

FY 2016 – 2017 Funding Source Data Reporting

Research & Planning Division
Texas Juvenile Justice Department
Webinar
September 2015

Objectives

By the end of this webinar, you will understand...

- * How data from the juvenile probation departments is utilized, and the importance of data accuracy
- * The new reporting requirements stemming from the 84th legislative session, and data reporting requirements for the new funding sources
- * When to use only one funding source or the blended funding source option
- * How to retire and add funding source codes in JCMS
- * The details of the upcoming FY2016 Funding Source Audit

Importance of Data

- * TJJD uses data provided by juvenile probation departments daily
 - * System trends/knowledge/resources needed
 - * LBB/Legislative reporting
 - * Performance measures
 - * Cost per day calculations
 - * Research projects
 - * Public records requests

Always Room for Improvement

- * Data quality depends on data being entered accurately and timely, and errors being corrected.
- * Opportunities for continuous improvement!



Impact of Changes on TJJD Reporting

New Legislative Reporting or Statute Change



Change in TJJD Data Collection



**Change in Probation Department
Data Reporting Requirements**

New Reporting Requirements FY 2016-2017

- * Allow for maximum flexibility in application of funds in the 5 state aid *Funding Sources*:
 - * Basic Probation Supervision
 - * Community Programs
 - * Pre & Post Adjudication
 - * Commitment Diversion
 - * Mental Health Services
- * Improve reporting
- * Improve cost per day calculation



New Reporting Requirements Funding Sources

- * New Funding Sources:
 - * Basic Probation Supervision
 - * Community Programs
 - * Pre & Post Adjudication
 - * Commitment Diversion
 - * Mental Health Services
 - * And blended funding for each of the five funding sources

New Reporting Requirements Funding Sources

Only One Funding Source

When 100% of the service, program or placement is provided exclusively with one funding source indicate the one:

- * Basic Probation Supervision
- * Community Programs
- * Pre & Post Adjudication
- * Commitment Diversion
- * Mental Health Services

Blended Funding Source

When a specific funding source makes up 50% or more but is combined with another indicate the funding is blended:

- * Basic Probation Supervision - Blended
- * Community Programs - Blended
- * Pre & Post Adjudication - Blended
- * Commitment Diversion - Blended
- * Mental Health Services - Blended

		State Aid Grants				
		Basic Probation Supervision	Community Programs	Pre & Post Adjudication	Commitment Diversion	Mental Health Services
Budget/Expenditure Categories	Court Intake	X	X			
	Direct Supervision	X				
	Youth Services	X	X		X	
	Mental Health Assessments	X	X	X	X	X
	Community-Based Programs (General)		X		X	
	Community-Based Programs (Mental Health)		X		X	X
	Residential Programs & Services			X	X	X
	Post-Adjudication (Non-Secure)			X	X	
	Post-Adjudication (Secure)			X	X	
	Detention/ Pre-Adjudication			X		
	Residential Mental Health Placement			X	X	X

New Data Reporting Requirements FY 2016-2017

- * Data reporting of services, funds and types:
 - * Data tables: Non-Residential Services, Behavioral Health Services, Programs, and Placements
 - * By recording Funding Source
 - * By recording Type
 - * Service type - for services
 - * Program type - for programs
 - * Placement Service type - for placements

Basic Supervision

- * As before: Includes juveniles on probation, deferred prosecution and conditional pre-disposition supervision
- * NOW ALSO includes juveniles on Temporary Pre-court Monitoring supervision

Basic Supervision (continued)

- * Please continue to enter all supervisions and submit data through monthly extract
- * NO Funding Source needs to be entered for Supervisions
 - * TJJD calculates Basic Supervision cost per day performance measure

Youth Services

For records with Service Date on or after 9/1/2015:

- * Data table: Non-Residential Services
- * Funding source: Basic Probation Supervision, Community Programs, Commitment Diversion
- * Indicate the Service Type

Mental Health Assessments

For records with Service Date on or after 9/1/2015:

- * Data table: Behavioral Health Services
- * Funding source: any of the five state aid funding sources
- * Service type: Assessment or Evaluation

Poll Question #1

- * Can both Basic Probation Supervision funding source and Basic Probation Supervision Blended funding source pay for a Non-Residential Service?
 - A. No
 - B. Yes

Poll Question #1 Answered

- * Can both Basic Probation Supervision funding source and Basic Probation Supervision Blended funding source pay for a Non-Residential Services?
- * Yes
 - * Both Basic Probation Supervision (BP) and Basic Probation Supervision Blended (B*) funding sources can pay for court intake activities, direct supervision, youth services (non-residential services), and mental health assessments.

