

TJJD RFP 644-14-122313

VIII. STATEMENT OF WORK, PROGRAM REQUIREMENTS AND NARRATIVE

A. Program Focus

1. Pegasus will actively work with each youth placed y TJJD to ensure that all treatment goals and objectives are met as decided by the Pegasus Treatment Team and the assigned individuals from TJJD. Pegasus will provide treatment for youth who display sexual behavior problems and issues. Treatment purpose of the Lakota program (non-sex offenders) can and will address alcohol or other drug (A.O.D) issues and youth with behavioral and mental health issues. Pegasus has a very experienced clinical staff team (see attached resumes) that work in coordination with the case managers, placement and program director, and TJJD staff.

2. The maximum number of TJJD youth to be served by Pegasus Schools, Inc. will be 40. This total number can be for either by placement in the sexualized behavior program or the Lakota (general offender program).

3. The target placement age for TJJD juveniles in Pegasus Schools, Inc. will be males, 10-14 years of age.

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B. TJJD General Administrative Policies (Rules) and TJJD Standards

Pegasus Schools, Inc. is willing and able to comply with all assigned TJJD rules and all related standards, as well as any subsequent amendments to the policies and standards which apply to residential programs.

C. Target Populations and Admissions

D. Transportation

Pegasus Schools, Inc. is willing and able to meet TJJD youth transportation needs through the Pegasus fleet of vans with insured staff who possess a current State of Texas driver's license.

E. Staff Requirements

1. Direct Care Staff

a. Pegasus Schools, Inc. provides a staff ration of one staff to every six residents for the sexualized behavior program and one staff to every five residents in the Lakota program.

b. Supervisors, case managers and educators are not considered direct care staff and will not be counted for the purpose of ratio.

c. The appropriate ratio of direct care workers to residents is maintained at all times.

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- d. Direct care staff work with and manage interactions between all residents.
- e. Each class has a full time qualified educator, a behavioral specialist (Pegasus personnel), and a direct care counselor in the classroom.
- f. All Pegasus direct care staff are at least 21 years of age in accordance with DFPS Minimum Standards and Pegasus Schools, Inc. Policies and Procedures.
- g. Please see the attached staff shift schedule.
- h. Please see the attached Direct Care Staff job description.

2. *Clinical and Other Staff*

- a. Pegasus Schools, Inc. ensures that all counseling and treatment services are provided by fully licensed and/or certified professionals.
- b. Pegasus Schools, Inc. clinical staff will maintain a ratio of one Master's level and Licensed Therapist for a maximum of 24 youth.
- c. Pegasus Schools, Inc. does not employ a nurse at this time. However, Pegasus employ one full time National Registry EMT paramedic (AJ Mercado) and one full time EMT-Basic (Reid Davidson). These two employees are on call as well. Pegasus will consider any necessary additions to our qualified medical team.
- d. Eric DeHoyos, the Pegasus facility Administrator, had been a licensed Child Care Administrator since 2005. Tim Brown, M.Ed., L.C.C.A., has been a licensed Child

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Care Administrator and the Program Director of Pegasus Schools, Inc. since 1990. He has over 35 years of total experience, including being a direct care staff.

- e. Please see attached organizational chart.
- f. Please see attached clinical resumes and licensure packet.
- g. Please see the attached job descriptions.

3. Training Requirements and Restraint Techniques

- a. Please see the attached training and restraint technique explanation.

F. Hours of Operation and Program Schedule

Please see the attached daily and weekend schedule.

G. Health Care

Pegasus Schools, Inc. will comply with an approved TJJD system for providing health care (medical, dental, and psychiatric) for TJJD youth placed at Pegasus Schools, Inc. Please see the attached list of providers.

H. Educational Services

Please see the attached explanation of educational services.

I. Clothing, Nutrition, and Hygiene Items

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1. Pegasus Schools, Inc. will be responsible for providing and distributing clothing and hygiene items to TJJD youth and providing for their nutritional requirements. Residents of Pegasus are allowed to wear their own clothing that is deemed to be appropriate, Pegasus residents do not wear issued uniforms. Pegasus staff perform regular inventories of youth clothing to assess needs for each youth.

2. Please see attached information on the Pegasus nutrition program.

J. Treatment Services

Please see the attached explanation of the treatment services provided by Pegasus Schools, Inc.

K. Youth Rights, Youth Complaint and Resolution System, and Personal Funds

1. Pegasus Schools, Inc. understands and will be compliant and employ all of the basic rights for each TJJD youth placed in our program.

2. TJJD youth placed at Pegasus will be afforded the privileges of the program based on each individual's needs as the other residents from other placement entities.

3. Pegasus Schools, Inc. employs a grievance and resolution process that allows youth to maintain confidentiality. Youth are able to access grievance forms without going to the staff as all dorms have them readily accessible. The resident can then place the completed grievance in one of several drop boxes located on the campus. Youth are then interviewed by a member of the Administrative team (Licensed Child

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Care Administrator). Youth resolution is documented when the youth and the Administrator resolve the grievance and they both sign the grievance form. Pegasus Administration retains and files all grievances for review by the placing entity, if requested.

4. Pegasus agrees to participate in TJJD automated complaint system.

5. All youth funds are kept double locked and individually accounted for by the Administrative Assistants. Residents at no time have the ability to keep money on their person. The Pegasus Schools, Inc. Accounting Office regularly audits the ledger account for each Pegasus resident.