

Juvenile Justice Information System



CJIS Field Support Unit
Office - 512.424.2478
Fax - 512.424.7789
afis.cjis@dps.texas.gov



What We Will Cover...

- Introduction and Brief History
 - Juvenile Reporting
 - CJIS Website
 - Restricted Access
 - Legislative Updates/FAQ
- 

Important Contact Numbers at DPS

Contact your Field Representative on how to download training material.

CJIS/JJIS Supplies

512.424.2367

512.424.5599 (fax)

Electronic Arrest Reporting Coordinator (LiveScan)

Loann Garcia

512.424.2409

Fingerprint Section

512.424.5248

Electronic Disposition Reporting Coordinator (EDR)

Holly Morris

512.424.2686

<https://cch.txdps.state.tx.us>

Error Resolution Section

512.424.7256

errorresolution@dps.texas.gov

EDR In-House Representative

James McElroy

512.424.2500

Corrections

512.424.2476 (fax)

DIC-17 Assistance

512.424.7120

convictionreporting@dps.texas.gov

Criminal History Inquiry Unit

512-424-5079

DNA Kits

512.424.2387

A Brief History

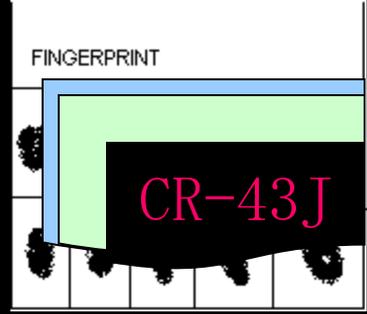
- 1996 -Chapter 58 of the Family Code is created.
 - Outlines and defines:
 - JJIS
 - Reporting criminal data for inclusion in the CCH becomes mandatory.
 - Electronic Arrest Reporting (EAR) is available for the transmission of detention data.



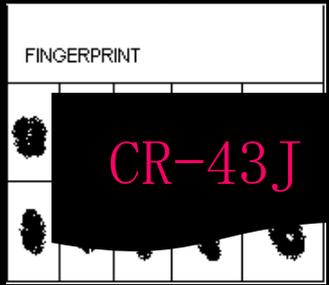
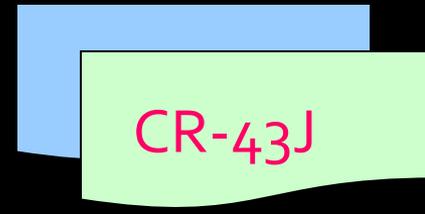
JUVENILE REPORTING

PAPER VS. ELECTRONIC

CUSTODY
EVENT



10 DAYS
INTAKE



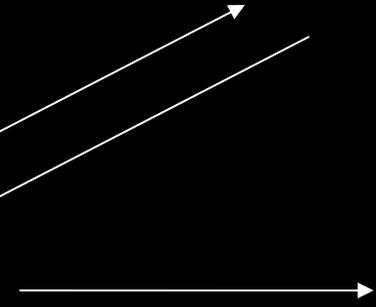
7 DAYS
AFTER
INTAKE



PROSECUTOR
30 DAYS



DPS



COURT
30 DAYS



DPS



DPS

Non-Reportable Offenses

- Probation Violation
- Parole Violation
- **Conduct In Need of Supervision(CINS)**
 - Inhalant Abuse
 - Prostitution
 - Class "C" misdemeanors
 - ****Note****
- Inhalant Paraphernalia and Reckless Driving are Reportable

Preparatory Offenses (General Offense Character)

- DPS does not create individual offense codes for preparatory offenses.
- Use the GOC with the corresponding offense code that was prepared.
 - i.e. Attempted Murder = GOC of "A" + offense code of Murder.
- Using the GOC will reduce that Level and Degree of that offense by 1.
- General Offense Characters
 - A – Attempted
 - C – Conspiracy
 - S – Solicitation
 - M – Criminal Solicitation of a Minor

CJIS WEBSITE

<https://cch.txdps.state.tx.us>



Texas Department of Public Safety
Computerized Criminal History

Login

Usage Policy: This is a secure web site. Users may only access this site with an authorized User ID and password. No person is permitted to use this site using another person's User ID and password.

