

# **MENTAL HEALTH GRANT (GRANT N) REPORTING**

**Data  
Coordinator's  
Conference**

**October 2013**

# SESSION TODAY

- **Mental Health Grant**
  - Allowable expenditures
- **Data Reporting Requirements**
  - How, what and when to report
- **Changes to CW/JCMS/EDI reporting**

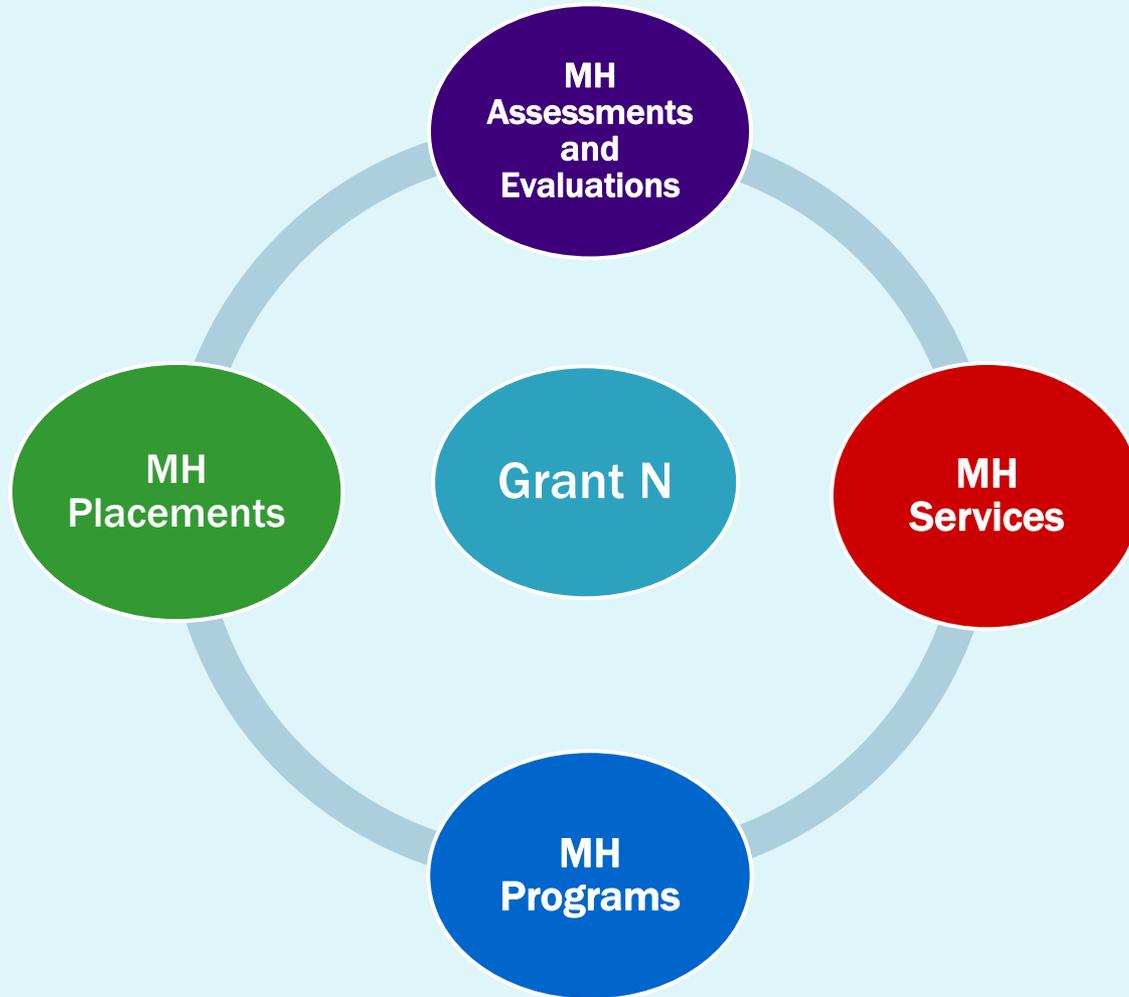
# MENTAL HEALTH GRANT (GRANT N)

