

Data Coordinator's Conference
San Marcos, TX
September 12-13, 2016

FINANCIAL REPORTING FOR FY2016 AND FY2017

- ④ Categories & Definitions
- ④ Budgets & Expenditures
- ④ Reports
- ④ Good-to-know

Categories & Definitions



		State Aid Grants					
		Basic Probation Supervision	Community Programs	Pre & Post Adjudication	Commitment Diversion	Mental Health Services	TOTAL
Budget/Expenditure Categories	Court Intake	\$ -	\$ -				\$ -
	Direct Supervision	\$ -					\$ -
	Youth Services	\$ -	\$ -		\$ -		\$ -
	Mntl. Hlth. Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Comm.-Based Prog. (General)		\$ -		\$ -		\$ -
	Comm.-Based Prog. (Mntl. Hlth.)		\$ -		\$ -	\$ -	\$ -
	Resid. Prog. & Services			\$ -	\$ -	\$ -	\$ -
	Post-Adj. (Non-Secure)			\$ -	\$ -		\$ -
	Post-Adj. (Secure)			\$ -	\$ -		\$ -
	Detention/ Pre-Adj.			\$ -			\$ -
	Resid. Mntl. Hlth. Placement			\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Strategic / Funding Categories

		State Aid Grants					
		Basic Probation Supervision	Community Programs	Pre & Post Adjudication	Commitment Diversion	Mental Health Services	TOTAL

- Basic Probation Services
- Community Programs
- Pre & Post Adjudication
- Commitment Diversion
- Mental Health

- Flexible Funds

Grant A (State Financial Assistance Fund)

[Back to application](#)

STEP 1: BUDGET INFORMATION

BPS CP PPA CD MHS PI JJAEP Local

Basic Probation Supervision - Minimum Amount : \$43,700.00 Maximum Amount : \$54,625.00
Budgeted Amount : \$54,625.00

Court Intake:

Salaries & Fringe Benefits \$4,625.00
Salary for Chief JPO @ \$2,312.50
Salary for JPO @ \$2,312.50

Travel and Training \$0.00

Operating Expenditures \$0.00

Inter-County Contracts \$0.00

External Contracts \$0.00

Direct Supervision:

Salaries & Fringe Benefits \$50,000.00
Salary Chief JPO @ \$13,744.50
Salaries JPO @ \$22,276.50
Fringes for Chief JPO and JPO @ \$13,979

Travel and Training \$0.00

Operating Expenditures \$0.00

STEP 2: COMMITMENT DIVERSION PROGRAM NARRATIVE

STEP 3: MENTAL HEALTH SERVICES PROGRAM NARRATIVE

Grant Status

Status : ✔ Complete
Budget: ✔ Complete

Allocated

Allocated : \$145,933.00

Sub Total :

BPS : \$43,700.00

CP : \$3,411.00

PPA : \$53,669.00

CD : \$12,261.00

MHS : \$9,945.00

Flex : \$22,947.00

Remaining Balance

\$0.00

Budgeted

Total : \$145,933.00

Sub Total :

BPS : \$54,625.00

CP : \$3,411.00

PPA : \$65,691.00

CD : \$12,261.00

MHS : \$9,945.00

Flex Amount Balance

\$0.00

Other Information

[Grant Requirements](#)

Grant Manager

	A	B	C	D
1	COUNTY NUMBER	000		
2	COUNTY	(ENTER YOUR COUNTY NUMBER ABOVE)		
3				
4				
5				
6	A - STATE AID	Minimum	Maximum	Budgeted
7	Basic Probation	\$ -	\$ -	\$ -
8	Community Programs	\$ -		\$ -
9	Pre & Post Adjudication	\$ -		\$ -
10	Commitment Diversion	\$ -		\$ -
11	Mental Health Service	\$ -		\$ -
12	Flexible	\$ -		\$ -
13	TOTAL	\$ -		\$ -
14				
15				
16	SPECIALIZED GRANTS	Allocation		Budgeted
17	B - Border Project	\$ -		\$ -
18	D - Harris County Leadership Academy	\$ -		\$ -
19	M - Special Needs Diversionary Program	\$ -		\$ -
20	P - JJAEP Reimbursement Program	\$ -		\$ -
21	S - Prevention & Intervention: General	\$ -		\$ -
22	T - Prevention & Intervention: Truancy	\$ -		\$ -
23				
24				
25	TOTAL STATE FUNDING	\$ -		\$ -
26				
27		2006 Match		
28	TOTAL LOCAL FUNDING	\$ -		\$ -
29				