User ID

Login

[Request Access](#)

Texas Department of Public Safety
PO Box 4143 Austin, Texas 78765-4143
cjis@txdps.state.tx.us
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CJIS WEBSITE



Texas Department of Public Safety
Computerized Criminal History

- Inbox ▾
- Reports
- EDR ▾
- NICS ▾
- Services ▾
- Admin ▾

Welcome: PERALES,NICHOLAS [logout](#)

All Reports

[Mark All Reports Read](#)
[Archive All Reports](#)

View: [Read](#) [Unread](#) **All** | [Current](#) [Archived](#) [All](#)

- Show Report Type**
- [All](#)
 - [Mug Book Search](#)
 - [Offense Code Listing](#)
 - [Open Offense Report](#)
 - [ORI Listing Report](#)

Name	Date	Description	View	Format	Archive
Open Offense Report	09/10/2013	Begin Date: 2007-01-01 County: LUBBOCK End Date: 2007-12-31	view	CSV	archive
Open Offense Report	09/10/2013	Begin Date: 2008-01-01 County: ANDERSON End Date: 2008-12-31	view	CSV	archive
Open Offense Report	09/10/2013	Begin Date: 2011-01-01 County: LUBBOCK End Date: 2011-12-31	view	CSV	archive
Open Offense Report	09/10/2013	Begin Date: 2010-01-01 County: LUBBOCK End Date: 2010-12-31	view	CSV	archive
Open Offense Report	09/10/2013	Begin Date: 2009-01-01 County: LUBBOCK End Date: 2009-12-31	view	CSV	archive
Mug Book Search	10/30/2012	dps: 07962760	view		archive
ORI Listing Report	03/16/2009	Match: %TABC %	view		archive
ORI Listing Report	03/16/2009	Match: TABC %	view		archive
ORI Listing Report	03/16/2009	Match: TABC WHARTON%	view		archive
Offense Code Listing	07/31/2008	Match: dwli%	view		archive
Offense Code Listing	07/31/2008	Match: assault%	view	CSV PDF	archive



Reports

- Combined County Completeness Report
 - Open Offense Report
- 

Reports

REPORTS

NAME	DESCRIPTION
County Combined Completeness Percentage	Four or Five Year County Combined Completeness Percentage
County Completeness Report	Summary of all dispositions reported to DPS that are associated with previously reported charges for a specified period
County ER3/ER4 submissions	County ER3/ER4 submissions
Court Transaction Error Report	Provides transaction details including the error reason for all court transactions in error for the specified period.
Court Transaction Monthly Pass/Fail Report	Monthly statistics for court submissions including the number of pass, fail, and the pass percentage rate
EDR Return File History	Provides a list of EDR batch transaction files that have been downloaded from DPS during the specified period. Text files of transactions may be downloaded for review.
EDR Upload History	Provides a list of EDR transaction files that have been uploaded to DPS during the specified period. Text files of transactions may be downloaded for review.
Full County Open and Closed Offense Report	This report provides the open and closed offenses for the specified date range.
Juvenile Program Transaction Error Report	Provides transaction details including the error reason for all juvenile program transactions in error for the specified period.
Latent Print Summary	Latent Print Summary
List NICS Batches	List NICS Batches
NICS County Compliance	NICS County Compliance
NICS ORI Compliance	NICS ORI Compliance
NICS Transaction Report	NICS Transactions for a Date Range
NICS Zero Activity Transaction Report	NICS Zero Activity Transaction Report
ORI Listing Report	Provides a current list of agencies searchable by text or ORI
Offense Code Listing	Provides a current list of all offense code searchable by code
Open Offense Report	This report provides the open offenses for the specified date range.
Prosecution Transaction Error Report	Provides transaction details including the error reason for all prosecution transactions in error for the specified period.
Prosecution Transaction Monthly Pass/Fail Report	



Juvenile Completeness Percentages

Impacts of low compliance percentages

- **Effective September 1, 2012, each county must comply with Chapter 60 reporting requirements in order for the county or any political subdivision within that county to be eligible for grants under CJD's Justice Assistance Grant (JAG) program.**
- **Effective September 1, 2013, any entity, public or private, in a county that does not report at 90% or above will be ineligible to receive grants from any state or federal fund sources managed by CJD.**

How to read Compliance Report



Texas Department of Public Safety
Criminal Justice Information Services

Time Frame of Report

Number of offenses reported in the county. The county.