- **The Mental Health Grant is new for FY 2014-2015 biennium**
  - **TJJD appropriation for biennium includes a new mental health strategy**
  - **Rider 36 of the TJJD appropriation states:**  
  
“Funds ... shall be used by local juvenile probation departments only for providing mental health services to juvenile offenders”

# MENTAL HEALTH GRANT (GRANT N)

- Funding for the mental health grant was allocated based on a two tier formula
  - Tier 1 – new exceptional item funding received by the agency
  - Tier 2 – historic funding moved from Grant A to the agency's new mental health strategy
- No difference in the way departments can use these funds

# ALLOWABLE EXPENDITURES



# **ALLOWABLE: MH ASSESSMENTS AND EVALUATIONS**

- **Mental health related screens, assessments and evaluations including:**
  - **Mental health assessments**
  - **Psychological and psychiatric evaluations**
  - **Trauma assessments and screenings**
  - **Sex offender evaluations**

# ALLOWABLE: MENTAL HEALTH SERVICES

- **Mental Health related services including:**
  - **Crisis Intervention**
  - **Medication**
  - **Medication management**
  - **Doctor visits/evaluations**
  - **Single counseling sessions**
  - **Skills training**
  - **MH case management**

# ALLOWABLE: PROGRAMS

- **Mental Health programs including:**
  - Mental health courts
  - Mental health treatment
  - Mental health counseling
  - Sex offender treatment
- **Programming for youth with a mental health diagnosis or an identifiable mental health need**
- **Programming for dually diagnosed youth**

# **ALLOWABLE: MENTAL HEALTH PLACEMENT**

- Placement in a secure or non-secure facility providing specialized or intensive mental health services
- Psychiatric hospitalization
  - Up to the allowable placement rates
- Sex offender placement in a facility providing specialized services

# WHO IS ELIGIBLE?

- **Juveniles under the jurisdiction of the department**
  - Formally referred
  - Under supervision
  - Detention
  - Placement
  - Pre-disposition
- **Juveniles with a mental health diagnosis or identifiable mental health need**
  - Including youth dually diagnosed with substance abuse or an intellectual disability

# WHAT IS AN “IDENTIFIABLE MENTAL HEALTH NEED”

- Identified by MAYSI as needing additional assessment
- Mental health flag in the PACT
- Previous suicide attempt or suicidal ideations
- Victim of traumatic event and currently experiencing mental health symptoms
- Special education – emotional disability

# WHAT IS AN “IDENTIFIABLE MENTAL HEALTH NEED”

- Youth taking medication for mental health reasons, including ADHD
- Parent indicates child is experiencing mental health issues
- DSM diagnosis, not substance abuse or MR
- ⚠ For MAYSI and PACT flags, youth should have cautions/warnings that warrant additional assessment

# EXPENDITURES NOT ALLOWED

- Programs, services or placements for youth with:
  - No mental health diagnosis/need
  - With a substance abuse need only
- Supervision only
- Cost of detention
- Supplies not related to the direct provision of a mental health service or program

**DATA  
REPORTING**  
Mental  
Health Grant

# DATA REPORTING FOR THE MENTAL HEALTH GRANT

- Data reporting is required for Grant N funding
- The end of year summary report includes:
  - Purpose of activity;
  - Location of activity;
  - Number of juveniles served;
  - Number of mental health assessments provided;
  - Number of mental health treatment hours provided.
- Report due annually on October 1<sup>st</sup>

# DATA REPORTING FOR THE MENTAL HEALTH GRANT

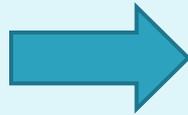
- Quarterly data reporting is associated with expenditure AND statistical reporting
- Data reported with expenditures:
  - Number of mental health treatment hours provided in the quarter
- Statistical data will be reported through the monthly extract process
  - Juveniles served, services received