County Budget Tool

Budget / Expenditure Categories

		B
Budget/Expenditure Categories	Court Intake	\$
	Direct Supervision	\$
	Youth Services	\$
	Mntl. Hlth. Assessments	\$
	Comm.-Based Prog. (General)	
	Comm.-Based Prog. (Mntl. Hlth.)	
	Resid. Prog. & Services	
	Post-Adj. (Non-Secure)	
	Post-Adj. (Secure)	
	Detention/ Pre-Adj.	
	Resid. Mntl. Hlth. Placement	
	TOTAL	\$

- Court Intake
- Direct Supervision
- Youth Services
- MH Assessments
- Comm-Based Program (General)
- Comm-Based Program (MH)
- Residential Programs & Svcs
- Post-Adj (Non-Secure)
- Post-Adj (Secure)
- Detention/Pre-Adj
- Residential MH Placement

Grant A (State Financial Assistance Fund)

STEP 1: BUDGET INFORMATION

BPS CP PPA CD MHS PI JJAEP Local

Basic Probation Supervision - Minimum Amount : \$43,700.00 Maximum Amount : \$54,625.00

Budgeted Amount : \$54,625.00

Court Intake:

Salaries & Fringe benefits	\$4,625.00	▶
Salary for Chief JPO @ \$2,312.50 Salary for JPO @ \$2,312.50		
Travel and Training	\$0.00	▶
Operating Expenditures	\$0.00	▶
Inter-County Contracts	\$0.00	▶
External Contracts	\$0.00	▶

Direct Supervision:

Salaries & Fringe Benefits	\$50,000.00	▶
Salary Chief JPO @ \$13,744.50 Salaries JPO @ \$22,276.50 Fringes for Chief JPO and JPO @ \$13,979		
Travel and Training	\$0.00	▶
Operating Expenditures	\$0.00	▶

STEP 2: COMMITMENT DIVERSION PROGRAM NARRATIVE

STEP 3: MENTAL HEALTH SERVICES PROGRAM NARRATIVE

Grant Manager

Only show the Budget/Expenditure Category(ies) that is ALLOWABLE

	A	B	C	D
1	BUDGET			
2	COUNTY	(ENTER YOUR COUNTY NUMBER ABOVE)		
3				
4		Minimum	Maximum	Budgeted
5	Basic Probation	\$ -	\$ -	\$ -
6				
7				
8	COURT INTAKE			\$ -
9				
10	Salary & Fringe			
11	Travel & Training			
12	Operating Expenses			
13	Inter-County Contracts			
14	External Contracts			
15				
16	DIRECT SUPERVISION			\$ -
17				
18	Salary & Fringe			
19	Travel & Training			
20	Operating Expenses			
21	Inter-County Contracts			
22	External Contracts			
23				
24	YOUTH SERVICES			\$ -
25				
26	Salary & Fringe			
27	Travel & Training			
28	Operating Expenses			
29	Inter-County Contracts			
30	External Contracts			
31				
32	MENTAL HEALTH ASSESSMENTS			\$ -
33				
34	Salary & Fringe			
35	Travel & Training			
36	Operating Expenses			
37	Inter-County Contracts			
38	External Contracts			
39				
40				
41				

County Budget Tool

Only show the Budget/Expenditure Category(ies) that is ALLOWABLE.

Budgets & Expenditures



Budget vs Expenditure summary pages.

