

Chapter: Health Care Support Services and Equipment Title: Pharmaceuticals ACA: 4-JCF-4C-28(M)	Effective Date: 2/1/14 Page: 1 of 1 Replaces: HSP.03.02, 6/1/09
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(a) **Standard.**

Management of pharmaceuticals must include, at a minimum, the following provisions:

- (1) formulary and a formalized method for obtaining non-formulary medications;
- (2) prescription practices, including requirements that medications are prescribed only when clinically indicated as one facet of a program of therapy and a prescribing provider reevaluates a prescription prior to its renewal;
- (3) procedures for medication procurement, receipt, distribution, storage, dispensing, administration, and disposal in accordance with state and federal law;
- (4) administration of medication by a qualified health care professional or health-trained non-medical staff in accordance with state and federal law;
- (5) accountability for administering medications in a timely manner and according to the health care practitioner's order;
- (6) accountability for documenting medication administration according to procedures approved by the University of Texas Medical Branch – Correctional Managed Care (UTMB) and the Texas Juvenile Justice Department (TJJD) medical directors;
- (7) secure storage and perpetual inventory of all controlled substances, syringes, and needles; and
- (8) storage of all controlled substances behind at least two locks with separate keys.

(b) **Procedures.**

- (1) UTMB and TJJD jointly develop and maintain a pharmacy manual which addresses the requirements in (a) above.
 - (2) The UTMB and TJJD medical directors review and approve the pharmacy manual annually.
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