Community-Based Programs (General)

For records with Program Begin Date on or after 9/1/2015:

- * Data table: Programs
- * Funding source: Community Programs or Commitment Diversion
- * Program type: any program type
 - * **EXCEPT** Mental Health, Mental Health Court, or Counseling
- * Location: Community

Community-Based Programs (Mental Health)

For records with Program Begin Date on or after 9/1/2015:

- * Data table: Programs
- * Funding source: Community Programs, Commitment Diversion, or Mental Health Service
- * Program type: Mental Health, Mental Health Court, or Counseling
- * Location: Community

Residential Programs & Services

- * Programs or Services provided to youth in detention or placement and paid for on top of placement cost per day
- * Depending on if the expenditure is a program or service, report in one of the following data tables:
 - * Programs
 - * Non-residential Services (e.g. clothing)
 - * Behavioral Health Services

Residential Programs & Services

For records with Program Begin Date or Service Date on or after 9/1/2015:

- * Funding source: Pre & Post Adjudication, Commitment Diversion, Mental Health Services
- * In the corresponding data table, indicate the
 - * Program Type
 - * Non-Residential Service Type
 - * Behavioral Health Service Type
- * Location: Detention or Post-Adjudication Facility

Post-Adjudication Placements (Non-Secure)

For records with Placement Begin Date on or after 9/1/2015:

- * Data table: Placements
- * Funding source: Pre & Post-Adjudication or Commitment Diversion
- * Placement type: Non-secure
- * Placement service type: any type
 - * **EXCEPT** Mental Health

Post-Adjudication Placements (Secure)

For records with Placement Begin Date on or after 9/1/2015:

- * Data table: Placements
- * Funding source: Pre & Post-Adjudication or Commitment Diversion
- * Placement type: Secure
- * Placement service type: any type
 - * **EXCEPT** Mental Health

Detention/ Pre-Adjudication

- * Please continue to enter all detentions and submit data through monthly extract
- * NO Funding Source or Service Type needs to be entered for Detentions

Residential Mental Health Placements

For records with Placement Begin Date on or after 9/1/2015:

- * Data table: Placements
- * Funding source: Pre & Post Adjudication, Commitment Diversion, or Mental Health Services
- * Placement type: Secure or Non-secure
- * Placement service type: Mental Health

Poll Question #2

- * If 60% of a placement is paid for with Commitment Diversion funding source and the remaining 40% is covered by Pre & Post Adjudication funding source, you would...
 - A. Track the funding source as blended
 - B. Track multiple funding sources within the same placement record
 - C. Leave the funding source blank

Poll Question #2 Answered

- * If 60% of a placement is paid for with Commitment Diversion funding source and the remaining 40% is covered by Pre & Post Adjudication funding source, you would...
 - A. **Track the funding source as blended**
 - * In this example, enter Commitment Diversion Blended funding source for the placement record
 - B. **Track multiple funding sources within the same placement record**
 - * Enter the initial funding source on the Placement record. If the funding source changes during the placement, create a new Length of Stay entry within the same Placement record. In JCMS, click to “View” the placement record. Click on the “Add New” button under Length of Stay section. This new length of stay will have a new Begin Date so that you can track when the new funding source began.

