Rule 20.284, requires state agencies to establish their own agency-specific Historically Underutilized Business (HUB) program goals for certain procurement categories through considering: agency fiscal year expenditures and total contract expenditure; HUB availability; agency historic utilization of HUBs; and other relevant factors. Relatedly, Texas Administrative Code, Title 34, Part 1, Chapter 20, Subchapter D, Division 1, Rule 20.286, requires state agencies prepare a written business plan for the use of HUBs in purchasing, and in public works contracts in accordance with Texas Government Code Section 2161.123.

The attached Plan includes documents that address the above referenced requirements to provide a more complete picture of anticipated contracting actions for FY 2020.

The FY 2020 Annual Contract Plan is presented to the Board as an informational item. Contract actions requiring Board approval will be presented under separate agenda items.

ATTACHMENT

INTRODUCTION

Pursuant to Texas Juvenile Justice Department (TJJJ) General Administrative Policy 385.1101(f) (GAP.385.1101(f)), this is the FY 2020 Annual Contract Plan (Plan) outlining TJJJ’s anticipated contracting actions for the next fiscal year, including anticipated Historically Under Business (HUB) contracting actions for FY 2020. This Plan also includes information that recaps the current fiscal year (FY 2019).

Business Operations and Contracts were combined Departments under the Finance Division, but are now two separate Departments. The former remains under the Finance Division and the latter now under the Office of General Counsel. Both Departments work together to make sure all TJJJ procurement needs are met. Below is a snapshot of current and anticipated procurement activity.

BUSINESS OPERATIONS

Number of Purchase Orders Issued FY 2019 (YTD)	Total Dollar Amount for Purchase Orders Issued FY 2019 (YTD)	Estimated Number of Purchase Orders to be Issued FY 2020	Estimated Dollar Amount for Purchase Orders to be Issued FY 2020
8,886	\$47,674,429.57	10,000	\$51,000,000.00

CONTRACTS

FY 2019 Number of Contracts (YTD)	Total Dollar Amount for FY 2019 Contracts (YTD)*	Estimated Number of FY 2020 Contracts	Estimated Dollar Amount for FY 2020 Contracts
357	\$34,345,212.43	375	\$50,000,000

*Based on Contract Not to Exceed Amounts

Accomplishments of the Business Operations and Contracts Departments

- Business Operations issued 8,886 FY 19 Purchase Orders to date.

FY 19 PO's YTD By Facility:

- Austin Office - 630
 - Ayres Halfway House - 6
 - Cottrell Halfway House - 249
 - Evins Regional Juvenile Center - 1044
 - Gainesville State School - 781
 - Giddings State School - 1276
 - McFadden Ranch - 322
 - McLennan County Juvenile Justice Facility - 2578
 - Ron Jackson State Juvenile Correctional Complex - 1579
 - Schaeffer Halfway House - 0
 - Tamayo Halfway House - 0
 - Willoughby Halfway House - 421
- Contracts administered 365 active contracts during FY 19, which included contract solicitation, contract development, contract maintenance through enforcement, amendment, and encumbering funds, and any necessary contract reporting.
 - Contracts is currently processing 155 contract renewals.
 - State use reporting is now utilizing the Centralized Accounting and Payroll/Personnel System (CAPPS) exclusively.
 - TJJJ was recognized by WorkQuest (formerly the Texas Industries for the Blind and Handicapped (TIBH)) as one of the Top Ten (10) agencies purchasing from WorkQuest for the 5th year in a row.

TJJD ACTIVE CONTRACT LIST (AS OF 7/19/19)

Contract ID	Vendor Name	Description	Start Date	End Date	FY 2019 Dollar Amount (NTE)
CON0000054	Karol Wade-Henderson dba Wade Wellness Center	Specialized Treatment	3/12/2014	8/31/2019	\$0.00
CON0000055	Larry Keltz	Specialized Treatment	3/10/2014	8/31/2019	\$0.00
CON0000060	VRJ & Associates	Specialized Treatment	4/2/2014	8/31/2019	\$0.00
CON0000064	David Paul Jeter	Specialized Treatment	4/25/2014	8/31/2019	\$0.00
CON0000069	Duckworth & Associates Counseling Service	Specialized Treatment AOD	4/14/2015	8/31/2019	\$0.00
CON0000071	Central Plains Center	Specialized Treatment Services	5/20/2014	8/31/2019	\$0.00
CON0000072	Martha O. Franco dba Counseling Solutions	Specialized Treatment Services	6/30/2014	8/31/2019	\$0.00
CON0000076	Sylvia Black	Specialized Treatment	7/24/2014	8/31/2019	\$0.00
CON0000138	Harlingen Consolidated ISD	Education Services	8/1/2017	6/30/2020	\$0.00
CON0000146	Swank Motion Pictures, Inc.	Motion Picture Rental	9/1/2018	8/31/2019	\$5,848.28
CON0000149	State Office of Administrative Hearings	Administrative Hearings	9/1/2014	8/31/2019	\$12,000.00
CON0000151	Success Ed	Software License	9/1/2015	8/31/2019	\$12,826.25
CON0000170	Texas Department of Information Resources	Data Center Services	5/1/2012	8/31/2019	\$3,809,885.00
CON0000174	Connection Counseling and Education	Specialized Treatment	11/18/2013	8/31/2019	\$0.00
CON0000188	Noble Software Group, LLC	Software License	10/1/2013	9/30/2019	\$107,934.00
CON0000206	Department of Family and Protective Services	DFPS Reimbursement (REVENUE)	9/1/2013	9/30/2021	\$0.00
CON0000209	Texas Department of Public Safety	CJIS Website Entry Use	9/1/2013	8/31/2020	\$0.00
CON0000210	City of Brownwood	Use of Coliseum in Disaster for Brownwood House	12/13/2013	Until Terminated	\$0.00
CON0000211	Texas Department of Criminal Justice	Exchange of Medical Records	3/9/2011	Until Terminated	\$0.00
CON0000212	University of Texas Medical Branch at Galveston	Access to TJJD Medical Records	10/8/2008	Until Terminated	\$0.00
CON0000213	Department of State Health Services	TJJD/DSHS Counseling	4/9/2007	8/31/2024	\$0.00
CON0000214	Department of Family and Protective Services	Conservatorship DFPS	8/20/2009	Until Terminated	\$0.00
CON0000216	Frost Bank	CDARS Deposit Placement Agreement	2/27/2012	Until Terminated	\$0.00
CON0000217	Family Outreach of Denton County	Crisis Hotline for McFadden	3/1/2014	8/31/2024	\$0.00
CON0000218	Eric's Snacks	Vending Machine (REVENUE)	9/1/2013	8/31/2019	\$0.00
CON0000228	Law Enforcement Officer	Firearms Training	2/20/2014	Until Terminated	\$0.00

CON0000229	Sexual Trauma and Assault Response Service	Crisis Hotline for Schaeffer	3/1/2014	Until Terminated	\$0.00
CON0000230	Abigail's Arms Cooke County Family Crisis	Crisis Hotline for Gainesville	3/1/2014	Until Terminated	\$0.00
CON0000231	Advocacy Center For Crime Victims & Children	Crisis Hotline for McLennan, Willoughby and Cottrell	3/1/2014	Until Terminated	\$0.00
CON0000232	Alamo Area Rape Crisis Center	Crisis Hotline for Ayres	3/1/2014	Until Terminated	\$0.00
CON0000233	Apollo Education Group	University of Phoenix Tuition Reduced	3/31/2014	Until Terminated	\$0.00
CON0000238	Experian Public Sector	Credit Reports	10/1/2013	Until Terminated	\$0.00
CON0000239	Traffic 911	Safe House	9/1/2013	Until Terminated	\$0.00
CON0000245	Texas Department of Insurance	Fire Inspections	9/1/2013	8/31/2021	\$0.00
CON0000247	Texas Department of Criminal Justice	Confidentiality Agreement	9/1/2003	Until Terminated	\$0.00
CON0000248	Department of Family and Protection Services	Data Sharing	9/1/2008	Until Terminated	\$0.00
CON0000249	Family Crisis Center, Inc.	Crisis Hotline for Tamayo	3/1/2014	Until Terminated	\$0.00
CON0000256	Bastrop County Women's Shelter	Crisis Hotline for Giddings	3/1/2014	Until Terminated	\$0.00
CON0000260	Women's Shelter of South Texas	Crisis Hotline for Evins	3/1/2014	Until Terminated	\$0.00
CON0000262	Texas Public Finance Authority	Provides Financials for Projects	12/1/2009	Until Terminated	\$0.00
CON0000263	Legacy Mockingbird L.P. (was Neil Felder)	Lease Dallas Do Renewal	6/1/2002	5/31/2022	\$50,969.16
CON0000264	Patterson Group Enterprises, LLC	Lease Ft. Worth	8/1/2014	2/28/2021	\$52,064.40
CON0000265	Interra-Habitat Point West, LLC	Lease Houston DO Renewal Final	7/1/2004	6/30/2024	\$59,456.64
CON0000266	Bexar County	Lease San Antonio DO TJJD	8/16/2013	8/31/2021	\$30,000.00
CON0000267	South New Braunfels 47 LTD	Lease AYRES HWH	11/1/2009	10/31/2029	\$152,952.00
CON0000268	W O Davis Realty	Lease Cottrell HWH	9/1/2003	8/31/2023	\$83,409.60
CON0000269	Lena Pope Home, Inc.	Lease McFadden Ranch	7/1/2001	6/30/2021	\$180,738.12
CON0000270	BKI INVESTMENTS LP	Lease Schaeffer HWH	1/14/2003	1/13/2023	\$155,841.12
CON0000271	Bill Burns	Lease TAMAYO HWH	10/1/1991	9/30/2019	\$69,876.00
CON0000272	W O Davis Realty	Lease Willoughby HWH	11/1/2005	10/31/2020	\$75,820.20
CON0000274	State Office of Risk Management	Risk Management Services	9/1/2015	8/31/2019	\$2,816,658.99
CON0000296	Gulf Coast Trades Center	Residential Non-Secure Vocational Training	9/1/2014	8/31/2019	\$480,887.50
CON0000301	Associate Marine Institutes	Residential Non-secure Male	2/1/2005	8/31/2019	\$529,834.00
CON0000309	Cornerstone Programs Corp	Residential Secure Male	7/15/2013	8/31/2019	\$1,986,768.50
CON0000310	TrueCore Behavioral Solutions, LLC (G4S)	Residential Secure Male	7/15/2013	8/31/2019	\$1,986,768.00

CON0000311	Consolidated Telecom Inc.	Youth Phones- Blue Phones	9/1/2013	8/31/2019	\$253,689.00
CON0000313	University of Texas Medical Branch at Galveston	Medical Care for TJJD Youth	3/1/2014	8/31/2019	\$10,276,564.00
CON0000319	City of Giddings	Water and Wastewater Treatment Services	9/1/2009	8/31/2019	\$56,000.00
CON0000320	Texas Conference of Urban Counties	Nondisclosure Agreement	11/13/2008	8/31/2020	\$0.00
CON0000321	City of Beaumont	Fire Protection	8/31/2010	8/31/2020	\$2,500.00
CON0000322	Texas Department of Agriculture	NSLBP Federal Grant	1/1/2008	Until Terminated	\$0.00
CON0000323	City of Brownwood	Disaster Recovery	8/8/2012	Until Terminated	\$0.00
CON0000336	Kristin G. Swoap	Specialized Treatment AOD	9/18/2014	8/31/2020	\$0.00
CON0000338	Texas Department of Agriculture	Lease for 65.609 Acres of Land at Giddings (Interagency)	9/1/2006	4/30/2022	\$0.00
CON0000339	General Land Office	Mart Gas Consumption	2/1/2010	8/31/2019	\$0.00
CON0000348	PEGASUS SCHOOLS INCORPORATED	Residential Non-Secure Male	6/12/2014	8/31/2019	\$413,910.00
CON0000352	Federal Corrections Institute	Canine Services	1/23/2012	12/31/2020	\$0.00
CON0000354	Texas Department of Public Safety	License for 700 MHz Radio Frequencies	12/15/2014	12/31/2024	\$0.00
CON0000355	US Department of Homeland Security	The E-Verify Mou for Employees	12/18/2014	Until Terminated	\$0.00
CON0000357	Champion Impact Capital	The Long Project	1/16/2015	Until Terminated	\$0.00
CON0000359	Lidia Dailey	Specialized Treatment	3/16/2015	8/31/2020	\$0.00
CON0000364	CENIKOR Foundation	Specialized Treatment	1/27/2015	8/31/2019	\$0.00
CON0000368	Laura Smith, LPC / Crossover Counseling	Specialized Treatment	3/12/2015	8/31/2020	\$0.00
CON0000387	Board of Nursing	TJJD's Consent to Treat Youth	9/1/2014	Until Terminated	\$0.00
CON0000388	Texas Christian University/ Danica Knight	Research	10/1/2014	10/31/2019	\$0.00
CON0000389	Urban Institute	Research	6/25/2014	Until Terminated	\$0.00
CON0000390	Council of State Government	CSG and TAMU Tony Fabelo	5/15/2015	Until Terminated	\$0.00
CON0000392	National Center for Juvenile Justice	Research	2/21/2014	Until Terminated	\$0.00
CON0000395	Mt. Siani/ Wayne Gordon	Research	4/8/2015	Until Terminated	\$0.00
CON0000396	Sam Houston University	Research	4/15/2015	Until Terminated	\$0.00
CON0000400	Texas State/Brenda Scheuerman & Eugene Wang	Research	4/23/2015	Until Terminated	\$0.00
CON0000403	D. Scott Hughes Center	Specialized Treatment	5/21/2015	8/31/2020	\$0.00

CON0000407	HHSC HB 1685 and HB 662 from 79th Legislature	MOU	4/2/2010	Until Terminated	\$0.00
CON0000410	Steve Martinez	Specialized Treatment	7/8/2015	8/31/2020	\$0.00
CON0000427	Texas Industries for the Blind and Handicapped	Janitorial Services at Central Office	9/1/2015	8/31/2019	\$94,004.76
CON0000429	Arthur J Madden LPC	Specialized Treatment	8/27/2015	8/31/2020	\$0.00
CON0000433	CCD Counseling, P.A.	Specialized Treatment AOD	8/31/2015	8/31/2020	\$0.00
CON0000436	Scott Martin, LPC Alternative Life Solutions	Specialized Treatment	9/22/2015	8/31/2020	\$0.00
CON0000445	PB Business Parks, L.P. thru TFC	Braker H Lease #20002	9/1/2015	11/30/2028	\$1,279,137.00
CON0000446	Crow Consultation	Specialized Treatment	9/1/2015	8/31/2019	\$0.00
CON0000447	Sylvia Adrian	Specialized Treatment	9/1/2015	8/31/2019	\$0.00
CON0000448	Forrest E Asher	Specialized Treatment	10/5/2015	8/31/2020	\$0.00
CON0000463	Grey Matters Group, Inc.	Specialized Treatment	1/19/2016	8/31/2020	\$0.00
CON0000472	John Butler	Specialized Treatment	9/1/2016	8/31/2020	\$0.00
CON0000477	Texas Star Security	Security Services at CO	1/4/2016	8/31/2019	\$111,921.00
CON0000478	Health and Human Services Commission	Medicaid Eligibility	1/1/2016	12/31/2020	\$0.00
CON0000481	National Center for Juvenile Justice	Research Studying the Confidential disclosure of Youth Information	12/14/2015	Until Terminated	\$0.00
CON0000483	Charity Rogers	Specialized Treatment	1/15/2016	8/31/2020	\$0.00
CON0000484	Mark E. Bowles	Specialized Treatment	1/12/2016	8/31/2020	\$0.00
CON0000485	Travis County Juvenile Probation Department	Software License agreement	5/23/2016	Until Terminated	\$1.00
CON0000488	DFPS	MOU-SB206-Probation	2/9/2016	Until Terminated	\$0.00
CON0000493	Texas Department of Public Safety	TLETS access	3/7/2012	Until Terminated	\$0.00
CON0000494	Texas Department of Agriculture	Giddings Metrology Lab Lease	5/1/2002	4/30/2022	\$0.00
CON0000495	Edinburg Public Works Dept	Easement Rights at Evins	3/16/2006	Until Terminated	\$0.00
CON0000500	Equifax Credit Reports	Title IV-E	9/1/2013	Until Terminated	\$0.00
CON0000501	Transunion	MOU	12/10/2013	Until Terminated	\$0.00
CON0000503	Boys & Girls of Central TX	Parrie Haynes Property Lease (TRUST PROPERTY - FOR TRACKING PURPOSES)	1/1/2016	12/31/2031	\$0.00
CON0000504	Brown County Health Department	MOU	2/29/2016	Until Terminated	\$0.00
CON0000505	Rite of Passage, Inc.	Residential Secure Male	4/1/2016	8/31/2019	\$2,017,428.00
CON0000508	Taj Clark - Diverse Recover	Specialized Treatment	2/1/2016	8/31/2020	\$0.00
CON0000520	University of Texas, Erin Espinosa	Research	4/1/2016	Until Terminated	\$0.00
CON0000522	Texas Woman's University Diane Myers	Research	4/1/2016	Until Terminated	\$0.00
CON0000525	Tarleton University/Sharece Downey	Research	8/6/2015	Until Terminated	\$0.00

