

Chapter: Health Care Support Services and Equipment	<b>Effective Date: 2/1/14</b>
<b>Title:</b> Medical Transport	Page: 1 of 2
ACA: 4-JCF-4C-14; 1B-03(M)	Replaces: HSP.03.01, 6/1/09

(a) **Standard.**

The Texas Juvenile Justice Department (TJJD) provides a transportation system that ensures timely access to health services that are available only outside the facility. The system addresses the following:

- (1) security procedures providing for non-emergency and emergency (ambulance) transport of youth;
- (2) medically sensitive conditions and/or specific precautions to be taken by the transportation officer are addressed and documented prior to transport;
- (3) use of a medical escort to accompany security staff, if indicated; and
- (4) transfer of medical information for continuity of care.

(b) **Procedures.**

(1) **Emergency Transport.**

- (A) Emergency transport is by ambulance. The gatehouse places the call to 911 at the request of the first responder.
- (B) As required by [INS.45.05](#), **TJJD staff** accompany the youth to the hospital.
- (C) To ensure continuity of care, a **nurse** provides medical information to the emergency department by completing the Emergency Information Summary form, [HLS-122](#), and documents that communication in the Electronic Medical Record (EMR).
- (D) A **nurse** obtains the hospital discharge summary and any other pertinent medical information and scans the documents into the EMR.

(2) **Non-Emergency Transport.**

- (A) Non-emergency transport is by the designated TJJD medical transport vehicle.
- (B) **TJJD staff** accompany youth and are responsible for supervision while the youth is off-site.
- (C) A **nurse**:
  - (i) accompanies youth when medically indicated;
  - (ii) completes the Medical Information for Student Transfer form, [HLS-907](#), which contains a summary of the youth's medical information and specific precautions to be taken during transportation;
  - (iii) verbally communicates to the transportation officer the youth's medical condition(s) and/or necessary precautions to be taken during transportation; and
  - (iv) provides medical records as appropriate for continuity of care and documents the communication in the EMR.
- (F) The **nurse and transporter** sign and date the [HLS-907](#).

- (G) The **nurse** sends the original HLS-907 with the transporter and scans a copy of the form into the EMR.
  - (H) Upon arrival at the destination or return to the facility, the **transporter** verbally communicates any health-related issues or concerns with nursing staff.
  - (I) Both the **nurse and transporter** at the receiving facility sign and date the HLS-907, and the **nurse** scans the completed form into the EMR.
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