County Compliance Report

COU	BEG	END	OFF	PRO	CRT	TOT	PER	OFF_JUV	PRO_JUV	CRT_JUV	TOT_JUV	PER_JUV
Example County	2008-01-01	2008-12-31	55	7	44	51	93	0	0	0	0	0

The ORI used to determine number of charges for a county is the ORI listed in the prosecutor field of the arrest segment.

information used for Juveniles



Compliance Reports Used By:

- Agencies listed in report
- Legislative Budget Board
- Governor
- Lt Governor
- State Auditor
- House and Senate Criminal Justice Committees
- Media / Public information



Impacts of Low/High Percentages:

- Media / Public opinion/Elected officials
 - **Grant approval**
 - Low percentages indicate missing dispositions which could impact the offenders ability to secure housing, employment or services
 - Missing dispositions could also allow offenders to secure employment or licenses not allowed
- 

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RESTRICTED ACCESS

What is the Automatic Restriction of Juvenile Records?

- Chapter 58.203 F.C. – Automatic Certification Criteria
 - Juvenile reaches 17 years of age.
 - Juvenile was not certified to adult court.
 - Juvenile did not receive a determinate sentence.
 - ****Note**** -- charges that require sex offender registration can qualify for restriction, but the registration information is exempt. Only the Criminal History Record is restricted.

Which Agencies Does The Restriction Apply to?

- Chapter 58.204, F.C.
 - Law Enforcement Agencies
 - Criminal or Juvenile Justice Agencies
 - Governmental or other agency authorized under Chapter 411, Government Code
 - ****Note****
- The Department can only disclose information to the agencies listed above for criminal justice purpose, as defined by Sec. 411.082, GC or for research purposes by Texas Juvenile Justice Division.

The Process...

- Daily program is ran looking for records that qualify for restriction according to what has been reported to Computerized Criminal History file (CCH)
- Records are restricted in CCH
- Restriction notifications are emailed to the probation departments (county@co.juvprob.tjpc.state.tx.us) All email changes/updates must be submitted by the owner of the county email.

****NOTE****

- You must login to the CJIS Site to retrieve the notice.
<https://cch.txdps.state.tx.us>

A Restricted Access Becomes Un-Restricted..

- When a record no longer meets qualifications it is unrestricted.
 - Adult arrest event resulting in a conviction or deferred adjudication
 - Corrections made to the record that changes qualifications (i.e. date of birth change)
- Unrestricted notifications are emailed to the probation departments.
 - i.e. (county@co.juvprob.tjpc.state.tx.us)
- All email changes/updates must be submitted by the owner of the county email.

**Note: You must login to the CJIS Site to retrieve the notice.
<https://cch.txdps.state.tx.us>



Did you know?

- As of 1 September 2013 there are 762,655 offenses that are Restricted in CCH.
 - Yet we only have 32,215 dispositions that have discharged a juvenile from probation.
- 



LEGISLATIVE UPDATES/FAQ



What do you do if you receive a restriction notification that you feel does not meet the qualifications?

Return the restriction notice along with any documentation supporting the correction needed to:

Crime Records Service

P.O. Box 4143

Austin, TX 78765-4143

Or Fax corrections to: 512-424-2476





Can a Juvenile Agency Electronically Report Dispositions?

- YES
 - Via third party vendor (if capable).
 - Or, as long as the Arrest/Referral has been reported to DPS, reporting can be done online via CJIS website.
- 

How do you determine the 10 days for referring a juvenile to Intake?

- Day 1 is the day after the juvenile is fingerprinted, then count 9 more days including weekends and holidays.
- If the Referral Date exceeds 10 days then the CR-43J and prints must be destroyed. (Family Code Section 58.001(c)) The juveniles name must be blacked out of any offense report pertaining to that offense.



Can a Referral Date Be Prior to the date of detention/Fingerprint Date?

- YES
- 



What Is Reported When A Juvenile Is Certified To Stand Trial As An Adult?

- A “605” (Waiver Granted) JAN must be reported.
 - The Juvenile must be re-printed in the Adult System using a new TRN number.
- 



Should Agencies report when a Juvenile Has Completed Probation?

- YES!
- 



QUESTIONS