CON0000534	Meadows Mental Health Policy Institute	Research regarding Mental Health	4/1/2016	Until Terminated	\$0.00
CON0000536	Pura Vida Counseling	Specialized Treatment	6/21/2016	8/31/2019	\$0.00
CON0000537	Texas A & M University and Miner Marchbanks	Research agreement	5/26/2016	Until Terminated	\$0.00
CON0000539	Brazoria County Counseling Center	Specialized Treatment	5/23/2016	8/31/2019	\$0.00
CON0000542	Momentum Behavioral	Specialized Treatment	9/1/2016	8/31/2020	\$0.00
CON0000544	Reliant Energy Retail Services LLC	Electricity for Facilities	6/1/2016	5/31/2021	\$1,350,000.00
CON0000545	Jean Stanley	Specialized Treatment	8/17/2016	8/31/2020	\$0.00
CON0000550	Texas A & M Kingville, Texas	Research	5/9/2016	Until Terminated	\$0.00
CON0000551	Department of State Health Services	AOD Treatment for 3 Facilities on Grant (REVENUE)	9/1/2016	8/31/2020	\$0.00
CON0000553	New Lite Counseling	Specialized Treatment	8/3/2016	8/31/2020	\$0.00
CON0000560	People Need People	Specialized Treatment Services	9/1/2016	8/31/2020	\$0.00
CON0000561	Sage Social Service	Specialized Treatment	8/2/2016	8/31/2020	\$0.00
CON0000562	Southwest Key Program, Inc.	Specialized Treatment	9/1/2016	8/31/2020	\$0.00
CON0000563	Pinnacle Social Services, L.L.C	Specialized Treatment	9/1/2016	8/31/2020	\$0.00
CON0000564	Reclamation Counseling Center PC	Specialized Treatment AOD	9/1/2016	8/31/2020	\$0.00
CON0000565	University of North Texas / Jessica Craig (Chad Trulson)	Research	5/11/2016	Until Terminated	\$0.00
CON0000567	Family Empowerment Center	Specialized Treatment	9/1/2016	8/31/2020	\$0.00
CON0000568	Levi Williams	Specialized Treatment AOD	9/1/2016	8/31/2020	\$0.00
CON0000569	Beverly Greiner	Specialized Treatment	9/1/2016	8/31/2020	\$0.00
CON0000570	Lena Pope Home, Inc.	Specialized Treatment	9/1/2016	8/31/2020	\$0.00
CON0000571	Resource Education Center	Specialized Treatment AOD	9/1/2016	8/31/2020	\$0.00
CON0000573	Mark M. Asteris Jr.	Specialized Treatment	9/1/2016	8/31/2020	\$0.00
CON0000574	Gulf Coast Rehabilitation	Specialized Treatment	9/1/2016	8/31/2020	\$0.00
CON0000575	Smith County	Lease of Office Space	9/1/2016	8/31/2019	\$0.00
CON0000576	Adapt Programs LLC	Specialized Treatment AOD	9/1/2016	8/31/2020	\$0.00
CON0000577	Rose Mary Torrez dba Connetion FX	Specialized Treatment Services	10/23/2016	8/31/2020	\$0.00
CON0000581	Darron D. Garner	Specialized Treatment	10/28/2011	8/31/2020	\$0.00
CON0000586	McLennan Jr. College	HR training in emergency services	9/1/2016	Until Terminated	\$0.00
CON0000587	University of North Texas	Field Placement	8/1/2016	Until Terminated	\$0.00
CON0000588	Occupational Health Centers of the SW PA Concentra Medical Centers	Pre-Employment Statewide (Mart and all HWH & DO)	9/1/2016	8/31/2019	\$4,000.00
CON0000590	Health and Human Services Commission	Online Community-Based Application Assistance	1/7/2017	8/31/2022	\$0.00

CON0000592	Barbara Saldana	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000593	Charles Mais	Outside Legal Counsel	8/19/2016	8/31/2019	\$0.00
CON0000594	David Benning Smith	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000595	Douglas James Kappmeyer	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000600	Jenny Henley	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000601	Julie H. Gruta	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000603	CY Lee Legal Group, PLLC	Outside Legal Counsel	9/1/2015	8/31/2019	\$0.00
CON0000604	Darcy Deno	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000605	Daryl Atkinson	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000606	Langston Scott Adams	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000607	Matthew L. Finch	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000608	Glen Halsell	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000609	Jennifer G. Deen	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000610	Jerry Ware	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000612	John Dysart	Outside Legal Counsel	8/20/2016	8/31/2019	\$0.00
CON0000614	Rhoda Appiah-Boateng	Outside Legal Counsel	8/24/2016	8/31/2019	\$0.00
CON0000617	Michelle Latray	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000618	Thomas A. Redwine	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000619	Robyn Fletcher	Outside Legal Counsel	10/24/2016	8/31/2019	\$0.00
CON0000622	Thomas Hille	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000623	W David Scales	Outside Legal Counsel	8/23/2016	8/31/2019	\$0.00
CON0000624	Warren Alan Wolf	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000626	AMIKids Research MOU	Research	9/1/2016	8/31/2020	\$0.00
CON0000636	StarCare Specialty Health Care - Lubbock MHMR MOU	MHMR HIV	9/1/2016	8/31/2019	\$0.00
CON0000639	Kelly Litton	Speech & Language	9/1/2016	8/31/2019	\$15,000.00
CON0000646	VISIONQUEST	Treatment, Re-entry & aftercare	9/1/2016	8/31/2020	\$50,000.00
CON0000648	Lena Pope Home, Inc.	Treatment, Re-entry & aftercare	9/1/2016	8/31/2020	\$59,500.00
CON0000649	Youth Advocate Programs	Treatment, Re-entry & aftercare	9/1/2016	8/31/2020	\$10,000.00
CON0000650	Life Support Counseling dba Therapeutic Family Life	Treatment, Re-entry & aftercare	9/1/2016	8/31/2020	\$10,000.00
CON0000651	Southwest Key Program, Inc.	Treatment, Re-entry & aftercare	9/1/2016	8/31/2020	\$15,000.00
CON0000652	Wellspring Family & Community	Treatment, Re-entry & aftercare	9/1/2016	8/31/2020	\$10,000.00
CON0000655	K16 Ready dba Texas Initiative Program	Treatment, Re-entry & aftercare	9/1/2016	8/31/2020	\$25,000.00
CON0000656	Crow Consultation	Treatment, Re-entry & aftercare	9/1/2016	8/31/2020	\$10,000.00
CON0000661	University of North Texas/ Chad Trulson (Jessi Craig)	Research	5/11/2016	Until Terminated	\$0.00
CON0000666	Next Step Counseling Delores White	Specialized Treatment	8/30/2016	8/31/2020	\$0.00
CON0000669	John Kwame Bruce	Specialized Treatment	9/1/2016	8/31/2020	\$0.00
CON0000673	Traci Evans	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00

CON0000676	Elizabeth Zwiener	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000678	HHSC DSHS State Youth Treatment Planning SYT-P	State Programs	6/17/2017	8/31/2020	\$0.00
CON0000679	Tarleton State University	Affiliation agreement (a 3 year agreement)	11/22/2016	11/22/2019	\$0.00
CON0000680	HHSC Foster Grandparents	Foster Grandparents	11/1/2016	8/31/2019	\$0.00
CON0000687	Leslie Starr Barrows	Outside Legal Counsel	9/1/2016	8/31/2019	\$0.00
CON0000691	Kenyon Arthur	Specialized Treatment	12/23/2016	8/31/2020	\$0.00
CON0000692	Northeastern University Steven Zane	Research	10/1/2016	Until Terminated	\$0.00
CON0000697	Texas State Technical College	Student Practicum	3/1/2017	8/31/2099	\$0.00
CON0000699	Texas Conference of Urban Counties	JCMS Basic	1/1/2017	9/30/2019	\$1,266,333.33
CON0000702	Yarinika Miller dba T.Y.E. Counseling	Specialized Treatment	1/27/2017	8/31/2020	\$0.00
CON0000705	Tamara Johnson	Specialized Treatment	1/30/2017	8/31/2020	\$0.00
CON0000706	Council of State Government	Research Regarding Sex Trafficking	1/24/2016	8/31/2099	\$0.00
CON0000707	Council of State Government	Pathways to Juvenile Justice	8/30/2016	8/31/2099	\$0.00
CON0000708	Philip Taft	Specialized Treatment	2/16/2017	8/31/2020	\$0.00
CON0000710	Yolande Ford dba Wonderfully Made You	Specialized Treatment	2/13/2017	8/31/2020	\$0.00
CON0000712	Cleophas Browder	Specialized Treatment	2/22/2017	8/31/2020	\$0.00
CON0000714	UT Health Science Ctr. San Antonio	Psychiatric Oversight	9/1/2015	8/31/2019	\$21,000.00
CON0000716	Maria Amaya	Specialized Treatment	5/15/2017	8/31/2020	\$0.00
CON0000722	Council of State Government and TAMU	Research Studying the Confidential Disclosure of Youth Information	1/5/2016	8/31/2099	\$0.00
CON0000724	Texas A & M Research	Research agreement	1/16/2017	Until Terminated	\$0.00
CON0000726	HHSC Medicare Medicaid	Medicaid for Halfway Houses	4/17/2017	Until Terminated	\$0.00
CON0000727	Absolute Urgent Care	Pre-Employment	3/21/2017	8/31/2030	\$0.00
CON0000728	TNT Properties	Lease Space-Amarillo-Petroleum Bldg	2/1/2017	11/30/2020	\$3,436.68
CON0000729	Deer Oaks EAP Services, LLC	EAP	3/1/2017	8/31/2020	\$106,896.00
CON0000730	Texas Woman's University Diane Myers	Research	4/17/2017	Until Terminated	\$0.00
CON0000731	University of North Texas	Affiliation Agreement	8/1/2016	Until Terminated	\$0.00
CON0000732	Texas Dept. of Agriculture/Commodities Program (part of School Lunch Program)	Commodities	7/1/2017	Until Terminated	\$0.00
CON0000733	Dallas ISD	Education Services	9/1/2017	8/31/2020	\$0.00
CON0000738	Counseling Network, Inc.	Specialized Treatment	4/14/2017	8/31/2020	\$0.00
CON0000741	Matt Jones/Solid Rock Ranch	Parrie Haynes Trust/Grazing Land lease	4/14/2017	4/13/2021	\$0.00

CON0000742	Authentic Counseling and Coaching	Specialized Treatment	5/16/2017	8/31/2020	\$0.00
CON0000743	Lisa Bailey	Specialized Treatment	5/18/2017	8/31/2020	\$0.00
CON0000744	Gateway Counseling Beth Shapiro	Specialized Treatment	6/21/2017	8/31/2020	\$0.00
CON0000745	Socorro Independent School District	Education Services	9/1/2017	6/30/2020	\$0.00
CON0000748	Brownwood ISD	Education Services	6/27/2017	8/31/2020	\$0.00
CON0000750	Judson ISD	Education Services	9/1/2017	6/30/2020	\$0.00
CON0000751	Fort Worth ISD	Education Services	9/1/2017	6/30/2020	\$0.00
CON0000752	Northwest ISD	Education Services	9/1/2016	8/31/2020	\$0.00
CON0000757, PO 17-0000030	Applied Operations Security & Investigation	Uniformed Security Guard for Dallas	9/1/2017	8/31/2019	\$24,500.00
CON0000758, PO 17-0000028	Applied Operations Security & Investigation	Uniformed Security Guard for Ft Worth	9/1/2017	8/31/2019	\$24,500.00
CON0000759	Better Path Family Counseling	Specialized Treatment	5/24/2017	8/31/2020	\$0.00
CON0000761	Valley Medical Arts Clinic	Pre-Employment	6/1/2017	8/31/2019	\$0.00
CON0000769	DSHS Vital Statistics	Birth Records	5/16/2018	2/28/2023	\$2,500.00
CON0000773	William P. Mory	Specialized Treatment	9/1/2017	8/31/2019	\$0.00
CON0000774	John T. Conboy	Specialized Treatment AOD	9/1/2017	8/31/2019	\$0.00
CON0000776	Blinn College	Dual college credit	9/1/2017	8/31/2020	\$0.00
CON0000779	CAMERON CO JUVENILE PROBATION DEPT.	Harlingen D.O. Lease (Cameron JP)	9/1/2017	8/31/2019	\$9,000.00
CON0000780	Watson Psychological Health Center	Specialized Treatment	9/1/2017	8/31/2019	\$0.00
CON0000782	Handle with Care Behavior Management System	HWC Training Program	9/1/2014	8/31/2019	\$11,500.00
CON0000783	County of Val Verde (63rd & 83rd Jud Dist)	Parole	9/1/2017	8/31/2019	\$45,000.00
CON0000784	Cottrell Jacobs	Specialized Treatment	9/1/2017	8/31/2019	\$0.00
CON0000785	20TH & 82ND JUDICAL DISTRICT JUVENILE PR	Parole Services	9/1/2017	8/31/2019	\$28,700.00
CON0000786	Tom Green County	Parole Supervision & Services	9/1/2017	8/31/2019	\$20,000.00
CON0000788	Taylor Co Just of the Peace -Callahan/Coleman Co	Parole Supervision & Services	9/1/2017	8/31/2019	\$10,000.00
CON0000789	36th Judicial Dist Juv Pro Det	Parole Supervision & Services	9/1/2017	8/31/2019	\$45,625.00
CON0000792	38th Judicial Dist Juv Pro Det	Parole Supervision & Services	9/1/2017	8/31/2019	\$18,250.00
CON0000793	293rd & 365th JD, Dimmit Maverick & Zavala Countiez	Parole Supervision & Services	9/1/2017	8/31/2019	\$45,625.00
CON0000794	Brazos Co JPD	Parole Supervision & Services	9/1/2017	8/31/2019	\$74,750.00
CON0000795	CEN-TEX Regional Juvenile Board	Parole Supervision & Services	9/1/2017	8/31/2019	\$48,000.00
CON0000796	Taylor Co Just of the Peace-Taylor Co	Parole Supervision & Services	9/1/2017	8/31/2019	\$95,000.00
CON0000797	Jefferson Co JPD	Parole Supervision & Services	9/1/2017	8/31/2019	\$100,000.00
CON0000799	Paul Andrews	Specialized Treatment	11/28/2017	8/31/2019	\$0.00

