

Chapter: Personnel and Training	Effective Date: 7/1/13
Title: Health Care Personnel Qualifications and Credentials	Page: 1 of 1
ACA: 4-JCF-4C-51, 4C-53(M)	Replaces: HSP.02.01, 6/1/09

(a) **Standard.**

Texas Juvenile Justice Department health care services are delivered by qualified and credentialed personnel. The duties and responsibilities of the health care professionals and health care practitioners are governed by written job descriptions or contracts approved by the UTMB medical director. Verification of current job descriptions or contracts is on file in the facility.

Health care personnel comply with applicable federal and state licensure, certification, or registration requirements. Verification of current credentials and licensure is on file in the facility.

(b) **Procedures.**

(1) The **health services administrator**:

- (A) verifies current licensure before employment is offered;
- (B) maintains a system to ensure each employee maintains current licensure;
- (C) maintains a copy of licensure or printed license verification in each individual employee record;
- (D) maintains a current job description or contract for each position; and
- (E) reports immediately to the UTMB director of clinical and administrative programs for youth services any employee with an expired license.

(2) Standard of care concerns and/or professional misconduct are reported in accordance with UTMB human resources policy and state licensure board rules.