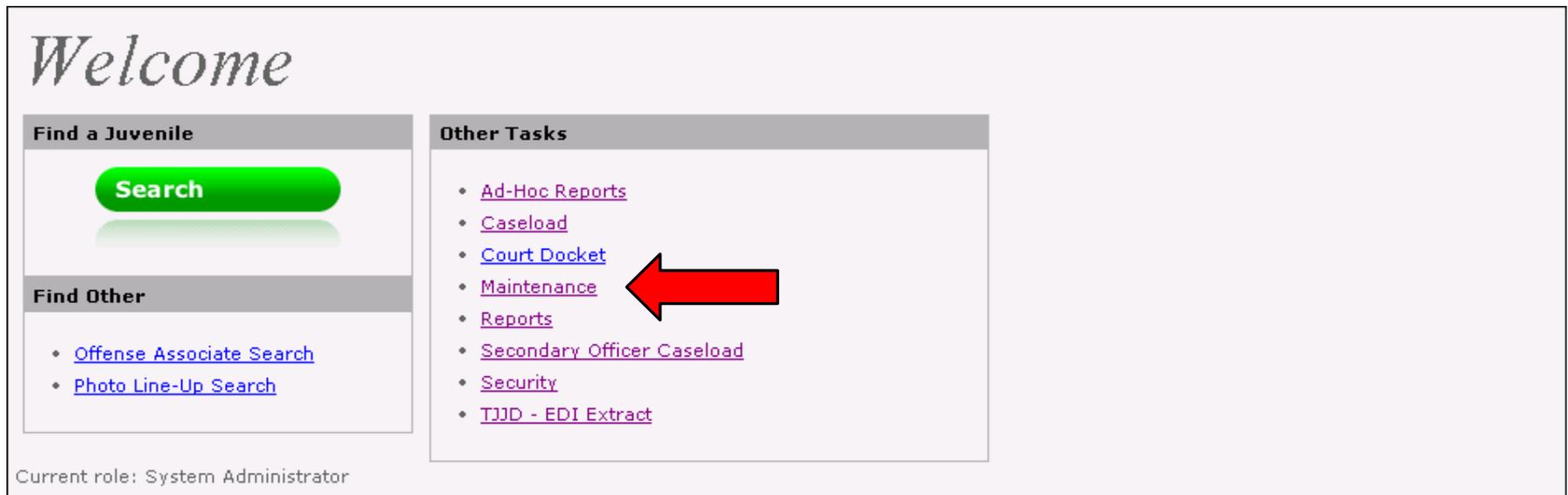
4 Retiring Funding Source Codes

- * State Aid Grant (TA)
- * Commitment Reduction Grant (TC)
- * C Grant Blended (T*)
- * N Grant Mental Health Services (TN)



How to Retire Funding Source in JCMS:

1. From the JCMS Home Screen, select Maintenance.



The screenshot displays the JCMS Home Screen. At the top left, the word "Welcome" is written in a large, italicized font. Below this, there are two main sections: "Find a Juvenile" and "Find Other".

The "Find a Juvenile" section contains a green "Search" button. The "Find Other" section contains two links: "Offense Associate Search" and "Photo Line-Up Search".

To the right of these sections is the "Other Tasks" section, which contains a list of links: "Ad-Hoc Reports", "Caseload", "Court Docket", "Maintenance", "Reports", "Secondary Officer Caseload", "Security", and "TJJD - EDI Extract". A red arrow points to the "Maintenance" link.

At the bottom left of the screen, it says "Current role: System Administrator".

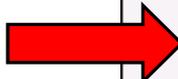
How to Retire Funding Source in JCMS: (continued)

2. Select Funding Source.

[My JCMS Home Page](#) » [Maintenance](#) »

Maintenance

- [Actions and Dispositions](#)
- [Archive Juveniles](#)
- [Behavioral Health Providers](#)
- [Child Lives With](#)
- [Chronological Note Types](#)
- [County Supervision Conditions](#)
- [CSR Agencies](#)
- [Defense Attorneys](#)
- [Fee Types](#)
- [Funding Sources](#)
- [Gangs](#)
- [Hearing Types](#)
- [Holidays](#)



How to Retire Funding Source in JCMS: (continued)

3. Click Edit to the funding source to be retired*.

Funding Sources

[Add New](#)

