

**Chapter: Mental Health Services**  
**Title: Mental Health Professionals**

**Effective Date:** 7/15/11, T-1  
**Page:** 1 of 1  
**Replaces:** HHS.20.05  
**Dated:** 5/1/06

**ACA Standard(s):** 3-JCRF-4C-05

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(a) **Standard.**

Written policy, procedure, and practice specify the provision of mental health services for juveniles. These services include those provided by mental health professionals (MHPs).

An MHP is an individual who is a doctoral level psychologist, master's level associate psychologist, licensed professional counselor, or a licensed clinical social worker.

(b) **Procedures.**

- (1) Identify youth with a mental health need and document referral to an MHP or psychiatrist in the youth's case plan and on the Treatment and Intervention Record, HLS-505.

**Person Responsible: All Staff / Multidisciplinary Team**

- (2) If a psychiatric evaluation is indicated, collaborate with the assigned institutional clinic to schedule the youth for a psychiatric evaluation.

**Person Responsible: Human Services Specialist (HSS) / Juvenile Correctional Officer (JCO) / Institutional Nurse**

- (3) Provide a written mental health assessment for scanning into the Electronic Medical Record (EMR) or document a psychiatric evaluation directly into the EMR.

**Person Responsible: MHP / Psychiatrist**

- (4) Scan all referral information and MHP reports into the EMR. (See HHS.35.05)

**Person Responsible: Nurse**

- (5) Schedule follow-up appointments with the MHP or psychiatrist as ordered.

**Person Responsible: HSS / JCO**

- (6) Ensure compliance with GAP.91.91 and CMS Chapter 9

**Person Responsible: Superintendent**

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