# REQUIRED STATISTICAL INFORMATION

- All mental health services provided through Grant N **must** be reported to TJJD
  - Assessments/evaluations
  - Services
  - Treatments
  - Community-based programs
  - Placements
- Juveniles receiving these services must be identified

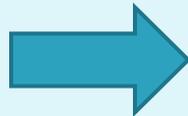
# WILL NEED TO REPORT BY LOCATION AND TYPE OF SERVICE

**Location**



- ✓ **Community**
- ✓ **Residential**

**Type**



- ✓ **Assessment/Service**
- ✓ **Program**
- ✓ **Placement**

# REQUIRED STATISTICAL INFORMATION REPORTED THROUGH EXTRACT

- Departments should use CW/JCMS/local system to capture data on juveniles served
  - Behavioral health service table
  - Behavioral health treatment table
  - Program table
  - Placement table
-  Data should **NOT** be reported on the non-residential services or drug testing table
- Keep track of youth served with grant as of **9/1/2013**

# **REQUIRED STATISTICAL INFORMATION REPORTED THROUGH EXTRACT**

- **Changes are currently being made to CW/JCMS and the EDI to facilitate data collection and reporting**
  - **Records will need to be entered or updated once updates have been completed**
  - **Remember! – juveniles served as of 9/1/2013 must be reported**

# **DATABASE UPDATES: WHAT WILL CHANGE?**

- **Adding funding source “Mental Health Grant” to all tables**
- **Adding Originating PID to the Referral table**
- **Revising Behavioral Health Referral table**
- **Revising Behavioral Health Treatment table**

# UPDATES EXPLAINED: MH FUNDING SOURCE

- “Mental Health Grant” funding source
  - Youth served with Grant N must have a funding source of “Mental Health Grant” selected
  - Available on behavioral health, program and placement tables
- Mechanism by which juveniles served with the grant will be reported to TJJD
  - Not “required” to save a record but **MUST** be used for Grant N reporting

# UPDATES EXPLAINED: ORIGINATING PID

- **Originating PID number on Referral table**
  - Added to track youth whose supervision originates in another department
  - Use with contract and transfer referrals as of 11/2013; Grant N contract kids as of 9/2013
- **Added to facilitate tracking of Grant N services provided to contract kids**
  - Will also allow for more complete information on kids whose supervision is transferred

# Behavioral Health Services

**DATA  
REPORTING**  
Mental  
Health Grant

# **DATABASE UPDATES: BEHAVIORAL HEALTH SERVICE**

## **■ Behavioral Health Service Table**

- Formerly the BH referral table**
- Used to collect Behavioral Health Services for all kids, all funding sources**
- Must be used to collect and report BH services provided with Grant N funding**
  - Recommend using for all funding sources**

# **DATABASE UPDATES: BEHAVIORAL HEALTH SERVICE**

- **What Changed?**
  - Add new presenting problems
  - Add new service types
  - Add service date
  - Add location
- Will now have to link the BH Service record to a specific referral

# WHAT IS A BEHAVIORAL HEALTH SERVICE?

- Behavioral Health services are one time events, not associated with a program, that provide help, assistance or support to a juvenile with a suspected or confirmed behavioral health need
  - Family members may also receive BH services in conjunction with youth under department jurisdiction

# BH SERVICE: PRESENTING PROBLEM

- The presenting problem indicates why the juvenile is receiving the service

- Mental Health

- Substance Abuse

- Intellectual Disability/Mental Retardation 

- Trauma 

# **BH SERVICE: NEW PRESENTING PROBLEM CHOICES**

- **Intellectual Disability/Mental Retardation**
  - The presenting problem if the behavioral health service is to determine if or provide a service to a juvenile who has below average intellectual functioning and adaptive behaviors
- **Trauma**
  - The presenting problem if the behavioral health service is a direct result of the juvenile experiencing suspected or confirmed, ongoing or past trauma, or a diagnosis of post-traumatic stress disorder

**New Behavioral Health Referral** Behavioral Health Service

Behavioral Health \*  
 Referral Date: 10/17/2013

\*\*\* Must attach to a REFERRAL and specify the LOCATION where Behavioral Health Referral Date

