

AFDC INCOME DETERMINATION WORKSHEET

List the legally responsible adults and any siblings who are residing in the home at the time of removal.

NOTE: The earned income of a child under 18 is not counted if the child is attending school full-time or attending part-time and working less than 30 hours per week.

| Name | DOB | SSN | Relationship | Income Source | Monthly Gross Income |
|-----------------------------------|-----|-----|--------------------|---------------|----------------------|
| | | | Child Being Placed | | |
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| | | | | | |
| Total Monthly Gross Income | | | | | |

To calculate monthly income: If paid weekly, multiply by 4.33; if paid bi-weekly, multiply by 2.17; if paid bi-monthly, multiply by 2

STEP 1

| | |
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| 1. Total number of people in the certified group (excluding SSI recipients) | |
| 2. Number of parents in the certified group (excluding step-parents) | |
| 3. 185% AFDC income limit (refer to AFDC Needs Standard Income Limits chart) | |
| 4. Total monthly gross earned income | |
| 5. Total monthly unearned income | |
| 6. Applied income of step-parent (if applicable) | |
| 7. Total countable income (total #4, #5 and #6) | |

Was the child and family's total countable income (#7) equal to or less than the 185% AFDC income limit (#3)? Yes No

IF YES, proceed to step 2;

IF NO, the child is not eligible for Title IV-E; do not submit a foster care assistance application. The eligibility determination process is complete.

STEP 2

| | |
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| 1. Total monthly gross earned income (same as #4 above) | |
| 2. \$90 Earned Income Deduction | |
| <i>A maximum of \$90 earned income deduction is allowed for each individual in the certified group with countable earned income. The deduction amount cannot exceed the individual's monthly earned income. For example, if an individual has \$45 of earned income, the deduction amount would only be \$45.</i> | |
| 3. Dependent Care Cost Deduction | |
| The name of the individual for whom dependent care payments were made: | |
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These dependent care costs were necessary to allow the parent/managing conservator to work.

| | |
|---|--|
| <i>A deduction is allowed for the actual cost of dependent care a parent or managing conservator (with earned income who is included in the certified group) pays on behalf of a dependent child or incapacitated adult who is also included in the certified group. The costs must be out-of-pocket (unreimbursed) payments made in the month the child was removed from the home and that are necessary to allow the parent or managing conservator to work. The name of the individual to whom these payments are made must be provided.</i> | |
| <i>The maximum deduction allowed is \$200 for each child under 2 years of age and \$175 for each child 2 years of age or older and for each incapacitated adult.</i> | |
| 4. Total countable earned income (#1 minus #2 and #3) | |
| 5. Total monthly unearned income | |
| 6. Applied income from step-parent (if applicable) | |
| 7. Total countable income (total #4, #5 and #6) | |
| 8. 100% AFDC income limit (refer to AFDC Needs Standard Income Limits chart) | |

Was the child and family's total countable income (#7) equal to or less than the 100% AFDC income limit? Yes No

IF NO, the child is not eligible for Title IV-E; do not submit a foster care assistance application. The eligibility determination process is complete

Did the child and family meet both the 185% and the 100% AFDC Needs Standard Tests? Yes No

The child and family total countable income must meet both the 185% and the 100% AFDC Need Standard Tests to be satisfy the income requirement for Title IV-E eligibility.

APPLIED INCOME OF STEP-PARENT

Complete this page only if a step-parent (with income) lives in the home.

| | |
|--|--|
| 1. Step-parent's monthly gross earned income | |
| 2. Work related expenses – standard deduction of \$90 | |
| 3. Step-parent's countable earned monthly income (#1 minus #2) | |
| 4. Step-parent's other monthly income (<i>i.e. unearned income</i>) | |
| 5. Step-parent's total countable income (#3 plus #4) | |
| 6. Monthly payments to dependents outside the home | |
| 7. Monthly alimony and/or child support payments to individuals outside the home | |
| 8. Deduction allowance for step-parent and non-certified dependents residing in the home | |
| <i>Taken from the step-parent allowance deduction chart (form #TDFPS-01-05)</i> | |
| 9. Applied income of step-parent (line 5 minus 6,7 and 8) | |

If #9 is a positive amount, enter the amount under Step 1, #6 on the AFDC Income Determination Worksheet.

If #9 is 0 or a negative amount, enter 0 under Step 1, #6 on the AFDC Income Determination Worksheet