CON0000800	UT Institute of Organization Survey of Excellence	Employee Survey	11/22/2017	8/31/2019	\$18,679.00
CON0000804	Interpreters Unlimited	Interpreting	9/1/2017	8/31/2019	\$3,000.00
CON0000807	Jessica Freud	Outside Legal Counsel	10/27/2017	8/31/2019	\$0.00
CON0000808	Danny Razo	Outside Legal Counsel	9/1/2017	8/31/2019	\$0.00
CON0000809	Enobong Johan Inyang	Specialized Treatment AOD	10/12/2017	8/31/2019	\$0.00
CON0000810	Callahan and King PLLC	Outside Legal Counsel	10/13/2017	8/31/2019	\$0.00
CON0000811	Navarro County	Marching Band Practice Space	9/12/2017	8/31/2019	\$0.00
CON0000812	Conway Counseling	Specialized Treatment	10/24/2017	8/31/2019	\$0.00
CON0000813	Deborah Igancio	Specialized Treatment	2/12/2018	8/31/2019	\$0.00
CON0000815	Steve Efthimiou	Outside Legal Counsel	9/1/2017	8/31/2019	\$0.00
CON0000816	Celia Villasenor	Outside Legal Counsel	11/22/2017	8/31/2019	\$0.00
CON0000817	Law Office of James & Stagg	Outside Legal Counsel	12/19/2017	8/31/2019	\$0.00
CON0000818	Law Office of C.S. Hall PLLC	Outside Legal Counsel	9/1/2017	8/31/2019	\$0.00
CON0000819	Therapeutic Family Life	Non-secure residential services	10/1/2017	8/31/2019	\$40,150.00
CON0000820	Robyn Bone	Specialized Treatment	11/20/2017	8/31/2019	\$0.00
CON0000821	Sherry Marasse	Specialized Treatment	11/30/2017	8/31/2019	\$0.00
CON0000822	Donald Cartwright	Outside Legal Counsel	12/14/2017	8/31/2019	\$0.00
CON0000827	Diagnostic Counseling	Specialized Treatment	12/20/2017	8/31/2019	\$0.00
CON0000828	TFPS	Exchange Information	10/1/2017	8/31/2032	\$0.00
CON0000829	HHSC - Texas Coordinated System of Care	Coordination of TJJD Youth Received Mental Health Care	4/11/2018	8/31/2023	\$0.00
CON0000829	HHSC- Texas Coordinated System Care	Multiple Agency Contract Regarding Mental Health	David signed 12/1/2017	12/31/2022	\$0.00
CON0000830	Metropolitan Center for Counseling	Specialized Treatment	2/20/2018	8/31/2019	\$0.00
CON0000831	Kimberly Bass	Specialized Treatment	2/1/2018	8/31/2019	\$0.00
CON0000832	Elaine Davis	Outside Legal Counsel	1/15/2018	8/31/2019	\$0.00
CON0000834	Avis Smith	Specialized Treatment	1/26/2018	8/31/2019	\$0.00
CON0000835	TX Four Bar Investments	Lease-Lubbock DO, Briercroft office	1/1/2018	12/31/2022	\$9,690.00
CON0000836	Dana Cardwell	Specialized Treatment	2/16/2018	8/31/2019	\$0.00
CON0000838	Flora Miranda-Aguilar	Specialized Treatment	3/19/2018	8/31/2019	\$0.00
CON0000845	Interpreters2go dba Sign of the Times	Interpreting	3/27/2018	8/31/2019	\$0.00
CON0000846	Jeanette Cantu-Bazar	Outside Legal Counsel	4/19/2018	8/31/2019	\$0.00
CON0000852	Extending Creative Minds	Specialized Treatment	5/8/2018	8/31/2019	\$0.00
CON0000858	Recovery Communities of Culture	Specialized Treatment	5/8/2018	8/31/2019	\$0.00
CON0000859	Carol Y. Williams	Specialized Treatment	5/30/2018	8/31/2019	\$0.00
CON0000862	Enrique Martinez	Specialized Treatment	5/18/2018	8/31/2019	\$0.00
CON0000863	APEX Learning	Software	6/18/2018	8/31/2019	\$0.00
CON0000864	Midland County	Lease	9/9/2018	8/31/2019	\$0.00
CON0000865	Independent Ombudsman	Ombudsman	6/1/2018	8/31/2019	\$0.00
CON0000869	Petro ED	MOU	5/16/2018	8/2/2021	\$0.00

CON0000870	Curved Sky Pictures	MOU	5/10/2018	5/1/2020	\$0.00
CON0000871	Meadows Mental Health Policy Institute	Education Services	5/21/2018	8/31/2030	\$0.00
CON0000872	Jill Latonick-Flores	Specialized Treatment	6/18/2018	8/31/2019	\$0.00
CON0000878	Axon Enterprise	Body Worn Cameras	6/8/2018	6/8/2024	\$1,938,697.00
CON0000879	UT Health Science Ctr. San Antonio	Grant for Prevention of Teen Pregnancy	12/14/2015	6/30/2020	\$0.00
CON0000882	Kristy Durkovic	Outside Legal Counsel	8/6/2018	8/31/2019	\$0.00
CON0000884	Unlocking Doors INC	MOU	6/14/2018	6/14/2020	\$0.00
CON0000885	Canon Financial Services	Therefore Document Management Services	7/1/2018	6/30/2023	\$11,686.20
CON0000886	TSCI, LLC	Residential Secure Services	9/1/2018	8/31/2019	\$395,514.00
CON0000888	Smith County	Lease	1/9/2019	8/31/2019	\$0.00
CON0000889	HHSC	Statewide County Based System	5/31/2018	5/31/2022	\$0.00
CON0000890	Nueva Luz	Services to Victims of Family Abuse	7/5/2018	9/30/2020	\$0.00
CON0000891	PAWS Brenham	PAWS Program	7/10/2018	4/30/2020	\$0.00
CON0000892	University of Cincinnati Research Ins.	EPICS Training for Parole	8/1/2018	12/31/2019	\$48,000.00
CON0000893	University Of Texas At Austin / Meadows Center	Education Services	9/1/2017	8/31/2019	\$29,505.00
CON0000895	TSU San Marcos	Education Services	9/1/2018	8/31/2019	\$37,178.00
CON0000896	Follett School Solutions, Inc.	Software License	9/1/2018	8/31/2019	\$22,571.71
CON0000897	GED Testing Services LLC	Education Services	7/31/2017	6/30/2019	\$18,000.00
CON0000902	Jessica Gonzalez	Psychology/Evins	9/1/2016	8/31/2019	\$2,500.00
CON0000904	Sharon Bosley	Visual	9/1/2018	8/31/2019	\$1,120.00
CON0000905	Misty Groschke	Speech	9/1/2018	8/31/2019	\$10,000.00
CON0000907	Texas Department of Public Safety	Release of Drivers Records	4/23/2015	4/23/2021	\$0.00
CON0000908	DFPS	background checks	10/16/2018	10/15/2023	\$0.00
CON0000909	Epic Pediatric Services	Speech/Pathology/Occupy	9/1/2016	8/31/2019	\$20,000.00
CON0000910	W Texas Interpreting	Education Services	8/8/2018	8/31/2019	\$8,000.00
CON0000911	Janina Roberts LSSP	Psychologist	3/27/2018	8/31/2019	\$7,000.00
CON0000912	Amanda Salerno	Psychology	9/1/2016	8/31/2019	\$5,000.00
CON0000913	San Marcos Interpreting Service	Interpreting	9/1/2018	8/31/2020	\$54,000.00
CON0000915	Jasmine Khan, Phd, LPC	Specialized Treatment AOD	9/1/2018	8/31/2020	\$0.00
CON0000916	Jeffery Williams DBA Houston NW Rehab	Specialized Treatment AOD	9/1/2018	8/31/2020	\$0.00
CON0000917	Faye Rozmaryn, LSSP	Education Services	3/7/2018	8/31/2019	\$1,000.00
CON0000918	Nortex	Software for body cams for Gainesville	8/16/2018	8/31/2023	\$995.00
CON0000919	Barbara Perdichi	Visual Impairment	12/8/2016	8/31/2019	\$15,000.00
CON0000920	AMG dba NextLink	software for bodycams at Mart	8/16/2016	8/31/2019	\$3,500.00
CON0000921	NewWave	Software for Body Cams for Giddings	8/31/2018	8/31/2021	\$38,400.00
CON0000923	Texas Comptroller of Public Accounts Management	CPA services for CAPPs	3/1/2014	8/31/2021	\$0.00
CON0000925	Aliviane, Inc.	Free AOD Services	9/1/2014	8/31/2019	\$0.00

CON0000929	Texas State Library	Library Archives	9/1/2016	8/31/2019	\$2,200.00
CON0000930	Katherine Williams	Specialized Treatment	11/6/2018	8/31/2020	\$0.00
CON0000931	Elizabeth Jo Adkins	Education Services	9/1/2018	8/31/2019	\$20,000.00
CON0000933	Continuant/Avaya	Maintenance Phone Service for the Field	9/1/2018	8/31/2019	\$55,208.52
CON0000934	McClatchy Shared Services	MOU	9/1/2018	8/31/2019	\$0.00
CON0000936	Liz A Feeney	Education Services	9/1/2018	8/31/2019	\$10,000.00
CON0000938	Brian Hudspeth	Specialized Treatment	11/5/2018	8/31/2020	\$0.00
CON0000939	Logopedist LLC	Education Services	9/1/2018	8/31/2019	\$15,000.00
CON0000940	HHSC	HHSC CHIP services program	10/9/2018	6/30/2022	\$0.00
CON0000941	McBroom dba LaGrange Family Health Center	Pre-Employment	12/11/2018	8/31/2019	\$7,500.00
CON0000943	Comptroller	Comptroller Mail Operations	9/1/2018	8/31/2019	\$450.00
CON0000944	Half Associates, Inc.	Architectural/Engineer	1/2/2019	8/31/2020	\$0.00
CON0000946	Kinghaven Counseling	Treatment, Re-entry & Aftercare	9/1/2016	8/31/2020	\$10,000.00
CON0000948	Comptroller	Fleet System	9/1/2018	8/31/2019	\$1,559.25
CON0000950	Pamela Thomas	Specialized Treatment	12/6/2018	8/31/2020	\$0.00
CON0000951	Education Service Center	Education Services	7/1/2018	8/31/2019	\$0.00
CON0000952	Martin Pittman	Specialized Treatment	2/13/2019	8/31/2020	\$0.00
CON0000957	Marti Smith	Treatment Planning	2/28/2019	8/31/2020	\$4,000.00
CON0000958	New Beginnings	Specialized Treatment	2/5/2019	8/31/2020	\$0.00
CON0000961	Intensive Family Preservation Network	MOU	12/17/2018	8/31/2021	\$0.00
CON0000962	Life 360 Solutions	Specialized Treatment	2/19/2019	8/31/2020	\$0.00
CON0000964	Wellness Counseling Center	Specialized Treatment	3/31/2019	8/31/2020	\$0.00
CON0000966	Chosen	Specialized Treatment	4/23/2019	8/31/2020	\$0.00
CON0000968	Bonnie Beaulieu	Specialized Treatment	4/15/2015	8/31/2020	\$0.00
CON0000969	Ability Network Inc.	IT Scheduling Software	12/6/2018	8/31/2099	\$69,370.00
CON0000970	HHSC	Westlaw Services	9/1/2018	8/31/2019	\$3,886.80
CON0000973	Robinson House Behavioral	Specialized Treatment	4/15/2019	8/31/2020	\$0.00
CON0001004	Allied Consultants	JCMS Migration	7/8/2019	7/8/2020	\$681,016.97
CON000914	Rollins York & Associates, PLLC	Specialized Treatment AOD	2/5/2013	8/31/2020	\$0.00
LP111	McDonald's Corp	Lease - McDonald's - Wende Trust Prop. (TRUST PROPERTY - TRACKING ONLY)	4/17/1999	4/16/2024	\$0.00

ANTICIPATED CONTRACTING ACTIONS

1. The Business Operations and Contracts Departments will continue to work together to meet all TJJJ procurements needs and are currently developing and honing an efficient cooperative process.
2. The Business Operations and Contracts Departments will conduct training in fall 2020 on certain processes for the Centralized Accounting and Payroll/Personnel System (CAPPS) that are creating inefficiencies in the overall procurement process.
3. The Business Operations Department will continue to issue Purchase Orders to meet agency procurement needs in accordance with Texas procurement statues and rules and in accordance with the Texas Comptroller of Public Accounts *State of Texas Procurement and Contract Management Guide* (Comptroller Guide).
4. The Contracts Department will continue to manage and administer the contracts listed in the **TJJJ Active Contract List** above in accordance with Texas procurement statues and rules and in accordance with the Comptroller Guide. The vast majority of the services for those contracts listed as expiring in 2019 are anticipated to continue through contract renewal amendment or issuance of a new contract.
5. The Contracts Department will continue to conduct solicitations to meet Department procurement needs in accordance with Texas procurement statues and rules and in accordance the Comptroller Guide.
6. The Business Operations and Contracts Departments will work and collaborate with the Information Technology and other Departments in efforts to streamline and improve the efficiency of the above referenced processes.
7. The Contracts Department will continue to internally identify its own deficiencies to correct, as well as putting into practice recommendations made by the TJJJ Office of Internal Audit and the Texas State Auditor's Office, if not already doing so.
8. The Contracts Department will continue the process of enhancing and standardizing its contract solicitation and management processes and ensuring compliance with Texas procurement statues and rules and with the Comptroller Guide through policy and procedural changes.

Below are Historically Underutilized Business (HUB) goals for FY 2020 and the planned activities to meet those goals.

**HUB Expenditures for 09/01/18 thru 02/28/19 (from Semi-Annual HUB Report)
and Initial FY20 HUB Goals**

Procurement Category	FY 18 Actuals Annual	FY 19 TJJH HUB Goals	FY 19 Actuals Semi-Annual	FY 19 HUB Semi-Annual Actual	FY 20 Statewide HUB Goals
Heavy Construction	0.00%	0%	0%	\$0	11.20%
Building Construction	40.06%	18.3%	0.00%	\$0	21.10%
Special Trade	16.79%	32.70%	14.64%	\$128,615.00	32.90%
Professional Services	0.01%	17.40%	.01%	\$28.00	23.70%
Commodity Purchase	21.94%	21.0%	22.87%	\$881,588.00	21.10%
Other Services	9.59%	19.10%	12.96%	\$329,300.00	26.00%

1. Procurement Category: These are procurement categories used by the Legislative Budget Board (LBB) and Texas Comptroller of Public Accounts (CPA) to classify expenditures for reporting purposes.
2. Historically Underutilized Business (HUB) Goals %: This column contains TJJH's Annual HUB participation goals established by CPA. These goals are established for six procurement categories:
 - a. Heavy construction other than building contracts;
 - b. All building construction, including general contractors and operative builders contracts;
 - c. All special trade construction contracts;
 - d. Professional services contracts;
 - e. All other services contracts; and
 - f. Commodities contracts.
3. TJJH FY 19 HUB Goals: This column contains TJJH's annual HUB goals stated as a percentage for that category.
4. Actual HUB Percentage Reported in TJJH's Semi-Annual Report for FY19: This column contains the actual HUB participation percentage reported to the Comptroller HUB Group and published in the FY 2019 Semi-Annual Statewide HUB Report. Annual figures will not be published until sometime in September 2019.
5. Actual HUB Dollars Reported in TJJH's Semi-Annual Report for FY19: This column contains the actual HUB participation dollars reported to the Comptroller HUB Group and published in the FY 2019 Semi-Annual Statewide HUB Report. Annual figures will not be published until sometime in September 2019.

PLANNED ACTIVITIES TO MEET HUB GOALS (HUB BUSINESS PLAN)

TJJD staff will engage in a number of activities in FY 2020, as it did in FY 2019, to increase Historically Underutilized Business (HUB) participation. The following is a list of some of those activities:

1. Participate as an active member of the HUB Discussion Workgroup and SACC/Purchasing Subcommittee, and actively participating in the ongoing monthly meetings, gaining knowledge of HUB rules, HUB events, and facilitating dissemination HUB information designed to increase HUB opportunity and participation.
2. Participate as an active member of the HUB Discussion Workgroup to regularly meet to discuss new legislation that affects HUB rules and policies. The group also discusses and sponsors events to help increase HUB participation around the state.
3. Conduct ongoing HUB Subcontracting Plan and Monthly Progress Report training with Prime Contractors for contracts to ensure compliance with their HUB Subcontracting Plan (HSP) and maximize opportunities for HUB's.
4. Participated as an exhibitor at the Texas Association of Mexican American Chambers of Commerce (TAMACC) 43rd Annual Hispanic Business Conference held in San Marcos, Texas on September 6-8, 2018. The HUB Program Administrator made contact with HUB vendors and provided them information on how to do business with TJJD. We are happy to be attending the 44th Annual TAMACC conference on August 1-2, 2019.
5. Participated as an exhibitor and Cosponsor at the Comptroller of Public Accounts Statewide HUB Program Procurement Connection Seminar & Expo held on November 2, 2018 making contact with HUB vendors and providing them information on how to do business with TJJD.
6. Participated as an exhibitor at the Doing Business Texas Style Access 2019 HUB event, held in May 6th and 7th in Irving, Texas. Spot bids were provided for HUBs to participate in and TJJD was able to award over \$31,000.00 to HUB's from the event.
7. The Agency continues to assist in the development of a HUB reporting tools in CAPPs that will allow more accurate tracking and reporting of HUB information for semi-annual and annual reporting.
8. The Agency prepares and distributes information on procurement procedures to HUBs in a manner that encourages participation in state contracts by all businesses.
9. Meets with and provides direct, hands on, guidance to interested HUBs seeking information regarding opportunities with TJJD. For HUBs wanting additional assistance, we provide one-on-one information sessions related to participation in other statewide opportunities for HUB businesses.