Attach to a Referral

Location: [Dropdown] Community Detention Post Adjudication Facility

Service Date: 10/17/2013

Presenting Problem \* [Dropdown]

Referred For \* [Dropdown] Service Type

Referred To \* [Dropdown]

Referral Outcome [Dropdown] Referral Outcome

Referral Source [Dropdown]

Type of Assessment/Evaluation [Dropdown]

Department Specified

Screening  
 Assessment  
 Evaluation  
 Crisis Intervention  
 Doctor Visit/Evaluation  
 Single Counseling Session  
 Medication  
 Other

Mental Health  
 Substance Abuse  
 Intellectual Disability/  
 Mental Retardation  
 Trauma

Contract Provider  
 In-house Staff  
 Local MH/Substance Abuse  
 Provider  
 Private Provider  
 Other

# BH SERVICE: LOCATION

- Location indicates where the juvenile is supervised at the time the service is delivered 
- Community – residing and supervised in the community at the time services are delivered
- Detention – detained at the time services are delivered
- Post-Adjudication Facility – residing in a post-adjudication facility at the time services are delivered

# BH SERVICE: LOCATION CODING EXAMPLES

Juvenile on probation supervision receives an assessment from the department's psychologist whose office is located in the detention facility



Location = Community

Juvenile in the detention facility is taken to the local hospital for an evaluation



Location = Detention

# BH SERVICE: LOCATION

- Why does location matter?
- Department will be expected to report delivery of services and expenditures by location of service
  - New LBB reporting requires TJJD to report “cost per day” for community and residential mental health services
    - Number of kids served by location
    - Expenditures by location

# BH SERVICE: REFERRAL AND SERVICE DATE

- Referral Date is the date the youth was referred for a BH service
  - Can be referred within or outside of department
- Service Date is the date the juvenile received the service for which they were referred 
  - Service date must be on or after the referral date
  - Service date may remain blank if juvenile never receives the service
  - If the referral is complete, service date and location **MUST** be complete

# **BH SERVICE: REFERRAL AND SERVICE DATE**

- **Service date will be used to identify services delivered during the fiscal year**
  - **Combination of service date and funding source will be used to meet Grant N quarterly reporting requirements**
  - **Year of service and year of expenditure should match**

**New Behavioral Health Referral** Behavioral Health Service

Behavioral Health \*  
 Referral Date: 10/17/2013

\*\*\* Must attach to a REFERRAL and specify the LOCATION where Behavioral Health Referral Date

Community  
 Detention  
 Post Adjudication Facility

Attach to a Referral

Location: [Dropdown]  
 Service Date: 10/17/2013

Presenting Problem \* [Dropdown]

Referred For \* Service Type [Dropdown]

Referred To \* [Dropdown]

Referral Outcome [Dropdown]

Referral Outcome List:  
 Screening  
 Assessment  
 Evaluation  
 Crisis Intervention  
 Doctor Visit/Evaluation  
 Single Counseling Session  
 Medication  
 Other

Contract Provider  
 In-house Staff  
 Local MH/Substance Abuse Provider  
 Private Provider  
 Other

Referral Outcome List:  
 Screening  
 Assessment  
 Evaluation  
 Crisis Intervention  
 Doctor Visit/Evaluation  
 Single Counseling Session  
 Medication  
 Other

Referral Outcome List:  
 Screening  
 Assessment  
 Evaluation  
 Crisis Intervention  
 Doctor Visit/Evaluation  
 Single Counseling Session  
 Medication  
 Other

Department Specified

- Mental Health
- Substance Abuse
- Intellectual Disability/  
Mental Retardation
- Trauma

- Contract Provider
- In-house Staff
- Local MH/Substance Abuse  
Provider
- Private Provider
- Other