	Funding Source	Active?
Edit 	A Grant State Aid (TJPC)	Yes

How to Retire Funding Source in JCMS: (continued)

4. In the Retirement Date Field, enter 08/31/2015 and Save.

Edit Funding Sources

*Funding Source Description:

*Activation Date: 

Retirement Date: 

*TJJD Funding Source Type: 

[Save](#) [Cancel](#)

10 New Funding Source Codes

- * Basic Probation Supervision (BP)
- * Community Programs (CP)
- * Pre & Post Adjudication (PA)
- * Commitment Diversion (DC)
- * Mental Health Services (MH)
- * Basic Probation Supervision – Blended (B*)
- * Community Programs – Blended (C*)
- * Pre & Post Adjudication – Blended (P*)
- * Commitment Diversion – Blended (D*)
- * Mental Health Services – Blended (M*)



Welcome
Friends

How to Add Funding Sources in JCMS:

1. From the JCMS Home Screen, select Maintenance.
2. Select Funding Source.
3. Click Add New.
(see screen shots on next 5 slides).
4. Enter the Funding Source Description
5. Enter the Activation Date of 09/01/2015.
6. Select the appropriate TJJD Funding Source code
7. Click Save.

How to Add Funding Sources in JCMS: (continued)

* Adding Basic Probation Supervision (BP)

Add Funding Sources

* Funding Source Description:

* Activation Date: 

Retirement Date: 

* TJJJ Funding Source Type: 

[Save](#) [Cancel](#)

* Adding Basic Probation Supervision – Blended (B*)

Add Funding Sources

* Funding Source Description:

* Activation Date: 

Retirement Date: 

* TJJJ Funding Source Type: 

[Save](#) [Cancel](#)

How to Add Funding Sources in JCMS: (continued)

* Adding Community Programs (CP)

Add Funding Sources

*Funding Source Description:

*Activation Date: 

Retirement Date: 

*TJJD Funding Source Type: 

[Save](#) [Cancel](#)

* Adding Community Programs – Blended (C*)

Add Funding Sources

*Funding Source Description:

*Activation Date: 

Retirement Date: 

*TJJD Funding Source Type: 

[Save](#) [Cancel](#)

How to Add Funding Sources in JCMS: (continued)

* Adding Pre and Post Adjudication (PA)

Add Funding Sources

*Funding Source Description:

*Activation Date: 

Retirement Date: 

*TJJD Funding Source Type: 

[Save](#) [Cancel](#)

* Adding Pre and Post Adjudication – Blended (P*)

Add Funding Sources

*Funding Source Description:

*Activation Date: 

Retirement Date: 

*TJJD Funding Source Type: 

[Save](#) [Cancel](#)

How to Add Funding Sources in JCMS: (continued)

* Adding Commitment Diversion (DC)

Add Funding Sources

*Funding Source Description:

*Activation Date: 

Retirement Date: 

*TJJD Funding Source Type: 

[Save](#) [Cancel](#)

* Adding Commitment Diversion – Blended (D*)

Add Funding Sources

*Funding Source Description:

*Activation Date: 

Retirement Date: 

*TJJD Funding Source Type: 

[Save](#) [Cancel](#)

How to Add Funding Sources in JCMS: (continued)

* Adding Mental Health Services (MH)

Add Funding Sources

*Funding Source Description:

*Activation Date: 

Retirement Date: 

*TJJD Funding Source Type: 

[Save](#) [Cancel](#)

* Adding Mental Health Services – Blended (M*)

Add Funding Sources

*Funding Source Description:

*Activation Date: 

Retirement Date: 

*TJJD Funding Source Type: 

[Save](#) [Cancel](#)

Poll Question #3

- * Do I need to change the funding source on an open program record?
 - A. No
 - B. Yes

Poll Question #3 Answered

- * Do I need to change the funding source on an open program record?
 - * No
 - * If the record was opened on or after 9/1/2015, use the new funding sources. Enter a blended funding source option if multiple funding sources used to pay for the program.
 - * If the record was open prior to 9/1/2015 and no funding source has been entered, use the old funding source options to indicate how the program was funded prior to closing out the record.

