



TEXAS
JUVENILE JUSTICE
DEPARTMENT

Administrative Directive #1 FY 2020

To: TJJJ Facility Superintendents
From: Shandra Carter, Deputy Executive Director for State Services
Subject: Facility's Role in Transition/Release Process
Date: September 12, 2019

As you are all aware, the agency has been working on our youth release and transition process, including identifying the proper decision makers within that process. When a facility is considering a youth's transition or release, we need to be sure the facility staff focuses only on whether the youth is best served by remaining in the facility or by leaving the facility, not on where the youth will go after leaving the facility.

Effective immediately, facilities will decide only when a youth qualifies for release or transition. Facilities will not decide where the youth will go upon leaving the facility, nor should the youth's post-facility placement weigh into the decision on whether the youth is ready to leave. Facility staff and the Release Review Panel may make suggestions on specific placements, but the decision on where the youth will move will be made by the Reentry Services Division. Case management staff are still responsible for assisting Reentry Services staff with reentry planning.

This directive will remain in effect until corresponding revisions are made in the Case Management Standards Manual or it is otherwise rescinded.

A handwritten signature in black ink, appearing to read "Shandra Carter", written over a horizontal line.

Shandra Carter
Deputy Executive Director for State Services