DEVELOPMENT GRANT MANAGER

Welcome Lorena Heredia! [Log out](#)

EL PASO COUNTY JUVENILE PROBATION DEPARTMENT

[Home](#) [Reports](#) [Help](#) ▶

2016 Budget Application

TJJD Budgets - Total : \$335,000.00

Title	Allocation	Status
Grant A - State Financial Assistance Fund	\$295,000.00	Pending ▶
Grant M - Special Needs Diversionary Program (SNDP)	\$20,000.00	Pending ▶
Grant W - JJAEP Discretionary	\$5,000.00	Pending ▶
Grant S - Prevention and Intervention	\$10,000.00	Pending ▶
Grant T - School Attendance Improvement Projects	\$5,000.00	Pending ▶

Local budgets

Title	Allocation	Status
Local Budget - County Local Budget		Pending ▶

Status

ⓘ Pending

Other Actions

[Print Budget Application](#)

[Email TJPC](#)

DEVELOPMENT GRANT MANAGER

Welcome Noreen Ozment! [Log out](#)

TJJD

[Home](#) [Applications](#) ▶ [Proposals](#) ▶ [Expenditures](#) ▶ [Admin](#) ▶ [Reports](#) [Help](#) ▶

[← Back to budget applications](#)

2016 Budget Expenditure - No Entries are allowed at this time

BEXAR COUNTY JUVENILE PROBATION DEPARTMENT

TJJD Expenditures

Title	Budgeted Amt	Prev Qtrs Rpted Amt	Curr Qrt Rpted Amt	Remaining Bal	Curr Qrt Status
Grant A - State Financial Assistance Fund	\$8,306,317.00	\$3,010.00	\$0.00	\$8,303,307.00	No Entries Allowed →
Grant M - Special Needs Diversionary Program (SNDP)	\$216,511.00	\$0.00	\$0.00	\$216,511.00	No Entries Allowed →
Grant S - Prevention and Intervention	\$589,230.00	\$0.00	\$0.00	\$589,230.00	No Entries Allowed →

Local Expenditures

Title	Budgeted Amt	Prev Qtrs Rpted Amt	Curr Qrt Rpted Amt	Remaining Bal	Curr Qrt Status
Local Budget - County Local Budget	\$1,300.00	\$1,310.00	\$0.00	(\$10.00)	No Entries Allowed →

Entry Dates

Qrt	Beg	End
1	12/1/2015	12/31/2015
2	3/1/2016	3/31/2016
3	6/1/2016	6/30/2016
4	9/1/2016	9/30/2016
Adj	10/1/2016	10/15/2016

Grant Manager

Budget vs Expenditure entry pages.

TJJD GRANT MANAGER Welcome Tonya Gonzalez! [Log out](#)
TJJD

Home Applications Proposals Expenditures Admin Reports Help

Grant A (State Financial Assistance Fund) [Back to application](#)

STEP 1: BUDGET INFORMATION

BPS CP PPA CD MHS PI JJAEP Local

Basic Probation Supervision - Minimum Amount : \$43,700.00 Maximum Amount : \$54,625.00
Budgeted Amount : \$54,625.00

Court Intake:

Salaries & Fringe Benefits	\$4,625.00
Travel and Training	\$0.00
Operating Expenditures	\$0.00
Inter-County Contracts	\$0.00
External Contracts	\$0.00

Direct Supervision:

Salaries & Fringe Benefits	\$50,000.00
Travel and Training	\$0.00
Operating Expenditures	\$0.00

Grant Status
Status: Complete
Budget: Complete

Allocated
Allocated : \$145,933.00
Sub Total :
BPS : \$43,700.00
CP : \$3,411.00
PPA : \$53,669.00
CD : \$12,261.00
MHS : \$9,945.00
Flex : \$22,947.00

Remaining Balance
\$0.00

Budgeted
Total : \$145,933.00
Sub Total :
BPS : \$54,625.00
CP : \$3,411.00
PPA : \$65,691.00
CD : \$12,261.00
MHS : \$9,945.00

Flex Amount Balance
\$0.00

Other Information
[Grants Commitments](#)

STEP 2: COMMITMENT DIVERSION PROGRAM NARRATIVE
STEP 3: MENTAL HEALTH SERVICES PROGRAM NARRATIVE

DEVELOPMENT GRANT MANAGER Welcome Noreen Ozment! [Log out](#)
TJJD

Home Applications Proposals Expenditures Admin Reports Help

Grant A (State Financial Assistance Fund) [Back to Expenditure Summary](#)

