



TEXAS
JUVENILE  JUSTICE
DEPARTMENT

Administrative Directive #1 FY 2017

To: TJJJ Staff
From: Rebecca Walters, Senior Director of Youth Placement, Re-entry, and Program Development
Subject: Undocumented Foreign Nationals
Date: September 6, 2016

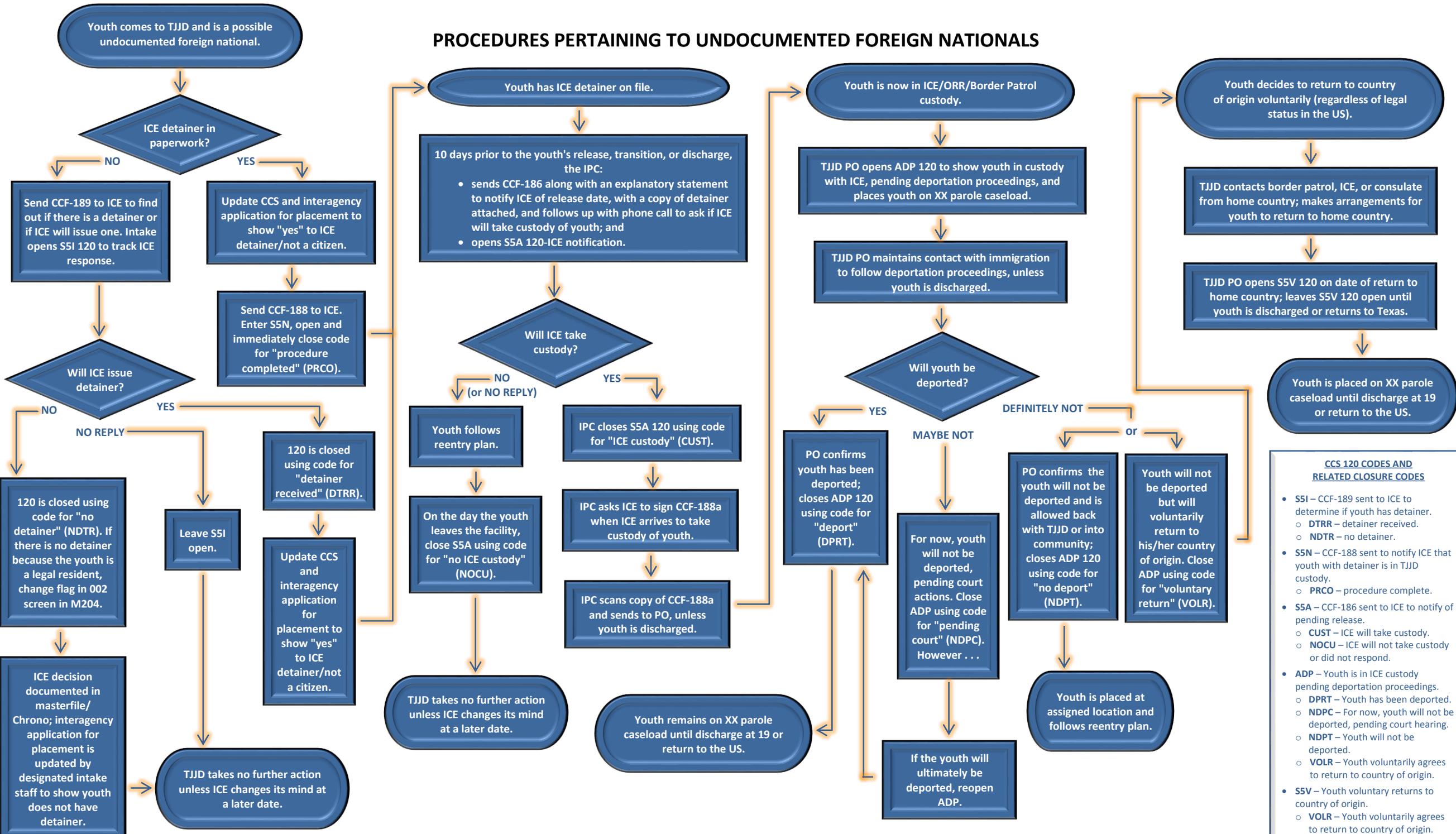
Effective immediately, staff are instructed to follow the process outlined in the attached flowchart regarding youth who may be undocumented foreign nationals. To the extent that the flowchart conflicts with procedures in CMS.02.75, the flowchart controls.

This directive will remain in effect until corresponding revisions are made to CMS.02.75.

A handwritten signature in cursive script that reads "Rebecca Walters".

Rebecca Walters
Senior Director of Youth Placement, Re-entry, and Program Development

PROCEDURES PERTAINING TO UNDOCUMENTED FOREIGN NATIONALS



- CCS 120 CODES AND RELATED CLOSURE CODES**
- **S51** – CCF-189 sent to ICE to determine if youth has detainer.
 - **DTRR** – detainer received.
 - **NDTR** – no detainer.
 - **S5N** – CCF-188 sent to notify ICE that youth with detainer is in TJJD custody.
 - **PRCO** – procedure complete.
 - **S5A** – CCF-186 sent to ICE to notify of pending release.
 - **CUST** – ICE will take custody.
 - **NOCU** – ICE will not take custody or did not respond.
 - **ADP** – Youth is in ICE custody pending deportation proceedings.
 - **DPRT** – Youth has been deported.
 - **NDPC** – For now, youth will not be deported, pending court hearing.
 - **NDPT** – Youth will not be deported.
 - **VOLR** – Youth voluntarily agrees to return to country of origin.
 - **S5V** – Youth voluntarily returns to country of origin.
 - **VOLR** – Youth voluntarily agrees to return to country of origin.