

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

AMENDMENT 1 TO CONTRACT NUMBER PN131

The **Texas Juvenile Justice Department**, hereinafter **TJJD** and **Cass County Juvenile Probation Department, 700 West Houston, Linden, Texas 75563**, hereinafter **Service Provider**, acknowledge that they have previously entered into a contract for the provision of services to TJJD youth for the period **November 1, 2012** through **August 31, 2014** in the following county: **Cass**. This contract is identified as **Contract Number PN131**.

Both parties wish to continue the relationship that exists without a lapse in services. Service Provider agrees to continue to provide services under the aforementioned existing contract, and TJJD agrees to continue to use Service Provider's services during the term of this contract. The parties hereto agree to be bound by the terms of the existing contract subject to the following changes:

1. Pursuant to IV, General Provisions, Article 10, Contract Term, the Contract is being amended to extend for the period September 1, 2014 through August 31, 2016.

2. Pursuant to II, TJJD, Section B, The total not to exceed amount for the period September 1, 2014 through August 31, 2016 shall not exceed \$18,250.00 unless modified by written amendment to this contract.

3. Pursuant to III, Certifications, Article 16, Fingerprint and Background Check, replace as follows:

Service Provider will:

As directed, provide information regarding persons providing services under this Agreement and personnel access for a criminal background check including, but not limited to, fingerprinting check, criminal records check, sex offender registration records check, PREA employment standards, child abuse registry check and drug test. Criminal background checks shall be conducted at Service Provider's expense but conducted through TJJD or TJJD's contract providers for each of the Service Provider's employees, agents, consultants, subcontractors, subcontractor's employees, and volunteer workers. Any Service Provider employee, agent, consultant, subcontractor, subcontractor's employee, or volunteer worker who is unwilling to provide or who does not provide required information will not be allowed to work under this agreement. Any Service Provider employee, agent, consultant, subcontractor, subcontractor's employee, or volunteer worker shall not work under this agreement until the criminal background check is completed and approval is obtained from TJJD's Director of Human Resources.

Notify TJJD's Director of Human Resources of any employee, agent, consultant, subcontractor, subcontractor's employee, or volunteer worker who works with TJJD youth and who is arrested, indicted, or charged with a criminal offense or who resigns while under investigation for inappropriate conduct or policy violations. Such employee, agent, consultant, subcontractor, subcontractor's employee, or volunteer worker shall be immediately suspended from working under this agreement unless authorized by TJJD's Director of Human Resources.

TJJD will approve any Service Provider employee, agent, consultant, subcontractor, subcontractor's employee, or volunteer worker in accordance with TJJD policies and procedures. TJJD's designated contact for criminal background checks is the Director of Human Resources (512) 490-7130.



PURCHASE REQUISITION
(Justification)

Texas
Juvenile
Justice
Department

Requisition Number:	_____	Purpose:	Parole Supervision and Services
Date Submitted:	5/28/2014	Date Required:	9/1/2014
Requestor:	Ron Bayo	Department:	Probation and Community Services
Vendor/Provider:	Cass County JPD	Cost of Purchase:	\$18,250

The Requesting Department's justification for the expenditure of funds to make this purchase:
The service provider is needed to continue to provide parole supervision and services to TJJD youth in Cass County

Attach a copy of this written justification to each purchase requisition.



Contracts, Procurement & Support Services

ROUTING FORM

Purchasing Received Date: 07/09/2014		CONTACT INFORMATION		Contract and/or Purchase Order Number: CONTRACT PN131	
Date Routed: 08/14/2014		Prepared by: Patrick McReynolds		Start Date: 11/01/2012	
PCA/Activity/Location Code: 33000 / 50440 / 41		Assigned Purchaser/Contract Specialist: Patrick McReynolds		End Date: 08/31/2016	

ITEM JUSTIFICATION (Attach necessary documentation) Make sure BSD-008/BSD-105 and ACC-905 (if applicable) must be attached before approval process

CONTRACT PN131 – CASS COUNTY JUVENILE PROBATION DEPARTMENT; FOR YOUTH IN CASS COUNTY - AMENDMENT 1 – CONTRACT RENEWAL.

Total NTE Amount: \$18,250.00	New/Renewal/Amendment: Renewal
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GAP/Legal Cite Requirement: (over)
 GAP.111.1 & TGC 2254.002, 2151
 GAP 10.13 & TGC 2151
 GAP 10.17
 TGC 2104

APPROVAL AUTHORITIES

Director of Contracts, Procurement and Support Services – Kenneth Ming
 Approve Disapprove
 Signature: *Kenneth Ming* Date: 8/14/14

Office of General Counsel – Benjamin Bellomy
 Approved as to form Disapproved as to form
 Signature: *Ben Bellomy* Date: 8/15/14

Senior Director of Probation and Community Services – James Williams
 Approve Disapprove
 Signature: *James Williams* Date: 8/18/14

Chief Financial Officer – Mike Meyer
 Approve Disapprove
 Signature: *Mike Meyer* Date: AUG 19 2014

Interim Executive Director – David Reilly
 Approve Disapprove
 Signature: *David Reilly* Date: 8/22/14

RETURN TO BUSINESS SERVICES

Date Distribution Completed: _____ Initials: _____

SUMMARY

Contract renewal for Cass County Juvenile Probation Department to provide parole supervision services to TJJD youth in Cass County.