No Expenditures for this quarter. Review a different quarter: Q1

STEP 1: EXPENDITURE INFORMATION

BPS CP PPA CD MHS PI JJAEP Local

Budgeted Amount for BPS : \$3,236,476.00
Prev Qtrs Amount for BPS : \$0.00
Q1 Amt for BPS : \$200.00
Balance for BPS : \$3,235,966.00

Court Intake:

Salaries & Fringe Benefits	\$100.00
Travel and Training	\$100.00
Operating Expenditures	\$0.00
Inter-County Contracts	\$0.00
External Contracts	\$0.00

Direct Supervision:

Salaries & Fringe Benefits	\$0.00
Travel and Training	\$0.00
Operating Expenditures	\$0.00
Inter-County Contracts	\$0.00

Dates
Rptg Start Date : 9/1/2015
Rptg End Date : 11/30/2015
Qtr Entry Start Date : 12/1/2015
Qtr Entry End Date : 12/31/2015
Due Date : 12/31/2015

Grant Expenditures
Budgeted Amt : \$8,306,317.00
Q1 Amt : \$1,300.00
Q2 Amt : \$1,710.00
Q3 Amt : \$0.00
Q4 Amt : \$0.00
Adj Amt : \$0.00
Remaining Amt : \$8,303,307.00

STEP 2: PROGRAM NARRATIVES

Entry is identical – only categories that are allowable

Summaries vary – budgeted vs. expended

Budget Entry

Grant A (State Financial Assistance Fund)

[Back to](#)

STEP 1: BUDGET INFORMATION

BPS

CP

PPA

CD

MHS

PI

JJAEP

Region

Local

Basic Probation Supervision - Minimum Amount : \$142,473.00 Maximum Amount : \$178,091.00
Budgeted Amount : \$178,091.00

Travel and Training - (Court Intake)

Budgeted Amount: *(Cannot exceed \$0.00)*

\$

Describe some detail of the planned use of funds:(outline or summary) *(max 4000 chars)*

Done

Grant Status

Status : ✔ Comp

Budget: ✔ Comp

Allocated

Allocated : \$690,

Sub Total :

BPS : \$142,473.00

CP : \$0.00

PPA : \$267,646.00

CD : \$88,448.00

MHS : \$83,529.00

Flex : \$108,611.00

Remaining Balance

\$0.00

Budgeted

Total : \$690,707.00

Sub Total :

BPS : \$178,091.00

CP : \$72,993.00

PPA : \$267,646.00

CD : \$88,448.00

Expenditure Entry

Grant A (State Financial Assistance Fund)

[← Back to Expenditure Summary](#)

No Expenditures for this quarter.

Review a different quarter:

STEP 1: EXPENDITURE INFORMATION

BPS

CP

PPA

CD

MHS

PI

JJAEP

Region

Local

Budgeted Amount for BPS : \$169,649.00

Prev Qtrs Amount for BPS : \$105,707.47

Q3 Amt for BPS : \$33,797.97

Balance for BPS : \$30,143.56

Travel and Training - (Court Intake)

Expenditure Amount :

\$

Done

Dates

Rptng Start Date : 3/1/2016

Rptng End Date : 5/31/2016

Qtr Entry Start Date : 6/1/2016

Qtr Entry End Date : 6/30/2016

Due Date : 6/30/2016

Grant Expenditures

Budgeted Amt : \$387,674.00

Q1 Amt : \$0.00

Q2 Amt : \$195,922.01

Q3 Amt : \$113,133.16

Q4 Amt : \$0.00

45 Amt : \$0.00

Grant Manager

Additional Expenditure features.

DEVELOPMENT GRANT MANAGER

Welcome Geno Braham! [Log out](#)

BEXAR COUNTY JUVENILE PROBATION DEPARTMENT

Home Reports Help

Grant A (State Financial Assistance Fund)

No Expenditures for this quarter. Review a different quarter: Q1

[Back to Expenditure Summary](#)

STEP 1: EXPENDITURE INFORMATION

BPS CP PPA CD MHS PI JJAEP Local

Dates
Rptg Start Date : 9/1/2015
Rptg End Date : 11/30/2015
Qtr Entry Start Date : 12/1/2015

“Entries not allowed at this time”

Shows up when outside entry period or **budget is not submitted**; can still review just cannot edit