10. Sponsor In-house HUB Vendor Spotlights. HUB vendors are brought in house to do an informal presentation on the goods and/or services they provide and market to Agency procurement and program staff. The Agency intends to continue this process on a monthly basis as a part of our HUB vendor outreach program.
11. At all HUB events, and throughout the year, the Agency prepares and distributes information on procurement procedures to HUBs in a manner that encourages participation in state contracts by all businesses (see TAC, Title 34, Part 1, Chapter 20, Subchapter D, Division 1, Rule 20.281).
12. Continue to provide direct hands-on guidance to interested HUBs seeking information regarding opportunities with TJJ. Provided one-on-one information sessions related to the Central Bidders List (CMBL), the Electronic State Business Daily (ESBD), and the National Institute of Governmental Purchasing (NIGP) codification system.



TEXAS
JUVENILE JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER
COMMUNITIES

Programs Committee Meeting

11209 Metric Boulevard, Building H, Ste. A
Lone Star Conference Room
Austin, TX 78758
Thursday, March 14, 2019 – 1:30 p.m.

BOARD MEMBERS PRESENT:

Edeska Barnes, Committee Chairman
James Castro
Pama Hencerling
Jimmy Smith
The Honorable Wes Ritchey (non-committee member)
The Honorable Lisa Jarrett (non-committee member)
The Honorable David "Scott" Matthew (non-committee member)
Vincent Morales, Jr. (non-committee member)

BOARD MEMBERS

ABSENT:
Mary Lou Mendoza

EXECUTIVE STAFF PRESENT:

Camille Cain, Executive Director
Christian von Wupperfeld, General Counsel
Lou Serrano, Deputy Executive Director for Probation Services
Seth Christensen, Chief of Staff
Shandra Carter, Deputy Executive Director for State Services

OTHER GUESTS PRESENT:

Jeanne Anderson, TJJD
Luther Taliaferro, TJJD
Todd Novak, TJJD
Amy Miller, TJJD
Marie Welsch, TJJD
Ashley Kintzer, TJJD
Stephanie Valdez, TJJD
Eleazar Garcia, TJJD
Kevin DuBose, TJJD
Jana Johnson, TJJD
Virginia Miller, TJJD

Call to Order

Edeska Barnes called the meeting to order at 1:32 p.m.

Discussion, consideration, and possible approval regarding excused absences (Action)

Motion to excuse Mary Lou Mendoza's absence by Jimmy Smith. Seconded by Pama Hencerling. The motion carried.

Discussion, consideration, and possible approval regarding the January 24, 2019 meeting minutes (Action)

The minutes were not available and will be presented for approval at the next Committee meeting.

Updates from the Deputy Executive Director for Probation Services

Louis Serrano, Deputy Executive Director for Probation Services gave a brief update concerning each of the six departments within the Probation Services division. A contract has been signed with Fluxx for grants management software, which will give us the ability to track grants, submitting forms, automate tasks and produce data specific to probation departments and their grant. He continued with an update on the PREA audits and financial support to the county operated facilities.

Mr. Barnes thanked Ms. Cain for making the funds available for those departments to work on the PREA audit. It is greatly appreciated.

Mr. Barnes commended the department for getting us up to 164 counties on one risk needs assessment. That has been remarkable. Appreciate you and your staff, and of course Ms. Cain and all that she has done to make these funds available for these counties to purchase the Noble tool.

Ms. Hencerling, as a Chief, said thank you so much for giving us those funds and letting us carry over funds from last budget year into the new budget year. It really did make a difference for our department. Thank you very much for working that out. Lou, the question I have is on the Noble software maintenance fees. Is it still in the mix to have those fees paid for with state money going forward? Mr. Serrano replied that that piece is in Article 11. He believes it is foundational to everything moving forward. Ms. Cain agreed that we have to figure it out. She explained the legislative process and stated that there are still items that we need to get back into the bill and we are working daily on that. Mr. Christensen added that we haven't seen what the workgroup has on the Senate side, but they are working on it this week. The House has put some of the

items into Article 11, but I'm hoping the Senate, especially after last week's hearing, understands our needs and how important all of these pieces are. I'm hoping to see even more funding come out from the Senate side workgroup. So it is important to know that this is the very beginning.

Ms. Hencerling stated that a lot of counties are concerned about this because you all have worked so hard to get all the counties on the same assessment tool. Some of the counties are concerned about budgeting for that if this money isn't going to be available. Ms. Cain responded that she is hearing a lot of anxiety from a lot of people about things not being in, things being out, where is this, where is that. You're advocating for this, not for that. We have to do our best and at the end of the day see what we've got and try to re-arrange the deck to make sure we have what we need. Anything that you can do to make sure your local folks, those who are making these decisions are aware of the needs and the importance of it. I think that when you see risk and needs assessment, people go that doesn't sound important and we can't meet the mental health needs of these kids. We can't meet the programming needs. We can't meet the special needs, if we don't know what the problems and issues are with those kids. For the legislature and the LBB, the real value there for them is now we are able, will be able to, capture apples to apples comparisons of what kids needs are. How departments are treating those similarly, differently and really be able to look at our overall juvenile justice population in the state with a much keener eye.

Mr. Matthew echoed what Ms. Hencerling said as far as thanking everyone, Lou and your staff and Ms. Cain. The way I see it, and I've been on this board a long time so I have a different perspective than a lot of folks, you guys have moved the needle in the last twelve months further than we've moved in a while. I know part of that is your ability to navigate and do things and make things happen. You are a mover and shaker, Camille, I know that. But just the infrastructure support for probation, like JCMS, bringing some consistency to that. The Pact, the CSE-IT tool, helping out with the PREA audits. All of that, there have just been a lot of things that have happened and it would be great when probation chiefs get frustrated about things they can look at that and go "wow", we've been supported. And you're not going to get everything at once, but the things that we need in order to move forward and do it in a consistent manner, and to bring professionalism to our field. Those are the things being impacted first I think.

Ms. Cain responded that Seth has done an excellent job, with his particular skill set and his particular job, I think at least on the House side that probation is better off than it has been in any previous bill. The current House side shows an increase for probation. Every final bill in the last

six years has shown a decrease. So the initial bill already shows a bump and I think that is good news. We will see what the Senate says.

Mr. Matthew commented that on page 205 it talked about having 109 youth placed. He thinks it would be helpful to know how many of those kids actually remain in placement. What is our turnover rate? We've had the experience where I've placed a kids for sixty days and then had to commit them anyway. So tracking that would be helpful. Mr. Serrano responded that we can definitely present that to the committee.

Mr. Barnes asked when the kids are placed in facilities with regionalization funds, does your staff visit with the kids while in those placements? Mr. Serrano responded yes, we've been to several placement facilities and have actually assisted the departments last few months in encouraging and developing forms and procedures. Our team is frequently at several of the placement facilities. We pull the PIDs of diversion kids and we visit with them while in placement to ensure their needs are being met and that treatment is being provided.

Dr. Marie Welsch presented an update on the JJAEP programs in Texas.

Mr. Barnes asked if there are any ideas as to what contributed to the increase. Dr. Welsch, yes there are. First we thought it was because school schedules and calendars are changing that maybe it had to do with the number of school days being offered. Actually it is about the same as last year. We have seen more of those school days occurring this school year than last year by this time because more school districts and JJAEPs are opening earlier in August. So where we used to have four days in August, some have fifteen days in August. Some of our schools have shifted, but that shift does not account for this difference. The second thing we looked at was that there are more students carrying over from month to month. So we have more kids each month than we had last year in the same months, and those kids are staying more days than they stayed last year. We are up 9,000 from what we expected for this time.

Mr. Castro asked if she was able to get any deeper into why there are more. Dr. Welsch responded that one of the things we looked at, and found very surprising, is that they are catching kids vaping THC oil in school, which is a felony level drug offense and a mandatory placement in JJAEP, with TJJD reimbursing. The numbers have flown from normal-to-extreme from December to February. The kids are staying an average of seventy days. That is an extra 9,000 days in just

the last two and a half months. This will possibly continue for the rest of this school year. The numbers on the slide show the increase in the top largest counties in terms of attendance and you will notice that three of them have had enormous increases just for felony drug. That is where we think a lot of the rise is. There are some other offenses that may also be increasing, but this is the one that just stuck out. I know that we talked to the LBB about it for referrals in general for Texas and said this is affecting us.

Mr. Castro commented that it is ironic that this is being covered this afternoon because he has a ninth grade son, who loves football and is a running back, that told him about a new 10th grader that is also a running back, but he showed up too late to play this season. I asked him at the beginning of track season what happened to that kid and my son said he got busted for vaping, but he was selling and is now restricted from all sports. It is there and in high numbers. Dr. Welsch responded that for several years vaping has been publicized that it is like tobacco, you cannot do it in school. The students know they aren't supposed to. We are worried about it.

Dr. Welsch continued that they will be working with leadership to determine if there are other options to support paying the increased days and to what extent we're going to do what about it.

Discussion, consideration, and possible approval of an appointment to the Advisory Council for Juvenile Services (Action)

Mr. Serrano stated that the Central Texas Juvenile Chiefs Association has submitted for Board consideration, Mr. Ronald Quiros, for appointment to the Advisory Council for a term to expire on February 1, 2021.

Mr. Barnes entertained a motion to appoint Ronald Quiros, Guadalupe County, Central Texas Juvenile Chiefs, to fill the vacancy on the Advisory Council for Juvenile Services. Motion by Pama Hencerling. Second by Jimmy Smith. The motion carried.

Updates from the Deputy Executive Director for State Services

Shandra Carter, Deputy Executive Director for State Services, gave a brief update of activities in the State Services division that included current population levels, the reentry team, Question-Persuade-Refer (QPR), the Zero Suicide protocol, leadership changes, the Texas Model, practitioner training and the new agency physician.

Ms. Jarrett commented, regarding the meeting that was Tuesday at the capitol, it was brought up

that some people thought that we just released kids who weren't ready for release just to lower our population. That is not right, correct? Ms. Carter responded no, the expectation is that we move only appropriate kids. There is some old lingo here that is called Population Management that people ask about. Ms. Cain stated that in the past they had that program and every once and a while they would just order population management. We have been actively working to streamline the process, as kids were stuck in place due to extensive paperwork. Mr. Barnes thanked Ms. Cain for her explanation.

Mr. Barnes asked when counties send these kids to facilities, if there is concern about suicide regarding that kiddo, are you getting any notice from those juvenile probation departments? Ms. Carter responded yes, it has been tricky but it seems like we are getting more of a red alert now verses it potentially getting lost in the system. Mr. Barnes asked if this is something we need to work on, maybe a little more intensively to try and get those probation departments to get that information to us. Ms. Carter responded yes, absolutely.

Mr. Matthew asked if this is something that gets entered into JCMS. So everybody shares that through JCMS, you have the common app, the social history and there are a lot of places that can be red flagged to pop up, to go to the mental health tab and see what types of events have occurred in the past. Mr. Novak responded that on the state side based on the Critical Incident Review Panel for one of the suicides we had, we are going through and strengthening what we do to identify kids that are going from the community back into our secure facilities. Everything from tagging the master file to making sure that all the people are appropriately notified. All the way from Shandra to the facility superintendents, etc., so there are some things that we are doing very specifically. We have had some administrative directives to fill the gap until we can incorporate these enhanced situations into policy. I bring that up because it might be a good opportunity to strengthen in similar fashion the county referrals to us. Maybe have them mirror each other. Ms. Carter added that the data in JCMS is important because it gives us historical information that helps our assessment. We are seeing more identification of actively suicidal kid. That is where this piece is critical.

Mr. Castro asked if the assessment occurs within 24, 48 or 72 hours. Do you know? Ms. Carter responded that she did not know how many hours, but she would find out. The initial screening is supposed to be within one hour. Am I committing that all of our clinicians assess every kid thoroughly in the form that we're moving towards within one hour, no. An assessment really has

been more of a screening, simplistic in that we ask are you suicidal, do you feel like hurting yourself. You say no and we say okay. That is not an assessment. This is why we are moving towards something more formalized. Mr. Castro thanked her for the response.

Report on Champions Training

Mr. Castro shared that we are bringing trauma informed care and a lot of the other best practices in how to care for kids that may have experienced trauma. Whatever age and experience in their life. Before the juvenile justice system or while in the juvenile justice system. So part of that requires getting an organization fully engaged and not only engaged but you have to have the buy-in. Early on when it came to probably bringing this idea to organizations, people thought well we have to train our clinicians. So that is all organizations did was train their direct care staff or their clinicians. But that is not enough because if the supervisors don't attend the trainings and if the medical staff, or in our circumstances if the officers, the security does not attend the trainings. And then go further, financial services when people come to them asking for dollars for A, B or C, they don't understand why you are asking for dollars. Then there are so many chances where it is going to fall apart. There are going to be gaps and all that good stuff. So that being said, this Champions meeting when I first walked in, I could see the energy in the room already between the Directors. I'd say there were 25 to 30 of the senior leadership present. Camille tried to make everyone feel comfortable and I believe she did because she started giving away goodies. You could win prizes by answering some questions and doing fun things like that, which kept the mood lite. Which was pretty cool. We had food and snacks all along that wall. We had gadgets and fidgets at our tables (Ms. Cain interjected that none of the food or items were purchased with tax dollars). It helped make everyone feel comfortable right off the bat because when you sit all day in meetings and trainings that can get monotonous and tiring and all that. But we had what we necessary to keep us engaged just on that side. I appreciated it, as I thought that was really important.

As Camille went into the training and the topics and she got the support from Shandra, they went back and forth on the details of what the expectations were for trauma informed care. Everybody was head nodding. Everybody was engaged the whole time. It was very encouraging as a Board member to know that your senior leadership is involved. And then not only was it that those two were talking, she had each of the senior leaders talk about their responsibilities and their roles. They had to talk about how their goals and objectives were lining up with the bigger picture of getting trauma informed care to everyone within their department. So we often know that between the leadership, when you have so many directors, you don't know what has to go on in the finance

department, or the security department or the audit department. So they all got to hear each other speak on what their goals and objectives were as well. I thought that was pretty cool too and it gave me special insight that going forward, may be good or bad, it gave me insight to more questions for you at future board meetings after being exposed to that. I want to congratulate you all for a great meeting and I would anticipate that you have already thought of some follow-ups along the way, so you can get those reports that everybody gets to hear. Thank you for opening up to the Board.

Ms. Cain stated that the reason we use the term Champions is that they all have their full time jobs, and part of their new full time job is to take a piece of the vision for the agency and its forward motion and to roll that into their core. Roll that into what they do every day. The job becomes championing that aspect. Being the person who is advocating for and representing and forcing and pushing, and inspiring other people to that piece done. They meet every other week. I'm hopeful that by spreading the accountability, the responsibility and sharing the risk with them that they won't feel out there on their own, that we'll get more oomph and passion and not run around fixing things one after the next.

Mr. Barnes thanked Ms. Cain and Ms. Carter.

Adjournment

Mr. Barnes entertained a motion to adjourn. Motion by Jimmy Smith. Second by James Castro. The motion carried. Meeting adjourned at 2:32 p.m.



TEXAS
JUVENILE JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Programs Committee Meeting
11209 Metric Boulevard, Building H, Ste. A
Lone Star Conference Room
Austin, TX 78758
Thursday, June 13, 2019 – 1:30 p.m.

