



UNDEREMPLOYED PARENT CHECKLIST

(To Determine Whether Parental Deprivation Exists)

TEXAS
JUVENILE
JUSTICE
DEPARTMENT

PURPOSE OF FORM

Use this form to determine whether parental deprivation exists based on parental underemployment. This applies only when two legal parents live in the home of removal and neither parent is physically or mentally incapacitated. This does not apply when one of the parents is a stepparent.

PROCESSING

This form must be completed for re-determination of the child's Title IV-E eligibility and submitted to the Texas Juvenile Justice Department (TJJD) with the Foster Care Assistance Review (FCAR) form, TJJD-IVE-365.

1) Who is the Primary Wage Earner (PWE) in the home of removal? <i>PWE is defined as the legal parent who has earned the most income in the last two years</i>	<input type="checkbox"/> Father	<input type="checkbox"/> Mother
2) Was the PWE unemployed during the entire month?	<input type="checkbox"/> Yes**	<input type="checkbox"/> No

If the PWE was unemployed during the entire month, parental deprivation exists – **STOP!

3) Does the PWE work, on average, less than 100 hours per month? <i>Average the hours worked for the last three months</i>	<input type="checkbox"/> Yes**	<input type="checkbox"/> No
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If the PWE works, on average, less than 100 hours per month, parental deprivation exists – **STOP!

4) If the PWE works, on average, more than 100 hours per month, indicate his/her average gross monthly earned income and refer to table below to determine if income guidelines for deprivation are met. <i>Average the gross monthly earned income for the last three months</i>	\$
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To calculate monthly income: If paid weekly multiply by 4.33; if paid bi-weekly multiply by 2.17; if paid bi-monthly multiply by 2

INCOME GUIDELINES FOR UNDEREMPLOYED PARENT

To determine if the PWE meets the income guidelines for Underemployed Parent, compare the PWE's averaged gross monthly earned income to the maximum income limit for the certified group size.

The **Certified Group** includes (in home at time of removal):

- Eligible child (child being reviewed)
- Legal Parent(s)
- Siblings

The **Certified Group** size is both parents plus the number of dependents in the AFDC Certified Group.

Certified Group Size	Maximum Income Limit
1	-
2	498
3	824
4	925
5	1073
6	1176
7	1319
8	1422

Certified Group Size	Maximum Income Limit
9	1595
10	1698
11	1871
12	1975
13	2147
14	2251
15	2423
For each additional member	173

- If the PWE's averaged gross monthly earned income is equal to or less than the maximum income limit for the Certified Group size, the PWE is considered underemployed. **Deprivation does exist.**
- If the PWE's averaged gross monthly earned income exceeds the maximum income limit for the Certified Group size, the PWE is not considered underemployed. **Deprivation does not exist.**

IF DEPRIVATION DOES NOT EXIST, THE CHILD IS NOT ELIGIBLE FOR IV-E