DEVELOPMENT GRANT MANAGER

Home Applications Proposals Expenditures Admin Reports Help

Grant A (State Financial Assistance Fund)

No Expenditures for this quarter. Review a different quarter: Q1

STEP 1: EXPENDITURE INFORMATION

BPS CP PPA CD MHS PI JJAEP Local

“No expenditures for this quarter”

Select when no expenditures have occurred for the reporting period; if expenditures have been entered, this cannot be selected without zeroing out previous entry; if selected, no entry allowed; must be one or the other

Grant A (State Financial Assistance Fund)

No Expenditures for this quarter. Review a different quarter: Q3

STEP 1: EXPENDITURE INFORMATION

STEP 2: PROGRAM NARRATIVES

Program Narrative

1. How many treatment hours were provided with Mental Health Services for this quarter?

2. How much of the Community-Based Program expenditures stated above are associated with ISP (Intensive Supervision Probation)? (Use Whole Dollars) \$

Add Program Narrative

“Step 2: Program Narratives”

These are the same questions as previously asked on the expenditure data entry screen just put in the same format as the budget “Program Narratives”

Reports



TJJD GRANT MANAGER

Home

Reports

Help ▶

FY2017 Budget - COKE

Welcome to the Fiscal Year 2017 Budget Cycle.

 PROPOSALS

 ALLOCATIONS

CORE COUNTY JUVENILE PROBATION DEPARTMENT

Home

Reports

Help ▶

Grant Manager Reports

Report	Description	
Budget Reports	Amounts by Funding Type, Category, and Detail of all the budgets that have been finalized	▶
FPS report	Facilities, Programs and Services Expenditure Report	▶

Archive Reports

Report	Description	
Grant C Archive Report Generator	Grant C Archive Report Generator	▶
Grant C Plan Narrative Excel	Grant C Plan Excel	▶
FPS report - Before 2016	Facilities, Programs and Services Expenditure Report	▶
Budget Amounts by Category before 2016	Amounts by category of all the budgets that have been finalized	▶
Certification Local Budget Expenditure report before 2016	Counties that Certified Local Budget Expenditure	▶

Budget Report

Home Reports Help ▶

← Back to reports

ⓘ Please select appropriate options and click 'Generate Report'.

FY2016 ▼ COKE COUNTY JUVENILE PROBATION DEPARTMENT ▼ Grant A ▼

View by Type ▼ All Regions ▼ All Sizes ▼ Color ▼ **Generate Report**

ⓘ Please select appropriate options and click 'Generate Report'.

FY2016 ▼ COKE COUNTY JUVENILE PROBATION DEPARTMENT ▼ Grant A ▼

View by Type ▼ All Regions ▼ All Sizes ▼ Color ▼ **Generate Report**

1 of 1 100% Find | Next Select a format ▼ Export

Grant Manager Finalized Budget Report - by State Fund Type								
7/20/2016 9:55:06 PM	Organization	Grant	Basic Probation Supervision (Grant A)	Community Programs (Grant A, B, M)	Pre & Post Adjudication (Grant A, D)	Commitment Diversion (Grant A)	Mental Health Services (Grant A)	Prevention and Intervention (Grant S, T)
	COKE	A	\$107,998.00	\$44,160.59	\$21,880.41	\$11,944.00	\$18,807.00	\$0.00
	Grand Total		\$107,998.00	\$44,160.59	\$21,880.41	\$11,944.00	\$18,807.00	\$0.00

Expenditure Report

Home

Reports

Help

[Back to reports](#)

Please select appropriate options and click 'Generate Report'.

FY2016 COKE COUNTY JUVENILE PROBATION DEPARTMENT Grant A Q1

View by Type All Regions All Sizes Color [Generate Report](#)

Please select appropriate options and click 'Generate Report'.