BOARD MEMBERS PRESENT:

Pama Hencerling, Acting Committee Chairman
The Honorable Jimmy Smith
James Castro
Melissa Martin
Judge Wes Ritchey (non-committee member)
Scott Matthew (non-committee member)
Ann Littlemore (non-committee member)
Christian Von Wupperfeld (non-committee member)
Vincent Morales, Jr. (non-committee member)
Lisa Jarrett (non-committee member)
Mona Lisa Chambers (non-committee member)

BOARD MEMBERS ABSENT:

Edeska Barnes, Jr

EXECUTIVE STAFF PRESENT:

Camille Cain, Executive Director
Shandra Carter, Deputy Executive Director for State Services
Dr. Scott LePor, Director of Medical Services
Eleazar Garcia, Chief Internal Auditor
Seth Christiansen, Chief of Staff
Luther Taliaferro, Senior Director of Education Services
Lou Serrano, Senior Director of Probation Services

OTHER GUESTS PRESENT:

Cathy Gonzales, TJJD
Marie Welsh, TJJD
Ron Quiros, Guadalupe County
Ryan Bristow, TJJD
Estela Medina, Travis County JPO
Matthew Dobbs, Fort Bend
Brad Slater, Fort Bend

Tom Adamski, TJJD
Susan Palacios, TJJD
Stephanie Valdez, TJJD

Call to Order

Acting, Committee Chair, Pama Hencerling, called the meeting to order at 1:30 p.m.

Discussion, consideration, and possible approval regarding excused absences (Action)

Committee Members absent: Edeska Barnes, Jr.

Jimmy Smith moved to approve the excused absence. James Castro seconded. The motion passed.

Discussion, consideration, and possible approval regarding the January 24, 2019 meeting minutes (Action)

James Castro moved to approve the minutes. Jimmy Smith seconded. The motion passed.

Discussion, consideration, and possible approval regarding the March 14, 2019 meeting minutes (Action)

No meeting minutes were available at this time.

Updates from the deputy executive director for probation services

Lou Serrano, Deputy Executive Director for Probation Services, gave a brief update concerning each of the five departments within the Probation Division. For the new members, Mr. Serrano informed them he gives a brief update concerning the five departments within the Probation Division. Beginning with Regionalization, the team supports the activities of the agency's regionalization plan and administers the regional diversion alternatives and regional services enhancement grants.

Referring to the handout, at the beginning of FY19, there were 170 youth in diversion placement. As of May 31, 2019, 206 youth have been placed during the current fiscal year, and 182 have been released from placement. Mr. Serrano noted there has been a huge increase in participation in the number of applications coming in. There have been 333 applications submitted by 87 juvenile probation departments. As of May 31, 2019, there were 22 youth who have been approved and pending placement. Mr. Serrano noted that all though TJJD approves a child for diversion it is still up to the Juvenile Courts to

divert that child to be committed or do something outside of that plan and 194 youth are in diversion placement.

Of the 182 youth released in FY 19, 133 have successfully completed placement, and 49 had been discharged unsuccessfully. Of the 298 youth released in FY17, Mr. Serrano stated this was the first full year of regional diversion and FY18, 214 have not been committed to TJJD roughly 72% success rate. TJJD data shows of all kids that are unsuccessfully released from placement only 50% ever end up at TJJD. Efforts continue through the Juvenile Court and Probation Department to continue to seek out the diversion of those kids.

The regional team is working on the final review of the regional department inventories. This is within each region that are being identified the top three treatment needs within each region are focused on the priority population which includes the low to moderate risk kids, younger offenders, kids with IDD and next year this will expand to kids 14 and under. This provides information about the programs and services provided by each department, and allows us to evaluate program and service gaps within a region. Once this process is complete, we will update all facility inventories.

The regional team continues to work with juvenile probation department in identifying youth appropriate for diversion, conduction facility visits and probation department visits to work on reducing commitments to TJJD. These efforts have assisted in an 8% reduction in commitments through the month of April 2019 as compared to this time last year.

Jim Wilson started with TJJD on June 1, 2019 with the regionalization department. Jim will be serving as the regional county program administrator for the central region and continuing the efforts on the goals of the regionalization plan.

Susan Palacios, PhD, LPC, took Dr. Lori Robinson's position. Susan will continue with the efforts on impacting the kids with special needs, mental health issues and assisting departments further.

Amy Miller continues to oversee the Grants Department in her new role as Director of Probation Services. Amy is instrumental in working through FLUXX, started on March 1, 2019, which is going to change how

counties report their grant management with the current outdated system. Amy is working Virginia Miller, IT Director, to bring the system up with the newest technology.

Recommended updates to the agency contract have been approved by the legal division and will be presented to the TJJ Board on June 14, 2019, along with probation department allocations for FY20.

Executive Director Camille Cain approved financial support to the county operated facilities for PREA audits. As of May 31, 2019, 16 facilities have submitted proposals to take advantage of the additional funding opportunity.

The Juvenile Justice Alternative Education Program Department provides guidance and technical assistance to juvenile probation department in all matters related to Juvenile Justice Alternative Education Programs (JJAEP).

Dr. Marie Welsch has continued to track an increased number of mandatory attendance days this school year, which have tracked 40% higher. The division has conducted two conference calls with the JJAEP's to discuss this trend and gather information on the impact at some program sites.

The decision has been made to pay the remainder of the school year, beginning in February 2019, at \$60 per mandatory attendance day.

Title IV-E department administers federal foster care reimbursement program, provides technical assistance and compliance monitoring on matters related to Title IV-E programs and funding, and assists juvenile justice youth and families with Medicaid services.

Efforts to educate the field regarding the Family First Act continue. The department recently sent out the status update that DFPS provided to House Appropriations.

Continued efforts to expedite counties getting their foster care dollars, which will hopefully increase participation.

Efforts continue to educate the field on Medicaid and the Community Partner Program. This is being done through department visits and presentations at various professional association meetings.

The Interstate Compact department administers a contract between the states that regulates interstate movement of juveniles under court supervision or who have run away from home and left their home state, provides support to juvenile probation departments and TJJD in all matters related to the Interstate Compact, and represents Texas on the Interstate Commission for Juveniles.

ICJ began FY19 with 310 opened supervision cases. Through the 2nd quarter of FY19, ICJ opened 180 supervision cases, closed 240 cases, extraditions included 38 cases, and provided three airport supervisions.

Lou provided information on other projects and updates.

There continues to be progress made with the juvenile probation departments having access to validated risk and needs assessment tool. As of the end of the third quarter of this fiscal year, 164 department now have access to a validated risk and needs assessment tool. Dallas County is currently completing their implementation stage.

Progress continues to be made on the implementation of a statewide child sex trafficking screening instrument for the Texas juvenile justice system to have a more effective early identification of child sex trafficking victims. One hundred twenty-six departments are now active with the CSE-IT and data has been sent to West Coast for review.

Work will begin through the Advisory Council for a review and possible revision recommendations regarding TAC Chapter 353, Substance Abuse Treatment Program Standards have taken place, and this work should conclude over the next 30 days.

Mr. Serrano introduced Ryan Bristow, Regional County Program Administrator, he gave a slide presentation of the North and Northeast Regions, which he covers, regarding regional diversions, refer to 'At A Glance' handouts.

Mr. Bristow gave brief overview and highlights referring to the asterisk on the charts/graphs for his presentation based on commitment dispositions and youth's placed out of region was calculated as out of their designated region. Central Region has seen the following notable referral statistics: 19% increase felony sexual assaults, 82% increase felony drug offenses, and 60% increase felony terroristic threats. Northeast Region, the average distance from a youths home county for all 34 youth was 211 miles. Northeast Region has seen the following notable referral statistics: 700% increase felony robbery, 77% increase felony drug offenses, and 21% increase felony terroristic threats. North Region has seen the following notable referral statistics: 14% increase felony assaults, 129% increase felony drug offenses, and 21% felony terroristic threats. Panhandle Region has seen the following notable referral statistic: 23% increase felony assaults, 33% increase felony drug offenses, 9% increase violent felonies and 95% decrease in felony terroristic threats. Southeast Region based on commitment dispositions, one youth received two determinate commitment dispositions on two separate dates. One youth received a determinate and indeterminate commitment disposition on two separate dates. The Southeast Region has seen the following notable referral statistics: 22% increase in robberies, 45% increase in felony drug offenses, and 12% increase in violent felonies. South Region has seen the following notable referral statistics: 500% increase for homicide, 68% increase in felony robberies, 82% increase in felony drug offenses, 14% increase in violent felonies, and 107% increase felony terroristic threats. West Region has seen the following notable referrals statistics: 83% increase in robberies and 67% felony drug offenses. Texas has seen the following notable referral statistics: 8% increase in robberies, 79% increase in felony drug offenses, and overall 5% increase in violent felonies. The figures reflect dollars encumbered at time youth is placed, amount are subject to change dependent on youth's actual date of discharge. Any funds remaining are repurposed to approve addition diversions.

Statements were made to assist small counties with diversionary funds.

Updates from deputy executive director for state services

Ms. Shandra Carter, Deputy Executive Director for State Services, provided informational update on the population of facilities and halfway houses. Population as of 5/29/2019 indicated: Total Institutions 791, with female population at 77 and Total Halfway Houses 103, with female population at seven.

On June 1, 2019, TJJJ changed the working title and job descriptions for Juvenile Correctional Officer (JCO) to Youth Development Coach (Coach) and reorganized the JCO/Coach career ladder. The career ladder change will allow for more direct care staff to supervise youth.

Intentional change at the Gainesville facility has continued. The leadership team is in place, with all positions filled by permanent, full-time employees. The population has been strategically reduced to Evins and Mart to accommodate this reduction.

A staffing tool was developed to accurately identify JCO's/Coaches available for coverage. The tool accounts for 13 staff for every 16 youth. Currently, Gainesville is at the ideal staffing ratio.

Discussion regarding the Texas Model Implementation

Tom Adamski, Director of the Texas Model, gave an update on the implementation of the Texas Model.

Agency tasks:

Texas Model Dorm Criteria Checklist, completed 5/15/19

Finalized Facility Implementation Strategy-implementation template, completed 5/22/19

Stable Dorm Assignments/Youth Centered Dorms, tentative 6/15/19

Texas Model Dorm (Nurture Group Video), completed 5/16/19

Facility Staff Trainings (TM101, 102, 103 and 201) ongoing agency wide

Texas Model Dorm Template, completed 5/13/19

Environmental Softening, painting furniture, tentative 7/1/19

Nurture Group/Activity Group requirements to facilities, completed 5/15/19

Regulation and Safety Team (RST) integration, tentative 5/31/19

Texas Model Handbook complete and distributed, tentative 6/1/19

Dorm Roll-Outs (staged) all facilities, tentative 6/1/19-7/15/19

Texas Model Camps (Evins, Giddings), circa tentative 5/15/19

70% Youth Served with the Texas Model by 8/31/19

Refer to handout for breakdown of Texas Model Facility Status

Adjournment

Meeting, adjourned at 2:15 p.m.

To: TJJJ Board Members

From: Louis Serrano, Deputy Executive Director for Probation Services

Subject: Update on Probation Services Division

Date: July 24, 2019

Following is a brief update concerning each of the five departments within the Probation Division.

Regionalization

The regionalization team supports the activities of the agency's regionalization plan and administers the regional diversion alternatives and regional service enhancement grants.

- At the beginning of FY19, there were 170 youth in diversion placement. As of July 23, 2019, 233 youth have been placed during the current fiscal year, and 223 have been released from placement. There have been 394 applications submitted by 92 juvenile probation departments. As of July 23, 2019, there are 27 youth who have been approved and are pending placement, and 180 youth are in diversion placement.
- Of the 223 youth released in FY 19, 167 have successfully completed placement, and 56 have been discharged unsuccessful.. Of the 298 youth released in FY 17 and 18, 214 have not been committed to TJJJ (71%).
- The regional team has finalized work on the regional inventories and are currently being reviewed by probation leadership. This provides information about the programs and services provided by each department, and allows us to evaluate program and service gaps within a region.
- The regional team continues to work with juvenile probation departments in identifying youth appropriate for diversion, conducting facility visits and probation department visits to work on reducing commitments to TJJJ. These efforts have assisted in a 8% reduction in commitments through the month of June 2019 as compared to this time last

year. Ashly Kintzer, Regional Coordinator will be presenting some data regarding regional diversion applications that are not approved.

Grants

The grants team administers the TJJD grants to juvenile probation departments, including contractual, financial, and programmatic elements of the grants, and completes monitoring and technical assistance activities related to grants.

- On March 1, 2019, we started work with FLUXX, that should greatly improve our grant management. This work will be on-going.
- Independent Audit Waivers: TJJD plans to continue the independent audit waivers in FY20 as we have the past two fiscal years. We will offer waivers to departments receiving less than \$750,000 in state funds who meet all other risk criteria, such as timely reporting and no cited issues during their last grant monitoring. Those who were granted a waiver in FY19 will not be eligible again this year.
- PREA Audit Grants: TJJD has set aside funds for a grant to support PREA compliance among probation departments with pre and post-adjudication facilities. The grant funds may be used to pay for the audit by a PREA certified auditor that is a necessary step to having a facility certified as PREA compliant. To date, TJJD has received 24 applications from the 35 departments who were due for a 2nd PREA audit in FY19 or 20 and has opened up applications to other departments with pre or post-adjudication facilities that have not been previously PREA certified. We have funded 23 of the applications received, with the final one awaiting additional information prior to being evaluated. Departments have until August 15th to submit their applications for funding.
- Risk and Needs Assessment Grants: TJJD is providing funds to all probation departments to provide a validated risk and needs assessment. The grant notices are in the process of being sent, and all departments will have the funds needed to cover their FY2020 risk and needs assessment costs encumbered to them by August 31st.

Juvenile Justice Alternative Education Program

This department provides guidance and technical assistance to juvenile probation departments in all matters related to Juvenile Justice Alternative Education Programs (JJAEP).

- Dr. Marie Welsch and Eric Herring have completed 15 JJAEP site visits this past year, providing technical assistance to support the implementation of the latest revision of chapter 348 standards that were effective August 1, 2018.
- In June, 2019, the TEAM JJAEP 2019 Conference was held in Austin, with 55 participants receiving updates to JJAEP information and training to improve communication and trauma informed education services.
- Currently, the JJAEP staff are completing payments for completed 2018-2019 attendance, carrying out end-of-year data clean-up, accumulating information for the next legislative report due May 1, 2020, and updating forms and preparing for the next school year.

Title IV-E

This department administers the Title IV-E federal foster care reimbursement program, provides technical assistance and compliance monitoring on matters related to Title IV-E programs and funding, and assists juvenile justice youth and families with Medicaid services.

Specific to Title IV-E:

- Efforts to educate the field regarding the Family First Act continue.
- Continued efforts to expedite counties getting their foster care dollars, which we hope will increase participation.

Specific to Medicaid:

- Efforts continue to educate the field on Medicaid and the Community Partner Program. This is being done through department visits and presentations at various professional association meetings.

Interstate Compact

This department administers a contract between the states that regulates interstate movement of juveniles under court supervision or who have run away from home and left their home state, provides support to juvenile probation departments and TJJD in all matters related to the Interstate Compact, and represents Texas on the Interstate Commission for Juveniles.

