

**INSTRUCTIONS FOR COMPLETING THE END OF YEAR
PROGRAM SUMMARY REPORT FOR THE INTENSIVE
COMMUNITY BASED PROGRAM GRANTS
FISCAL YEAR 2008
GRANT X**

1. Program name and description:

- State the program name
- Indicate if the program is new or if the program is an expansion of an existing program and/or services currently in place to serve juveniles
- Provide a complete description of the program including an overview of the program curriculum if applicable, and methods and strategies used in the program's delivery. If the program includes separate components or phases, describe each component/phase, how each fits into the complete program and how juveniles move between the components/phases
- Indicate if the program involves any community collaboration, coordination between the juvenile probation department and other justice, school or community service agencies
- Indicate the number of juveniles and the number of family members the program was designed to serve (target number of participants)

2. Goal of the program:

Indicate the objective(s), purpose and the goal(s) of the program.

3. Description of how the program met the overall goals and objectives:

Based on the information in #2, explain how specific activities meet the stated goal of the program.

4. Number of clients served: Actual

Provide the actual number program participants. Provide information for all persons served in the following categories: juvenile offenders, parents, other family members.

5. List of program activities:

- Describe the program activities, including:
 - Location of the activities
 - Number of staff (full and part-time)
 - Number of volunteers involved with the program and their roles
 - Date, time and duration of program activities

- Describe the criteria for entry into the program including the identification and selections process, if applicable
- Include whether the program was voluntary or required as a condition of supervision

Prepared By

Phone Number