FY2016 COKE COUNTY JUVENILE PROBATION DEPARTMENT Grant A Q1

View by Type All Regions All Sizes Color [Generate Report](#)

1 of 1 100% Find | Next Select a format Export

Grant Manager Expenditure Report - by State Fund Type

7/20/2016 10:02:37 PM	Organization	Grant	Basic Probation Supervision (Grant A)	Community Programs (Grant A, B, M)	Pre & Post Adjudication (Grant	Commitment Diversion (Grant A)	Mental Health Services (Grant A)	Prevention and Intervention
--------------------------	--------------	-------	--	---------------------------------------	-----------------------------------	-----------------------------------	-------------------------------------	--------------------------------

View by Type

Grant Manager Expenditure Report - by State Fund Type									
7/20/2016 10:02:37 PM	Organization	Grant	Basic Probation Supervision (Grant A)	Community Programs (Grant A, B, M)	Pre & Post Adjudication (Grant A, D)	Commitment Diversion (Grant A)	Mental Health Services (Grant A)	Prevention and Intervention (Grant S, T)	
	COKE	A	\$20,912.04	\$9,907.83	\$14,590.00	\$0.00	\$2,390.05	\$0.00	
	Grand Total		\$20,912.04	\$9,907.83	\$14,590.00	\$0.00	\$2,390.05	\$0.00	

View by Category

FY2016 ▼ COKE COUNTY JUVENILE PROBATION DEPARTMENT ▼ Grant A ▼ Q1 ▼

View by Category ▼ All Regions ▼ All Sizes ▼ Color ▼ [+ Generate Report](#)

1 of 1 100% Find | Next Select a format ▼ Export  

Grant Manager Expenditure Report - by Category									
7/20/2016 10:06:39 PM	Organization	Grant	Fund Type	Court Intake	Direct Supervision	Youth Services	Mental Health Assessments	Comm. Based Progs. (General)	Comm. Based Pr (Mental Health)
	COKE	A	BPS	\$20,912.04	\$0.00	\$0.00	\$0.00	\$0.00	
	COKE	A	CP	\$9,764.24	\$0.00	\$0.00	\$0.00	\$143.59	
	COKE	A	PPA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	COKE	A	CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	COKE	A	MHS	\$0.00	\$0.00	\$0.00	\$2,390.05	\$0.00	
	Grand Total			\$30,676.28	\$0.00	\$0.00	\$2,390.05	\$143.59	

View Detail Expenditure

FY2016 ▼ COKE COUNTY JUVENILE PROBATION DEPARTMENT ▼ Grant A ▼ Q1 ▼

View Detail Expenditure ▼ All Regions ▼ All Sizes ▼ Color ▼ [Generate Report](#)

1 of 1 100% Find | Next Select a format Export

Grant Manager Expenditure Report - by Detail

7/20/2016
10:08:05 PM

Organization	Grant	Fund Type	Category	Salaries & Fringe Benefits	Travel and Training	Operating Expenditures	Inter-County Contracts	Inter-Co Post Adj
COKE	A	BPS	CI	\$20,469.34	\$15.30	\$427.40	\$0.00	
COKE	A	BPS	DS	\$0.00	\$0.00	\$0.00	\$0.00	
COKE	A	BPS	YS	\$0.00	\$0.00	\$0.00	\$0.00	
COKE	A	BPS	MHA	\$0.00	\$0.00	\$0.00	\$0.00	
COKE	A	CP	CI	\$9,251.04	\$122.80	\$390.40	\$0.00	
COKE	A	CP	YS	\$0.00	\$0.00	\$0.00	\$0.00	
COKE	A	CP	MHA	\$0.00	\$0.00	\$0.00	\$0.00	
COKE	A	CP	CBPG	\$0.00	\$0.00	\$0.00	\$0.00	
COKE	A	CP	CBPMH	\$0.00	\$0.00	\$0.00	\$0.00	

Q1 EXPENDITURE REPORT		F	G	H	I
COUNTY	(ENTER YOUR COUNTY NUMBER ABOVE)				
	Budgeted	Q1 Expended	Balance		
Basic Probation	\$ -	\$ -	\$ -		
COURT INTAKE	\$ -		\$ -		
Salary & Fringe	\$ -				
Travel & Training	\$ -				
Operating Expenses	\$ -				
Inter-County Contracts	\$ -				
External Contracts	\$ -				
DIRECT SUPERVISION	\$ -		\$ -		
Salary & Fringe	\$ -				
Travel & Training	\$ -				
Operating Expenses	\$ -				
Inter-County Contracts	\$ -				
External Contracts	\$ -				
YOUTH SERVICES	\$ -		\$ -		
Salary & Fringe	\$ -				
Travel & Training	\$ -				
Operating Expenses	\$ -				
Inter-County Contracts	\$ -				
External Contracts	\$ -				
MENTAL HEALTH ASSESSMENTS	\$ -		\$ -		
Salary & Fringe	\$ -				
Travel & Training	\$ -				
Operating Expenses	\$ -				
Inter-County Contracts	\$ -				
External Contracts	\$ -				