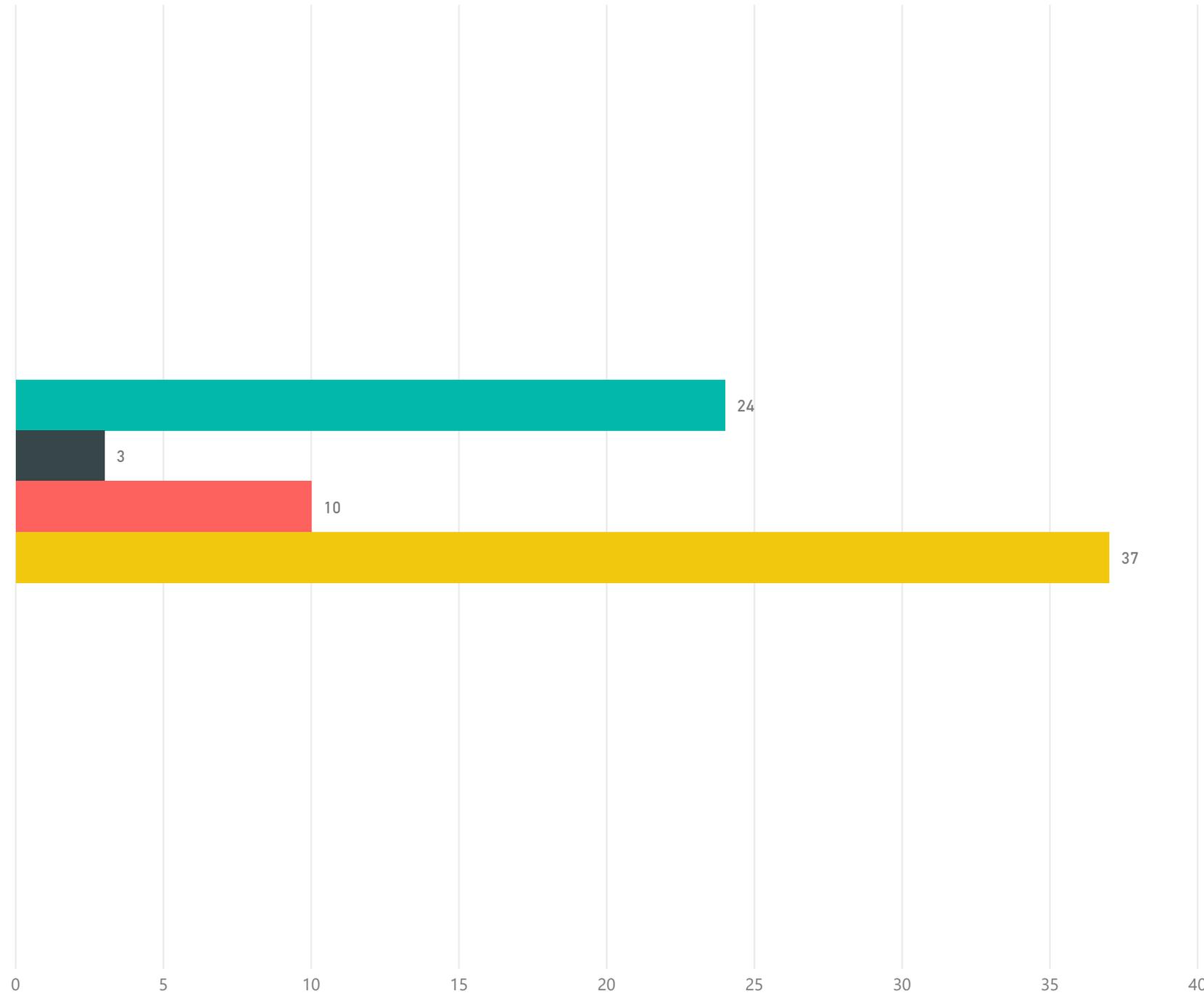
- ICJ began FY19 with 310 opened supervision cases. Through the 3rd quarter of FY19, ICJ opened 618 supervision cases, closed 690 cases, extraditions included 136 cases, and provided 12 airport supervisions.

Other Projects/Updates

- Progress continues to be made on the implementation of a statewide child sex trafficking screening instrument for the Texas juvenile justice system to have a more effective early identification of child sex trafficking victims. One hundred thirty-six departments are now active with the CSE-IT and data has been sent to WestCoast for review. Over 5400 screenings have been completed.
- Workgroup meetings have been held to review and possible revision recommendations regarding TAC Chapter 353, Substance Abuse Treatment Program Standards.
- The 47th Annual Chief Probation Officers Leadership Conference has been scheduled for October 13-16, 2019 in Galveston, Texas.
- The New Chiefs Development Program has been scheduled for November 11 -15, 2019, in Huntsville, Texas.

Count of FY by Disposition

Disposition ● Committed to TJJD ● Pending/Other ● Probation - Community ● Probation - Placement



FY

- Select All
- FY18
- FY19

Region

- Select All
- Central
- North
- Northeast
- Panhandle
- South
- Southeast
- West

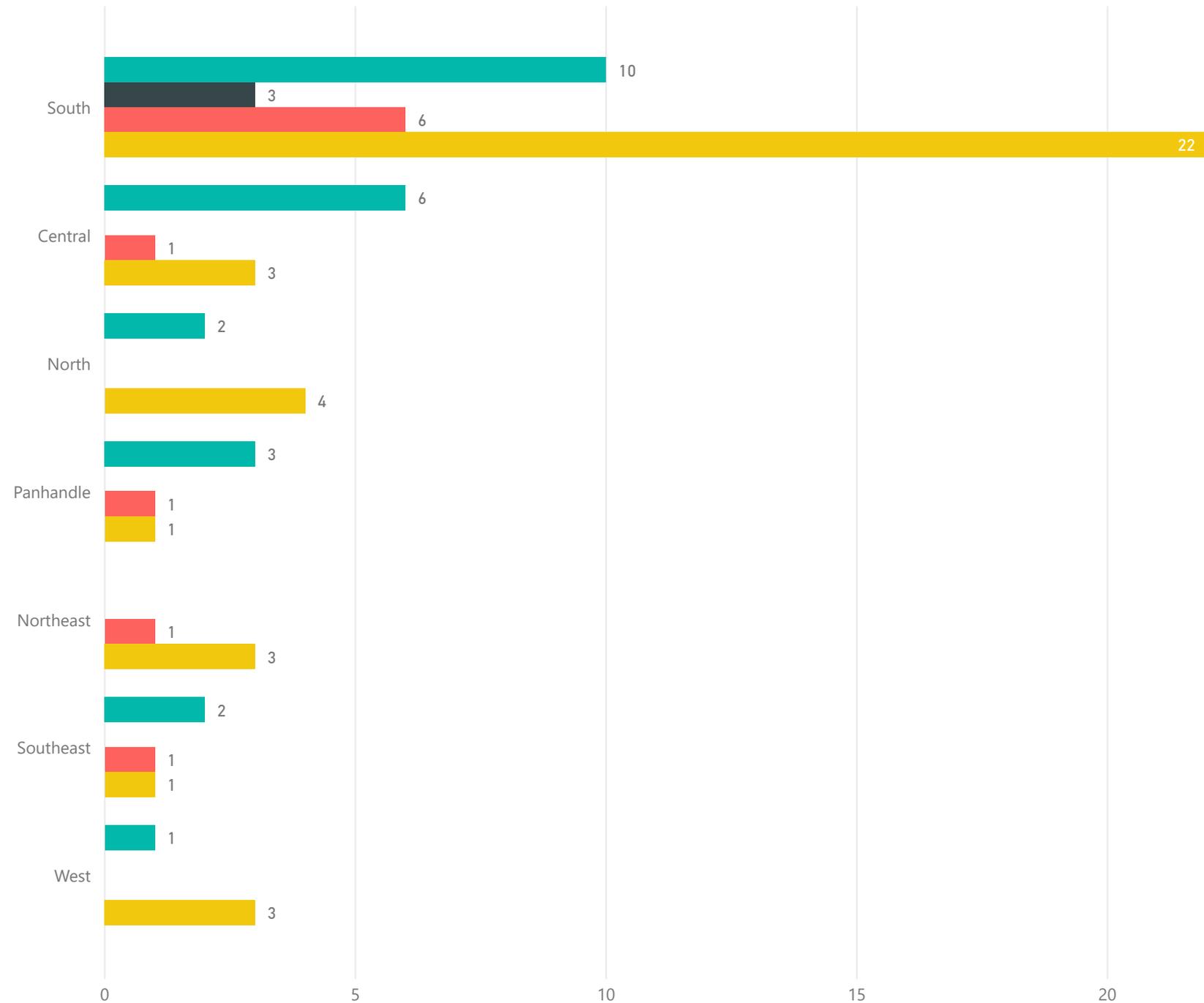
In FY18 4 of the 74 denied applications had a subsequent application with an approval.

In FY19 2 of the 86 denied applications had a subsequent application with an approval.

1 of the the denied applications was in FY18 with a subsequent application in FY19 that was approved.

Count of FY by Region and Disposition

Disposition ● Committed to TJJD ● Pending/Other ● Probation - Community ● Probation - Placement



FY

- Select All
- FY18
- FY19

Region

- Select All
- Central
- North
- Northeast
- Panhandle
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- West

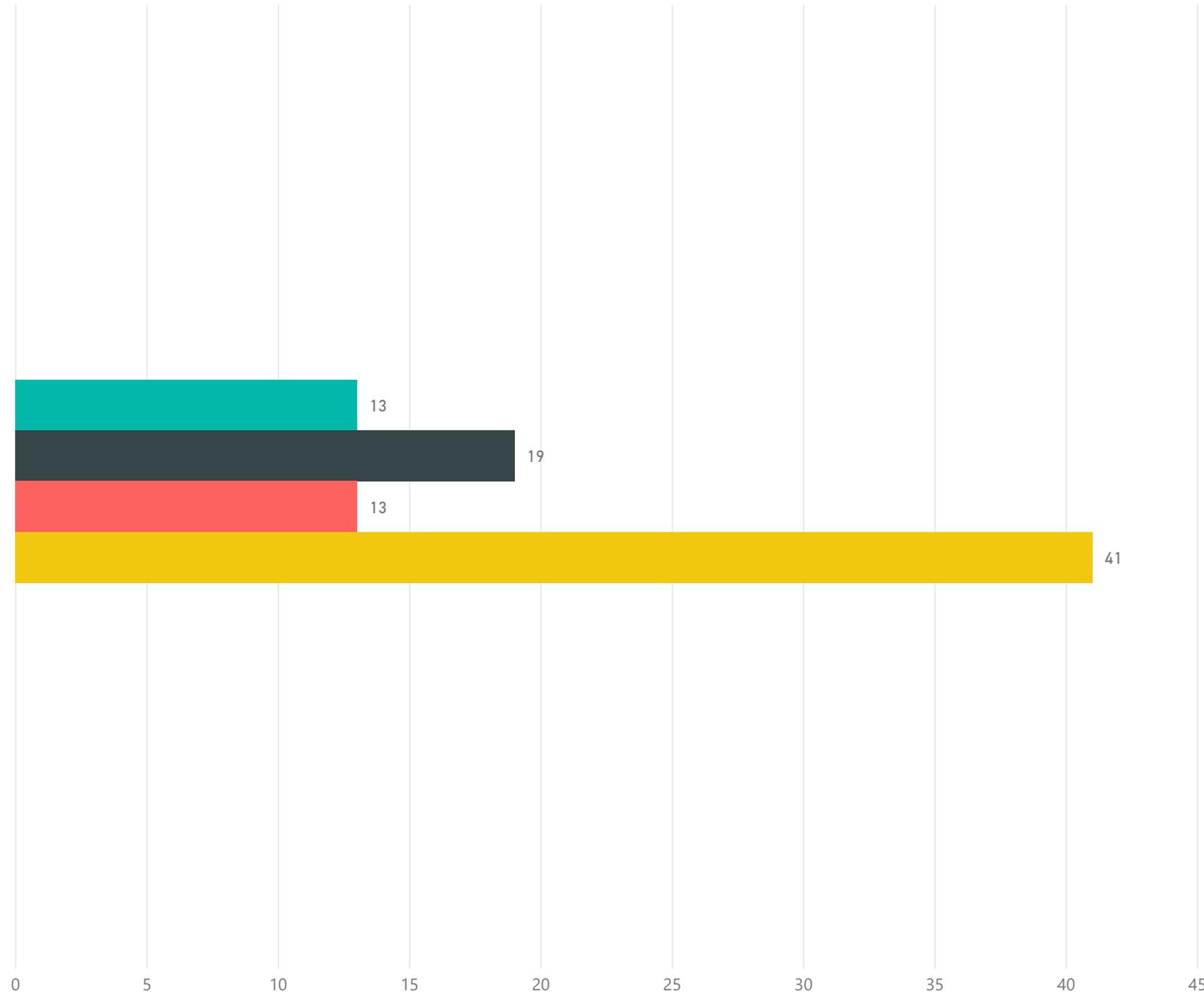
In FY18 4 of the 74 denied applications had a subsequent application with an approval.

In FY19 2 of the 86 denied applications had a subsequent application with an approval.

1 of the the denied applications was in FY18 with a subsequent application in FY19 that was approved.

Count of FY by Disposition

Disposition ● Committed to TJJD ● Pending/Other ● Probation - Community ● Probation - Placement



FY

- Select All
- FY18
- FY19

Region

- Select All
- Central
- North
- Northeast
- Panhandle
- South
- Southeast
- West

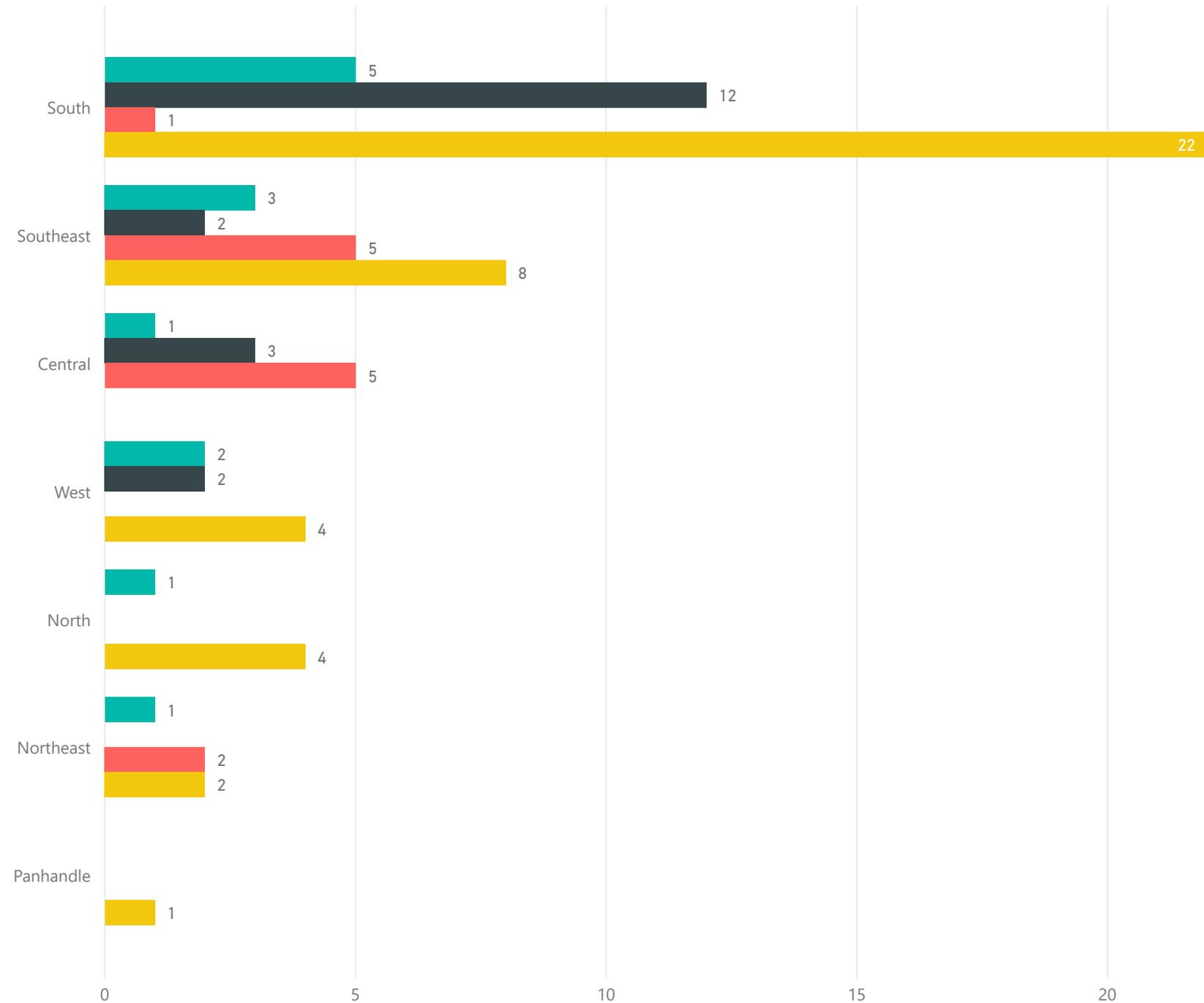
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FY

- Select All
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- FY19

Region

- Select All
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TEXAS
JUVENILE JUSTICE
DEPARTMENT

Memorandum

To: TJJJ Board Members

From: Camille Cain, Executive Director

Shandra Carter, Deputy Executive Director of State Services

Subject: Report from the Deputy Executive Director of State Services

Date: July 25, 2019

Population: (as of 07/23/2019)

