JCMS – Setting Up Joint and Several Restitution Payments

TEXAS JUVENILE★JUSTICE DEPARTMENT

Set up fee assessments:

These steps assume the Offense/Referral and Complainant information are already entered in both accomplices' records.

Child 1 – George Galindo Jr.
Open Child 1's Folder.
Under Juvenile, select Fees.
Under Current Fee Assessments, click Add New.
Select the Fee Type JOINT RESTITUTION.

Galindo, George JR
Race: **White**   Sex: **Male**   JCMS: **0010000004**   PID: **0010000004**   Age: **13yrs 2mos**

Add Fee Assessment

*Fee Type: [Joint Restitution ▼]

*Date Assessed: [   ] 📅

*Term:

○ Total Amount Over Months	○ Amount Due Monthly	○ Lump Sum
Total Amount: [ ]	Fee per Mo: [ ]	Lump Sum Amount: [ ]
No. of Months: [ ]	No. of Months: [ ]	Due Date: [ ]
First Payment Due: [ ]	First Payment Due: [ ]	

*Assessed by: [   ]

Responsible Party: [   ] [Select]

*Complainant: [   ] [Select]

Add Joint Assessments   Remove

Select Assessment: [   ] [Select]

Add Another

[**Save**]   Cancel

Enter the fee information.

Fee Type – You must select JOINT RESTITUTION to link restitution to multiple offenders.

Date Assessed – Enter the date the restitution fee was ordered.

Term – Select <u>one</u> of three ways the restitution will be paid.

> **Total Amount Over Months** – JCMS will calculate the monthly payments based on the total amount owed and the number of months entered.
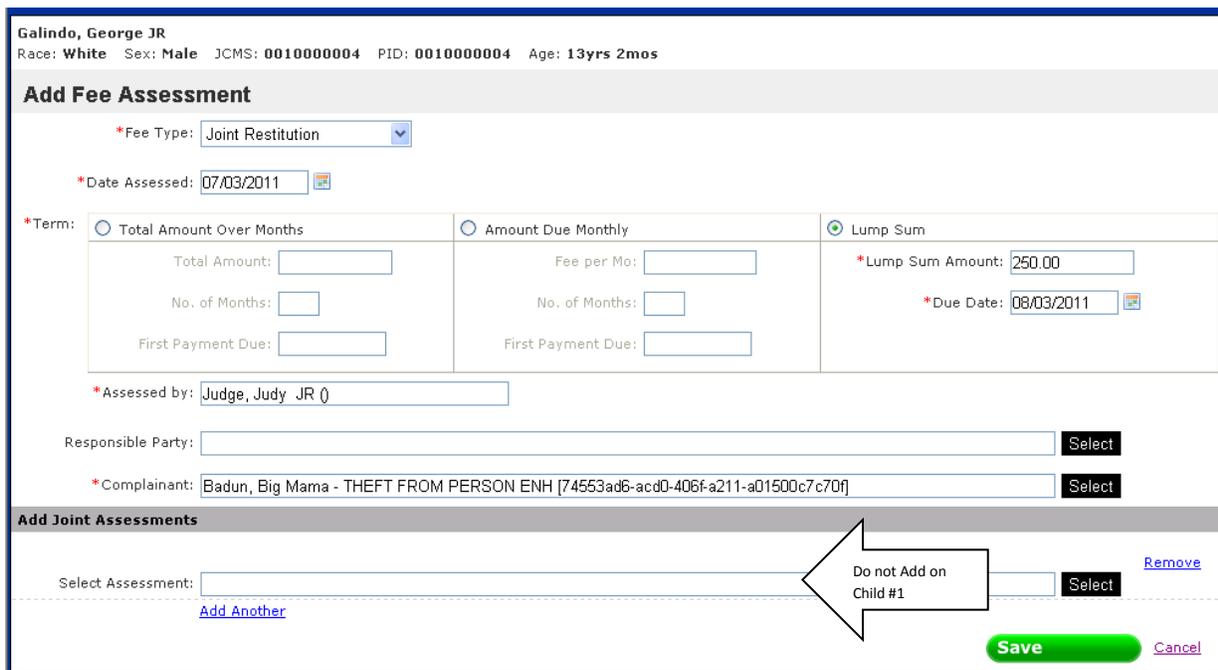>
> **Amount Due Monthly** – Enter the fee amount owed each month.
>
> **Lump Sum** – Enter the total (combined) amount of restitution the juvenile is ordered to pay.

Assessed by – Use the drop down menu to select the appropriate response.

Responsible Party (not required) – If someone other than the juvenile is responsible for this juvenile's restitution order, enter the person here. The Responsible Party must already be entered as an associate to this juvenile (Father, Mother etc). This person is NOT the accomplice.

Complainant – The Select button will only display Offenses in this child's folder that have a complainant record attached. If, when you click the Select button, not options display, you must exit this screen, open the offense, and insure that complainant information is added.

Select Assessment - **DO NOT** enter information in the Add Joint Assessments Section (Select Assessments). This field will populated automatically when Joint Restitution is set up under Child 2.

Click the green Save box to save and exit this screen.