County Budget Tool

Expenditure Entry on Budget Tabs (green or orange)

Quarterly Expenditure Matrix tabs (blue)

		Local County Funding	Border Project	Harris Cnty Leadership Academy	Special Needs Diversionary Program	Prevention & Intervention: General	Prevention & Intervention: Truancy	TOTAL				
20												
21	re Categories	Court Intake	\$ -	\$ -				\$ -		Budget/Expenditure Sub-Categories	Salary & Fringe	\$
22		Direct Supervision	\$ -					\$ -			Travel & Training	\$
23		Youth Services	\$ -	\$ -		\$ -	\$ -	\$ -			Operating Expenditures	\$
24		Mntl. Hlth. Assessments	\$ -	\$ -		\$ -	\$ -	\$ -			Inter-County Contracts	\$
25		Comm.-Based Prog. (General)	\$ -	\$ -		\$ -	\$ -	\$ -			External Contracts	\$
<p> T - PREV&INTER. TRUANCY Q1 EXPEND. MATRIX Q2 EXPEND. MATRIX Q3 EXPEND. MATRIX Q4 EXPEND. MATRIX YTD EXPEND. SUMMARY MATRIX </p>												

County Budget Tool

Expenditure Summary Matrix

- One for each quarter
- No data entry
- Totals based on expenditure section on budget tabs
- Another way to look at it

		Local County Funding	Border Project	Harris Cnty Leadership Academy	Special Needs Diversionary Program	Prevention & Intervention: General	Prevention & Intervention: Truancy	TOTAL				B
20												
21	re Categories	Court Intake	\$ -	\$ -				\$ -		Budget/Expenditure Sub-Categories	Salary & Fringe	\$
22		Direct Supervision	\$ -					\$ -			Travel & Training	\$
23		Youth Services	\$ -	\$ -		\$ -	\$ -	\$ -			Operating Expenditures	\$
24		Mntl. Hlth. Assessments	\$ -	\$ -		\$ -	\$ -	\$ -			Inter-County Contracts	\$
25		Comm.-Based Prog. (General)	\$ -	\$ -		\$ -	\$ -	\$ -			External Contracts	\$
T - PREV&INTER. TRUANCY Q1 EXPEND. MATRIX Q2 EXPEND. MATRIX Q3 EXPEND. MATRIX Q4 EXPEND. MATRIX YTD EXPEND. SUMMARY MATRIX												

Expenditure Reporting

- Q1: Dec 1-31
(Dec 1 - Jan 15 for FY 2017)
- Q2: Mar 1-31
- Q3: Jun 1-30
- Q4: Sep 1-30
- Q4 Adj: Oct 1-15
- Refunds: Nov 1
- Cert of Local: Feb 28
(avail. in GM Dec 1)
- Indp. Audit: Mar 1
- EOY Reports: Oct 1
- Adjustment Periods
 - Q1, Q2, Q3 – NONE
 - Any adjustments for these quarters should be “netted out” in the following reporting period
 - Q4 – 15 days
(October 1-15)
- Missed reporting will be considered unexpended funds

Good-to-Know



Good To Know / Reminders

- ◎ Grant Disbursements:
 - Budget approved and fully executed Contract (or Amendment #7 for FY2017) is received
 - Payment schedule (mid-month September - July)
- ◎ Certification of Local – CHIEF ONLY
- ◎ TJJD provided email

- ◎ Contacting us
 - County-Fiscal-Assistance@tjtd.texas.gov
 - A – J: Tonya
 - K – Z: Nicki

Reference Forms

- Category Definitions
- Matrix
- FY 2016-2017 “Good to Know” information
- County FAQs
- Disbursement Information on TJJJ website
- Level of Care Rates
- Funds Withholding Policy
- Grant Manager Information/Screen shots
 - Emailed to Conf. Coordinator



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