Programs	Actual	Female Pop
Evins	125	*
Gainesville	102	.
Giddings	202	.
Giddings Young Males	12	.
Mart Phoenix	16	.
MRTC	48	.
Mart Long Term	144	.
Ron Jackson O & A	73	8
RJ Long Term (females)	69	69
Total Institutions	791	77

Halfway Houses	Actual	Female Pop
Ayres	14	*
Brownwood	7	7
Cottrell	17	.
McFadden	17	.
Schaeffer	13	.
Tamayo	17	.
Willoughby	28	.
Total HWH	103	7

Residential Programs

COACH STRENGTH REPORT										7/22/2019
Type of Facility	Facility Name	Total Staff Needs (FTEs)	Filled Positions (FTEs)	Percent Filled	In Pre-Service Training (FTEs)	On Continuous FMLA (FTEs)	Other Unavailable FTEs	Vacant Positions (FTEs)	Total FTEs Available for Coverage	Percent Available for Coverage
1 - SECURE	Evins	161.00	153.00	95.03%	23.00	5.00	2.00	8.00	123.00	76.40%
	Gainesville	112.00	139.00	124.11%	20.00	9.00	0.00	-27.00	110.00	98.21%
	Giddings	230.00	210.00	91.30%	18.00	22.00	2.00	20.00	168.00	73.04%
	Mart	226.00	205.00	90.71%	15.00	7.00	0.00	21.00	183.00	80.97%
	Ron Jackson	163.00	142.00	87.12%	0.00	25.00	0.00	21.00	117.00	71.78%
1 - SECURE Total		892.00	849.00	95.18%	76.00	68.00	4.00	43.00	701.00	78.59%
Type of Facility	Facility Name	Total Staff Needs (FTEs)	Filled Positions (FTEs)	Percent Filled	In Pre-Service Training (FTEs)	On Continuous FMLA (FTEs)	Other Unavailable FTEs	Vacant Positions (FTEs)	Total FTEs Available for Coverage	Percent Available for Coverage
2 - HWH	Ayres	9.00	13.00	144.44%	0.00	2.00	0.00	-4.00	11.00	122.22%
	Brownwood	9.00	11.00	122.22%	0.00	1.00	0.00	-2.00	10.00	111.11%
	Cottrell	9.00	13.00	144.44%	0.00	1.00	0.00	-4.00	12.00	133.33%
	McFadden Ranch	15.00	25.00	166.67%	0.00	1.00	0.00	-10.00	24.00	160.00%
	Schaeffer	11.00	13.00	118.18%	0.00	1.00	0.00	-2.00	12.00	109.09%
	Tamayo	9.00	13.00	144.44%	0.00	0.00	0.00	-4.00	13.00	144.44%
	Willoughby	10.00	16.00	160.00%	0.00	0.00	0.00	-6.00	16.00	160.00%
2 - HWH Total		72.00	104.00	144.44%	0.00	6.00	0.00	-32.00	98.00	136.11%
Grand Total		964.00	953.00	98.86%	76.00	74.00	4.00	11.00	799.00	82.88%

Texas Model

The Texas Model update will be delivered by Mr. Luther Tailaferro, the Director of the Education Services.



Trauma-Informed Classrooms & Texas Model Update

Luther Taliaferro,
Senior Director of Education Services



Goals: Shifting the Paradigm

Traditional Model	Trauma Informed Model
Our youth are bad.	Our youth are hurt and suffering.
Our youth's behaviors are immoral and need to be punished.	Our youth's behaviors are survival skills developed to help them live through trauma, but are maladaptive in mainstream society.
Our youth can change and stop immoral and destructive behavior if they have the motivation.	Our youth need support, trust, safety, and skills to decrease maladaptive behaviors.
Staff must manage or eliminate youth behaviors.	Staff must provide opportunities for youth to heal from their trauma.
Staff should come to work every day at their best and perform to leadership's expectations.	Leaders need to create a strong organizational culture to combat trauma and stress associated with working with traumatized youth.

What does this look like in the classroom?

Levels of Engagement

Level 1: Playful Engagement	Challenge: Low level challenge in which youth is mildly disrespectful.	Response: Offer an appropriate re-do in a playful tone with emphasis on respect, collaboration, or other values without shaming the youth.
Level 2: Structured Engagement	Challenge: A higher level challenge where playful engagement is not appropriate. While there is no danger or physical threat, there is potential for escalation.	Response: Offer appropriate choices, compromises, or re-dos; use playful or authoritative tone as appropriate to engage the youth directly, de-escalate situation, and help youth re-regulate.
Level 3: Calming Engagement	Challenge: Youth may be at risk of becoming violent.	Response: Provide opportunity for the student to self-regulate or re-regulate while remaining calm and focused. A time-in or short break/walk with another adult may be appropriate.
Level 4: Protective Engagement	Challenge: Active threat of danger and physical harm is present.	Response: Remain calm, use few words, and remove the youth from the classroom and escort him/her to a quiet, safe space. (Enlist the help of another adult if appropriate/necessary.) Once youth is calm, meet physical needs and then seek to understand cause of behavior.

Trauma Informed Classrooms

Recognize that positive student/teacher relationships increase learning and reduce behavioral issues.

Practice restorative discipline to focus on restoring relationships and mitigating harm.

Remember that stressed students watch non-verbals and body language more than they listen to words.

Remember that the majority of misbehavior is caused by stress or fear.

Remember that students who come from hard places don't always understand cause and effect.

Many students who are labeled as manipulative and attention seeking are in need of human connection.

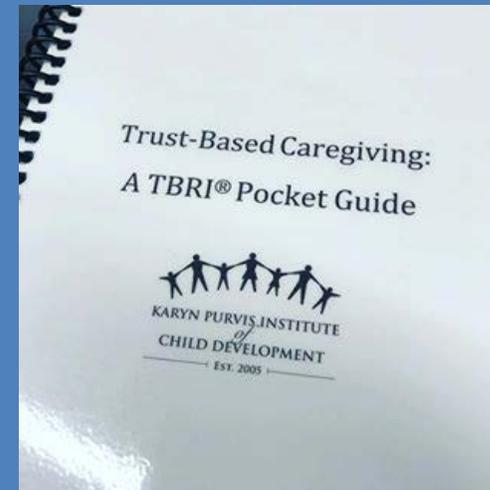
Recognize that students can engage in the learning process only when they feel emotional and physical security.

Remember that being able to identify feelings calms the amygdala and strengthens self-regulation.

Trauma-Informed Classroom Training for Education Staff (Completed)

Date	Training
August 7, 2018	TBRI Training via livestream from Karyn Purvis Institute for Child Development @ TCU
Ongoing	Texas Model, Education Onboarding (new hires)

Date	Campus
February 12	MRTC
February 22	Ron Jackson
February 8	Giddings
March 25	McLennan II
May 15	Evins
May 23	Gainesville



- All participants have received/will receive a copy of “Trust-Based Caregiving: A TBRI® Pocket Guide”
- “Expectations posters” provided to staff and students; these align with Youth Development Coaches’ training modules from JJTA



TBRI Practitioner Training

Karyn Purvis Institute of Child Development

Completed		
Education Development Coach	Campus	Training Dates & location
James Bateman	Central Office	March 4-8 (Ft. Worth)
Trellony Mayfield	Gainesville	
Travis Boyd	MRTC	
Emanuel Ortiz	Evins	April 8-12 (Spokane)
Tatrina Bailey-Josephs	Giddings	
Upcoming		
Tammy Johnson	Ron Jackson	October 21-25 (Ft. Worth)
Sarah Prisk Taylor	McLennan II	

What our teachers have to say about the training

“As a teacher, I appreciated the examples of how to connect with our youth with the new Texas Model and assuring us about policy changes. As someone already trained in TBRI as a former foster parent and adopting two children from “hard places,” I am 100% bought into this program. It was helpful for me as a teacher for TJJD and as a parent. Thanks so much!”

“I liked the concept that we are encouraged to make connections with the students and develop appropriate relationships.”

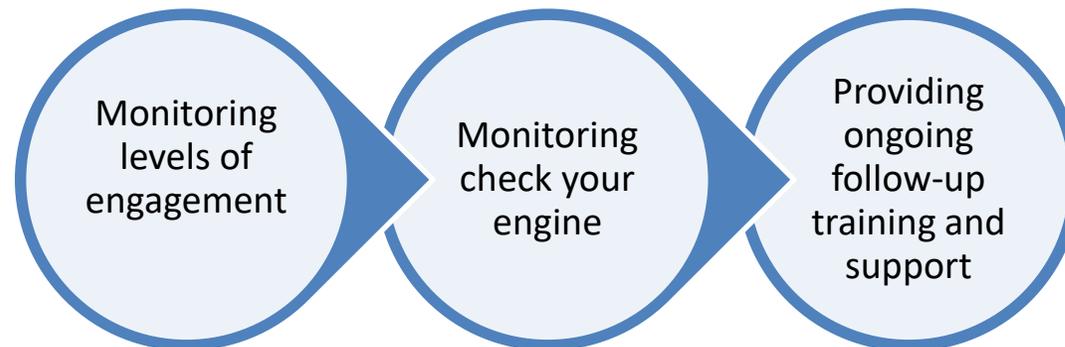
“The most useful aspect of the training for me was getting to dive deeper into the Texas Model and find out how it works and the truths about it.”

Future Plans: Monitoring & Mini-Training Sessions

“Does your engine need a tune-up?”

“Mindfulness: Looking inwards and teaching others to do the same.”

“Let the good times roll.” (How to incorporate play in the classroom)



Classroom Calming Corners and MAPS Centers

Teachers and teacher aides at all facilities have been provided with fidgets and manipulatives for their classrooms

A number of teachers are successfully integrating calming corners in their classrooms

Responsibility Centers are in process of being renamed MAPS
(making a plan for success)

All purchases for calming corners have been made
(furniture, manipulatives, etc)

Phased roll out has begun at Mart and Gainesville.
Remaining campuses will begin implementation in Fall 2019



“No significant learning
can occur without a
significant relationship.”

-Dr. James Comer,

*Professor of Child Psychiatry,
Yale University School of Medicine*



TEXAS
JUVENILE JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Safety and Security Committee Meeting
11209 Metric Boulevard, Building H, Ste. A
Lone Star Conference Room
Austin, TX 78758
Thursday, June 13, 2019 – 3:00 p.m.

Call to Order

Presiding Chairman, Judge Lisa Jarrett called the meeting to order at 3:00 p.m.

Discussion, consideration, and possible approval regarding excused absences (Action)

Excused absence of Stephanie Moreno and Allison Palmer: Motion made by Scott Matthew, seconded by Pama Hencerling

Discussion, consideration, and possible approval regarding the Marh 14, 2019 meeting minutes (Action)

Minutes approval motioned by Scott Matthew, seconded by James Castro

Office of the Inspector General Update

General operations

For the record, Forrest Mitchell, Chief Inspector General

I am here to provide the Safety and Security Committee with an update regarding OIG operations

First, I would like to discuss the statistical data provided to the committee in your board materials. If you would like to, you can refer to page 41 of your board packet. Unfortunately, due to an error on my part, I will have to provide you a hard copy of the OIG – County Stats.

The Incident Reporting Center has reported a higher number of calls and reports this fiscal year to date in FY19 as compared to roughly the same time frame in FY18. This year you can see the number is 11,082 as compared to 9,993. This is an increase of more than 1,089 calls or reports which equates to a little more than a 10% increase. Some of this is attributable to an increase in county calls. I believe this will put the IRC to possible exceed LBB projections for this year.

In the area of opened criminal investigations, the OIG investigative team has seen a slight decline in the number of investigations opened between reporting periods. From 2,572 in FY2018 YTD to 2,373. This equates to approximately 10% decline.

In regard to the number of investigations that OIG was able to successfully close in these two reporting periods, there has also been a slight decline of approximately 5% as well. From a total of 2,132 in FY18 YTD to 2009 in FY19 YTD. (Attrition?)

When we look at the types of criminal investigations opened, we have observed some notable declines and differences between the two fiscal years. When looking at the number of sexual abuse investigations of all types (allegations involving staff, volunteers, contractors, and other juvenile offender) we have seen a reduction. In FY 2018 YTD we saw a total of 352 investigations opened. This year, FY2019 YTD we have seen that number decline nearly 20% to only 290.

When we compare the number of Abuse of Office investigations which generally include allegations of excessive use of force, we have seen a slight decline since the same reporting period last year. In FY 2018 YTD the total number of investigations was 177. So far this fiscal year, that number is down to 152, which is more than a 10% decline.

Unfortunately, we saw an increase in the number of reported assaults on employees between fiscal years. In FY 2019 YTD we have opened 573 investigations as compared to only 470 in FY 2018 YTD. That represents approximately a 20% increase. The facility with the highest incident rate, and the largest increase is the Ron Jackson facility at Brownwood. In FY 2018 YTD, there were a total of 172 assaults on staffs investigated by OIG. That number has now climbed to 228 in this fiscal year. Over the past three months, that facility has the lowest number of incidents where chemical agents were deployed (OC sprays). It did however, have the 2nd highest of the five facility for physical restraints at 514 over the past three months. The highest being Evins at 652. Looking at some data provided by state programs, the number of restraints at Ron Jackson has increased dramatically between the months of March, April, and May, with more than 100% increases in March and April, with close to a 70% increase in May.

Collaborating with State Programs, I asked my team to drill down to the number of suspects for assaults on staff at Ron Jackson for the past two months (April and May). Of the 92 suspects, 86 of them are female. When we look at the different dorm assignments, Success Dorm had 35, Hope Dorm had 26, Courage Dorm had 19, and Pride Dorm had 6. Out of those 86 investigations, there were 31 unique suspects which means there were many with multiple offenses alleged. In fact, six were alleged to have committed roughly 50 % of those 86 offenses, with two juvenile suspects committing 10 each. As I mentioned in my committee testimony and previous board remarks, these numbers show that a small number of our juvenile offenders are extremely disruptive and violent.

Moving on to Gang intelligence investigations, OIG has reported a small decline in the number of investigations involving juvenile offender fights, as well as the evaluation of gang affiliation and membership. In FY 2018 YTD, OIG had conducted a total of 859 investigations as compared to 757 investigations this year. I would like to remind the committee members that three of OIG's investigators were in basic peace officer training during the first quarter of this fiscal year. Evins 21%, Gainesville at 19%, Giddings 9%, Mart 2-31% depending on the program, Ron Jackson with the lowest at 1% confirmed.

Absconds from halfway houses and parole remain high, though slightly less in FY 2019 YTD as compared to the same reporting period in FY 2018 YTD. We have seen a decline from 379 to 316. OIG recently provided the Executive Team with a breakdown of each of the halfway house abscond numbers for the past three years, by month. In the first five and half months, we have seen some significant

numbers of absconds reported to the IRC from Schaeffer, Cottrell, and McFadden Halfway Houses. Significant in that those facilities are reaching their total for all of 2018, or have already exceeded the number for the previous calendar year (Schaeffer 13 YTD AY2019, versus 12 AY2018).

Moving on to prosecution data, OIG has reported a decline in the number of indictments and convictions between the two reporting periods. As the same time, we have seen a substantial increase in the number of declinations. From 52 declinations in FY 2018 YTD to 189 in FY 2019. In many of our criminal investigations, we continue to see SPU proceeding on one criminal charge instead of the other pending charges. We have also seen a decline in the number of case dismissals from a total of 20 during this reporting period in 2018, down to only 5 so far this fiscal year to date. Finally, OIG has made a significant increase in the number of arrests made this fiscal year to date. From 102 in FY 2018 YTD, to 187 in 2019 YTD. A significant portion of these stem from the disturbances at Gainesville, as well as the assaultive behavior at Ron Jackson.

Before moving on to the Administrative Investigations – state and county statistics, I would like to point out a few important prosecutions. First, we obtained an indictment and guilty plea in the contract care sexual misconduct case first reported to you in October. The suspect in the case recently pled guilty in Brown County and was sentenced to two years confinement, probated for five years, 200 hours of community service, and a \$2,500 fine. This was a joint investigation between the OIG criminal and administrative teams and the Brown County Sheriff's Department which was prosecuted by the local district attorney.