Behavioral Health Service

- Community
- Detention
- Post Adjudication Facility

Service Type

Referral Outcome

Department Specified

# BH SERVICE: SERVICE TYPE

- Service type indicates the behavioral health service to which the youth was referred
  - Assessment
  - Evaluation
  - Screening
  - Crisis Intervention
  - Doctor Visit/Evaluation 
  - Single Counseling Session 
  - Medication 
  - Other

# BH SERVICE: NEW SERVICE TYPES

## ■ Doctor Visit/Evaluation

- A visit to a doctor for a mental health evaluation, to review or issue prescribed medications, or for any other behavioral health related service
- Do not include doctor visits related to physical sickness or physical issues

## ■ Single Counseling Session

- A one-time counseling session that is not related to a crisis intervention

# **BH SERVICE: NEW SERVICE TYPES**

## **■ Medication**

- The provision of medicine to and/or the purchase of a prescription for a juvenile to address a behavioral health diagnosis**
- Most likely use will be for youth in pre- and post-adjudication facilities**

# BH SERVICE: REFERRAL TO AND REFERRAL OUTCOME

- Referred to should be used to indicate who will be providing the service to the juvenile
- Referral outcome indicates what happened with the referral - **NOT** the service
  - Should be pending until service is delivered
  - If outcome is complete, service date, location and funding source must be entered (Grant N)
    - If have a service date, **MUST** have a referral outcome

# Behavioral Health Treatment

**DATA  
REPORTING**  
Mental  
Health Grant

# DATABASE UPDATES: BEHAVIORAL HEALTH TREATMENT

## ■ Behavioral Health Service Table

- Formerly used to capture BH programs and treatments not required by the JPD
- **NOW**, use to collect Behavioral Health Treatments required/provided by the JPD for all kids, all funding sources
- Must be used to collect and report BH treatments provided with Grant N funding
  - Recommend for all funding sources

# **DATABASE UPDATES: BEHAVIORAL HEALTH TREATMENT**

- **What Changed?**
  - Add new presenting problems
  - Add new treatment types
  - Add location
  
- **Will now have to link the BH Treatment record to a specific referral**

# WHAT IS A BEHAVIORAL HEALTH TREATMENT?

- Behavioral Health treatment is therapy used to remedy a behavioral health problem
  - Occurs over time
  - Does not have a curriculum
  - Not a program

# BH TREATMENT: PRESENTING PROBLEM

- The presenting problem indicates why the juvenile is receiving the treatment

- Mental Health

- Substance Abuse

- Intellectual Disability/Mental Retardation 

- Trauma 

# New Behavioral Health Treatment



Treatment Begin Date \*

10/17/2013

Treatment End Date

10/17/2013

\*\* Must attach to a REFERRAL and specify the LOCATION



\*\*\* Treatment Date past 9-1-2013! \*\*\*

Attach to a Referral

Mental Health  
Substance Abuse  
Intellectual Disability / Mental Retardation  
Trauma

Community Detention  
Post Adjudication Facility

Presenting Problem \*

Location

Service \*

Type

Treated By \*

Funding Source

Cost

Save

Close

County configurable categories:  
Medication Management  
Skills Training  
Crisis Intervention  
Other  
Case Management  
Program Not Required by JPD

County configurable categories:  
Contract Provider  
In-house Staff  
Local MH/Substance Abuse Provider  
Private Provider  
Other

# BH TREATMENT: LOCATION

- Location indicates where the juvenile is supervised at the time the treatment is delivered
  - Community – residing and supervised in the community at the time treatment is delivered
  - Detention – detained at the time treatment is delivered
  - Post-Adjudication Facility – residing in a post-adjudication facility at the time treatment is delivered



# BH SERVICE: LOCATION CODING EXAMPLES

Juvenile on probation supervision is detained and, while in detention, receives medication management from local health department staff



Location = Detention

Juvenile receives BH skills training prior to release from a post-adjudication facility back to the community



Location = Facility

# BH TREATMENT: TREATMENT TYPE

■ Treatment type indicates the behavioral health treatment in which the youth is participating



- Medication Management
- Crisis Intervention
- Skills Training
- Case Management
- Program not Required by JPD
- Other