FY2016 Funding Source Audit

- * Why?
 - * To ensure accurate data entry of new funding sources
- * What?
 - * Non-Residential Service, Behavioral Health Service, Program, and Placement records
- * When?
 - * Audits will be conducted Quarterly

FY2016 Funding Source Audit

Fiscal Year 2016	Sent to Departments	Corrections Due By
Quarter 1 YTD	mid-January 2016	March 31, 2016
Quarter 2 YTD	mid-April 2016	June 30, 2016
Quarter 3 YTD	mid-July 2016	September 30, 2016
Quarter 4 YTD	mid-October 2016	December 31, 2016

FY2016 Funding Source Audit (FSA)

- * Similar format to the CDA
 - * Funding Source Audit Manual
- * 4 tabs in the Excel spreadsheet
 - * Behavioral Health Service FSA Error Checks
 - * Non-Residential Service FSA Error Checks
 - * Program FSA Error Checks
 - * Placement FSA Error Checks

Behavioral Health Service FSA Error Checks

Records with a Service Date in FY2016 flagged as an error:

- * If State Aid (TA), Commitment Reduction Grant (TC), C Grant Blended (T*), or N Grant Mental Health Services (TN) retired funding sources were used
- * If Basic Probation Supervision (BP), Basic Probation Supervision – Blended (B*), Community Programs (CP), or Community Programs – Blended (C*) funding source used when youth was served while in detention or post-adjudication placement

Non-Residential Service FSA Error Checks

Records with a Service Date in FY2016 flagged as an error:

- * If State Aid (TA), Commitment Reduction Grant (TC), C Grant Blended (T*), or N Grant Mental Health Services (TN) retired funding sources were used
- * If Pre & Post Adjudication (PA), Pre & Post Adjudication – Blended (P*), Mental Health Services (MH), or Mental Health Services – Blended (M*) funding source used when youth was served in the community

Non-Residential Service FSA Error Checks (continued)

Records with a Service Date in FY2016 flagged as an error:

- * If Basic Probation Supervision (BP), Basic Probation Supervision – Blended (B*), Community Programs (CP), or Community Programs – Blended (C*) funding source used when youth was served while in detention or post-adjudication placement

Program FSA Error Checks

Records with a Program Begin Date in FY2016 flagged as an error:

- * If State Aid (TA), Commitment Reduction Grant (TC), C Grant Blended (T*), or N Grant Mental Health Services (TN) retired funding sources were used
- * If Basic Probation Supervision (BP), Basic Probation Supervision – Blended (B*), Pre & Post Adjudication (PA), or Pre & Post Adjudication – Blended (P*) funding source used when youth was served in a Community-Based Program

Program

FSA Error Checks (continued)

Records with a Program Begin Date in FY2016 flagged as an error:

- * If Basic Probation Supervision (BP), Basic Probation Supervision – Blended (B*), Community Programs (CP), or Community Programs – Blended (C*) funding source used when youth was served in a program while in detention or post-adjudication placement
- * If Mental Health Services (MH) or Mental Health Services – Blended (M*) funding source used but not for a Mental Health, Mental Health Court or Counseling program type

Placement FSA Error Checks

Records with a Placement Begin Date in FY2016 flagged as an error:

- * If State Aid (TA), Commitment Reduction Grant (TC), C Grant Blended (T*), or N Grant Mental Health Services (TN) retired funding sources were used
- * If Mental Health Services (MH) or Mental Health Services – Blended (M*) funding source used but not for a Mental Health placement service type

Placement

FSA Error Checks (continued)

Records with a Placement Begin Date in FY2016 flagged as an error:

- * If Basic Probation Supervision (BP), Basic Probation Supervision – Blended (B*), Community Programs (CP), or Community Programs – Blended (C*), Mental Health Services (MH), or Mental Health Services – Blended (M*) funding source used when youth is in a non-Mental Health Placement.

Time for Questions



We Are Here To Help

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