Another significant prosecution involves a former JSO from Hood County that has been indicted by the local grand jury on two counts for improper sexual activity with a person in custody. This was also a joint investigation between the OIG criminal and administrative investigative teams and is being prosecuted by the local district attorney's office.

In late May, OIG investigators arrested another contract care employee in Brownwood on two different offenses, sexual assault of a child and improper sexual activity with a person in custody. This case will also be prosecuted by the local district attorney. We also just learned of a guilty plea on of our joint investigations with local law enforcement. On May 25, a former Cameron County boot camp employee pled guilty to an improper relationship, and was sentenced to 90 days in jail, 10 years of probation, and 200 hours of community service

As I mentioned to the Committee and Board at our last meetings, OIG arrested four suspects in possession of contraband cases at the Mart facility. These cases stemmed from joint efforts to find, detect, and interdict marijuana that was being smuggled into the facility. Though some investigations are still ongoing, I am pleased to report that following the four arrests, no additional juvenile offenders have tested positive for drug use in subsequent tests. I believe that the collaboration between facilities, teams, and divisions was critical in achieving this success.

Moving on to the OIG Administrative Abuse, Neglect, and Exploitation state investigations team, we have seen an increase of roughly 25% in abuse reports on the state team between FY 2018 YTD and FY 2019 YTD. There has also been an increase in the number of exploitation investigations from 25 in FY 2018 YTD to 33 in FY 2019 YTD. These increases have resulted in an overall 10% increase in the number of investigations being conducted by the state team. From 994 in FY 2018 YTD to 1186 in FY2019 YTD.

The good news is however that the number of confirmed cases has actually declined slightly, roughly 5%, and the number of cases with an unfounded disposition has jumped from 425 in FY 2018 YTD to 511.

Some bad news to report is that the average days to closure has increased from 69 -92 days. What I would like to add to that is that the state team has significantly closed more cases this year as compared to last, and that the team is now down to a total of 212 active cases. That number was 282 at the same time last year, and was at a high of 385 at one point. I would also like to note that we have had one retirement at Gainesville and a voluntary separation for another law enforcement position in Houston from Giddings last fall. We have hired from within OIG to fill the Giddings position. The other thing that I would like to point out that is that despite having one fewer investigators, we have also been able to reduce the caseloads per investigator. The high is now 49, with the low being 17 cases per investigator. We will continue to closely monitor the timeliness of investigations.

Moving on to the OIG Administrative – Abuse, Neglect, and Exploitation County investigations team, again I must apologize for having to provide you a hard copy today. As you will see that County stats appear to be relatively consistent between the reporting periods. There has been a slight increase in the number of reports, and interestingly there has been a spike in post adjudication non secure reports. I am being told however that this spike is attributable to only one jurisdiction with three of their facilities contributing to the spike. On the County Team, there has also been an increase in the number of days to completion between fiscal years. From 61 in FY 2018 YTD to 71 in FY 2019 YTD. Unfortunately, the county team has also had some attrition in that time frame with one voluntary and one involuntary employee separation this year.

Moving on to other OIG operation topics, I would like to highlight some areas of significant OIG collaboration. For the past two months, OIG has been working closely with the Office of General Counsel and the Release and Review Panel on providing them with accurate and up to date information on OIG investigations and criminal cases forwarded for prosecution. Unfortunately, there had been a gap in this information being requested from OIG in some decisions, but OIG has now dedicated a staff member to respond to requests in order to provide the panel with offense reports and case dispositions. Additionally, OIG, OGC, and the Special Prosecution Unit met last week to work on time lines for providing information on indeterminate sentenced offenders on pending cases as well.

I am also pleased to update you on the progress of our training provider application status with the Texas Commission on Law Enforcement. We are submitting our application, and will be meeting with members of the commission to go over the requirements. We are continuing to work on developing the Security Officer training program for our gatehouse staff, as well as the development of OIG continuing education for our investigators. As OIG has grown in numbers and responsibilities, it is our vision to provide that training at the facility level instead of centralized training. We have another TCOLE advisory board meeting scheduled for the first week in July. In the area of training, Assistant Chief Dubose provided active shooter training recently for the Tarrant County Juvenile Probation Department, as providing another session there today. He also recently trained sexual abuse investigations to Dallas County Juvenile Probation Department in April. I'm scheduled to provide two blocks of instruction to the West Texas Chief in late June. One block on gang intelligence and the other on best practices in sexual abuse investigations.

Gatehouse hiring continues to be strong following the equity adjustments in salaries. Some of the facilities have a full crew, while others are nearly a complete staff with applicants in background processing.

As you may already be aware, OIG had mixed results in the 86th Legislative Session. Though juvenile correctional officers and case managers were awarded salary increases, OIG was not awarded any of the funds for C pay scale parity requested in an exceptional item request. Investigators with my office are paid significantly less than their counterparts in TDCJ, TXDPS, TABC, and other state law enforcement agencies. We did however receive a little less than half of the funds requested for replacement vehicles in the final budget that is pending the Governor's signature. Despite the growth and expansion of OIG over the past year, the fleet of law enforcement vehicles available to us has shrunk due to accidents and vehicle repairs. We hope to purchase between eight or nine vehicles at the beginning of the fiscal year. We were successful however in seeking the passage of HB 3688 and HB 3689 authored by the Honorable State Representative James White, and Sponsored by Senator Peter Flores. I'm also pleased to announce that they were both signed by the Governor Monday, and will take effect on September 1. I believe both will be helpful in improving operations within OIG and TJJD, and now providing some investigators and security officers with hazard duty pay that they were previously ineligible for.

No questions.

Discussion regarding re-branding security services and safety and key control

Jim Elliott, Director of Facility Safety

Good afternoon Chair and committee members.

For the record, Jim Elliott, Director of Facility Safety.

I am here to provide the Safety and Security Committee with information on re-branding the TJJD security program as the Regulation and Safety Team (or RST) and to provide an update on agency key control.

First, I would like to discuss our efforts on re-branding the TJJD security program.

Our overriding goal remains as managing the safest environment possible for youth and staff. Safety is the foundation for trauma informed corrections.

A significant element of safety environment management is constituted on understanding that many of our youth come from environments without a feeling of safety. Consequently, many of our youth are in survival mode and are constantly seeking safety without routine success.

Our first task toward our overriding goal then is to foster a sense of "felt safety," which means youth must feel safe; felt safety cannot be achieved by what TJJD staff judge to be a safe environment alone.

Ultimately, when youth feel safer, everyone is safer.

With the importance of the concept of "felt safety" firmly in our sights, rebranding the security component of safety offers substantial opportunities to best align operations to the Texas Model.

To accomplish this, re-branding efforts aim to stabilize volatility in a way that measures up to trauma informed corrections; supplements coaching when dorm staff approach the upper limits of their capacities to support regulation and safety of youth; asserts critical levels of control that are aligned to total care goals; and expands “security” functionality to better support holistic safety while adopting functional identity centered of safety environment management.

Moving our security program to new optimal levels requires adjustment in both function and name. This is best achieved through the “security culture” changes aligned to the Texas Model through honing regulation capacities and safety assurance methods that support the well-being of youth and staff alike.

Functional changes have been supported by functional identity adjustments for TJJD staff.

Functional identity adjustments include: re-wiring and underscoring previously established security functions to compliment trauma informed corrections; restructuring or bolstering the security organization with added internal programmatic support from my office to better meet Texas Model objectives; Broadcasting and training adjustments effectively, consistently, and in harmony with other Texas Model adjustments; And importantly enabling security program staff in taking full ownership of security program adjustments with a descriptive name change –Regulation and Safety Team – to measure up with the security program focus.

It is important to underscore that though the security program is referenced as the Regulation and Safety Team, from a policy perspective the terms “security program” and “RST” are synonymous and approved practices and procedures available to staff to assure a safe and regulated environment has not changed.

That said, the RST security program will go beyond what was previously expected from “security.”

Notably, agency-wide as we expand our capacity to better provide trauma informed care, the role of our security program will change in focus though not in approved procedures.

Beyond the reactive posture the security program was tied to previously, security requirements will be better met through a focus on supporting regulation as a foundation of a safer environment.

It bears highlighting the continued objective of our security program. The objective of RST first and foremost is to mitigate danger from harm, whether it is harm directed at others or self-harm.

Applying RST resources to minor violations or to remedy staff/youth ratio challenges is not functionally appropriate to mission needs.

The RST focus must remain centered on protection from physical harm but will be significantly informed by supporting felt safety through regulation and overall safety management.

Key to RST adjustment is a commitment to levels of response applied throughout the Texas Model.

These levels of response include: Level one or playful engagement which is characterized by low levels of physical risk that can be addressed through positive encouragement by staff in their interaction with youth; Level two or structured engagement which is characterized by a slightly elevated physical risk that can be addressed through increased positive interaction with youth where the opportunity for youth to invest positively in their own response choices are significantly enabled; Level three or calming engagement which features a full risk of behavioral escalation by youth that staff are attuned to closely

and staff are in a position to present opportunities for youth to better regulate through several trauma informed care procedures; And lastly Level four or protective engagement is characterized by a significant threat of violence or self-harm requiring staff to contain the harmful behavior while remaining calm, reassuring, and in control.

Level four or protective engagement is the level of response that RST is best enabled to work through but RST has the responsibility to maintain competency with all levels of response as behavior and safety environment changes transpire.

In moving adjustments forward toward making RST a force multiplier for TJJD stakeholders, RST will operate at three levels.

These levels include: Operations outside of the Regulation and Safety Unit –or security dorm; Operations inside of the Regulation and Safety Unit; And in the assessment of youth in the Regulation and Safety Unit.

Operations outside of the Regulation and Safety Unit will consist of response to dorm staff around the facility; Supporting security coaching; Transporting youth; Temporary ratio augmentation at critical periods; And roving around facilities when obligations allow to better support real-time safety monitoring.

Operations inside the Regulation and Safety Unit will be closely tied to youth admission and custody as it relates to level four or protective engagement response.

Determination to admit youth to the Regulation and Safety Unit must be continuously assessed to establish the legitimate threat to physical safety as it relates to youth and capacity for response strategies to be applied to youth that will best place them in an environment appropriate to their overall care trajectory.

The focus for operations inside of the Regulation and Safety Unit is to assure the absolute minimum yet appropriate time youth are assigned to the Regulation and Safety Unit directly relative to mitigating the risk of harm. Youth inappropriately housed in the Regulation and Safety Unit can add to overall risk of escalation of dangerous behavior and can detract from resources required to address critical care for other at-risk youth under protective engagement circumstances. For example, youth are exposed to greater risk while sequestered in the Regulation and Safety Unit than they would be otherwise if they have moved out of a protective engagement condition and returned to their routine care trajectory in their dorms.

Lastly, Regulation and Safety operations associated with assessment of youth in the Regulation and Safety Unit is solidly centered on re-establishing the routine care trajectory for youth when protective engagement is no longer warranted.

This significant operation stresses the need to continually and effectively evaluate the regulation status of youth in the RSU. Further this element of RST operations is aimed at facilitating youth regulation by supporting repairs and youth commitments toward safe, healthy behaviors.

In conclusion of this update of the RST re-branding effort I would like to underscore a critical caveat.

For the Regulation and Safety function to grow and expand on the legacy security program pathway, baseline Trauma Informed Correction with direct contact staff across TJJJ must be well rooted in our operations.

There remains a foundation for RST's continued success born out of an order of operations where Texas Model implementation across the board at TJJJ allows for the significant realignment of RST functional identity and operations.

This concludes my prepared remarks for this first element of my discussion and I would like to take any questions you may have at this point.

At this time I would like to provide an update on agency key control.

Specifically I would like to illustrate progress toward best practices through the illustration of an agency action plan developed for the benefit of the key control program at the Gainesville State School.

A project to assess and improve accountability for control and use of keys was initiated May 1st this year. The project was led and implemented by the Regulation and Safety Team leadership at the facility and was further supported by the Assistant Superintendent with a final due date this month.

An action plan was developed to steward progress on several fronts.

The first of these critical areas includes optimizing use of a key board inventory.

As planned, key board inventory improvements called for four distinct actions. First, a full key inventory was conducted for current staff specific to designated work areas. Secondly, prioritizing physical accountability of keys in a key safe and underscoring staff expectations to secure keys at all times was heavily emphasized. Next, the Director of Security –or Regulation and Safety Manager- improved institution of a monthly report on key control. Fourth, lock cores had been changed on all dorm exterior doors with the objective of having only specific keys associated with the associated dorms exclusively.

The second of these critical action areas includes improved numbering and identification of keys.

As planned, key identification improvements called for four distinct actions. First, verification of issued keys to assigned staff were validated to ensure only appropriately associated keys were issued. Extra keys were hence removed from key rings. Next, Inventories and appropriate assignments of master keys were realigned to a limited number of specific users which included select leaders and contingencies sets for emergency use exclusively. Third, a new system was implemented to better verify keys on the facility. Lastly, keys have been marked in a way that cannot be altered or removed.

The third of these critical action areas included a more efficient effort for daily key inspection.

As outlined, greater efficiency in daily key inspection was comprised of two actions. Random inspection of keys was tasked to appropriate leaders aiming to assure key assignments and corresponding locations were in order. Secondly, daily inspections of the key board were instituted by appropriate leadership in the later part of the day to further assure accountability and appropriate records were in place.

Ultimately this action plan was set in place to better mitigate equipment and organizational shortcomings.

Of particular note, human error has been hedged through increased internal guidance and training and has been augmented further through improved inspection practices and regular leadership validation.

Internal guidance and training primarily focused on three basic principles.

First, discussions on key accountability improvements and the implications of associated risk have been heavily emphasized.

Secondly, frequent reinforcement of safe and effective key control practices by leadership has become a more pronounced aspect of routines.

Lastly, any instances of deviation from key control expectations are acknowledged, corrected, and verified consistently.

This concludes my prepared remarks for this final element of my discussion and I would like to take any questions you may have at this time.

No questions.

**Discussion, consideration, and possible approval regarding the discipline of certified officers-
Agreed Orders**

Chair Lisa Jarrett asked Jenna Malsbary if she had an opportunity in training yesterday to let the new people know her process. Malsbary's response was yes.

Jenna Malsbary presented this item.

- a. Vernon Cooper, Certification No. 22355, 19-22355-190001 (Dallas)
- b. James Byrd, Certification No. 28378, 19-28378-190038 (Harris)
- c. Jared Warren, Certification No. 29429, 19-29429-190058, 190099 (Harris)
- d. Nickolas Washington, Certification No. 21370, 19-21376-180311 (Harris)
- e. Hassan Wolfe, Certification No. 30616, 19-30616-190036 (Harris)
- f. Edward Johnson, Certification No. 29671, 19-29671-180329 (Jefferson)

Item a – f: Motion by Scott Matthew, seconded by James Castro. The motion passed.

**Discussion, consideration, and possible approval regarding the discipline of certified officers-
Default Orders**

Jenna Malsbary presented this item.

- a. Kello Kirk, Certification No. 28724, 19-28724-190020 (Bell)
- b. Javier Cardona, Certification No. 32213, 18-32213-180215 (Bexar)
- c. Abel Limon, Certification No. 33182, 19-33182-190098 (Harris)
- d. Isaac Mitchell, Certification No. 32093, 18-32093-180080 (Harris)
- e. Debra Blair, Certification No. 33854, 19-33854-IG1921039 (Hood)
- f. Roberto Rodriguez, Certification No. 30520, 19-30520-180365 (Nueces)
- g. Lauren Cummings Painter, Certification No. 29949, 19-29949-180309, 190014, 190047 (Tom Green)

Item a – g: Motion by James Castro, seconded by Pama Hencerling. Judge Lisa Jarrett abstained. The motion passed.

Discussion, consideration, and possible approval regarding the discipline of certified officers – cases conducted by the State Office of Administrative Hearings (Action)

- a. Herbert Young, Certification No. 28537, 18-28537-180221 (Dallas)
- b. Lena LeCompte, Certification No. 30233, 18-30233-180304 (Harris)

Item a: Motion by Pama Hencerling, seconded by James Castro. The motion passed.

Item b: Motion by Scott Matthew, seconded by James Castro. The motion passed.

Adjourn

Judge Lisa Jarrett adjourned the meeting at 3:42 p.m.

Motion to adjourn made by James Castro, seconded by Scott Matthew. The motion passed.

DRAFT