

Chapter: Serious and Infectious Disease
Title: Handling and Disposal of Razors and Biohazardous Materials

Effective Date: 5/1/13
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Replaces: HHS.60.10, 10/28/05

ACA Standard(s): N/A

(a) **Standard.**

Each facility maintains procedures for handling and disposing of razors and biohazardous materials. .

(b) **References.**

See the Workplace Guidelines and the Bloodborne Pathogen Exposure Control Plan.

(c) **Procedures.**

(1) **Sealed Container.**

- (A) If circumstances arise involving significant amounts of blood (more than 2 tablespoons), use the spill kit as directed.

Person Responsible: Human Services Specialist (HSS) / Juvenile Correctional Officer (JCO)

- (B) Bag the contents in a biohazard bag, secure tightly, and place the secured bag in a box which is securely taped on all sides.

Person Responsible: HSS/JCO

- (C) Arrange for delivery to the assigned institutional medical clinic for destruction.

Person Responsible: HSS/JCO

(2) **Dirty Needles.**

- (A) Store dirty needles in a sharps biohazard container.

Person Responsible: HSS/JCO

- (B) Place the sharps biohazard container in a biohazard bag, secure tightly, and place the secured bag in a box which is securely taped on all sides.

Person Responsible: HSS/JCO

- (C) Arrange for delivery to the assigned institutional medical clinic for destruction.

Person Responsible: HSS/JCO

(3) **Razors for Shaving.**

(A) **Assignment.**

- (i) Assign each youth either a disposable, electric, or battery-operated razor for personal use. Replace disposable razors as needed, but at least weekly.

Person Responsible: HSS/JCO

- (ii) The assigned razor must be labeled with the youth's name.

Person Responsible: JCO

- (iii) Under no circumstance are disposable, electric, or battery operated razors to be shared.

Person Responsible: All

(B) **Use.**

- (i) Ensures youth shave according to the daily schedule or as otherwise approved.
Person Responsible: JCO
- (ii) Provides shaving instruction to ensure safe use of the razor.
Person Responsible: JCO
- (iii) Maintain razor control system, to include a perpetual inventory with a visual daily inspection process. The inventory and visual daily inspection is documented.
Person Responsible: All

(C) Cleaning.

- (i) Ensures youth cleans razor after each use (decontamination is not needed).
Person Responsible: JCO
- (ii) Ensures youth has not tampered with razor and all parts are intact.
Person Responsible: JCO

(D) Storage and Disposal.

- (i) When not in use, store razors in:
 - (I) a covered container, with a protective cover over the blade; and
 - (II) a secured area not accessible to youth.
Person Responsible: JCO
 - (ii) Dispose of used razors using normal waste disposal procedures. Disposable razors are not considered to be biohazardous waste and do not require biohazard disposal.
Person Responsible: All
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