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Juvenile Case Management System   Super User, System JR (ANDERSON COUNTY JUVENILE PROBATION DEPARTMENT) Home | Logout | Feedback

| Home | Search | Juvenile ⌄ |

My JCMS Home Page » Basic Search » Search Results » Juvenile Identification » Fees »

☆ **Galindo, George JR**

Race: **White**   Sex: **Male**   DOB: **01/10/1999**   Age: **13yrs 2mos**
Anderson   JCMS: **0010000004** PID: **0010000004** SID:
Status :   File Location:
Add Alert

No Photo Available

PO Assigned: Fitzgerald, Jill
PO Unit: Court Unit North
Most Recent Cause No.
Case History

Fees | Disbursements

Fees

Payment Refund Waiver Write Off Transfer   **Edit**   Special Instructions: **Fee Summary**

Summary

Type	Assessed Amount	Waived/WO	Amount Paid	Balance	Past Due Amount
Joint Restitution	$250.00	$0.00	$0.00	$250.00	$250.00
Total:	$250.00	$0.00	$0.00	$250.00	$250.00

Current Fee Assessments

Add New

		Date Assessed	Next Due Date	Victim	Amount Per Month	Assessed Amount	Balance
VIEW ☆	...estitution	07/03/2011	08/03/2011	Badun, Big Mama	$0.00	$250.00	$250.00

* A slight adjustment to the monthly amount may have occurred during data conversion.

All Transactions

Once the Joint Restitution Fee is added under Current Fee Assessment, a star (picker) appears next to the View option.
Exit Child 1's record and open the record for Child 2 (Carmen Betz).

Set up joint assessments:

Child 2 – Carmen Betz
Open Child 2's Folder.
Under Juvenile, select Fees.
Under Current Fee Assessments, click Add New.
Select the Fee Type JOINT RESTITUTION and enter the restitution information.

In the Select Assessment box, use the Select button to select the joint restitution order already created in the accomplice's fee section. You may enter multiple accomplices by using the Add Another button.

PLEASE NOTE: You are **not** selecting the accomplice. You are selecting the **joint restitution fee setup** inside the accomplice's folder. To make the appropriate selection, do the following:

- Click Select. This will take you to the Search section.
- Enter the accomplice's name. For our example, we are using George Galindo Jr. as our accomplice. DO NOT click the star (picker) by his name.
- Click the green Open button to open George Galindo's folder.
- Click Juvenile and select Fees.
- Under Current Fee Assessment, click the star (picker) next to Joint Restitution to be linked to Child 2 (Carmen Betz).

Clicking the star (picker) will fill in the Select Assessment field on both Carmen Betz and George Galindo Jr.'s Joint Restitution Fee Assessment screens.

Click Save to save and exit the screen. This process links George Galindo Jr. and Carmen Betz to the same order of Restitution ($250 to be paid to Big Mama Badun).

JCMS – Setting Up Joint and Several Restitution Payments

View the joint assessments:

Select to View the Joint Restitution in Carmen Betz' Fee section.

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Posting Payments of Joint and Several Restitution:

George Galindo paid $50 toward restitution to Big Mama Badun.
Open George's Folder.
Select the Fee Screen.

Select Payment.

Enter a payment:

Enter a payment of $50 and save the screen.

View the transactions:

Under the Current Fee Assessment section, select View beside Joint Restitution.

Payment totals are shown per accomplice:

The View option shows the Joint Restitution Payment totals for each accomplice.

★ **Galindo, George JR**
Race: **White**   Sex: **Male**   DOB: **01/10/1999**   Age: **13yrs 2mos**
Anderson   JCMS: **0010000004** PID: **0010000004** SID:
Status :   File Location:
Add Alert

PO Assigned: Fitzgerald, Jill
PO Unit: Court Unit North
Most Recent Cause No.
Case History

Fee Assessments

Edit

Fee Type: **Joint Restitution**
Date Assessed: **07/03/2011**

Term: **Lump Sum**
Lump Sum Amount: **$250.00**
Due Date: **08/03/2011**
Balance: **$200.00**

Assessed By: **Judge, Judy JR**

Responsible Party:
Offense: **(ATT) THEFT FROM PERSON ENH PC 31.03(f) F***

Joint Restitution

Total Amount: **$250.00**

Co-Responsible Juvenile	Responsible Party	Paid
Galindo, George JR THEFT FROM PERSON ENH PC 31.03(f) F3 [23990168]		$50.00
Betz, Carmen THEFT FROM PERSON ENH PC 31.03(f) F3 [23990168]		$0.00
	Balance:	$200.00

★ **Betz, Carmen**
Race: **White**   Sex: **Male**   DOB: **12/20/1995**   Age: **16yrs 2mos**
Anderson   JCMS: **0010000174** PID: **0010000135** SID:
Status :   File Location:
Add Alert   **Pre-Court Monitor until 05/31/2011**

PO Assigned: Intake Officer, Irene JR
PO Unit: Intake
In Detention since 05/01/2011 |
Most Recent Cause No.
Case History

Fee Assessments

Edit

Fee Type: **Joint Restitution**
Date Assessed: **07/03/2011**

Term: **Lump Sum**
Lump Sum Amount: **$250.00**
Due Date: **08/03/2011**
Balance: **$200.00**

Assessed By: **Judge, Judy JR**

Responsible Party:
Offense: **(ATT) THEFT FROM PERSON ENH PC 31.03(f) F***

Joint Restitution

Total Amount: **$250.00**

Co-Responsible Juvenile	Responsible Party	Paid
Galindo, George JR THEFT FROM PERSON ENH PC 31.03(f) F3 [23990168]		$50.00
Betz, Carmen THEFT FROM PERSON ENH PC 31.03(f) F3 [23990168]		$0.00
	Balance:	$200.00