# BH TREATMENT: NEW TREATMENT TYPES

## ■ Medication Management

- The monitoring of medications that a youth takes to confirm that he/she is complying with a medication regimen, while ensuring the patient is avoiding dangerous drug interactions and other complications
- Medications being monitored should include at least one behavioral health related prescription, including medicine for ADHD

# BH TREATMENT: NEW TREATMENT TYPES

## ■ Crisis Intervention

- Emergency psychological/mental health care aimed at assisting and stabilizing youth and families in a crisis situation
- Differs from crisis intervention service in duration
  - Treatment will last longer than a day
  - Service will be a one time event

# BH TREATMENT: NEW TREATMENT TYPES

## ■ Skills Training

- Rehabilitative mental health interventions designed to reduce cognitive and behavioral impairments and restore recipients to their highest level of functioning
- Skills training supports and treats youth with mental health diagnoses by working on individualized treatment goals that focus on the youth's unique emotional and behavioral needs
- Skills training may include basic living and self care skills, social skills, communication skills, organization and time management skills and transitional living skills

# BH TREATMENT: NEW TREATMENT TYPES

## ■ Case Management

- Coordination of community services and care for youth with BH needs
- Allocates a professional to be responsible for the assessment of need, identification of service location and implementation and monitoring of care plans for individuals who need ongoing support to achieve success in the community
- For juveniles under the jurisdiction of a JPD, case management includes helping the youth succeed under supervision and participate in required programming, scheduling appointments and arranging transportation

# BH TREATMENT: NEW TREATMENT TYPES

- Program Not Required by JPD
  - Juvenile is participating in counseling or other community-based programming but participation is **NOT** required as a condition of supervision by the JPD
  - Historical use of BH Treatment table
- Behavioral Health Treatment types reported to TJJD will need to be mapped to department types

# WHAT NOT TO DO WITH BH TREATMENT

- Do NOT enter community-based programs in the BH treatment table!
- All community-based programs **MUST** be entered into the Program table
  - A program is a planned or coordinated activity or group of activities designed to address a specific purpose or goal; involve a plan or curriculum and have a measureable objective and outcome

# Other Important Things to Know about Mental Health Grant Reporting

# MAYSI INFORMATION

- The MAYSI table allows departments to enter information on referrals for mental health assessments and referral outcomes
- A youth referred for a subsequent assessment on the MAYSI table must still be entered into the BH Service Table
  - Especially true if assessment paid with Grant N

# MENTAL HEALTH PROGRAM REPORTING

- Youth receiving programs with Grant N funding **MUST** be reported in the Program table
  - Identify by selecting funding source = mental health grant (Grant N)
- Possible that youth is receiving specialized mental health programming while in a facility
  - Report these youth in the Program table; select location of detention or post-adjudication facility
- Sex Offender programs may be paid with Grant N funding

# MENTAL HEALTH PLACEMENT REPORTING

- Youth placed with Grant N funds **MUST** be reported in the Placement table
  - Identify by selecting funding source = mental health grant (Grant N)
- Grant N funding can only be used for secure or non-secure placement if:
  - Juvenile has an identifiable mental health need
  - Facility is providing specialized or intensive mental health care/services

# NOT ONLY THE MENTAL HEALTH GRANT

- Remember that detail on mental health services and expenditures will also be required for other state and local fund expenditure reporting
  - State Aid (Grant A)
  - Commitment Diversion (Grant C)
  - Local
- Report expenditures by location and type

# CW/JCMS/EDI UPDATES

- Expect updates to be out in first week of November
  - CW departments will need to install the update in order to report
  - JCMS departments will receive the updates in V1.9
- EDI processing will be updated December 1<sup>st</sup>
  - Departments that have not updated will not be able to report their monthly extract

# MORE TRAINING TO COME

- FAQs are being completed and will be posted to the TJJD website
  - First mental health grant webinar is available on-line
- A webinar will be held when the updates are out that will focus on new data elements and data entry requirements
  - Expect webinar in mid-November

# TIME FOR QUESTIONS

